

# **CENTER UNIFIED SCHOOL DISTRICT**

[www.centerusd.k12.ca.us](http://www.centerusd.k12.ca.us)

*Students will realize their dreams by developing communication skills, reasoning, integrity, and motivation through academic excellence, a well-rounded education, and being active citizens of our diverse community.*

## **BOARD OF TRUSTEES REGULAR MEETING**

**Center High School - Theater**  
**3111 Center Court Lane, Antelope, CA 95843**

**Wednesday, September 17, 2008 - 6:00 p.m.**

### **STATUS**

- I. CALL TO ORDER & ROLL CALL - 5:40 p.m.**
- II. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**
  - 1. Public Employee Discipline/Dismissal/Release (G.C. §54957)
  - 2. Conference with Labor Negotiator, George Tigner, Re: CSEA and CUTA (G.C. §54957.6)
- III. CLOSED SESSION - 5:40 p.m.**
- IV. OPEN SESSION - CALL TO ORDER - 6:00 p.m.**
- V. FLAG SALUTE**
- (6:05) **VI. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION** Info
- (6:08) **VII. ADOPTION OF AGENDA** Action
- (6:10) **VIII. STUDENT / STAFF RECOGNITIONS** Info
  - 1. Students and Their Teachers, Recognition for Attaining a Perfect Score on the 2008 STAR Test - Scott Loehr
- (6:25) **IX. ORGANIZATION REPORTS** Info
  - 1. CUTA - Ann Neal, President
  - 2. CSEA - Marie Huggins, President

**Note: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Superintendent's Office at (916) 338-6409 at least 48 hours before the scheduled Board meeting. [Government Code §54954.2] [Americans with Disabilities Act of 1990, §202.]**

**NOTICE:** The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at Center Unified School District, Superintendent's Office, located at 8408 Watt Avenue, Antelope, CA. For more information please call 916-338-6409.

(6:35)	<b>X.</b>	<b>REPORTS/PRESENTATIONS</b>	Info
Curriculum		1. 2008 Academic Performance Index/Adequate Yearly Progress Update - Scott Loehr	
↓		2. Global Youth Charter School/ARC Partnership Update - Addie Ellis	
↓		3. Site Student Intervention Report - Steve Thiessen	
Facilities & Op.		4. Gang Awareness Report - Steve Thiessen	
↓		5. Safe School Program Presentation - Capt. Mike Ziegler	
↓		6. Facilities & Security Report - Craig Deason	
↓		7. Bond Fund Project Budget Report - Craig Deason	
(7:35)	<b>XI.</b>	<b>COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA</b>	Public Comments Invited
		<i>Anyone may address the Board regarding any item that is within the Board's subject matter jurisdiction. However, the Board <u>may not</u> take action on any item which is not on this agenda except as authorized by Government Code Section 5495.2. A speaker shall be limited to 3 minutes (Board Policy 9323).</i>	
(7:45)	<b>XII.</b>	<b>BOARD/SUPERINTENDENT REPORTS</b>	Info
(7:55)	<b>XIII.</b>	<b>CONSENT AGENDA</b>	Action
		<i>NOTE: The Board will be asked to approve all of the following items by a single vote, unless any member of the Board asks that an item be removed from the consent agenda and considered and discussed separately.</i>	
Governance		1. Approve Adoption of Minutes from August 20, 2008 Regular Meeting	
Personnel		2. Approve Certificated Personnel Transactions	
↓		3. Approve Classified Personnel Transactions	
↓		4. Approve CUSD Employee Benefits Plan	
Curriculum		5. Approve Professional Service Agreement: Eaton Interpreting Services, Inc.	
↓		6. Ratify Professional Service Agreement: Medicab of Sacramento Sierra LLC	
↓		7. Approve Professional Service Agreement: Peggy Moten-Nair	
↓		8. Approve 2008/2009 Individual Service Agreements:	
		2008/09-84 Rancho Learning Center	
		2008/09-85 Easter Seals	
		2008/09-86 Sierra - El Camino	
		2008/09-87 MedTrans	
↓		9. Approve CUSD Administrators Certified for Expulsion Hearings	
↓		10. Approve Cannon Creek Software for School Conference Scheduler	
↓		11. Approve 2008/2009 Master Contract Point Quest Education , Inc.	
↓		12. Approve CHS FBLA Members to the Annual Leadership Development Institute in Santa Clara	
Facilities & Operations		13. Approve Agreement between Child Development Centers and Center Unified School District: July 1, 2008 - June 30, 2009	
↓		14. Approve Ground Lease Agreement: North Highlands Recreation & Park District to August 31, 2010	
↓		15. Approve Amendment #2 - for DLR Group Contract for Spinelli Elementary Modernization Project	
↓		16. Approve Amendment #3 - for DLR Group Contract for Dudley Elementary Modernization Projects	
↓		17. Approve Disposal of Surplus Vehicles	
Business		18. Approve Payroll Orders: July 2008 through June 2009	
↓		19. Approve Supplemental Agenda (Vendor Warrants)	



(8:00)	XIV.	<b>INFORMATION ITEMS</b>	Info
Curriculum	1.	Training: "Fitness Anywhere Suspension Trainer Course" - P. Brown (WCR)	
(8:01)	XV.	<b>BUSINESS ITEMS</b> <i>(5 minutes each)</i>	
Governance	A.	<b><u>CSBA Nomination for Directors-at-Large</u></b> Nominations for CSBA Asian/Pacific Islander and Hispanic are currently being accepted until Friday, September 26, 2008. Any CSBA member board may nominate board members from CSBA member district or county offices of education.	Action
	B.	<b><u>Resolution #5/2008-09: Requesting Applications for Members of the Citizens' Oversight Committee to Oversee Bond Proceeds, Expenditures and Audits</u></b>	Action
↓	C.	<b><u>First Reading: Exhibit 1240</u></b> This exhibit is being updated to correspond with the policy changes in February 2008.	Action
↓	D.	<b><u>First Reading: BP/AR 5143</u></b> BP/AR 5143 <u>Insurance</u> Replace. Revised, reorganized policy clarifies that districts are not required to pay the cost of insurance except when a student athlete's parent/guardian is financially unable to do so, and that districts must offer, but need not pay for, student insurance for field trips and excursions. Revised policy also deletes section describing other activities for which the district may choose to offer insurance at their discretion. Revised regulation deletes conditions for receipt of insurance benefits and reflects NEW LAW (AB 2684) requiring offers of insurance coverage sent to athletic team members to include the statement specified in law regarding the availability of no-cost or low-cost local, state, or federally sponsored health insurance coverage for eligible students.	Action
↓	E.	<b><u>First Reading: Board Policies/Regulations/Exhibits</u></b> BP 0200 <u>Goals for the School District</u> Replace. Policy revised to focus on the Board's role in monitoring the district's progress in achieving its goals for student achievement, including the use of data, performance indicators, and other benchmarks. Policy also revised to add language ensuring that the district's goals are aligned with the district's reform efforts, including any improvement plans, as well as language ensuring alignment of the district's curriculum and instructional materials with the state's content standards, frameworks, and assessments.	Action
		BP/AR 3311 <u>Bids</u> Replace. Updated policy contains new statement expressing the Board's goal to ensure transparency and the prudent expenditure of public funds. Policy also contains updated legal references and management resources. MANDATED regulation contains new language authorizing purchase from and payment directly to the vendor when the district has "piggybacked" onto an existing contract. Regulation also contains new note re: NEW COURT DECISION which defines "emergency" for purposes of awarding contracts in emergency situations without competitive bidding.	

## **BUSINESS ITEMS**

### **E. First Reading: Board Policies/Regulations/Exhibits (continued)**

**BP 3517** Facilities Inspection

Replace. Policy updated to reflect the conditions and categories listed in the Office of Public School Construction's Facilities Inspection Tool, which should be used as part of the district's facility inspection and maintenance program to ensure that district facilities are maintained in "good repair" as required by the Williams settlement.

**BP/AR 4112.24** Teacher Qualifications Under the No Child Left Behind Act

Replace. Updated policy deletes references to dates that have passed and distinctions between requirements for Title I and non-Title I programs, since all teachers of core academic subjects are now subject to the requirements. Updated, reorganized regulation reflects REVISED TITLE 5 REGULATIONS addressing subject matter competency for middle and high school teachers in "hard-to-staff settings." Regulation also clarifies requirements for special education teachers and deletes detailed material regarding the High Objective Uniform State Standard Evaluation (HOUSSE) which is covered in California Department of Education forms.

**BP/AR 4112.41/4212.41/4312.41** Employee Drug Testing

Replace BP/AR. Policy revised to reflect NEW FEDERAL COURT DECISION which held that a district may not require all applicants to undergo pre-employment drug and alcohol testing, but may only test applicants for those positions in which the district can demonstrate a special need for testing, such as safety-sensitive positions. Policy contains blank lines for district to complete specifying the positions and duties that necessitate the need for testing. Regulation updated to limit pre-employment testing to safety-sensitive positions.

**BP 4132/4232/4332** Publication or Creation of Materials

Replace. Revised policy contains new language requiring the Superintendent to oversee the development of instructional materials, computer programs, and other copyrighted materials by employees, independent contractors, and consultants and requiring any contract with a consultant or independent contractor to contain a provision regarding ownership of the copyright. Policy also requires Superintendent to negotiate district ownership of copyright when an employee develops materials during working and nonworking hours.

**BP 4136/4236/4336** Nonschool Employment

Replace. MANDATED policy updated to specify types of outside employment activities that may be prohibited because of a conflict with the employee's district duties. Policy requires employee to first request permission from his/her supervisor prior to accepting such employment and to appeal any denial of authorization to the Superintendent or designee. Policy also contains section re: Tutoring, which contains material formerly included in BP 4137 - Tutoring.

**BP 4137** Tutoring

Delete. Delete this unnecessary policy. Material formerly included in this policy incorporated into BP 4136/4236/4336 - Nonschool Employment.

**BP 4151/4251/4351** Employee Compensation

Replace. Updated policy contains new language requiring the payroll system to comply with laws regarding timeliness of payment of compensation and deductions. Policy also contains new note reflecting NEW FEDERAL REGULATIONS re: deferred compensation for employees who work 10 months over a 12-month period.

## **BUSINESS ITEMS**

### **E. First Reading: Board Policies/Regulations/Exhibits (continued)**

BP 4161/4261/4361

#### **Leaves**

Replace. Renumbered policy contains material pertaining to administrative and supervisory personnel formerly in BP 4361 - Leaves. List of justifiable reasons for leave revised to include general categories of types of leaves and to delete some specific leaves duplicated in other policies or regulations. Item #6 re: disability leave moved from AR. Regulation revises section on "Return to Service After Leave" to focus on provisions specific to employees failing to return to duty after a leave and to delete material re: notification of intent to return to service which is duplicated in AR 4112.1 - Contracts.

BP/AR 5112.1

#### **Exemptions from Attendance**

Replace. Updated policy adds language re: documentation of eligibility for exemption and expands legal references. Regulation revised to more directly reflect law and to add language re: exemption from continuation education for purposes of student leave of absence.

BP/AR 5131.1

#### **Bus Conduct**

Replace. MANDATED policy contains updated optional section re: surveillance systems, including language requiring the district to provide notification of the use of surveillance systems to students, parents/guardians, and staff. MANDATED regulation includes revised bus rider rules, including fastening passenger restraint systems (item #4), bringing and using electronic devices on the bus (item #9), and prohibition against bringing animals, except guide, signal, or service animals onto the bus (item #12), in accordance with California Highway Patrol regulations. Regulation also contains new note and text re: viewing recordings from bus surveillance systems in accordance with federal law on student records.

BP/AR 6141

#### **Curriculum Development and Evaluation**

Replace BP. Add AR. Policy expanded to include concepts from CSBA's Masters in Governance program and CDE guidance for District Assistance Intervention Teams (DAIT) including alignment of curriculum with state standards, frameworks, assessments, and improvement plans; accessibility of curriculum to all students; and circumstances under which curriculum may be scheduled for review. New regulation includes material on establishment of a curriculum review committee and a curriculum development/selection process.

BP 6141.5

#### **Advanced Placement**

Replace. Policy revised to add language about increasing support systems for AP students, such as resource centers and partnerships with postsecondary institutions, and providing professional development to increase staff capacity. Policy also contains new note and text re: the AP course audit, a process for the district to receive authorization to use the AP designation on student transcripts.

BP/AR 6142.1

#### **Sexual Health and HIV/AIDS Prevention Instruction**

Replace. Policy contains new section entitled "Parent/Guardian Notification" which contains material formerly included in AR and new language which clarifies that, according to the CDE, districts must use a passive consent/opt-out model for HIV/AIDS prevention instruction but may use an active consent/opt-in model for sexual health education. Reorganized, updated regulation contains new section entitled "Instruction and Materials" that is applicable to both HIV/AIDS and sexual health instruction and a new section entitled "Use of Consultants and Guest Speakers" For further information, see article in accompanying Governance and Policy Services News.

## **BUSINESS ITEMS**

### **E. First Reading: Board Policies/Regulations/Exhibits (continued)**

**BP/AR 6142.8 Comprehensive Health Education**

Replace. Policy and regulation updated to reflect NEW STATE CONTENT STANDARDS for health education. Policy also adds language on involvement of key stakeholders in program development, implementation, and evaluation; adds language on professional development; and expands language on program evaluation to include examples of measures of program effectiveness. Regulation deletes material on involvement of health professionals duplicative with BP.

**BP/AR 6146.11 Alternative Credits Toward Graduation**

Replace. Updated policy includes material formerly in AR re: making alternative means available to students, parents/guardians, and the public; and adds language in item #1 specifying that the use of results from the General Educational Development test or other state or national tests is not appropriate for satisfying course requirements for graduation. Revised regulation deletes sections on credits for work experience education (duplicated in AR 6178.1 - Work Experience Education) and college courses (moved to AR 6172.1 - Concurrent Enrollment in College Classes) and includes new section entitled "Military Service and Training."

**BP 6162.6 Use of Copyrighted Materials**

Replace. Policy revised to clarify that each staff member has the responsibility to adhere to copyright law and should contact the Superintendent or designee with questions whether reproducing or using copyrighted material complies with the law. Policy also contains new note explaining the fair use doctrine and clarifying that copyright laws apply to material available on the Internet.

**BP/AR 6163.2 Animals at School**

Replace. Updated policy contains new note and text clarifying that individuals with disabilities have the right to be accompanied by a guide, signal, or service dog on school premises and on school transportation. Policy also contains new note and optional language re: providing written notification to parents/guardians when an animal is brought into the classroom asking for verification whether their child has an allergy or health condition that may be affected by the animal's presence. Revised regulation deletes language permitting any animal on school buses since California Highway Patrol regulations only permit guide, signal, or service animals on school buses.

**BP/AR 6172 Gifted and Talented Student Program**

Replace. Updated, reorganized policy adds language on Board approval of district plan for gifted and talented education, alignment of program with state standards, new section on identification of eligible students, instructional components not previously reflected, and program evaluation requirements. Updated regulation adds language re: program coordinator, links program plan to the single plan for student achievement, and deletes section on Community College Enrollment (now addressed at BP/AR 6172.1 - Concurrent Enrollment in College Classes). Regulation also expands section on identification of students to describe the recommendation process, list the types of data that may be used, address appeals by parents/guardians when student is determined ineligible, allow re-examination of students for eligibility, and ensure identified students' continuing eligibility.

**BP/AR 6172.1 Concurrent Enrollment in College Classes**

Add. New policy and regulation contain material formerly in AR 6172 - Gifted and Talented Student Program and AR 6146.11 - Alternative Credits Toward Graduation. Policy also adds Board goal statement, optional language on dual credits, and new sections on "Approval of Concurrent Enrollment" and "Program Evaluation." Regulation adds section on "Minimum School Day."

## BUSINESS ITEMS

### E. First Reading: Board Policies/Regulations/Exhibits (continued)

- BP 6178.2      Regional Occupational Center/Program  
Add. New, MANDATED policy is for use by any district maintaining high schools, regardless of whether or not the local ROC/P is operated by the county office of education, a joint powers agreement among multiple districts, or an individual district. Policy addresses the relationship between the district and ROC/P, student eligibility and participation, related student services provided by the district, and evaluation of district students' participation and performance.
- BP/AR 7160      Charter School Facilities  
Add BP. Replace AR. New policy and revised regulation updated to reflect NEW TITLE 5 REGULATIONS applicable to Proposition 39 requests for facilities by charter schools submitted to districts in the fall of 2008 for the 2009-10 school year. Policy details new requirement that, if the district's facilities offer does not accommodate the charter school at a single site, the Board must make a finding and adopt a statement of reasons, as required by NEW REGULATIONS. Regulation details other new requirements including: (1) revised definition of "furnishing and equipment," (2) new timelines to respond to requests and actions to be taken during consideration of requests, (3) additional requirements for conversion charter schools, and (4) a new dispute resolution procedure. For further information, see article in accompanying Governance and Policy Services News.
- BB 9230      Orientation  
Replace. Updated bylaw revises section on "New Board Member Orientation" to provide for a Board meeting to orient new members, expand the types of materials to be provided to new members, and require Board approval of workshop/conference attendance by incoming members at district expense.
- BB 9324      Minutes and Recordings  
Replace. Bylaw revised to include new, optional language specifying that minutes of Board meetings should include a brief summary of the Board's discussion, record which members are present, and record whether a member is not present for the entire meeting due to a late arrival and/or early departure.

PUBLIC HEARING: Notification of Compliance With Education Code §60119 for Funds Received Under Pupil Textbook and Instructional Materials Incentive Program.

- |                         |    |   |        |
|-------------------------|----|---|--------|
| Curriculum              | F. | <b><u>Resolution #4/2008-09: Statement of Assurances Instructional Materials Fund</u></b><br>This resolution is to certify that the district has sufficient materials in CORE subjects.   | Action |
| Facilities & Operations | G. | <b><u>CHS Athletic Transportation Plan</u></b><br>This plan will increase the amount budgeted for CHS Athletic Transportation.  | Action |
| Business                | H. | <b><u>Resolution #3/2008-09: 2007/08 Gann Limit Resolution &amp; Unaudited Actuals Report</u></b><br>The Unaudited Actual Report is a report of the fiscal activity and fund balances for the District. School district are required to certify via the Gann Limit that their annual revenues do not increase at a rate greater than the overall increase in state government revenues. | Action |

- |        |   |        |
|--------|---|--------|
| (8:53) | <b>XVI. ADVANCE PLANNING</b>  | Info   |
|        | <b>a. Future Meeting Dates</b>  |        |
|        | <b>i. Wednesday, October 1, 2008 @ 6:00 p.m. - Spinelli Elementary School - Cafeteria</b> |        |
|        | <b>b. Suggested Agenda Items</b>  |        |
|        | <b>XVII. CONTINUATION OF CLOSED SESSION (Item III)</b>                                    | Action |
| (8:55) | <b>XVIII. ADJOURNMENT</b>   | Action |

# Center Unified School District

**AGENDA REQUEST FOR:**

**Dept./Site:** Instructional Services

**Date:** September 17, 2008

**To:** Board of Trustees

**From:** Scott Loehr

Assistant Superintendent

**Principal's Initials:** S.L.

**Action Item**

**Information Item** X

**# Attached Pages**

**SUBJECT:** Recognition of students, and their teachers, for attaining a perfect score on at least one portion of the 2008 STAR Test.

**RECOMMENDATION:** Informational Item

**Recognition For Attaining A Perfect Score On The 2008 STAR Test**

<b><u>Students</u></b>	<b><u>Perfect Score (600)</u></b>	<b><u>Teacher</u></b>	<b><u>School Site</u></b>
Nick Thiessen	Math	Valoria	Oak Hill
Jennifer Clayton	Math	Buttram	Oak Hill
Mason Phillips	Math	Warriner	Oak Hill
Zachary Topper	Math	Myers	Oak Hill
Roberto (Adrian) Godinez	Math	Wilhelm	Oak Hill
Jim Krestoff	Math	Wilhelm	Oak Hill
Natalie Cripe	Math	Smith	Oak Hill
Mason Diab	Math	Smith	Oak Hill
Elias J'Beily	Math	Smith	Oak Hill
Alexander Miller	Math	Mrs. Ortiz	Dudley
Julia Hixon	Math	Mrs. Merdinger	Dudley
Nicholas Rucker	Math	Mrs. Ewart	Dudley
Karissa McCarthy	Math	Ms. Jensen	Spinelli
Austin Sturdevan	Math	Mrs. Macek	Spinelli
Derek Bergman	Math	Brinks	North Country
Vincent Ma	Math	Olmstead/Sambucetti	North Country
Solomon Slick	Math	Howell	North Country



## *Center Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site:** Curriculum and Instruction

**Date:** Sept. 17, 2008

**To:** Board of Trustees

**Information Item**   X  

**From:** Scott Loehr, Assistant  
Superintendent

**Action Item**           

**# Attached Pages**           

**Administrator's Initials:** SL

**SUBJECT:** 2008 Academic Performance Index/Adequate Yearly Progress Update

The Board will be updated on the District's 2008 State Academic Performance Index and Federal Adequate Yearly Progress.

**RECOMMENDATION:** Informational Item

# **Center Unified School District**

## **2007-2008 API Report**

	<b>2008 Growth</b>	<b>2007 Base</b>	<b>Change</b>
<b><u>CENTER JOINT UNIFIED</u></b>	<b>759</b>	<b>746</b>	<b>13</b>
<b>Elementary Schools</b>			
<u>Arthur S. Dudley Elementary</u>	790	807	-17
<u>Cyril Spinelli Elementary</u>	796	755	41
<u>North Country Elementary</u>	789	788	1
<u>Oak Hill Elementary</u>	831	817	14
<b>Middle Schools</b>			
<u>Wilson C. Riles Middle</u>	738	737	1
<b>High Schools</b>			
<u>Antelope View Charter</u>	670	681	-11
<u>Center High</u>	759	747	12
<b>Small Schools</b>			
<u>Global Youth Charter High</u>	676	621	55
<b>ASAM Schools</b>			
<u>McClellan High (Continuation)</u>	610	513	97

# Center United School District 2007-2008 AYP Summary

Met 2008 Criteria for:		PI Status	
All English-Language Arts Components	Graduation Rate	API	PI Status
<hr/>			
Center Joint Unified	No	No	Not in PI
Elementary Schools			
Arthur S. Dudley Elementary	Yes	Yes	Not T1
Cyril Spinelli Elementary	Yes	Yes	Not in PI
North Country Elementary	Yes	Yes	Not in PI
Oak Hill Elementary	Yes	Yes	Not T1
Middle Schools			
Wilson C. Riles Middle	No	No	Not T1
High Schools			
Antelope View Charter	No	Yes	Not T1
Center High	Yes	Yes	Not T1
Global Youth Charter High	Yes	Yes	Not T1
ASAM Schools			
McClellan High (Continuation)	Yes	Yes	Not T1

# CUSD 2008 AYP Summary Report

## Participation Rate

GROUPS	English-Language Arts Target 95% Met all participation rate criteria? Yes					Mathematics Target 95% Met all participation rate criteria? Yes				
	Enrollment First Day of Testing	Number of Students Tested	Rate	Met 2008 AYP Criteria	Alternative Method	Enrollment First Day of Testing	Number of Students Tested	Rate	Met 2008 AYP Criteria	Alternative Method
<b>LEA-wide</b>	3463	3445	99	Yes		3463	3454	100	Yes	
African American or Black (not of Hispanic origin)	561	554	99	Yes		561	557	99	Yes	
American Indian or Alaska Native	48	47	98	--		48	48	100	--	
Asian	255	255	100	Yes		255	254	100	Yes	
Filipino	117	117	100	Yes		117	117	100	Yes	
Hispanic or Latino	544	541	99	Yes		544	541	99	Yes	
Pacific Islander	44	42	96	--		44	44	100	--	
White (not of Hispanic origin)	1804	1798	100	Yes		1804	1801	100	Yes	
Socioeconomically Disadvantaged	1535	1524	99	Yes		1535	1528	100	Yes	
English Learners	730	729	100	Yes		730	729	100	Yes	
Students with Disabilities	392	382	97	Yes		392	393	100	Yes	

## Percent Proficient - Annual Measurable Objectives (AMOs)

GROUPS	English-Language Arts Target 34.0 % Met all percent proficient rate criteria? No					Mathematics Target 34.6 % Met all percent proficient rate criteria? No				
	Valid Scores	Number At or Above Proficient	Percent At or Above Proficient	Met 2008 AYP Criteria	Alternative Method	Valid Scores	Number At or Above Proficient	Percent At or Above Proficient	Met 2008 AYP Criteria	Alternative Method
<b>LEA-wide</b>	3220	1667	51.8	Yes		3228	1717	53.2	Yes	
African American or Black (not of Hispanic origin)	519	232	44.7	Yes		522	211	40.4	Yes	
American Indian or Alaska Native	40	12	30.0	--		41	16	39.0	--	
Asian	237	153	64.6	Yes		236	160	67.8	Yes	
Filipino	116	72	62.1	Yes		116	71	61.2	Yes	
Hispanic or Latino	496	215	43.3	Yes		496	230	46.4	Yes	
Pacific Islander	38	19	50.0	--		40	14	35.0	--	
White (not of Hispanic origin)	1688	919	54.4	Yes		1690	967	57.2	Yes	
Socioeconomically Disadvantaged	1387	581	41.9	Yes		1391	640	46.0	Yes	
English Learners	692	288	41.6	Yes		692	337	48.7	Yes	
Students with Disabilities	360	73	20.3	No		370	82	22.2	No	

## Academic Performance Index (API) - Additional Indicator for AYP

2007 Base API	2008 Growth API	2007-08 Growth	Met 2008 API Criteria	Alternative Method
746	759	13	Yes	

**2008 API Criteria for meeting federal AYP:** A minimum "2008 Growth API" score of 620 OR "2007-08 Growth" of at least one point.

## Graduation Rate

Rate for 2007, Class of 2005-06	Rate for 2008, Class of 2006-07	Change	Average 2-Year Change	Met 2008 Graduation Rate Criteria	Alternative Method
88.1	88.2	0.1	-3.5	Yes	

**2008 Graduation Rate Criteria:** A "Rate for 2008" of at least 83.0 OR "Change" (improvement in the rate from the previous year) of at least 0.1 OR "Average 2-Year Change" (improvement in the average two-year rate) of at least 0.2.

# Spinelli Elementary 2008 AYP Summary Report

## Participation Rate

GROUPS	English-Language Arts Target 95% Met all participation rate criteria? Yes					Mathematics Target 95% Met all participation rate criteria? Yes				
	Enrollment First Day of Testing	Number of Students Tested	Rate	Met 2008 AYP Criteria	Alternative Method	Enrollment First Day of Testing	Number of Students Tested	Rate	Met 2008 AYP Criteria	Alternative Method
<b>Schoolwide</b>	241	240	100	Yes		241	240	100	Yes	
African American or Black (not of Hispanic origin)	37	37	100	--		37	37	100	--	
American Indian or Alaska Native	1	1	100	--		1	1	100	--	
Asian	19	19	100	--		19	19	100	--	
Filipino	6	6	100	--		6	6	100	--	
Hispanic or Latino	40	40	100	--		40	40	100	--	
Pacific Islander	4	4	100	--		4	4	100	--	
White (not of Hispanic origin)	124	123	99	Yes		124	123	99	Yes	
Socioeconomically Disadvantaged	161	160	99	Yes		161	160	99	Yes	
English Learners	81	81	100	Yes	ER	81	81	100	Yes	ER
Students with Disabilities	43	42	98	--		43	42	98	--	

## Percent Proficient - Annual Measurable Objectives (AMOs)

GROUPS	English-Language Arts Target 35.2 % Met all percent proficient rate criteria? Yes					Mathematics Target 37.0 % Met all percent proficient rate criteria? Yes				
	Valid Scores	Number At or Above Proficient	Percent At or Above Proficient	Met 2008 AYP Criteria	Alternative Method	Valid Scores	Number At or Above Proficient	Percent At or Above Proficient	Met 2008 AYP Criteria	Alternative Method
<b>Schoolwide</b>	222	119	53.6	Yes		222	137	61.7	Yes	
African American or Black (not of Hispanic origin)	33	14	42.4	--		33	16	48.5	--	
American Indian or Alaska Native	1	--	--	--		1	--	--	--	
Asian	18	11	61.1	--		18	13	72.2	--	
Filipino	6	--	--	--		6	--	--	--	
Hispanic or Latino	35	16	45.7	--		35	24	68.6	--	
Pacific Islander	4	--	--	--		4	--	--	--	
White (not of Hispanic origin)	117	67	57.3	Yes		117	70	59.8	Yes	
Socioeconomically Disadvantaged	146	71	48.6	Yes		146	86	58.9	Yes	
English Learners	75	33	44.0	Yes		75	44	58.7	Yes	
Students with Disabilities	40	10	25.0	--		40	12	30.0	--	

# Wilson C. Riles AYP Summary Report

## Participation Rate

GROUPS	English-Language Arts Target 95% Met all participation rate criteria? Yes					Mathematics Target 95% Met all participation rate criteria? Yes				
	Enrollment First Day of Testing	Number of Students Tested	Rate	Met 2008 AYP Criteria	Alternative Method	Enrollment First Day of Testing	Number of Students Tested	Rate	Met 2008 AYP Criteria	Alternative Method
<b>Schoolwide</b>	1274	1272	100	Yes		1274	1272	100	Yes	
African American or Black (not of Hispanic origin)	229	229	100	Yes		229	229	100	Yes	
American Indian or Alaska Native	22	22	100	--		22	22	100	--	
Asian	89	89	100	--		89	88	99	--	
Filipino	39	39	100	--		39	39	100	--	
Hispanic or Latino	200	200	100	Yes		200	199	100	Yes	
Pacific Islander	17	17	100	--		17	17	100	--	
White (not of Hispanic origin)	654	653	100	Yes		654	654	100	Yes	
Socioeconomically Disadvantaged	568	566	100	Yes		568	566	100	Yes	
English Learners	293	293	100	Yes		293	292	100	Yes	
Students with Disabilities	132	131	99	Yes		132	132	100	Yes	

## Percent Proficient - Annual Measurable Objectives (AMOs)

GROUPS	English-Language Arts Target 35.2 % Met all percent proficient rate criteria? No					Mathematics Target 37.0 % Met all percent proficient rate criteria? No				
	Valid Scores	Number At or Above Proficient	Percent At or Above Proficient	Met 2008 AYP Criteria	Alternative Method	Valid Scores	Number At or Above Proficient	Percent At or Above Proficient	Met 2008 AYP Criteria	Alternative Method
<b>Schoolwide</b>	1196	532	44.5	Yes		1196	472	39.5	Yes	
African American or Black (not of Hispanic origin)	215	76	35.3	Yes		215	62	28.8	No	
American Indian or Alaska Native	21	8	38.1	--		21	9	42.9	--	
Asian	81	48	59.3	--		80	41	51.3	--	
Filipino	39	22	56.4	--		39	18	46.2	--	
Hispanic or Latino	186	76	40.9	Yes		185	66	35.7	Yes	<u>SH</u>
Pacific Islander	17	7	41.2	--		17	3	17.6	--	
White (not of Hispanic origin)	614	286	46.6	Yes		615	265	43.1	Yes	
Socioeconomically Disadvantaged	525	184	35.0	No		525	171	32.6	No	
English Learners	280	101	36.1	Yes		279	94	33.7	No	
Students with Disabilities	122	14	11.5	No		123	14	11.4	No	

# Antelope View Charter 2008 AYP Summary Report

## Participation Rate

GROUPS	English-Language Arts Target 95% Met all participation rate criteria? Yes					Mathematics Target 95% Met all participation rate criteria? Yes				
	Enrollment First Day of Testing	Number of Students Tested	Rate	Met 2008 AYP Criteria	Alternative Method	Enrollment First Day of Testing	Number of Students Tested	Rate	Met 2008 AYP Criteria	Alternative Method
<b>Schoolwide</b>	65	64	99	Yes	<u>ER</u>	65	65	100	Yes	<u>ER</u>
African American or Black (not of Hispanic origin)	8	8	100	--		8	8	100	--	
American Indian or Alaska Native	1	1	100	--		1	1	100	--	
Asian	0	0	--	--		0	0	--	--	
Filipino	2	2	100	--		2	2	100	--	
Hispanic or Latino	10	10	100	--		10	10	100	--	
Pacific Islander	0	0	--	--		0	0	--	--	
White (not of Hispanic origin)	42	41	98	--		42	42	100	--	
Socioeconomically Disadvantaged	23	23	100	--		23	23	100	--	
English Learners	0	0	--	--		0	0	--	--	
Students with Disabilities	5	4	80	--		5	5	100	--	

## Percent Proficient - Annual Measurable Objectives (AMOs)

GROUPS	English-Language Arts Target 33.4 % Met all percent proficient rate criteria? Yes					Mathematics Target 32.2 % Met all percent proficient rate criteria? Yes				
	Valid Scores	Number At or Above Proficient	Percent At or Above Proficient	Met 2008 AYP Criteria	Alternative Method	Valid Scores	Number At or Above Proficient	Percent At or Above Proficient	Met 2008 AYP Criteria	Alternative Method
<b>Schoolwide</b>	39	18	46.2	Yes	<u>CI</u>	39	10	25.6	Yes	<u>CI</u>
African American or Black (not of Hispanic origin)	7	--	--	--		7	--	--	--	
American Indian or Alaska Native	1	--	--	--		1	--	--	--	
Asian	0	--	--	--		0	--	--	--	
Filipino	1	--	--	--		1	--	--	--	
Hispanic or Latino	7	--	--	--		7	--	--	--	
Pacific Islander	0	--	--	--		0	--	--	--	
White (not of Hispanic origin)	22	10	45.5	--		22	6	27.3	--	
Socioeconomically Disadvantaged	13	7	53.8	--		13	3	23.1	--	
English Learners	0	--	--	--		0	--	--	--	
Students with Disabilities	2	--	--	--		2	--	--	--	



## Academic Performance Index (API) - Additional Indicator for AYP

2007 Base API	2008 Growth API	2007-08 Growth	Met 2008 API Criteria	Alternative Method
681	670	-11	Yes	

**2008 API Criteria for meeting federal AYP:** A minimum "2008 Growth API" score of 620 OR "2007-08 Growth" of at least one point.

## Graduation Rate

Rate for 2007, Class of 2005-06	Rate for 2008, Class of 2006-07	Change	Average 2-Year Change	Met 2008 Graduation Rate Criteria	Alternative Method
79.1	72.7	-6.4	-15.8	No	

**2008 Graduation Rate Criteria:** A "Rate for 2008" of at least 83.0 OR "Change" (improvement in the rate from the previous year) of at least 0.1 OR "Average 2-Year Change" (improvement in the average two-year rate) of at least 0.2.

# *Center Unified School District*

**AGENDA REQUEST FOR:**

Dept./Site: Global Youth Charter School

Date: September 17, 2008

To: Board of Trustees

From: Addie Ellis, Dean

Action Item \_\_\_\_\_

Information Item X

# Attached Pages \_\_\_\_\_

Principal's Initials: AE

**SUBJECT:** Global Youth Charter School / ARC Partnership Update

**RECOMMENDATION:** information item only.



**American River College - Global Youth Charter High School**

## MISSION STATEMENT

To increase the number of underserved students currently enrolled in Global Youth Charter High School (GYCHS) that take advantage of advanced education opportunities at American River College, and to provide them with needed support to be successful and expand their higher education choices upon graduation.

## ARC GYCHS PROGRAM OVERVIEW

In 2004, American River College (ARC) and Global Youth Charter High School (GYCHS) began a partnership as an Early College High School (ECHS). The spring of 2008 marked the first graduating class from GYCHS, and the beginning of the final year of the original Memorandum of Understanding (MOU) as funded by the Bill and Melinda Gates Foundation and administered through the Foundation for California Community College (FCCC). Given the lessons learned during the previous four years, the following is a revision of the requirements and expectations from ARC's perspective, and a list of the support services offered to GYCHS students as they navigate through the college.

ARC GYCHS students will be required to meet the following eligibility and requirements:

### Student Eligibility:

- ❖ Must demonstrate exemplary academic achievement as evidenced by multiple measures including, but not limited to grades in similar courses, GPA of 2.5 or above, analysis of transcripts, assessment results, other student achievements, and/or letters of support from high school counselors and teachers.
- ❖ Must complete the Los Rios Community College District application and supplemental enrollment information at least **3 weeks prior to the first day of classes**
- ❖ Must complete the ARC assessment process **prior** to meeting with the counselor (Call 916-484-8423 for testing times or view online at [www.arc.losrios.edu/stusvc/assessment.html](http://www.arc.losrios.edu/stusvc/assessment.html))
- ❖ Must meet with an ARC counselor at least **two weeks prior** to the first day of classes
  - Bring a copy of current high school transcript
  - Bring a list of the classes being taken concurrently at the high school
  - Submit a permission/emergency contact form from her/his parent/guardian
  - Prepare a statement, not to exceed one page, explaining why she/he wishes to take courses at ARC
  - With the assistance of the counselor, complete an education plan

### Student Progress in order to maintain eligibility:

- ❖ Must maintain an overall **2.0 G.P.A.** in college courses

- ❖ If unable to complete the college coursework, must withdraw by the first withdraw deadline in order to prevent a “W” notation on her/his transcript
- ❖ Must maintain good attendance in all college courses as documented by instructors
- ❖ Must check out all needed books from the lending library within a week of starting class
- ❖ Must make an appointment with the college coordinator within a week of starting class in order to go over syllabus and set up regular check in appointments throughout the semester
- ❖ Must return all books prior to the last day of finals
- ❖ Must attend tutoring as directed by either the course instructor, ARC counselor, or college coordinator
- ❖ Must behave in a manner that shows respect for the college setting, and understand that attending ARC is a privilege, not a right
- ❖ Must adhere to the technology agreement of DRCCD
- ❖ Must check in and post a comment weekly by logging on to the Blackboard website
- ❖ Must enroll in at least one non-physical education course per semester, but no more than 11 units, and pass all courses with a C or higher

**Failure to meet the above eligibility and progress requirements will result in future ineligibility including but not limited to dismissal from the college for a semester, with the possibility of dismissal until the student is a high school graduate or 18 years old. If dismissed, the student must follow the Advanced Education appeal process if she/he wishes to be readmitted.**

## **PROGRAM COMPONENTS**

### ***ORIENTATION***

Working with ARC-Matriculation, a mandatory orientation will be designed and presented the week prior to the beginning of Fall Semester. In addition, a mandatory parent meeting will be held. If a student and her/his parent/guardians do not attend, she/he will not be eligible for the support provided by ARC GYCHS and will have the option of attending through the established Advanced Education process and eligibility standards.

### ***BOOK LENDING LIBRARY***

The college coordinator will establish a lending library (currently housed in the SPOT). The students will check out their books during the first week of classes and return them at the end of the semester prior to their last final. The college coordinator will assess the inventory and sell back any un-needed books, depositing the money in a separate account in the ARC Business Office which will be used to purchase any needed new books. Additional book funding could potentially come from the ARC Foundation. During the past three semesters, book costs have

averaged \$1000 per semester. As additional students utilize the service, estimated costs will be \$5000-\$7500. However, this will be offset through recycling and selling back to the ARC Bookstore.

#### *MANDATORY MEETINGS WITH THE COORDINATOR*

Students must come and meet briefly with the coordinator during the first week of classes. At this time, they will receive their books and the coordinator will review their course syllabus with them. They will set up other “check in” meetings throughout the semester on an as needed basis. The coordinator will also do a monthly email to all instructors with ARC GYCHS students requesting progress report information. This information will be disseminated to the students either by email or through the above meetings. It will also be forwarded to their high school counselor or principal and parents/guardians.

#### *MANDATORY PARTICIPATION ON BLACKBOARD*

The main purpose of the Blackboard site will be to keep important information flowing. Students will be required to post once a week on the discussion boards in order to ensure that they are checking for updates and information. The college coordinator can monitor participation through the “performance dashboard.” A guest log-in will be established so that parents/guardians and school personnel can access information as well. Important dates will be announced and potential workshops and field trips will be managed and advertised through this vehicle.

#### *HIGH SCHOOL CAMPUS VISITS, WORKSHOPS AND RECRUITMENT*

In conjunction with established outreach practices at ARC, throughout the year the coordinator will visit GYCHS. Through workshops and presentations, the coordinator will help to facilitate a college-going culture and promote the variety of choices available to the students.

#### *SUMMER BRIDGE*

Beginning with the summer of 2009, the coordinator will work with faculty and counselors to create a summer bridge program for students taking college courses for the first time. The summer bridge program will incorporate best practices from the PACE program and include either *HCD 310: College Success* or *HCD 122: Study Skills*. The students attending will have been recruited through the campus visits.

#### **PROGRAM EVALUATION**

The coordinator will work with faculty and staff to develop student learning outcomes for the ARC GYCHS program. These SLOs will be assessed regularly through the campus SLO

assessment process. In addition, student, parent and school personnel surveys will be used at the end of each semester to determine if services were satisfactory and helpful. Student grades will be compiled and student success will be determined by how many students meet the continuing eligibility requirements, as well as the number of units successfully completed.

## GOALS & OBJECTIVES

**GOAL I:** ARC GYCHS students will have a course success rate equal to or higher than non-ARC GYCHS Advanced Education Students.

Objectives:

1. Students will be provided books from the lending library within one week of starting classes
2. Students will have at least three meetings per semester with the coordinator to discuss progress and course syllabi
3. All instructors who have ARC GYCHS students enrolled in their courses will be contacted at least 3 times per semester for progress information and recommendations
4. Students will attend tutoring as directed by either the course instructor, ARC counselor, or college coordinator
5. Students, parents, and high school personnel will utilize the ARC GYCHS Blackboard website to stay informed
6. Utilizing established campus resources, a 4-6 week summer bridge program will be created for recruited students to assist in their transition to college-level coursework
7. All ARC GYCHS students will complete the ARC assessment process at least 3 weeks prior to enrolling
8. All ARC GYCHS students will create an education plan with an ARC counselor
9. All ARC GYCHS students will begin coursework with the appropriate English course to increase writing skills
10. Coordinator will collaborate with faculty, particularly in math and English, to create Saturday 5 unit seminars/workshops geared toward college success

**GOAL II:** ARC GYCHS will increase targeted high school students' college knowledge and encourage more students to pursue some form of higher education.

Objectives:

1. All ARC GYCHS Students will enroll in either HCD 122 or HCD 310
2. Coordinator will collaborate with student services faculty and staff to provide monthly workshops to students and families highlighting higher education choices, the application process, financial assistance, etc.
3. Each semester, at least one college/university tour will be available for students

## LONGTERM PROGRAM OVERVIEW

During the 2006-2007 academic year there were 1,106 unduplicated advanced education students attending ARC. Of those, approximately 41% were first generation college students. In examining the rate of advanced education enrollment from our feeder school districts (Center, Grant, Natomas, and San Juan), it becomes clear that students coming from high schools with a higher percentage of economically disadvantaged students are not taking advantage of advanced education opportunities at the same rate as the students coming from wealthier schools. In fact, all but one of our feeder high schools with 80% or more of students eligible for free/reduced lunch have advanced education enrollment rates of less than 2% (Highlands High School enrolls 2.7% of its students at ARC). This disparity is illustrated by the following comparison of two schools that have students who attend classes at ARC.

High School	Distance from ARC*	% of Students attending ARC **	% non-white ***	% economically disadvantaged ***	% of 2006 graduates eligible for CSU or UC ***
Grant Union	5.7 miles	0.9%	92%	93%	13%
Rio Americano	6.0 miles	4.9%	25.4%	11%	50%

\* According to Yahoo Maps

\*\* According to ARC Research Department

\*\*\* According to the California Department of Education ([www.ed-data.k12.ca.us](http://www.ed-data.k12.ca.us))

Given this inequity, more needs to be done to both recruit and support students in the target population in order to increase their higher education choices and opportunities.

Utilizing lessons learned through the current Advanced Education process, the Partnership to Assure College Entry (PACE) Program, and the Early College High School (ECHS) Program, ARC is committed to provide the added support Advanced Education students need to be successful in concurrent enrollment.



## Sample Course of Study CSU Transfer Program

### Freshman Year – 8 (10) Units

<b>Fall Semester</b>	<b>Spring Semester</b>
HS Course - English	HS Course – Science
HS Course - Math	HS Course - PE
HS Course – Success Strategies/AVID	HS Course – Success Strategies/AVID
HS Course - PE	HS Course – Health
<b>HCD 111 – College Discovery (1)</b>	<b>HCD 310 – College Success (3)</b>
<b>Physical Education (1 – 3))</b>	<b>HEED 300 – Health Science (3)</b>

### Sophomore Year - 12 (14) Units

<b>Fall Semester</b>	<b>Spring Semester</b>
HS Course - English	HS Course – World History
HS Course – Math	HS Course – Math
HS Course - Science	HS Course – Success Strategies/ AVID
HS Course – Success Strategies/AVID	HS Course - Drama
<b>SILA 305 – ASL I (4)</b>	<b>SILA 306 – ASL II (4)</b>
<b>Living Skills Category (1 – 3)</b>	<b>Fine &amp; Applied Arts (3)</b>

### Summer School

<b>ARC - Optional</b>	<b>ARC - Optional</b>
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### Junior Year - 14 (16) Units

Reaching Your Goal - Students have option of courses depending on goal

<b>Fall Semester</b>	<b>Spring Semester</b>
HS Course - English	HS Course – Math
HS Course – AVID	HS Course – AVID
HS Course – US History	HS Course – US History
<b>PS 300, 301 L (4)</b>	<b>Math – (3 – 5)</b>
<b>HIST 310 (3)</b>	<b>SPEECH 301 – (3)</b>

### Summer School

<b>Optional</b>	<b>Optional</b>
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### Senior Year – 19 Units

<b>Fall Semester</b>	<b>Spring Semester</b>
HS Course – Senior Seminar	HS Course – Senior Seminar
HS Course – English 12	HS Course – Government / Economics
HS Course - AVID	HS Course - AVID
<b>ENGWR 300 (3)</b>	<b>ENGWR 301 (3)</b>
<b>BIOL 303 (4)</b>	<b>POLS 301 (3)</b>
<b>The Arts (3)</b>	<b>Humanities (3)</b>

### Summer School

<b>Optional</b>	<b>Optional</b>
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Total 53 (57) Units without summers

5<sup>th</sup> Year complete coursework

**Sample Course of Study  
CSU Transfer Program**

Post High School Educational Plan Includes the following:

- ARC assessments
- HS GPA
- Students post high school goal
- College GPA
- Career interest inventories

## Sample Course of Study Certificate Program

### Freshman Year

<b>Fall Semester</b>	<b>Spring Semester</b>
HS Course - English	HS Course – Science
HS Course - Math	HS Course - PE
HS Course – Success Strategies/AVID	HS Course – Success Strategies/AVID
HS Course - PE	HS Course – Health
<b>HCD 111 – College Discovery</b>	<b>HCD 310 – College Success</b>
	<b>HEED 300 – Health Science or Physical Education</b>

### Sophomore Year

<b>Fall Semester</b>	<b>Spring Semester</b>
HS Course - English	HS Course – World History
HS Course – Math	HS Course – Math
HS Course - Science	HS Course – Success Strategies/ AVID
HS Course – Success Strategies/AVID	HS Course - Drama
<b>SILA 305 – ASL I</b>	<b>SILA 306 – ASL II</b>
<b>Living Skills Category</b>	<b>Fine &amp; Applied Arts</b>

### Summer School

<b>ARC - Optional</b>	<b>ARC - Optional</b>
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### Junior Year - Reaching Your Goal

Students have option of courses depending on post high school ed. plan

<b>Fall Semester</b>	<b>Spring Semester</b>
HS Course - English	HS Course – Math
HS Course – AVID	HS Course – AVID
HS Course – US History	HS Course – US History
<b>Certificate Program Course</b>	<b>Certificate Program Course</b>
<b>Certificate Program Course</b>	<b>Certificate Program Course</b>

### Summer School

<b>Optional</b>	<b>Optional</b>
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### Senior Year

<b>Fall Semester</b>	<b>Spring Semester</b>
HS Course – Senior Seminar	HS Course – Senior Seminar
<b>HS Course – English 12</b>	<b>HS Course – Government / Economics</b>
HS Course - AVID	HS Course - AVID
<b>Certificate Program Course</b>	<b>Certificate Program Course</b>
<b>Certificate Program Course</b>	<b>Certificate Program Course</b>

### Summer School

<b>Optional</b>	<b>Optional</b>
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## **Sample Course of Study Certificate Program**

Post High School Educational Plan Includes the following:

- ARC assessments
- HS GPA
- Students post high school goal
- College GPA
- Career interest inventories

**Sample Course of Study  
Associate Degree Program**

**Freshman Year – 8 (10) Units**

<b>Fall Semester</b>	<b>Spring Semester</b>
HS Course - English	HS Course – Science
HS Course - Math	HS Course - PE
HS Course – Success Strategies/AVID	HS Course – Success Strategies/AVID
HS Course - PE	HS Course – Health
<b>HCD 111 – College Discovery (1)</b>	<b>HCD 310 – College Success (3)</b>
<b>Physical Education (1 – 3))</b>	<b>HEED 300 – Health Science (3)</b>

**Sophomore Year - 12 (14) Units**

<b>Fall Semester</b>	<b>Spring Semester</b>
HS Course - English	HS Course – World History
HS Course – Math	HS Course – Math
HS Course - Science	HS Course – Success Strategies/ AVID
HS Course – Success Strategies/AVID	HS Course - Drama
<b>SILA 305 – ASL I (4)</b>	<b>SILA 306 – ASL II (4)</b>
<b>Living Skills Category (1 – 3)</b>	<b>Fine &amp; Applied Arts (3)</b>

**Summer School**

<b>ARC - Optional</b>	<b>ARC - Optional</b>
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**Junior Year - 12 (14) Units**

Reaching Your Goal - Students have option of courses depending on goal

<b>Fall Semester</b>	<b>Spring Semester</b>
HS Course - English	HS Course – Math
HS Course – AVID	HS Course – AVID
HS Course – US History	HS Course – US History
<b>Social/Behavioral Science - 3</b>	<b>Natural Science - 3</b>
<b>Ethnic/Multicultural Studies -3</b>	<b>Mathematics Competency – (3 – 5)</b>

**Summer School**

<b>Optional</b>	<b>Optional</b>
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**Senior Year – 12 Units**

<b>Fall Semester</b>	<b>Spring Semester</b>
HS Course – Senior Seminar	HS Course – Senior Seminar
<b>HS Course – English 12</b>	<b>HS Course – Government / Economics</b>
HS Course - AVID	HS Course - AVID
<b>Language &amp; Rationality - 3</b>	<b>Language &amp; Rationality - 3</b>
<b>Social/Behavioral Science - 3</b>	<b>Humanities - 3</b>

**Summer School**

<b>Optional</b>	<b>Optional</b>
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Total 44 Units without summers  
5<sup>th</sup> Year complete coursework

**Sample Course of Study  
Associate Degree Program**

Post High School Educational Plan Includes the following:

- ARC assessments
- HS GPA
- Students post high school goal
- College GPA
- Career interest inventories

**Sample Course of Study  
CSU Transfer Program**

**Freshman Year – 8 (10) Units**

<b>Fall Semester</b>	<b>Spring Semester</b>
HS Course - English	HS Course – Science
HS Course - Math	HS Course - PE
HS Course – Success Strategies/AVID	HS Course – Success Strategies/AVID
HS Course - PE	HS Course – Health
<b>HCD 111 – College Discovery (1)</b>	<b>HCD 310 – College Success (3)</b>
<b>Physical Education (1 – 3))</b>	<b>HEED 300 – Health Science (3)</b>

**Sophomore Year - 12 (14) Units**

<b>Fall Semester</b>	<b>Spring Semester</b>
HS Course - English	HS Course – World History
HS Course – Math	HS Course – Math
HS Course - Science	HS Course – Success Strategies/ AVID
HS Course – Success Strategies/AVID	HS Course - Drama
<b>SILA 305 – ASL I (4)</b>	<b>SILA 306 – ASL II (4)</b>
<b>Living Skills Category (1 – 3)</b>	<b>Fine &amp; Applied Arts (3)</b>

**Summer School**

<b>ARC - Optional</b>	<b>ARC - Optional</b>
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**Junior Year - 14 (16) Units**

Reaching Your Goal - Students have option of courses depending on goal

<b>Fall Semester</b>	<b>Spring Semester</b>
HS Course - English	HS Course – Math
HS Course – AVID	HS Course – AVID
HS Course – US History	HS Course – US History
<b>PS 300, 301 L (4)</b>	<b>Math – (3 – 5)</b>
<b>HIST 310 (3)</b>	<b>Humanities – (3)</b>

**Summer School**

<b>Optional</b>	<b>Optional</b>
-----------------	-----------------

**Senior Year – 19 Units**

<b>Fall Semester</b>	<b>Spring Semester</b>
HS Course – Senior Seminar	HS Course – Senior Seminar
HS Course – English 12	HS Course – Government / Economics
HS Course - AVID	HS Course - AVID
<b>ENGWR 300 (3)</b>	<b>ENGWR 301 (3)</b>
<b>BIOL 303 (4)</b>	<b>POLS 301 (3)</b>
<b>The Arts (3)</b>	<b>Humanities (3)</b>

**Summer School**

<b>Optional</b>	<b>Optional</b>
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Total 53 (57) Units without summers  
5<sup>th</sup> Year complete coursework

**Sample Course of Study  
CSU Transfer Program**

Post High School Educational Plan Includes the following:

- ARC assessments
- HS GPA
- Students post high school goal
- College GPA
- Career interest inventories



# *Center Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site:** Center High School

**Date:** September 5, 2008

**To:** CUSD Board of Trustees

**From:** Steve Thiessen

**Principal's Initials**



**Action Item** \_\_\_\_\_

**Information Item** X

**# Attached Pages** \_\_\_\_\_

**SUBJECT:**

**CHS**

- Academic / Behavior intervention plan for 08-09 academic year.
- Projected Incentive plan / program for 08-09 academic year.

**RECOMMENDATION:**

**No action expected / anticipated**

### **CHS – Intervention Strategies**

An intervention plan outlines strategies that extend beyond the classroom that will provide additional opportunities for students to improve academic proficiency.

### **API Scores**

- attached spreadsheet (math, science, social studies)
- now that we have the most recent results, we have the information that can be used to discuss during our staff development.

All Students	759	Hispanic	706
African American	712	White	786
Asian	804	Socio-Econ. Disadvantaged	706
		Students with Disabilities	530

State Rank	8	Similar School Rank	9
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### **CAHSEE Results**

	State <u>Aver.</u>	<u>'05</u>	<u>'06</u>	<u>'07</u>	<u>'08</u>
English Language Arts	79%	84%	87%	86%	89%
Math	78%	86%	91%	91%	90%

### **Academics:**

- Increased use of home link through ABI
- Development of the 10<sup>th</sup> Grade Academy –
  - Academic recovery, attending McClellan
- On-line math tutorial
  - Check homework answers through the computer
- after school tutorial (all departments)
- teachers putting assignments, syllabus, and tutorials online
  - teachers using blogs and instant messaging
- teacher generated attendance plan/committee
  - teachers calling home
  - tracking attendance and tardies
  - 10 absences – loss of credit
    - Appeals committee
- Saturday School for truancy and attendance situations
- Counseling letters following each grading period
  - 2 or more F's – students get a counseling visit
- Students that are credit deficient are brought before the Student Guidance Team for recommendation to McClellan and the CHS Independent Study program.
  - Struggling academically or emotionally
  - 2 or more F's

- Student Study Team meetings to address academic and behavioral concerns
  - Teachers, parents, counselor, and administrator
- Scheduling
  - Matching science and math classes for appropriate placements
  - Teacher approval for honors and advanced placement courses

**Grade Distributions 07-08** (core content areas – second semester grade report)

<b>Math</b>	<b>A's</b>	<b>B's</b>	<b>C's</b>	<b>D's</b>	<b>F's</b>
Algebra	5.9	26.3	34.9	19.7	13.1
Algebra 2	9.7	24.2	56.5	8.1	1.6
Basic Alg.	0.7	13.8	22.1	39.3	20.7
Foundations (CSR)	1.7	10.9	21.4	25.3	38
Geometry	12.1	28.1	33.3	22.9	3.5
Pre Calc	9.5	45.2	19.0	26.2	0
Pre Calc (H)	32.8	34.5	22.4	8.6	1.7
Alg. 2 (H)	22.1	51.2	18.6	7.0	1.2
<b>English</b>	<b>A's</b>	<b>B's</b>	<b>C's</b>	<b>D's</b>	<b>F's</b>
Eng. 9 (CSR)	27.1	25.4	19.8	12.2	15.5
Eng. 9 (H)	64.1	28.2	5.1	2.6	0
Eng. 10	18	37.6	27.3	11	6
Eng. 10 (H)	31.3	68.8	0	0	0
Eng. 11	20	35	24	13	6
Eng. 11 (H)	64.5	29	3.2	0	0
Eng. 12	29.8	35.3	21.2	12.5	1.2
Eng. 12 (MCA)	62.5	16.7	8.3	12.5	0
<b>Science</b>	<b>A's</b>	<b>B's</b>	<b>C's</b>	<b>D's</b>	<b>F's</b>
Biology	18.1	37.1	34.1	9.6	0.6
Chemistry	40.1	27.0	26.3	5.8	0.7
General Science (9)	19.2	36.7	30.4	9.7	3.9
Physics	13.3	48.1	31.1	6.7	0.7
Physics (H)	84.6	15.4	0	0	0
Anat. & Physiology	61.7	22.2	12.3	3.7	0
Life Science (9)	19.7	37.6	34.2	5.1	3.4
<b>Social Studies</b>	<b>A's</b>	<b>B's</b>	<b>C's</b>	<b>D's</b>	<b>F's</b>
U.S.. History	11.6	24.5	30.5	23.7	6
W. History	8.5	18.1	29.6	29.2	13.5
W. History (H)	29	38.7	32.3	0	0
W. History (MCA)	22.2	16.7	40.7	20.4	0
U.S. Gov.	9.0	11.5	39.1	33.3	2.6
U.S. History (AP)	27.9	44.2	18.6	9.3	0

**Grade Distributions 08-09 (core content areas – 1<sup>st</sup> quarter progress reports)**

<b>Math</b>	<b>A's</b>	<b>B's</b>	<b>C's</b>	<b>D's</b>	<b>F's</b>
Algebra	16	27.9	30.9	14.9	8.8
Algebra 2	7.0	33.8	39.4	11.3	8.5
Basic Alg.	15.2	28.3	28.3	18.1	9.4
Foundations (CSR)	10.6	15.1	20.7	22.3	21.8
Geometry	18.6	43.9	23.2	8.9	3.9
Pre Calc	11.1	27.8	50.0	11.1	0
Pre Calc (H)	17.9	62.5	17.9	1.8	0
Calc (AP)	78	19.5	0	0	2.4
Alg. 2 (H)	60.6	35.1	4.3	0	0
AP Stats	18.4	52.6	26.3	2.6	0
<b>English</b>	<b>A's</b>	<b>B's</b>	<b>C's</b>	<b>D's</b>	<b>F's</b>
Eng. 9 (CSR)	39.6	26.9	13.8	11.2	8.6
Eng. 9 (H)	44.7	34.0	21.3	0	0
Eng. 10	36.1	21.6	11.0	9.7	21.1
Eng. 10 (MCA)	42.3	44.2	11.5	0	1.9
Eng. 10 (H)	88.9	5.6	5.6	0	0
Eng. 11	33.2	35.2	13.5	11.1	6.6
Eng. 11 (H)	41.9	48.4	9.7	0	0
Eng. 11 (MCA)	28.1	35.1	24.6	7.0	5.3
Eng. 12	20.2	30.3	26.3	14.5	8.3
Eng. 12 (MCA)	45.2	35.5	12.9	3.2	3.2
Eng. 12 (AP)	100	0	0	0	0
<b>Science</b>	<b>A's</b>	<b>B's</b>	<b>C's</b>	<b>D's</b>	<b>F's</b>
Biology	33.2	43.9	16.1	4.9	1.0
Biology (AP)	36.0	60	0	0	0
Chemistry	27.0	55.9	12.6	2.7	1.8
Earth Science	20.4	38.9	20.0	13.0	7.4
Physics	13.0	42.6	33.3	5.6	5.6
Physics (H)	48.3	44.8	0	6.9	0
Anat. & Physiology	71.3	24.8	3.2	0.6	0
Life Science (9)	6.3	22.2	29.7	22.8	17.1
<b>Social Studies</b>	<b>A's</b>	<b>B's</b>	<b>C's</b>	<b>D's</b>	<b>F's</b>
U.S.. History	9.7	29.3	25.5	22.0	13.1
U.S. History (MCA)	3.6	19.6	30.4	25.0	21.4
W. History	6.9	23.0	31.9	25	12.9
W. History (MCA)	40.0	38.2	18.2	1.8	1.8
W. History (H)	34	45.3	5.7	15.1	0
U.S. Gov.	6.3	24.2	25	26.6	15.6
U.S. Gov (MCA)	81.8	12.1	3.0	0	0
U.S. History (AP)	14.6	43.9	17.1	7.3	2.4
U.S. Gov (AP)	19.2	46.2	26.9	3.8	3.8

General Math						
	<i>Adv.</i>	<i>Pro</i>	<i>Basic</i>	<i>Below Basic</i>	<i>Far Below Basic</i>	
Grade 9	8	28	28	27	9	
Grade 10						
Grade 11						

World History						
	<i>Adv.</i>	<i>Pro</i>	<i>Basic</i>	<i>Below Basic</i>	<i>Far Below Basic</i>	
Grade 9	0	2 / 100	0	0	0	
Grade 10	16	24	32	11	18	
Grade 11	0	0	0	0	2 / 100	

Algebra 1						
	<i>Adv.</i>	<i>Pro</i>	<i>Basic</i>	<i>Below Basic</i>	<i>Far Below Basic</i>	
Grade 9	13	48	31	8	1	
Grade 10	3	31	30	26	10	
Grade 11	5	15	32	22	11	

Biology						
	<i>Adv.</i>	<i>Pro</i>	<i>Basic</i>	<i>Below Basic</i>	<i>Far Below Basic</i>	
Grade 9	53	35	9	1	1	
Grade 10	11	30	31	14	14	
Grade 11	11	17	36	21	15	

Geometry						
	<i>Adv.</i>	<i>Pro</i>	<i>Basic</i>	<i>Below Basic</i>	<i>Far Below Basic</i>	
Grade 9	29	45	23	3	1	
Grade 10	11	42	33	14	0	
Grade 11	2	25	47	21	6	

Chemistry						
	<i>Adv.</i>	<i>Pro</i>	<i>Basic</i>	<i>Below Basic</i>	<i>Far Below Basic</i>	
Grade 9						
Grade 10	30	43	27	0	0	
Grade 11	13	22	51	5	9	

Algebra II						
	<i>Adv.</i>	<i>Pro</i>	<i>Basic</i>	<i>Below Basic</i>	<i>Far Below Basic</i>	
Grade 9						
Grade 10	20	59	21	0	0	
Grade 11	0	22	57	13	8	

Physics						
	<i>Adv.</i>	<i>Pro</i>	<i>Basic</i>	<i>Below Basic</i>	<i>Far Below Basic</i>	
Grade 9						
Grade 10	3	21	52	20	3	
Grade 11	9	30	32	15	13	

Summative High School Math						
	<i>Adv.</i>	<i>Pro</i>	<i>Basic</i>	<i>Below Basic</i>	<i>Far Below Basic</i>	
Grade 9						
Grade 10	20	59	21	0	0	
Grade 11	0	22	57	13	8	

Earth Science						
	<i>Adv.</i>	<i>Pro</i>	<i>Basic</i>	<i>Below Basic</i>	<i>Far Below Basic</i>	
Grade 9	7	18	38	18	19	
Grade 10	11	25	33	8	22	
Grade 11	20	10	10	40	20	

# CHS Staff Development Plan

## July

	1	2	3	4
7	8	9	10	11
ACSA - Principal's Academy				
14	15	16	17	18
21	22	23	24	25
28	29 D / L 9-3	30	31	

## August

				1
4	5 Staff In-service DC - 2:45	6	7	8
11 Staff Dev. P-A-C 2:45	12 P-A-C 2:45	13	14	15
18 Staff Mng. Back to School	19	20	21	22
25 Dist. E/O	26	27	28	29

## September

1 H	2 DC - 2:45	3	4	5
8 Staff Dev. P-A-C 2:45	9 P-A-C 2:45	10	11	12
15 Staff Mng.	16	17	18	19
22 W/SS Ed. of Yr.	23	24	25	26
29 Dept Mng.	Homecoming			
	30			

## October

	9/30 DC - 2:45	1	2	3
6	7	8	9	10
Fall Break				
13 Staff Dev. P-A-C 2:45	14 P-A-C 2:45	15	16	17
20 Staff Mng.	21	22	23	24
27 Dist. E/O	28	29	30	31

## November

4 W/SS Ed. of Yr.	5 DC - 2:45	6	7
10 Staff Dev. H	11 H	12 P-A-C 2:45	13
17 Staff Mng.	18	19	20
24 H	25	26	27

## December

1 Dept Mng.	2 DC - 2:45	3	4	5
8 Staff Dev. P-A-C 2:45	9 P-A-C 2:45	10	11	12
15 Staff Mng.	16	17	18	19
22	23	24	25	26
Winter Break				
29	30	31		
Winter Break				

### January

			1	2
5	6	7	8	9
12	DC - 2:45	13	14	15
19	20	21	22	23
26	27	28	29	30

### February

	1/27			
	DC - 2:45			
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

### March

2	3	4	5	6
Dist. E/O Cur. Fair	DC - 2:45			
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			Prom

### April

		1	2	3
6	7	8	9	10
Spring Break				
13	14	15	16	17
20	DC - 2:45	21	22	23
27	Night of the Arts	28	29	30

### May

				1
				Purple Cord
5	6	7	8	
12	13	14	15	
19	20	21	22	
26	27	28	29	

### June


# *Center Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site:** Center High School

**Date:** September 5, 2008

**To:** CUSD Board of Trustees

**From:** Steve Thiessen

**Principal's Initials** 

**Action Item** \_\_\_\_\_

**Information Item** X

**# Attached Pages** \_\_\_\_\_

**SUBJECT:**

**CHS**

- staff development plan/focus for 08-09 academic year
- follow up of Gang Awareness Presentation from 9/15/08

**RECOMMENDATION:**

**No action expected / anticipated**



This coming Monday, Sept. 15 – the high school will have a speaker from the Sheriff's department that will be focusing on Gang Awareness and Interventions. During the presentation, it is my understanding that he will address some of the following topics:

- \* recognizing gang involvement and affiliation
- \* prevention strategies to redirect a student away from gang involvement
- \* how students are identified and validated

# Center Unified School District

**AGENDA REQUEST FOR:**

**Dept./Site:** Facilities & Operations Department

**Date:** September 17, 2008

**Action Item** \_\_\_\_\_

**To:** Board of Trustees

**Information Item** X \_\_\_\_\_

**From:** Craig Deason, Assist. Supt.

**# Attached Pages** \_\_\_\_\_

**Assist.Supt. Initials:** CD

**SUBJECT:** Safe Schools Program Presentation

Capt. Mike Ziegler will present an overview of the CUSD Safe Schools Program and will be available for questions.

# Center Unified School District

## AGENDA REQUEST FOR:

Dept./Site: Facilities & Operations Department

Date: September 17, 2008

Action Item \_\_\_\_\_

To: Board of Trustees

Information Item X

From: Craig Deason, Assist. Supt.

# Attached Pages \_\_\_\_\_

Assist.Supt. Initials: \_\_\_\_\_

## SUBJECT: Facilities and Security Update

### Facilities Update

#### CHS Stadium and Field Upgrades

- Gross Maximum Price (GMP)
- Construction begins - October 27, 2008

#### Modernization

- Punch List
- Labor Compliance documentation
- AJ Fetko Labor Payment
- Intercom, Clocks & Bells installation begins - September 29, 2008 - Pathway  
November 24, 2008 - Installation

#### Rex Fortune Elementary

- Complete
- Preparing documents for DTSC approval
- Paperwork being compiled for submittal to DTSC approval

#### WCR Track and Field Upgrades

- Completed
- Closeout documentation being processed

### Security Update

- Nothing to report

# *Center Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site:** Facilities & Operations Department

**Date:** September 17, 2008

**Action Item** \_\_\_\_\_

**To:** Board of Trustees

**Information Item** X

**From:** Craig Deason, Assist. Supt.

**# Attached Pages** \_\_\_\_\_

**Assist.Supt. Initials:** CD

**SUBJECT:** Bond Fund Project Budget Report

Tim Doane of Capital Program Management will present the Bond Fund Project Budget Report.

# FUNDING

Date Received	State School Facilities Program	State Hardship	General Obligation Bonds	Bond Anticipation Note Proceeds (Net Yield)	Developer Fees Pledged	Interest Earnings
Fiscal Year 2003-2004					156,560	
Fiscal Year 2004-2005	781,576					16,424
Fiscal Year 2005-2006	522,971	46,786			301,862	43,989
Fiscal Year 2006-2007	1,540,500	1,540,500				77,790
Fiscal Year 2007-2008		162,017	24,998,234			
Fiscal Year 2008-2009	2,763,667					
Fiscal Year 2009-2010	1,665,793					
Fiscal Year 2010-2011	4,546,469					
Fiscal Year 2011-2012			10,762,685			
Fiscal Year 2012-2013						
<b>Total:</b>	<b>\$ 11,820,976</b>	<b>\$ 1,749,303</b>	<b>\$ 35,760,919</b>	<b>\$ -</b>	<b>\$ 458,422</b>	<b>138,203</b>
Total Received Thru 06/30/08:	\$ 30,189,209					
Anticipated Revenue:	\$ 19,738,614					
Total Program Revenue:	\$ 49,927,823					

## BUDGETS THROUGH 08/31/08 & EXPENDITURES THROUGH 07/31/08

	Preliminary Budgets	Current Budgets	Contract Commitments	Expensed to Date
<b>DEBT SERVICE AND OTHER MISCELLANEOUS</b>				
Certificate of Participation	5,421,608	5,421,608	-	5,421,608
Wilson C. Riles Overage	278,280	278,280	-	278,280
District E-Rate Match	286,217	286,217	-	286,217
State Emergency Program Relocatables - Oak Hill	10,553	10,553	-	10,553
<b>Subtotal:</b>	<b>\$ 5,996,658</b>	<b>\$ 5,996,658</b>	<b>\$ -</b>	<b>\$ 5,996,658</b>
<b>PRIORITY PROJECTS - 2007</b>				
Center High School Court Lane Paving	1,731,000	976,351	970,371	970,371
<b>Subtotal:</b>	<b>1,731,000</b>	<b>976,351</b>	<b>970,371</b>	<b>970,371</b>
<b>PRIORITY PROJECTS - 2008</b>				
Arthur S. Dudley - Modernization	3,183,760	4,194,096	3,673,539	1,427,920
Cyril Spinelli - Modernization	1,375,980	3,468,381	3,234,423	1,230,156
Wilson C. Riles Field Event Upgrades	194,000	239,363	184,656	156,949
Rex Fortune Land Purchase & Site Remediation	3,224,000	3,298,976	3,226,718	2,846,998
Center High School Athletic Upgrades - Phase 1	2,000,000	2,000,000	1,134,269	618,626
<b>Subtotal:</b>	<b>9,977,740</b>	<b>13,200,818</b>	<b>11,453,605</b>	<b>6,280,649</b>
<b>PRIORITY PROJECTS - 2009</b>				
McClellan/Antelope - Modernization	1,251,048	3,242,899	452,751	211,943
Center High School Athletic Upgrades - Phase 2	10,460,000	13,076,417	-	-
<b>Subtotal:</b>	<b>11,711,048</b>	<b>16,319,316</b>	<b>452,751</b>	<b>211,943</b>
<b>Project Subtotal:</b>	<b>\$ 23,419,788</b>	<b>\$ 30,496,485</b>	<b>\$ 12,876,727</b>	<b>\$ 7,462,963</b>
<b>Program Expenses</b>	<b>1,293,000</b>	<b>800,434</b>	<b>591,000</b>	<b>270,678</b>
Construction Cost Escalation	14,462,000	814,000		
Loss Reserve	2,591,000	1,403,000		
<b>Program Expenses / Reserves:</b>	<b>\$ 18,346,000</b>	<b>\$ 3,017,434</b>		

Program Balance - Current Priority Projects Only: \$ (5,874,391)

Projected Need for Bond Anticipation Note(s) (Par Amount): \$ -

## FUTURE PROJECTS

<b>FUTURE PROJECTS - 2011</b>				
Rex Fortune Elementary - Phase 1	15,046,000	15,076,338	776,854	349,378
Rex Fortune Elementary - Phase 2	8,681,000	8,681,000	-	-
<b>Future Projects Subtotal:</b>	<b>\$ 23,727,000</b>	<b>\$ 23,757,338</b>	<b>\$ 776,854</b>	<b>\$ 349,378</b>
<b>Program Expenses for Future Projects</b>	<b>439,000</b>	<b>195,000</b>		
Construction Cost Escalation for Future Projects		9,088,000		
Loss Reserve For Future Projects		1,188,000		
<b>Future Program Expenses / Reserves:</b>	<b>\$ 439,000</b>	<b>\$ 10,471,000</b>		
<b>Program Balance - All Projects:</b>	<b>\$ (2,111,091)</b>			

CPM

## NOVEMBER 1991 BOND - ISSUANCES & BALANCE REMAINING

Original Bond Amount	\$ 59,205,525
1st Issuance - Series A	4,399,733
2nd Issuance - Series B	1,069,796
3rd Issuance - Series C	15,975,077
Previously Issued and Expended	\$ 23,444,606
4th Issuance - Series D - August 2007	24,998,234
Last Issued & Available for Current Projects	\$ 24,998,234
Balance Remaining Before BANs	\$ 10,762,685
Repayment of BANs	\$ -
Balance Remaining - Anticipated Issuance 2011	\$ 10,762,685

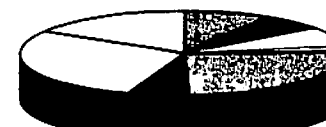
## FUNDING

- State Schools Facilities Program (24%)
- State Hardship (4%)
- General Obligation Bonds (72%)
- Bond Anticipation Note(s) (0%)
- Developer Fees Pledged (1%)
- Interest Earnings (0%)



## BUDGET BY PROJECTS

- Arthur S. Dudley - Modernization (18%)
- McClellan/Antelope - Modernization (6%)
- Cyril Spinelli - Modernization (6%)
- Center High School Court Lane Paving (2%)
- Wilson C. Riles Field Event Upgrades (0%)
- Center High School Athletic Upgrades (28%)
- Rex Fortune Land Purchase & Site Remediation (16%)
- Rex Fortune Elementary - Phase 1 (28%)
- Rex Fortune Elementary - Phase 2 (16%)





**Center Unified School District  
November 1991 Bond  
Executive Summary**

**Program Balance previously published on 04/04/2008** **\$ (6,843,329)**

**Funding Changes**

**Decrease in State Funding:**

Arthur S. Dudley - Modernization	(359,824)	
Cyril Spinelli - Modernization	<u>(690,012)</u>	(1,049,836)

**Total Funding Changes (Decreased Program Balance):** **(1,049,836)**

**Budget Decreases**

**Escalation reductions after approval of Facilities Leases:**

Arthur S. Dudley - Modernization	528,000	
Cyril Spinelli - Modernization	145,698	
Rex Fortune Land Purchase and Site Remediation	<u>74,000</u>	747,698

**Re-evaluation of budgets:**

Arthur S. Dudley - Modernization	737,075	
Cyril Spinelli - Modernization	767,091	
Wilson C. Riles Field Event Upgrades	<u>38,290</u>	1,542,456

Preliminary close-out of Center HS Court Lane Paving		13,584
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**Total Budget Decreases (Increased Program Balance):** **2,303,738**

**Budget Increases**

**Procurement of relocatable buildings through the State**

**Emergency Program:**

Arthur S. Dudley - Modernization	(48,107)	
Oak Hill Elementary	<u>(10,553)</u>	(58,660)

**State Required Labor Compliance Program:**

Arthur S. Dudley - Modernization	(21,299)	
Cyril Spinelli - Modernization	<u>(15,206)</u>	(36,505)

**Installation of new Intercom System:**

Arthur S. Dudley - Modernization	(92,800)	
Cyril Spinelli - Modernization	<u>(97,000)</u>	(189,800)

**Total Budget Increases (Decreased Program Balance):** **(284,965)**

**Program Balance after budget modifications:** **\$ (5,874,392)**

# BUDGET SUMMARY REPORT

Arthur S. Dudley - Modernization

LOC: 234

OPSC Application No: 5773973-00-002



## FUNDING

Code	Source	Original Amount	Modifications	Current Amount
	General Obligation Bonds	-	1,765,006	1,765,006
	Developer Fees - Planning Dollars Match	191,026	-	191,026
	Interest Earnings	-	17,765	17,765
	Other	-	-	-
	State School Facilities Program - Future	1,623,718	310,043	1,933,761
	State School Facilities Program - Planning Dollars	286,538	-	286,538
	State Hardship - Future	1,082,478	(1,082,478)	-
Totals		\$ 3,183,760	\$ 1,010,336	\$ 4,194,096

## BUDGET SUMMARY



- Site Costs (0%)
- All Consultants (15%)
- Construction Costs (73%)
- Furniture & Equipment (3%)
- Contingencies (7%)
- District and Agency Costs (1%)
- Bid Costs (0%)
- Construction Support (1%)
- Miscellaneous Project Costs (1%)

## BUDGETS thru 08/31/08

Code	Description	Preliminary Budget	Budget Modifications	Current Budget
100.00000	Site Costs			
	Division Subtotal:	\$ -	\$ -	\$ -
200.00000	District and Agency Costs			
	Division Subtotal:	\$ 14,299	\$ 7,701	\$ 22,000
300.00000	All Consultants			
	Division Subtotal:	\$ 413,193	\$ 230,000	\$ 643,193
400.00000	Bid Costs			
	Division Subtotal:	\$ 7,924	\$ 76	\$ 8,000
500.00000	Construction Costs			
	Division Subtotal:	\$ 2,056,301	\$ 1,018,959	\$ 3,075,260
600.00000	Construction Support			
	Division Subtotal:	\$ 264,149	\$ (240,399)	\$ 23,750
700.00000	Furniture & Equipment			
	Division Subtotal:	\$ 108,375	\$ 999	\$ 109,374
800.00000	Miscellaneous Project Costs			
	Division Subtotal:	\$ 25,848	\$ (4,516)	\$ 21,332
900.00000	Contingencies			
900.91000	Construction Contingency	119,709	(94,709)	25,000
900.92000	Project Contingency	73,962	(63,962)	10,000
900.93000	Owner Contingency	-	256,187	256,187
900.94000	Termite/Dry rot Contingency	100,000	(100,000)	-
	Division Subtotal:	\$ 293,671	\$ (2,484)	\$ 291,187

## EXPENDITURES thru 07/31/08

Exposure Committed Contract(s)	Expenditures Expensed To Date	Remaining Balance
\$ -	\$ -	\$ -
\$ 17,014	\$ 17,014	\$ -
\$ 621,894	\$ 307,023	\$ 314,871
\$ 6,449	\$ 2,172	\$ 4,277
\$ 2,982,460	\$ 1,082,203	\$ 1,900,257
\$ 23,750	\$ 1,755	\$ 21,995
\$ 1,373	\$ 823	\$ 550
\$ 20,599	\$ 16,929	\$ 3,670

TOTAL ESTIMATED PROJECT COST:

\$ 3,183,760 \$ 1,010,336 \$ 4,194,096

\$ 3,673,539 \$ 1,427,920 \$ 2,245,619

# BUDGET SUMMARY REPORT

Cyril Spinelli - Modernization

LOC: 240

OPSC Application No: 5773973-00-004



## FUNDING

Code	Source	Original Amount	Modifications	Current Amount
	General Obligation Bonds	-	2,423,275	2,423,275
	Developer Fees - Planning - Hardship Match	70,751	-	70,751
	Interest Earnings	-	8,805	8,805
	Other	-	-	-
	State School Facilities Program - Future	701,750	128,156	829,906
	State School Facilities Program - Planning	123,838	-	123,838
	State Hardship - Planning Dollars	11,808	-	11,808
	State Hardship - Future	467,833	(467,833)	-
Totals		\$ 1,375,980	\$ 2,092,403	\$ 3,468,383

## BUDGET SUMMARY



- Site Costs (0%)
- All Consultants (16%)
- Construction Costs (79%)
- Furniture & Equipment (2%)
- Contingencies (1%)
- District and Agency Costs (1%)
- Bid Costs (0%)
- Construction Support (1%)
- Miscellaneous Project Costs (0%)

## BUDGETS thru 08/31/08

Code	Description	Preliminary Budget	Budget Modifications	Current Budget
100.00000	Site Costs			
	Division Subtotal:	\$ -	\$ -	\$ -
200.00000	District and Agency Costs			
	Division Subtotal:	\$ 6,464	\$ 13,536	\$ 20,000
300.00000	All Consultants			
	Division Subtotal:	\$ 190,612	\$ 374,607	\$ 565,219
400.00000	Bid Costs			
	Division Subtotal:	\$ 3,085	\$ 315	\$ 3,400
500.00000	Construction Costs			
	Division Subtotal:	\$ 967,615	\$ 1,758,962	\$ 2,726,577
600.00000	Construction Support			
	Division Subtotal:	\$ 102,833	\$ (72,833)	\$ 30,000
700.00000	Furniture & Equipment			
	Division Subtotal:	\$ 77,750	\$ (487)	\$ 77,263
800.00000	Miscellaneous Project Costs			
	Division Subtotal:	\$ 9,716	\$ 1,208	\$ 10,924
900.00000	Contingencies			
900.91000	Construction Contingency	17,905	7,095	25,000
900.92000	Project Contingency	-	10,000	10,000
900.93000	Owner Contingency	-	-	-
900.94000	Termite/Dry Rot Contingency	-	-	-
	Division Subtotal:	\$ 17,905	\$ 17,095	\$ 35,000

## EXPENDITURES thru 07/31/08

Exposure Committed Contract(s)	Expenditures Expensed To Date	Remaining Balance
\$ -	\$ -	\$ -
\$ 12,364	\$ 12,364	\$ -
\$ 550,013	\$ 245,618	\$ 304,395
\$ 1,855	\$ 1,535	\$ 320
\$ 2,629,577	\$ 958,272	\$ 1,671,304
\$ 30,000	\$ 2,480	\$ 27,520
\$ 262	\$ 262	\$ -
\$ 10,352	\$ 9,625	\$ 727

TOTAL ESTIMATED PROJECT COST:

\$ 1,375,980 \$ 2,092,403 \$ 3,468,383

\$ 3,234,423 \$ 1,230,156 \$ 2,004,267



# BUDGET SUMMARY REPORT

McClellan/Antelope - Modernization

LOC: 475

OPSC Application No: 57/73973-00-003



## FUNDING

Code	Source	Original Amount	Modifications	Current Amount
	General Obligation Bonds	-	1,378,124	1,378,124
	Developer Fees - Planning - Hardship Match	40,085	-	40,085
	Interest Earnings	-	11,324	11,324
	Other	-	-	-
	State School Facilities Program - Future	638,034	1,027,759	1,665,793
	State School Facilities Program - Planning	112,595	-	112,595
	State Hardship - Planning	34,978	-	34,978
	State Hardship - Future	425,356	(425,356)	-
<b>Totals</b>		<b>\$ 1,251,048</b>	<b>\$ 1,991,851</b>	<b>\$ 3,242,899</b>

## BUDGET SUMMARY



- Site Costs (0%)
- All Consultants (15%)
- Construction Costs (45%)
- Furniture & Equipment (2%)
- Contingencies (24%)
- District and Agency Costs (0%)
- Bid Costs (1%)
- Construction Support (8%)
- Miscellaneous Project Costs (4%)

## BUDGETS thru 08/31/08

Code	Description	Preliminary Budget	Budget Modifications	Current Budget
100.00000	Site Costs			
	Division Subtotal:	\$ -	\$ -	\$ -
200.00000	District and Agency Costs			
	Division Subtotal:	\$ 6,438	\$ 6,562	\$ 13,000
300.00000	All Consultants			
	Division Subtotal:	\$ 180,955	\$ 315,068	\$ 496,023
400.00000	Bid Costs			
	Division Subtotal:	\$ 3,071	\$ 18,929	\$ 22,000
500.00000	Construction Costs			
	Division Subtotal:	\$ 828,109	\$ 618,891	\$ 1,447,000
600.00000	Construction Support			
	Division Subtotal:	\$ 102,367	\$ 166,633	\$ 269,000
700.00000	Furniture & Equipment			
	Division Subtotal:	\$ 72,750	\$ 250	\$ 73,000
800.00000	Miscellaneous Project Costs			
	Division Subtotal:	\$ 9,670	\$ 120,330	\$ 130,000
900.00000	Contingencies			
900.91000	Construction Contingency	-	145,000	145,000
900.92000	Project Contingency	-	60,613	60,613
900.93000	Owner Contingency	-	537,263	537,263
900.94000	Termite/Dryrot Contingency	47,688	2,312	50,000
	Division Subtotal:	47,688	745,188	792,876

## EXPENDITURES thru 07/31/08

Exposure Committed Contract(s)	Expenditures Expensed To Date	Remaining Balance
\$ -	\$ -	\$ -
\$ 11,552	\$ 11,552	\$ -
\$ 439,789	\$ 198,981	\$ 240,809
\$ 1,411	\$ 1,411	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

**TOTAL ESTIMATED PROJECT COST:**

**\$ 1,251,048    \$ 1,991,851    \$ 3,242,899**

**\$ 452,751    \$ 211,943    \$ 240,809**

# BUDGET SUMMARY REPORT

Rex Fortune - Land Purchase and Site Remediation

LOC: 245

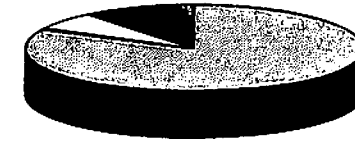
OPSC Application No: 50/73973-00-002



## FUNDING

Code	Source	Original Amount	Modifications	Current Amount
	General Obligation Bonds	-	-	-
	Developer Fees	-	-	-
	Interest Earnings	-	55,959	55,959
	Other	-	-	-
	State School Facilities Program	1,540,500	-	1,540,500
	State Hardship	1,540,500	-	1,540,500
	State Hardship - Future	143,000	19,017	162,017
<b>Totals</b>		<b>\$ 3,224,000</b>	<b>\$ 74,976</b>	<b>\$ 3,298,976</b>

## BUDGET SUMMARY



- Site Costs (82%)
- All Consultants (6%)
- Construction Costs (10%)
- Furniture & Equipment (0%)
- Contingencies (0%)
- District and Agency Costs (1%)
- Bid Costs (0%)
- Construction Support (0%)
- Miscellaneous Project Costs (0%)

## BUDGETS thru 08/31/08

Code	Description	Preliminary Budget	Budget Modifications	Current Budget
100.00000	Site Costs			
	Division Subtotal:	\$ 2,703,000	\$ 11,246	\$ 2,714,246
200.00000	District and Agency Costs			
	Division Subtotal:	\$ 22,000	\$ (2,729)	\$ 19,271
300.00000	All Consultants			
	Division Subtotal:	\$ 124,000	\$ 80,662	\$ 204,662
400.00000	Bid Costs			
	Division Subtotal:	\$ 18,000	\$ (14,428)	\$ 3,572
500.00000	Construction Costs			
	Division Subtotal:	\$ 238,000	\$ 86,860	\$ 324,860
600.00000	Construction Support			
	Division Subtotal:	\$ 61,000	\$ (60,635)	\$ 365
700.00000	Furniture & Equipment			
	Division Subtotal:	\$ -	\$ -	\$ -
800.00000	Miscellaneous Project Costs			
	Division Subtotal:	\$ -	\$ -	\$ -
900.00000	Contingencies			
900.91000	Construction Contingency	24,000	(24,000)	-
900.92000	Project Contingency	10,000	(10,000)	-
900.93000	Owner Contingency	24,000	8,000	32,000
	Division Subtotal:	\$ 58,000	\$ (26,000)	\$ 32,000

## EXPENDITURES thru 07/31/08

Exposure Committed Contract(s)	Expenditures Expensed To Date	Remaining Balance
\$ 2,704,245	\$ 2,703,295	\$ 950
\$ 5,859	\$ 5,859	\$ -
\$ 187,818	\$ 119,048	\$ 68,770
\$ 3,571	\$ 3,571	\$ -
\$ 294,860	\$ 14,860	\$ 280,000
\$ 365	\$ 365	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

**TOTAL ESTIMATED PROJECT COST:**

**\$ 3,224,000 \$ 74,976 \$ 3,298,976**

**\$ 3,196,718 \$ 2,846,998 \$ 349,720**

# BUDGET SUMMARY REPORT

Center H.S. - Athletic Upgrades

LOC: 472

OPSC Application No: N/A



## FUNDING

Code	Source	Original Amount	Modifications	Current Amount
	General Obligation Bonds	12,460,000	2,616,417	15,076,417
	Developer Fees	-	-	-
	Interest Earnings	-	-	-
	Other	-	-	-
	State School Facilities Program	-	-	-
	State Hardship	-	-	-
Totals		\$ 12,460,000	\$ 2,616,417	\$ 15,076,417

## BUDGET SUMMARY



- ☒ Site Costs (1%)
- ☒ All Consultants (7%)
- ☒ Construction Costs (78%)
- ☒ Furniture & Equipment (1%)
- ☒ Contingencies (11%)
- ☐ District and Agency Costs (1%)
- ☐ Bid Costs (0%)
- ☐ Construction Support (2%)
- ☐ Miscellaneous Project Costs (0%)

## BUDGETS thru 08/31/08

Code	Description	Preliminary Budget	Budget Modifications	Current Budget
100.00000	Site Costs			
	Division Subtotal:	\$ 110,000	\$ 11,000	\$ 121,000
200.00000	District and Agency Costs			
	Division Subtotal:	\$ 148,000	\$ 24,340	\$ 172,340
300.00000	All Consultants			
	Division Subtotal:	\$ 995,000	\$ 72,071	\$ 1,067,071
400.00000	Bid Costs			
	Division Subtotal:	\$ 15,000	\$ -	\$ 15,000
500.00000	Construction Costs			
	Division Subtotal:	\$ 7,888,000	\$ 3,815,991	\$ 11,703,991
600.00000	Construction Support			
	Division Subtotal:	\$ 1,238,000	\$ (989,000)	\$ 249,000
700.00000	Furniture & Equipment			
	Division Subtotal:	\$ 145,000	\$ -	\$ 145,000
800.00000	Miscellaneous Project Costs			
	Division Subtotal:	\$ -	\$ -	\$ -
900.00000	Contingencies			
900.91000	Construction Contingency	789,000	(214,000)	575,000
900.92000	Project Contingency	343,000	140,000	483,000
900.93000	Owner Contingency	789,000	(243,985)	545,015
	Division Subtotal:	\$ 1,921,000	\$ (317,985)	\$ 1,603,015

## EXPENDITURES thru 07/31/08

Exposure Committed Contract(s)	Expenditures Expensed To Date	Remaining Balance
\$ 43,750	\$ 34,300	\$ 9,450
\$ 55,620	\$ 55,620	\$ -
\$ 970,958	\$ 484,983	\$ 485,975
\$ -	\$ -	\$ -
\$ 63,941	\$ 43,723	\$ 20,218
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

TOTAL ESTIMATED PROJECT COST:

\$ 12,460,000 \$ 2,616,417 \$ 15,076,417

\$ 1,134,269 \$ 618,626 \$ 515,643

# BUDGET SUMMARY REPORT

Wilson C Riles - Field/Event Upgrades

LOC: 371

OPSC Application No: N/A



## FUNDING

Code	Source	Original Amount	Modifications	Current Amount
	General Obligation Bonds	194,000	45,363	239,363
	Developer Fees	-	-	-
	Interest Earnings	-	-	-
	Other	-	-	-
	State School Facilities Program	-	-	-
	State Hardship	-	-	-
Totals		\$ 194,000	\$ 45,363	\$ 239,363

## BUDGET SUMMARY



- Site Costs (3%)
- All Consultants (7%)
- Construction Costs (75%)
- Furniture & Equipment (14%)
- Contingencies (8%)
- District and Agency Costs (1%)
- Bid Costs (1%)
- Construction Support (2%)
- Miscellaneous Project Costs (0%)

## BUDGETS thru 08/31/08

Code	Description	Preliminary Budget	Budget Modifications	Current Budget
100.00000	Site Costs			
	Division Subtotal:	\$ -	\$ 8,000	\$ 8,000
200.00000	District and Agency Costs			
	Division Subtotal:	\$ 1,000	\$ 743	\$ 1,743
300.00000	All Consultants			
	Division Subtotal:	\$ 25,000	\$ (9,000)	\$ 16,000
400.00000	Bid Costs			
	Division Subtotal:	\$ 6,000	\$ (4,735)	\$ 1,265
500.00000	Construction Costs			
	Division Subtotal:	\$ 113,000	\$ 66,641	\$ 179,641
600.00000	Construction Support			
	Division Subtotal:	\$ 12,000	\$ (7,250)	\$ 4,750
700.00000	Furniture & Equipment			
	Division Subtotal:	\$ 10,000	\$ -	\$ 10,000
800.00000	Miscellaneous Project Costs			
	Division Subtotal:	\$ -	\$ -	\$ -
900.00000	Contingencies			
900.91000	Construction Contingency	11,000	(11,000)	-
900.92000	Project Contingency	5,000	(5,000)	-
900.93000	Owner Contingency	11,000	6,964	17,964
	Division Subtotal:	\$ 27,000	\$ (9,036)	\$ 17,964

## EXPENDITURES thru 07/31/08

Exposure Committed Contract(s)	Expenditures Expensed To Date	Remaining Balance
\$ 8,000	\$ 5,766	\$ 2,234
\$ -	\$ -	\$ -
\$ 16,000	\$ 10,741	\$ 5,259
\$ 1,265	\$ 1,265	\$ -
\$ 154,641	\$ 139,177	\$ 15,464
\$ 4,750	\$ -	\$ 4,750
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

TOTAL ESTIMATED PROJECT COST:

\$ 194,000 \$ 45,363 \$ 239,363

\$ 184,656

\$ 156,949

\$ 27,707

*Center Unified School District*

AGENDA REQUEST FOR:

Dept./Site: Superintendent's Office

Action Item   X  

To: Board of Trustees

Information Item           

Date: September 17, 2008

#Attached Pages           

From: Dr. Kevin J. Jolly, Superintendent

Principal's Initials:           

**SUBJECT: Adoption of Minutes**

**The minutes from the following meeting are being presented:**

August 20, 2008 Regular Meeting

**RECOMMENDATION: CUSD Board of Trustees approve presented minutes.**

**CONSENT AGENDA**

# CENTER UNIFIED SCHOOL DISTRICT

## BOARD OF TRUSTEES REGULAR MEETING

McClellan High School - Cafeteria  
8725 Watt Avenue, Antelope, CA 95843

Wednesday, August 20, 2008

### MINUTES

**OPEN SESSION CALL TO ORDER** - President Friedman called the meeting to order at 6:00 p.m.

**ROLL CALL** - Trustees Present: Mrs. Anderson, Mr. Blenner, Mr. Friedman,  
Mrs. Williams

Trustees Absent: Mr. Wilson (*absent at the time the meeting was called to order*)

Administrators Present: Dr. Jolly, Superintendent  
Scott Loehr, Assist. Supt., Curriculum & Instruction  
Craig Deason, Assist. Supt., Operations & Facilities  
George Tigner, Director of Personnel  
Jeanne Bess, Director of Fiscal Services

**FLAG SALUTE** - led by Mr. DeArcos

*Trustee Wilson arrived at 6:01 p.m.*

**ADOPTION OF AGENDA** - approved adoption of agenda as presented.

**Motion:** Anderson                      **Vote:** General Consent  
**Second:** Blenner

### STUDENT / STAFF RECOGNITION

1. McClellan High School Student Recognition Awards - David DeArcos, Principal of McClellan High School, recognized Taylor David, Kevin Johnson, Allan Dagio, and Gil Villarreal for the completion of the PACE program this past summer at American River College.
2. McClellan High School Staff Recognitions - David DeArcos, Principal of McClellan High School, recognized Pat Stayton and Sylvia Anderson for their work on the Sesquicentennial mural located at McClellan High School.

### ORGANIZATION REPORTS

1. CUTA - Ann Neal, President, reported that at their Rep Council today voted to unanimously support the Bond Measure. They are looking into applying to the association for the possibility of some funding towards this campaign. She also reported that school opened well, aside for buses being late at Spinelli. She did note at a later time that CUTA is in support of 65% / 35% for benefits, as well as the 10 month plan to spread the increased payments starting now to help lower the monthly costs for employees.

2. **CSEA** - Marie Huggins, President, reported that CSEA is back in session. They have just dealt with the issue of the medical benefits increases and ratified the district's 65% / 35%. They appreciate that there was a forethought to maintain status quo. It is a large impact on the employees, but they appreciate that they are still able to maintain their jobs.

#### **REPORTS/PRESENTATIONS**

1. **Site Student Intervention Report** - David DeArcos, Principal of McClellan High School, gave an overview of their program for the Continuation school, 10<sup>th</sup> grade Academy, and the 8<sup>th</sup> grade Pre-Academy. The brochure included in the Board packet included information on each of the programs, along with important dates, bell schedules, site interventions, list of staff, and the site's mission statement.
2. **07-08 Summer School Report and Recognition** - Scott Loehr, Assistant Superintendent of Curriculum & Instruction, introduced Becky Lawson (one of the elementary Summer School Principals) who reported on the intervention program for 1<sup>st</sup> - 5<sup>th</sup> grade students. Patty Spore and Tami J'Beily (Middle School Principals) reported that the number of discipline issues were lowered since the middle school and high school students were on separate campuses for Summer School. They reported the number of enrolled students, no shows, and drops for 6<sup>th</sup> -8<sup>th</sup> grade students. The curriculum focused on reading, writing and math. Doug Hughey (High School Summer School Principal) thanked the staff who helped him through the summer. He then reported that there were 2 sessions offered, with the numbers much higher during the first session than the second. He also reported on the numbers of students who passed out of the number enrolled. Mr. Loehr, then presented the Summer School administrators with certificates for their hard work this summer.
3. **Gang Safety Report** - Nate Grgich, CHS Resource Officer, shared with the Board gang symbols, items that members carry, graffiti and tags, and gave some history on some Sacramento area gangs. It was mentioned that some after school programs will be offered to help keep kids out of trouble.
4. **Facilities & Security Report** - Craig Deason, Assistant Superintendent of Operation & Facilities, gave a facilities report on the variety of maintenance and grounds summer projects, the CHS Stadium & Field Upgrades, modernization, an update on Rex Fortune Elementary, and the Riles Track & Field Upgrades. He also, gave a security update of vandalism that occurred at various locations in the district.
5. **Center High School Athletic Transportation Plan** - Doug Hughey, Assistant Principal at Center High School, presented a two year plan to stay within their budget for their athletic transportation. It was requested that this item return as an action item.

*A break was given from 8:27 – 8:44 p.m.*

6. **State Budget Update / Board Budget** - Jeanne Bess, Director of Fiscal Services, reported that there is no state budget and there is nothing to report at this time. As for the Board's budget, the packet included last year's budget and actuals, as well as this year's budget.

*At 9:00 p.m. there was a motion to extend the meeting for 30 minutes.*

**Motion:** Blenner  
**Second:** Wilson

**Vote:** General Consent

#### **PUBLIC COMMENTS**

Allyson Collier gave an update from the Family Resource Center. They have seen 2-3 times the "traffic" compared to past years. She indicated that our community is really seeing the crunch. Families have lost jobs and are looking for help in getting school supplies and clothes for the kids. There have been donations of backpacks and other supplies from companies in the area.

Alan Criswell, Treasurer of the Antelope Community Tennis Association, thanked the district for resurfacing three of the tennis courts at Center High School over the summer. They have donated six new tennis nets for the courts. He requested that the remaining courts be resurfaced.

George Tigner, Director of Personnel, recognized both union presidents for their efforts to get their contract teams together in a short amount of time to look at benefits. He thanked them for their work with their unions and the district.

#### **BOARD/SUPERINTENDENT REPORTS**

##### **Mr. Wilson**

- noted that there are rumors that there will not be an approved state budget until after September 1.

##### **Mrs. Williams**

- thanked Craig for the Tour on All Staff Day.
- noted that the schools looked nice at the start of school.
- understands that there are students that have transferred into our area that are questionable.

##### **Mrs. Anderson**

- apologized regarding emails; she had not been aware the district email had gone down and is still having problems with her email address.
- addressed the issue of support leave for a classified staff member that was needing to take off time to care for a family member.
- noted that All Staff Day was wonderful.

##### **Mr. Blenner**

- welcomed everyone back from summer break.
- recommended that there be realistic times listed on the agenda.

##### **Dr. Jolly**

- noted that the district is off to a good start to the new school year.

##### **Mr. Friedman**

- thanked Ron Baioni for his presentation at All Staff Day.
- thanked the Board for the good frank discussions.



**BOARD DEVELOPMENT**

**1. District Goals - 5 Year Plan**

This item was tabled.

**Motion:** Blenner  
**Second** Wilson

**Vote:** General Consent

**CONSENT AGENDA**

1. Approved Adoption of Minutes from June 4, 2008 Regular Meeting
2. Approved Adoption of Minutes from June 18, 2008 Regular Meeting
3. Approved Certificated Personnel Transactions
4. Approved Classified Personnel Transactions
5. Approved Adult Education Salary Schedule and Personnel Procedures
6. Approved Professional Services Agreement: KickStart Fitness - WCR
7. Ratified 2007/2008 Master Contracts
  - Aldar Academy
  - Milhous School
  - Sierra Pediatrics Therapy Clinic
8. Ratified 2007/2008 Individual Service Agreements
  - 2007/08-130 Sierra Pediatrics Therapy
  - 2007/08-131 JabberGym
  - 2007/08-132 Aldar Academy
9. Ratified 2008/2009 Master Contracts
  - Aldar Academy
  - Bright Start Therapy
  - Easter Seals
  - Milhous School
  - Sierra Pediatrics Therapy
  - Summitview Treatment Center
10. Ratified 2008/2009 Individual Service Agreements
  - 2008/09-01 Aldar Academy
  - 2008/09-02 Anne E. Howard
  - 2008/09-03-52 Bright Futures
  - 2008/09-53 Bright Start
  - 2008/09-54-56 Burger Physical Therapy
  - 2008/09-57,82-83 Easter Seals
  - 2008/09-58-59 JabberGym
  - 2008/09-60-63 MedTrans
  - 2008/09-64 Milhous School
  - 2008/09-65-66 Odyssey
  - 2008/09-74 Point Quest Education
  - 2008/09-67-69 Rancho Learning Center
  - 2008/09-70 Sierra Pediatrics
  - 2008/09-71 Sierra - Edison
  - 2008/09-72-73 Sierra - El Camino
  - 2008/09-75 Summitview
  - 2008/09-76-77 Therapeutic Pathways
  - 2008/09-78-80 UHS
  - 2008/09-81 Yellowstone
11. Approved Professional Service Agreement, Anne E. Howard, MT-BC
12. Approved Professional Service Agreement, Janet Payne, School Psychologist

**CONSENT AGENDA (continued)**

13. Approved Notice of Completion for Athletic Field Events Upgrade Project #08-01 at Wilson C. Riles Middle School
14. Approved Preconstruction Services Contract Amendment #1 for Center High School Athletic Facilities Upgrades
15. Approved Resolution #1/2008-09: 2008/09 Local Agreement for Child Care Development Services - General Child Care & Development Programs - Contract #CCTR-8271
16. Approved Renewal of Contract for Caldwell Flores Winters, Inc.
17. Approved Change Order #2 - for DLR Group Contracts for Modernization Projects
18. Approved Labor Compliance Agreement for Modernization Projects at Dudley and Spinelli Elementary and for the Rex Fortune Site Cleanup Project (Resolution #2/2008-09)
19. Approved Disposal of Surplus Vehicles
20. Approved 2008-2009 Legal Service Fees - Law Offices of David W. Girard
21. Approved 2008-2009 Legal Services Fees - Atkinson, Andelson, Loya, Ruud & Romo
22. Approved Payroll Orders: July 2007 through June 2008
23. Approved Supplemental Agenda (Vendor Warrants)

**Motion:** Wilson  
**Second:** Blenner

**Vote:** General Consent

**INFORMATION ITEMS**

1. Conference: "School Finance & Management" - J. Bess & C. Domalakes (Business Off.)
2. Board Bylaws (9000s) for Board Review  
There was a recommendation that the Board bring the 9000s to the workshop on September 13, 2008.

**BUSINESS ITEMS**

**A. APPROVED - First Reading: Board Policy 4213.3**

**Motion:** Wilson  
**Second:** Anderson

**Vote:** General Consent

**B. TABLED - CSBA Nomination for Directors-at-Large**

There was a motion to Table this item.

**Motion:** Williams  
**Second:** Wilson

**Vote:** General Consent

**ADVANCE PLANNING**

**a. Future Meeting Dates:**

- i. Saturday, September 13, 2008 @ 9:15 a.m. - District Office, Room 5
- ii. Wednesday, September 17, 2008 @ 6:00 p.m. - Center High School Theater

**b. Suggested Agenda Items:**

- i. It was suggested that Trustees give Dr. Jolly recommended topics for the 9/13/08 workshop; it was also recommended that cabinet members be in attendance if possible. The time could be changed to 8am -12pm. Topics: Goals, means,

**ADJOURNMENT – 9:41 p.m.**

**Motion: Anderson**  
**Second: Blenner**

**Vote: General Consent**

Respectfully submitted,

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**Dr. Kevin J. Jolly, Superintendent**  
**Secretary to the Board of Trustees**

---

**Donald E. Wilson, Clerk**  
**Board of Trustees**

---

**Adoption Date**

AGENDA ITEM # XIII-2

# *Center Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site:** Personnel Department

**Action Item** X

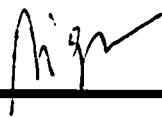
**Date:** September 17, 2008

**Information Item**

**To:** Board of Trustees

**# Attached Pages** 1

**From:** George Tigner, Director of Personnel



**Subject: Certificated Personnel Transactions**

**New Hires**

Diana Conley, Antelope View Charter School  
David Cunkelman, Global Youth Charter School  
Larry Heslin, Wilson Riles Middle School

**Recommendation:** Approve Certificated Personnel Transactions as Submitted

**CONSENT AGENDA**

XIII-2

### **New Hires**

Diana Conley has been hired as a Sixth Grade Teacher, Antelope View Charter School, effective September 8, 2008.

David Cunkelman has been hired as a Science Teacher, Global Youth Charter School, effective August 25, 2008.

Larry Heslin has been hired as a Math Teacher, Wilson Riles Middle School, effective August 26, 2008.

AGENDA ITEM # XIII-3

*Center Unified School District*

<b>Dept./Site:</b> Personnel Department		<b>AGENDA REQUEST FOR:</b>
<b>Date:</b>	September 17, 2008	Action Item <u>  X  </u>
<b>To:</b>	Board of Trustees	Information Item <u>      </u>
<b>From:</b>	George Tigner, Director of Personnel	# Attached Pages <u>  1  </u>
 <b>SUBJECT: CLASSIFIED PERSONNEL TRANSACTIONS</b>  <b>NEW HIRE: Michael Surryhne, Global Youth</b>  <b>PROMOTION: Arlene Ballesteros, North Country</b>  <b>RELEASE FROM PROBATION: Albert Doran, Maintenance</b>  <b>RECOMMENDATION: Approve Classified Personnel Transactions as Submitted</b>		

**CONSENT AGENDA**

AGENDA ITEM # XIII-3

Michael Surryhne has been hired as a Custodian, Global Youth Charter School, effective September 8, 2008.

Arlene Ballesteros has been promoted to School Secretary, North Country Elementary School, effective August 7, 2008.

Albert Doran has been released from his probationary position as Maintenance Worker effective September 5, 2008.

AGENDA ITEM # XIII-4

# *Center Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site:** Personnel Department

**Date:** September 17, 2008

**To:** Board of Trustees

**From:** George Tigner, Director of Personnel

**Action Item** X

**Information Item**     

**# Attached Pages**     

**SUBJECT:**

**CUSD EMPLOYEE BENEFITS PLAN**

George Tigner, Director of Personnel, is requesting approval of the Governing Board of the District's CSEA and CUTA employee benefits plan for the 2008/09 school year.

**RECOMMENDATION:** Approve District Employee Benefits Plan As Presented.

AGENDA ITEM # XIII-4

**CONSENT AGENDA**



**Center Unified School District**  
**Health Plan Premiums**  
As of January 1, 2009

	All Employees School Board Members		Total Premium
	District Cost	Employee Cost	
<b>Western Health HMO</b>			
Employee only	468.19	0.00	468.19
Employee + one	637.58	343.31	980.89
Employee + family	910.22	490.12	1,400.34
<b>Kaiser HMO</b>			
Employee only	471.75	0.00	471.75
Employee + one	643.94	346.74	990.68
Employee + family	919.91	495.34	1,415.25
<b>Dental (composite)</b>			
\$2000 cap	100.28	21.32	121.60
DPO	88.36	14.98	103.34
DPO - Network			90.50
<b>Vision (composite)</b>			
SVP	19.98	0.00	19.98
(Employee paid if taking Kaiser HMO)			
<b>Cash in Lieu:</b>			
Certificated Mgmt	150*		
Classified Mgmt	205*		
Confidential	205*		
Classified	258.51**		

\*Frozen & Grandfathered 1/1/04; Certificated CIL eliminated Jan 1, 2006

\*\*Frozen & Grandfathered 1/1/05

**Life Insurance (District Paid for Basic)**

Certificated Mgmt - 150,000; School Board, Classified, & Certificated - 25,000

Classified Mgmt & Confidential - 50,000

\*\* Board members who enter a new term or new board members will follow Classified benefits (including \$25,000 Life Insurance) effective 11/04. In addition, Board members are not eligible for Cash in Lieu of medical benefits.

# Center Unified School District

## AGENDA REQUEST FOR:

Dept./Site: Instructional Services  
 Date: August 20, 2008  
 To: Board of Trustees  
 From: Scott Loehr  
 Assistant Superintendent  
 Initials: S.L.

Action Item X  
 Information Item  
 # Attached Pages

**SUBJECT: PROFESSIONAL SERVICE AGREEMENT**

CONSULTANT'S NAME: Eaton Interpreting Services, Inc.

COMPANY NAME (if applicable)

SERVICE(S) TO BE RENDERED: Provide sign language interpreting services to deaf students and/or parents for classroom, IEP, meetings or other activities of students in Center Unified School District.

DATE(S) OF SERVICE: July 1, 2008 through June 30, 2009.

PAYMENT PER DAY: \$52.50 per one-way trip/per hour  
 to include evenings & weekends - AS NEEDED

TOTAL AMOUNT OF CONTRACT: \$525.00

FUNDING SOURCE: 01-0000--0-5800-102-0000-7200-003-000

RECOMMENDATION: CUSD Board of Trustees approve Professional Service Agreement with: Eaton Interpreting Services, Inc.

**CONSENT AGENDA**



Center Unified School District  
8408 Watt Avenue  
Antelope, California 95843

## PROFESSIONAL SERVICES AGREEMENT

This agreement for professional services is entered into this \_\_\_\_\_ day of \_\_\_\_\_, by and between the Center Unified School District and the person(s) or firm described below, hereinafter described as CONTRACTOR. Persons performing services under this contract hold themselves out to be independent contractors, not employees of the DISTRICT, and hold(s) the DISTRICT harmless from claims under workers' compensation laws. CONTRACTOR further declares that he/she/it is/are in the business of providing the described service for any and all persons/organizations desiring such services, that such services are not provided exclusively for Center Unified School District. CONTRACTOR also holds the DISTRICT harmless from claims arising from loss, damage, or injury while performing the stipulated services.

\*Contractor Name: EATON INTERPRETING SERVICES, INC.

Address: 8213 VILLA OAK DRIVE, CITRUS HEIGHTS, CA 95610

Phone: 916-721-3636 Taxpayer ID# 20-0448077

\*Full description of services to be provided:

PROVIDE SIGN LANGUAGE INTERPRETING SERVICES TO THE DEAF STUDENTS AND/OR PARENTS FOR CLASSROOM, IEP MEETINGS, PARENT-TEACHER CONFERENCES, OR OTHER ACTIVITIES.

\*Payment \$ 52.50 per Hour. CONTRACTOR will submit a signed invoice not more frequently than monthly, detailing services provided and charges. Payment will be made within forty-five days after receipt of invoice or service, whichever is later. \$62.50/hr for evenings and weekends

\*Beginning Date of Service: 7/1/2008 \*Frequency of Service Dates: AS NEEDED

\*Ending Date of Service: 6/30/2009

Method of Payment and Tax Reporting: (check one)

☐ Variable Payroll- W-2 Generated (requires completion of W-4 & I-9 in Personnel Dept.)  
☒ Accounts Payable-1099 Generated (Requires completion of W-9 on pg. 2 of this form)

Total amount of this contract \$ \_\_\_\_\_ Budget # \_\_\_\_\_

Reason service cannot be provided by a District employee:

INTERPRETER CERTIFICATION BY THE NATIONAL REGISTRY OF INTERPRETERS FOR THE DEAF AND OTHERS WHICH ARE OUTLINED BY THE DEPARTMENT OF EDUCATION REGULATIONS.

Signature of CONTRACTOR \* Kim Eaton Date: \* 7/23/2008

Signature of District employee requesting service: S. [Signature] Date: 9/6/08

Signature of Accounting Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

Date Board of Trustees Approved \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Authorized Contracting Official: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*CONTRACT NOT VALID WITHOUT AUTHORIZED DISTRICT SIGNATURE\*\*\*

## Request for Taxpayer Identification Number and Certification

Give form to the  
requester. Do not  
send to the IRS.

Print or type  
See Specific Instructions on page 2.

Name (as shown on your income tax return)  
**EATON INTERPRETING SERVICES, INC.**

Business name, if different from above

Check appropriate box: ☐ Individual/  
Sole proprietor

☒ Corporation

☐ Partnership

☐ Other ▶

☐ Exempt from backup  
withholding

Address (number, street, and apt. or suite no.)

**8213 VILLA OAK DRIVE**

City, state, and ZIP code

**CITRUS HEIGHTS, CA 95610**

List account number(s) here (optional)

Requester's name and address (optional)

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

| | + | + | | | |

or

Employer identification number

2 | 0 | 0 | 4 | 4 | 8 | 0 | 7 | 7

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign  
Here

Signature of  
U.S. person ▶

*Kim Eaton*

Date ▶

*7/23/08*

### Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

**U.S. person.** Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity.

# INDEPENDENT CONTRACTOR OR EMPLOYEE? DISTRICT GUIDELINES

## PART I

	YES	NO
1. Has this category of worker already been classified an "employee" by the IRS? <i>Refer to page 1 for individuals listed in IRS Publication SWR 40 and others identified during the IRS compliance studies in San Diego County.</i>		X
2. Is the individual working as an employee prescribed by the Education Code? <i>Education Code sections 45100-45451/88000-88263 define what constitutes classified service and 44800-45060/87000-87333 define certificated service. The IRS predisposes an employer/employee relationship when state law mandates such a relationship.</i>		X
3. Is the individual already an employee of the district in another capacity?		X
4. Has the individual performed substantially the same services for the district as an employee in the past? <i>Is the individual retired, returning to substitute, or train, etc.?</i>		X
5. Are there currently employees of the district doing substantially the same services as will be required of this individual?		X
6. Does the district have the legal right to control the method of performance by this individual? <i>Consider whether the district has to train this individual or give instruction as to when, where, how, and in what order to work. Does the district require the individual to submit reports or perform the services at a district site? These factors would indicate the district maintains control sufficient for an employer/employee relationship. However, it is <u>not necessary</u> that the district <u>exercise</u> this right or have the expertise required to do so. In many cases this would not be practical nor advisable.</i>		X
7. Are the services, as being provided, an integral part of school operations? <i>Are the services being provided necessary to the operation of the school, program, project, etc.? This indicates the district has an interest in the method of performance and implies the maintenance of legal control.</i>		X

If the answer to any of the above questions is "YES",

### STOP HERE

Do not complete the rest of the questions. The individual is the district employee and must be paid and reported accordingly.

If all of the above are "NO", continue...

## PART II

	YES	NO
8. Must the required service be performed by this individual? <i>Consider whether or not the individual may designate someone else to do the work without the district's knowledge or approval</i>		X
9. Does the district have a continuing relationship with this individual? <i>Is this a "one shot deal" or will the district continue to use this individual in the future? This could be on an infrequent or irregular basis but a continuous relationship exists.</i>		X
10. Can this relationship be terminated without the consent of both parties?		X

If the answer to questions 8, 9, or 10 is "YES", there is a good possibility that an employment relationship exists. Questions 8 & 9 are indicators of district control that, in conjunction with other factors, imply an employment relationship. Go back to PART I and re-evaluate each question. If questions 1-7 are still all "NO", continue...

**PART II - continued**

	YES	NO
<b>11. Does the individual operate an <u>independent</u> trade or business that is available to the general public?</b> <i>A determining factor in judging independence is the performance of services to the general public. In evaluating this criteria, school districts are considered to be separate entities. Keep in mind: if the district is utilizing this individual's services on a full-time basis, the individual is <u>not</u> available to the general public. NOTE: Possession of a business license or incorporation does <u>not</u> automatically satisfy this requirement. The determination <u>must</u> be made on the actual <u>relationship</u> between the district and the individual performing services.</i>	X	
<b>12. Does the individual have a substantial investment in his/her business, i.e. maintains a facility, equipment, etc.?</b> <i>This is indicative of economic risk inherent in business enterprises. An independent contractor must be able to make a profit or sustain a loss.</i>	X	

If either 11 or 12 are "NO", the individual is a district employee

**STOP HERE**

and process the individual through payroll.

If 11 and 12 are both "YES", continue

	YES	NO
<b>13. Does the individual provide all materials and support services necessary for the performance of this service?</b> <i>The district should not be providing office space, clerical, secretarial, or any other support for this individual such as materials, xeroxing, printing, office supplies, etc. Any necessary assistants would be hired by the individual.</i>	X	
<b>14. Is this paid by the job or on a commission?</b>		
<b>15. Does the individual bear the cost of any travel and business expenses incurred to perform this service?</b> <i>Generally, these types of expenses are paid by an employer, however, some contracts provide for payment of airfare, mileage, etc. for consultants.</i>	X	

If 11 and 12 are "YES", 13 through 15 should also be "YES" and are items that should be written into the consultant contract. This individual is an independent contractor. A "YES" on questions 13 through 15 supports the district's conclusion and substantiates a "reasonable basis" for treatment as an independent contractor. While there are circumstances where the district might pay contractually provided expenses, these should be kept at a minimum to avoid giving the impression of an employment relationship.

*Center Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site:** Instructional Services

**Date:** Sept 17, 2008

**To:** Board of Trustees

**From:** Scott Loehr  
Assistant Superintendent  
Initials: S.L.

**Action Item**   X  

**Information Item**

**# Attached Pages**

**SUBJECT:** PROFESSIONAL SERVICE AGREEMENT

**CONSULTANT'S NAME:**

**COMPANY NAME (if applicable)** MEDICAB OF SACRAMENTO SIERRA LLC

**SERVICE(S) TO BE RENDERED:** Provide transportation services to special education students in Center Unified School District.

**DATE(S) OF SERVICE:** July 1, 2008 through June 30, 2009

**PAYMENT PER HOUR:** \$118.00 daily rate

**TOTAL AMOUNT OF CONTRACT:** \$15,000.00

**FUNDING SOURCE:** 01-6500-0-5800-102-5750-1180-003-000

**RECOMMENDATION:** CUSD Board of Trustees ratify Professional Service Agreement with: MEDICAB OF SACRAMENTO SIERRA LLC

**CONSENT AGENDA**



Center Unified School District  
8408 Watt Avenue  
Antelope, California 95843

940✓

## PROFESSIONAL SERVICES AGREEMENT

This agreement for professional services is entered into this 8th day of August, 2008 by and between the Center Unified School District and the person(s) or firm described below, hereinafter described as CONTRACTOR. Persons performing services under this contract hold themselves out to be independent contractors, not employees of the DISTRICT, and hold(s) the DISTRICT harmless from claims under workers' compensation laws. CONTRACTOR further declares that he/she/it is/are in the business of providing the described service for any and all persons/organizations desiring such services, that such services are not provided exclusively for Center Unified School District. CONTRACTOR also holds the DISTRICT harmless from claims arising from loss, damage, or injury while performing the stipulated services.

\*Contractor Name: Medicab of Sacramento Sierra LLC

Address: 5644 Montclair Circle Rocklin, CA 95877

Phone: ( 916 ) 257-1629 Taxpayer ID# 20-5384498

\*Full description of services to be provided: Non emergency Medical transportation.  
Transport students to/from home and school or therapy as requested by transportation Dept.  
Rates are: \$50.00 per round trip response or \$35.00 per one way response  
plus mileage of \$1.50 per mile from start to end locations each way.

\*Payment \$ 118.00 per daily. CONTRACTOR will submit a signed invoice not more frequently than monthly, detailing services provided and charges. Payment will be made within forty-five days after receipt of invoice or service, whichever is later.

\*Beginning Date of Service: 1 July 08 \*Frequency of Service Dates: as needed

\*Ending Date of Service: 30 June 08

Method of Payment and Tax Reporting: (check one)

☐ Variable Payroll- W-2 Generated (requires completion of W-4 & I-9 in Personnel Dept.)  
☒ Accounts Payable-1099 Generated (Requires completion of W-9 on pg. 2 of this form)

Total amount of this contract \$ 15,000.00 Budget # 01-6500-0-5800-102-5750-1180-003-000

Reason service cannot be provided by a District employee:

Signature of CONTRACTOR \* [Signature] Date: 8/8/08  
Signature of District employee requesting service: [Signature] Date: 8/2/08  
Signature of Accounting Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_  
Date Board of Trustees Approved \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Authorized Contracting Official: [Signature] Date: 8/29/08

\*\*\*CONTRACT NOT VALID WITHOUT AUTHORIZED DISTRICT SIGNATURE\*\*\*



# MediCab of Sacramento Sierra LLC

"Your Medical Transport"

5644 Montclair Circle  
Rocklin, Ca 95677  
Phone 916.723.5545 Fax 916.415.1944

TAX ID# 20-5384496

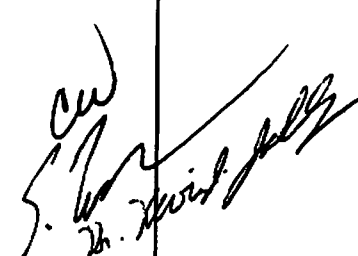
**Bill To:**

Center Unified School District  
Special Education Services  
8404 Watt Ave.  
Antelope, Ca 95843

940✓  
**DATE:** August 1, 2008  
**INVOICE #** 87  
**FOR:** B. Estrada

\$50 RT plus \$1.50 per mile  
\$40 ONE WAY plus \$1.75 per mile

**Invoice Due:** 8/15/2008 **Service Dates:** 7/1/08 - 8/1/08

DESCRIPTION	AMOUNT
7/8/08 Transportation	\$ 62.25
7/9/08 Transportation	62.25
7/10/08 Transportation	62.25
7/11/08 Transportation	62.25
7/14/08 Transportation	62.25
7/15/08 Transportation	62.25
7/16/08 Transportation	62.25
7/17/08 Transportation	62.25
7/18/08 Transportation	62.25
7/21/08 Transportation	62.25
7/22/08 Transportation	62.25
7/23/08 Transportation	62.25
7/24/08 Transportation	62.25
7/25/08 Transportation	62.25
7/28/08 Transportation	62.25
7/29/08 Transportation	62.25
7/30/08 Transportation	62.25
7/31/08 Transportation	62.25
8/1/08 Transportation	62.25
	
<b>TOTAL</b>	<b>\$ 1,182.75</b>

Make all checks payable to: **MediCab of Sacramento Sierra**  
If you have any questions concerning this invoice, please contact:  
Kimberly Ratliff - (916)257-1629 - kimberlyratliff@yahoo.com

**Form W-9**  
(Rev. November 2005)  
Department of the Treasury  
Internal Revenue Service

# Request for Taxpayer Identification Number and Certification

Give form to the  
requester. Do not  
send to the IRS.

Print or type See Specific Instructions on page 1	Name (as shown on your income tax return) <b>MEDICAB OF SACRAMENTO SIERRA LLC</b>	
	Business name, if different from above <b>MEDICAB OF SACRAMENTO SIERRA LLC</b>	
	Check appropriate box: <input type="checkbox"/> Individual/ Sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other ▶ .....	
	Address (number, street, and apt. or suite no.) <b>5144 Montclair Circle</b>	
	City, state, and ZIP code <b>ROCKLIN, Ca 95677</b>	
List account number(s) here (optional)		Requester's name and address (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number  
| | | | | | | |

or

Employer identification number  
**20-5131814-1916**

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. person (including a U.S. resident alien).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here	Signature of U.S. person ▶ <i>[Signature]</i>	Date ▶ <b>8/8/08</b>
-----------	---	----------------------

## Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

**U.S. person.** Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity.

Cat. No. 10231X

Form W-9 (Rev. 11-2005)

# INDEPENDENT CONTRACTOR OR EMPLOYEE? DISTRICT GUIDELINES

## PART I

	YES	NO
1. Has this category of worker already been classified an "employee" by the IRS? <i>Refer to page 1 for individuals listed in IRS Publication SWR 40 and others identified during the IRS compliance studies in San Diego County.</i>		X
2. Is the individual working as an employee prescribed by the Education Code? <i>Education Code sections 45100-45451/88000-88263 define what constitutes classified service and 44800-45060/87000-87333 define certificated service. The IRS predisposes an employer/employee relationship when state law mandates such a relationship.</i>		X
3. Is the individual already an employee of the district in another capacity?		X
4. Has the individual performed substantially the same services for the district as an employee in the past? <i>Is the individual retired, returning to substitute, or train, etc.?</i>		X
5. Are there currently employees of the district doing substantially the same services as will be required of this individual?		X
6. Does the district have the legal right to control the method of performance by this individual? <i>Consider whether the district has to train this individual or give instruction as to when, where, how, and in what order to work. Does the district require the individual to submit reports or perform the services at a district site? These factors would indicate the district maintains control sufficient for an employer/employee relationship. However, it is <u>not necessary</u> that the district exercise this right or have the expertise required to do so. In many cases this would not be practical nor advisable.</i>		X
7. Are the services, as being provided, an integral part of school operations? <i>Are the services being provided necessary to the operation of the school, program, project, etc.? This indicates the district has an interest in the method of performance and implies the maintenance of legal control.</i>		X

If the answer to any of the above questions is "YES",

## STOP HERE

Do not complete the rest of the questions. The individual is the district employee and must be paid and reported accordingly.

If all of the above are "NO", continue...

## PART II

	YES	NO
8. Must the required service be performed by this individual? <i>Consider whether or not the individual may designate someone else to do the work without the district's knowledge or approval</i>		X
9. Does the district have a continuing relationship with this individual? <i>Is this a "one shot deal" or will the district continue to use this individual in the future? This could be on an infrequent or irregular basis but a continuous relationship exists.</i>		X
10. Can this relationship be terminated without the consent of both parties?		X

If the answer to questions 8, 9, or 10 is "YES", there is a good possibility that an employment relationship exists. Questions 8 & 9 are indicators of district control that, in conjunction with other factors, imply an employment relationship. Go back to PART I and re-evaluate each question. If questions 1-7 are still all "NO", continue...

## PART II - continued

YES NO

<b>11. Does the individual operate an <u>independent</u> trade or business that is available to the general public?</b> <i>A determining factor in judging independence is the performance of services to the general public. In evaluating this criteria, school districts are considered to be separate entities. Keep in mind: if the district is utilizing this individual's services on a full-time basis, the individual is <u>not</u> available to the general public. NOTE: Possession of a business license or incorporation does <u>not</u> automatically satisfy this requirement. The determination <u>must</u> be made on the actual relationship between the district and the individual performing services.</i>	X	
<b>12. Does the individual have a substantial investment in his/her business, i.e. maintains a facility, equipment, etc.?</b> <i>This is indicative of economic risk inherent in business enterprises. An independent contractor must be able to make a profit or sustain a loss.</i>	X	

If either 11 or 12 are "NO", the individual is a district employee

**STOP HERE**

and process the individual through payroll.

If 11 and 12 are both "YES", continue

YES NO

<b>13. Does the individual provide all materials and support services necessary for the performance of this service?</b> <i>The district should not be providing office space, clerical, secretarial, or any other support for this individual such as materials, xeroxing, printing, office supplies, etc. Any necessary assistants would be hired by the individual.</i>	X	
<b>14. Is this paid by the job or on a commission?</b>		
<b>15. Does the individual bear the cost of any travel and business expenses incurred to perform this service?</b> <i>Generally, these types of expenses are paid by an employer, however, some contracts provide for payment of airfare, mileage, etc. for consultants.</i>	X	

If 11 and 12 are "YES", 13 through 15 should also be "YES" and are items that should be written into the consultant contract. This individual is an independent contractor. A "YES" on questions 13 through 15 supports the district's conclusion and substantiates a "reasonable basis" for treatment as an independent contractor. While there are circumstances where the district might pay contractually provided expenses, these should be kept at a minimum to avoid giving the impression of an employment relationship.

# Center Unified School District

		<b>AGENDA REQUEST FOR:</b>	
Dept./Site:	Instructional Services	Action Item	<u>  X  </u>
Date:	August 20, 2008	Information Item	
To:	Board of Trustees	# Attached Pages	
From:	Scott Loehr Assistant Superintendent		
	Initials: <u>S.L.</u>		

<b>SUBJECT:</b> PROFESSIONAL SERVICE AGREEMENT	
CONSULTANT'S NAME:	
COMPANY NAME (if applicable)	PEGGY MOTEN-NAIR
SERVICE(S) TO BE RENDERED:	Provide home and hospital/special education instruction to students in Center Unified School District.
DATE(S) OF SERVICE:	July 1, 2008 through June 30, 2009
PAYMENT PER HOUR:	\$30.00 hourly rate
TOTAL AMOUNT OF CONTRACT: \$ 2,000.00	
FUNDING SOURCE:	01-6500-0-5800-102-5750-1180-003-000
RECOMMENDATION:	CUSD Board of Trustees approve Professional Service Agreement with: PEGGY MOTEN-NAIR

**CONSENT AGENDA**



Center Unified School District  
8408 Watt Avenue  
Antelope, California 95843

## PROFESSIONAL SERVICES AGREEMENT

This agreement for professional services is entered into this 1st day of July 2008, by and between the Center Unified School District and the person(s) or firm described below, hereinafter described as CONTRACTOR. Persons performing services under this contract hold themselves out to be independent contractors, not employees of the DISTRICT, and hold(s) the DISTRICT harmless from claims under workers' compensation laws. CONTRACTOR further declares that he/she/it is/are in the business of providing the described service for any and all persons/organizations desiring such services, that such services are not provided exclusively for Center Unified School District. CONTRACTOR also holds the DISTRICT harmless from claims arising from loss, damage, or injury while performing the stipulated services.

\*Contractor Name: Peggy Moten-Dair  
Address: 4033 Senate Ave  
Phone: 916 832-5659 Taxpayer ID#: [REDACTED]

\*Full description of services to be provided:

To provide home + hospital / spec Ed + Reg Ed instruction  
to students in Center Unified School District.

\*Payment \$ 39.00 per day. CONTRACTOR will submit a signed invoice not more frequently than monthly, detailing services provided and charges. Payment will be made within forty-five days after receipt of invoice or service, whichever is later.

\*Beginning Date of Service: July 1, 2008 \*Frequency of Service Dates: as needed

\*Ending Date of Service: June 30, 2008

Method of Payment and Tax Reporting: (check one)

☐ Variable Payroll- W-2 Generated (requires completion of W-4 & I-9 in Personnel Dept.)  
☒ Accounts Payable-1099 Generated (Requires completion of W-9 on pg. 2 of this form)

Total amount of this contract \$ 2,000.00 Budget # 01-4500-0-5800-102-5750-

Reason service cannot be provided by a District employee:

1130-003-000

Signature of CONTRACTOR: [Signature] Date: 8-8-08  
Signature of District employee requesting service: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Accounting Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_  
Date Board of Trustees Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Authorized Contracting Official: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*CONTRACT NOT VALID WITHOUT AUTHORIZED DISTRICT SIGNATURE\*\*\*

**W-9**  
Form  
(Rev. November 2008)  
Department of the Treasury  
Internal Revenue Service

# Request for Taxpayer Identification Number and Certification

Give form to the  
requester. Do not  
send to the IRS.

Print or type  
See Specific Instructions on page 2.

Name (as shown on your income tax return)  
Pearl Moten-Nair

Business number, if different from above  
4033 Senate Ave

Check appropriate box: ☒ Individual/Sole proprietor ☐ Corporation ☐ Partnership ☐ Other ☐ Exempt from backup withholding

Address (number, street, and apt. or suite no.)  
4033 Senate Ave

City, state, and ZIP code  
North Highlands CA 95660

List account number(s) here (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number  
[Redacted]

or

Employer identification number  
[Redacted]

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. person (including a U.S. resident alien).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign  
Here

Signature of  
U.S. person

Date

## Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

**U.S. person.** Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity.

Gst. No. 10891X

Form W-9 (Rev. 11-2005)

**INDEPENDENT CONTRACTOR OR EMPLOYEE?  
DISTRICT GUIDELINES**

**PART I**

	YES	NO
1. Has this category of worker already been classified an "employee" by the IRS? <i>Refer to page 1 for individuals listed in IRS Publication SWR 40 and others identified during the IRS compliance studies in San Diego County.</i>		X
2. Is the individual working as an employee prescribed by the Education Code? <i>Education Code sections 45100-45451/88000-88263 define what constitutes classified service and 44800-45060/87000-87333 define certificated service. The IRS predisposes an employer/employee relationship when state law mandates such a relationship.</i>		X
3. Is the individual already an employee of the district in another capacity?		X
4. Has the individual performed substantially the same services for the district as an employee in the past? <i>Is the individual retired, returning to substitute, or train, etc.?</i>		X
5. Are there currently employees of the district doing substantially the same services as will be required of this individual?		X
6. Does the district have the legal right to control the method of performance by this individual? <i>Consider whether the district has to train this individual or give instruction as to when, where, how, and in what order to work. Does the district require the individual to submit reports or perform the services at a district site? These factors would indicate the district maintains control sufficient for an employer/employee relationship. However, it is <u>not necessary</u> that the district <u>exercise</u> this right or have the expertise required to do so. In many cases this would not be practical nor advisable.</i>		X
7. Are the services, as being provided, an integral part of school operations? <i>Are the services being provided necessary to the operation of the school, program, project, etc.? This indicates the district has an interest in the method of performance and implies the maintenance of legal control.</i>		X

If the answer to any of the above questions is "YES",

**STOP HERE**

Do not complete the rest of the questions. The individual is the district employee and must be paid and reported accordingly.

If all of the above are "NO", continue...

**PART II**

	YES	NO
8. Must the required service be performed by this individual? <i>Consider whether or not the individual may designate someone else to do the work without the district's knowledge or approval</i>		X
9. Does the district have a continuing relationship with this individual? <i>Is this a "one shot deal" or will the district continue to use this individual in the future? This could be on an infrequent or irregular basis but a continuous relationship exists.</i>		X
10. Can this relationship be terminated without the consent of <u>both</u> parties?		X

If the answer to questions 8, 9, or 10 is "YES", there is a good possibility that an employment relationship exists. Questions 8 & 9 are indicators of district control that, in conjunction with other factors, imply an employment relationship. Go back to PART I and re-evaluate each question. If questions 1-7 are still all "NO", continue...



## PART II - continued

YES NO

<b>11. Does the individual operate an <u>independent</u> trade or business that is available to the general public?</b> <i>A determining factor in judging independence is the performance of services to the general public. In evaluating this criteria, school districts are considered to be separate entities. Keep in mind: if the district is utilizing this individual's services on a full-time basis, the individual is <u>not</u> available to the general public. NOTE: Possession of a business license or incorporation does <u>not</u> automatically satisfy this requirement. The determination <u>must</u> be made on the actual <u>relationship</u> between the district and the individual performing services.</i>	X	
<b>12. Does the individual have a substantial investment in his/her business, i.e. maintains a facility, equipment, etc.?</b> <i>This is indicative of economic risk inherent in business enterprises. An independent contractor must be able to make a profit or sustain a loss.</i>	X	

If either 11 or 12 are "NO", the individual is a district employee

<b>STOP HERE</b>
------------------

and process the individual through payroll.

If 11 and 12 are both "YES", continue

YES NO

<b>13. Does the individual provide all materials and support services necessary for the performance of this service?</b> <i>The district should not be providing office space, clerical, secretarial, or any other support for this individual such as materials, xeroxing, printing, office supplies, etc. Any necessary assistants would be hired by the individual.</i>	X	
<b>14. Is this paid by the job or on a commission?</b>		
<b>15. Does the individual bear the cost of any travel and business expenses incurred to perform this service?</b> <i>Generally, these types of expenses are paid by an employer, however, some contracts provide for payment of airfare, mileage, etc. for consultants.</i>	X	

If 11 and 12 are "YES", 13 through 15 should also be "YES" and are items that should be written into the consultant contract. This individual is an independent contractor. A "YES" on questions 13 through 15 supports the district's conclusion and substantiates a "reasonable basis" for treatment as an independent contractor. While there are circumstances where the district might pay contractually provided expenses, these should be kept at a minimum to avoid giving the impression of an employment relationship.

4-26-94

# Center Unified School District

## AGENDA REQUEST FOR:

Dept./Site: **Instructional Services**  
 Date: **September 17, 2008**  
 To: **Board of Trustees**  
 From: **Scott Loehr**  
**Assistant Superintendent**  
 Initials: \_\_\_\_\_

Action Item   X    
 Information Item  
 # Attached Pages

## SUBJECT: 2008/2009 Individual Service Agreements

Please approve the following Individual Service Agreements for special education students to receive services at nonpublic school/agencies during the 2008/09 fiscal year.

### Individual Service Agreements:

2008/09-84	Rancho Learning Center @ \$ 31,148.00
2008/09-85	Easter Seals @ \$ 3,420.00
2008/09-86	Sierra – El Camino @ \$ 32,685.00
2008/09-87	MedTrans @ \$ 5,760.00

**RECOMMENDATION:** CUSD Board of Trustees approve the 2008-2009 Individual Service Agreements for special education students to receive services.

## Center Unified School District

### AGENDA REQUEST FOR:

Dept./Site: Instructional Services

Date: September 17, 2008

Action Item X

To: Board of Trustees

Information Item

From: Scott Loehr, Assistant Superintendent

# Attached Pages

Initials: S.L.

### SUBJECT: CUSD Administrators Certified for Expulsion Hearings

Each year the Board must certify which district administrators may serve as panel members on expulsion hearings. The attached memo lists the administrators that will be serving in this capacity.

Mike Jordan	Steve Thiessen
Lisa Coronado	Doug Hughey
Kathy Lord	Kriss Hays
Jason Farrel	David DeArcos
David Grimes	Richard Simas
Patty Spore	Craig Deason
Kris Schmieder	Tami J'Beily
Julie Opfer	Gaye Lauritzen
Joyce Duplissea	
Steve Jackson	
Shelly Hoover	

**RECOMMENDATION:** Please approve the list of administrators that will be serving as expulsion panel members during the 2008/09 school year.

**CONSENT AGENDA**

# Center Unified School District

## AGENDA REQUEST FOR:

Dept./Site: Instructional Services  
 Date: September 17, 2008  
 To: Board of Trustees  
 From: Scott Loehr  
 Assistant Superintendent  
 Initials: \_\_\_\_\_

Action Item   X    
 Information Item  
 # Attached Pages

**SUBJECT:** Cannon Creek Software for School Conference Scheduler

Please approve the purchase of conference scheduling software to be used at the elementary level for scheduling parent-teacher conferences during the 2008/09 fiscal year. The cost of this software will be paid for out of Categorical funds.

Quote Attached

**RECOMMENDATION:** CUSD Board of Trustees to approve 2008/2009 School Conference Scheduler through Cannon Creek Software.

**CONSENT AGENDA**



Quote for 2008-09 School Year

Oak Hill Elementary  
Arthur Dudley Elementary  
North County Elementary  
Spinelli Elementary

Total cost for 2 uses per school~ \$1001

# Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Special Education  
Date: September 17, 2008  
To: Board of Trustees  
From: Scott Loehr  
Assistant Superintendent  
Initials: S.L.

Action Item X  
Information Item  
# Attached Pages

SUBJECT: 2008/2009 Master Contract

Please ratify the following Master Contract for special education students to receive services at a nonpublic school/agency during the 2008/09 fiscal year.

Point Quest Education, Inc. (formerly South Point Academy)

RECOMMENDATION: CUSD Board of Trustees to ratify 2008/2009 Master Contract at a nonpublic school/agency for special education students to receive services.

**CONSENT AGENDA**

CENTER UNIFIED SCHOOL DISTRICT  
LOCAL EDUCATION AGENCY  
8408 WATT AVENUE  
ANTELOPE, CALIFORNIA 95843-9116  
TELEPHONE (916) 338-6320 FACSIMILE (916) 338-6322

# 787 ✓  
\$35,018.00  
June 4, 08  
C. ...

CONTRACT YEAR: 2008-2009

**AGREEMENT FOR NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES**  
**MASTER CONTRACT**

(Education Code Section 56157, 56365 et. seq.)

This Master Contract is made and entered into this first day of July 2008, between the Center Unified School District (public education agency), County of Sacramento, herein after referred to as the "LEA", and Point Quest Education, Inc. herein after referred to as "CONTRACTOR" (nonpublic, nonsectarian school or agency) for the purpose of providing special education and related services to individuals with exceptional needs under the authorization of California Education Code Sections 56157 and 56365-56366.5. It is understood that this agreement does not commit LEA to payment for special education and related services provided to any individual unless and until an Individual Service Agreement is executed between LEA and CONTRACTOR on behalf of such individual or interim written facsimile approval is given to the CONTRACTOR by a representative of the LEA's Office of Instructional Services.

A current copy of the California Department of Education Nonpublic School/Agency Certification shall be provided to the LEA at the time this contract is entered into.

**CONTRACT RELATIONS AND INSURANCE PROVISION**

**1. MODIFICATIONS AND AMENDMENTS**

This contract may be modified or amended by a written document executed by CONTRACTOR and LEA. This contract shall include an Individual Service Agreement developed for each pupil who is scheduled to receive special education and/or designated instruction and services through a nonpublic, nonsectarian school or agency. Changes in any educational instruction, services or placement provided under the contract may only be made on the basis of revisions to a pupil's Individualized Education Program (IEP). At any time during the term of the contract, the parent, nonpublic school, nonpublic agency, or LEA may request a review and/or revision of a pupil's Individualized Education Program, subject to all procedural safeguards required by law. Changes in the administrative or financial agreements of the contract which do not alter the Individual Service Agreement that outlines each pupil's educational instruction, services or placement may be made at any time during the term of the contract, as mutually agreed in writing by CONTRACTOR and LEA.

## **2. NOTICES**

All notices provided for by this contract shall be in writing and shall be delivered by certified or registered mail, postage prepaid, written facsimile, or by hand-delivery as noted below.

Notices mailed to LEA shall be addressed to:  
SCOTT LOEHR, ASSISTANT SUPERINTENDENT  
Name

CENTER UNIFIED SCHOOL DISTRICT  
LEA

8408 WATT AVENUE  
Address

ANTELOPE, CALIFORNIA 95843-9116  
City State Zip

(916) 338-6320 (916) 338-6322  
Phone Facsimile

Notices to CONTRACTOR shall be addressed to:  
Name

Point Quest Education, Inc.  
Nonpublic School/Agency

9098 Elk Grove Blvd., #145  
Address

Elk Grove, CA 95624  
City State Zip

(916) 422-0571 (916) 422-0160  
Phone Facsimile

If mailed, notice shall be effective as of the date of postmark on receipt by addressee. If delivered by hand, the effective date shall be the date of receipt by addressee in the District Office of Instructional Services.

## **3. DISPUTES**

Disagreements between LEA and CONTRACTOR concerning the meaning, requirements, or performance of this contract shall be appealed to the Sacramento County Superintendent of Schools. The Sacramento County Superintendent, or his/her designee, shall render a decision in writing which shall be binding upon the parties.

## **4. SUBCONTRACT AND ASSIGNMENT**

CONTRACTOR shall comply with California Education Code Section 45125.1 which requires vendors/contractors/consultants providing services to the school district conduct criminal background checks of employees.

CONTRACTOR assures LEA that subcontractors providing transportation shall keep in effect a liability insurance policy providing at least \$1,000,000.00 coverage. The CONTRACTOR shall provide for the insurance company, insurance agency, or other insurance provider to send written notice of cancellation to the LEA at least thirty (30) days prior to cancellation. Proof of insurance shall be provided by the CONTRACTOR to the LEA prior to the beginning of transportation services by a subcontractor, and upon each renewal of coverage thereafter. CONTRACTOR will require each transportation subcontractor to promptly submit copies of insurance policies to the LEA upon request of the LEA; certificates of insurance may be found by LEA to be acceptable proof, provided that the information thereon is adequate and verifiable.

## **5. INDEPENDENT CONTRACTOR STATUS**

This contract is by and between two independent entities and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association.



## **6. CONFLICTS OF INTEREST**

CONTRACTOR agrees to furnish to LEA along with the signing of this contract, a copy of its current bylaws and/or other governing rules, and a current list of its Governing Board of Directors (or Trustees) or similar governing body or persons of CONTRACTOR. CONTRACTOR promises and attests that the CONTRACTOR and any member of Board of Directors (or Trustees) shall not have any relationship with LEA that constitutes or potentially constitutes a conflict of interest including, but not limited to, employment with LEA.

## **7. TERMINATION**

This Master Contract may be terminated for cause. To terminate the contract either party shall give twenty (20) calendar days written notice to the other. Upon termination without default of CONTRACTOR, LEA shall pay without duplication, for all services performed and expenses incurred to date of termination.

In consideration of this payment, CONTRACTOR waives all right to any further payment or damage, and shall turn over to LEA everything pertaining to CONTRACTOR's services hereunder, possessed by CONTRACTOR or under its control at the time of termination or thereafter, including all documents.

Individual Service Agreements may be terminated without advance notice if both parties agree in writing to do so.

The LEA shall not terminate Individual Service Agreements because of the availability of a public class initiated during the course of this contract's term, unless the parent agrees to the transfer of a pupil to a public school program.

## **8. INSPECTION AND AUDIT**

CONTRACTOR shall provide reasonable access to, or forward copies of, any books, documents, papers, reports, records or other matter relating to the contract upon request by LEA except as otherwise provided by law. All budgetary and financial information and projections submitted by CONTRACTOR to LEA for purpose of contract negotiations shall be made available for the relevant contract period being audited to assess the extent to which funds were expended consistent with said budgetary and financial information and projections. CONTRACTOR agrees to maintain fiscal records for at least five years and will make all fiscal records available to LEA for audit.

## **9. INDEMNIFICATION**

CONTRACTOR shall defend LEA and its officers, agents, and employees against all claims for damages for death or injury to persons or property, including without limitation all consequential damages, from any cause whatsoever arising from or connected with its service hereunder, whether or not resulting from the negligence of CONTRACTOR, its agents and employees and from all damages of every nature and description proximately caused by negligent or willful acts or omissions by CONTRACTOR, its agents or employees in the course of rendering service(s) under this contract.

## **10. INSURANCE**

During the entire term of this contract and any extension or modification thereof, CONTRACTOR shall keep in effect a policy or policies of general liability insurance, including coverage of owned and nonowned vehicles used in relation to the performance of service(s) by CONTRACTOR, of at least \$1,000,000.00 combined single limit for all damages arising from each accident or occurrence and \$1,000,000.00 all damages arising out of injury to or destruction of property for each accident or occurrence.

Not later than the effective date of this contract, CONTRACTOR shall provide LEA with satisfactory evidence of insurance, including the CONTRACTOR shall provide for the insurance company, insurance agency or other insurance provider to send written notice of cancellation to the LEA at least twenty (20) calendar days before cancellation or material change, evidencing the above-specified coverage. CONTRACTOR shall at its own cost and expense, procure and maintain

- insurance under the Workers' Compensation law. Failure to maintain the above mentioned insurance coverage shall be cause for automatic termination of this contract.

CONTRACTOR recognizes that the LEA's insurance requirement may be revised in terms of limits and/or coverage. If LEA determines that additional coverage is necessary, LEA will reopen negotiations to discuss the cost of this additional coverage.

## **11. GENERAL PROVISIONS**

1. No charge of any kind to parents shall be made by CONTRACTOR for educational activities and related services specified on the pupil's IEP, including screening or interviews which occur prior to or as a condition of a pupil's enrollment under the terms of the contract, except as specified in writing in a due process procedure that is signed by all relevant parties and attached to the relevant pupil's Individual Service Agreement, or for voluntary extracurricular activities conducted subsequent to written notification to parent(s) as to the cost and the voluntary and extracurricular nature of the activity. Unless the activity takes place during a school vacation or holiday, pupils not participating shall continue to receive special education and related services as set forth in their IEPs.
2. For the purpose of the contract, "parent(s)" means the natural parent(s), adoptive parent(s), or legal guardian(s).
3. For the purpose of the contract, "days" refers to calendar days unless otherwise specified.
4. CONTRACTOR shall provide appropriately credentialed teachers, licensed personnel and class size consistent with the California laws and regulations and written LEA requirements.

CONTRACTOR shall be responsible for verification of credentials and licenses held by its employees, agents and subcontractors and shall provide the LEA with copies of said credentials and licenses upon the signing of this contract and also throughout the term of this contract. CONTRACTOR shall immediately notify LEA in writing and provide copies of appropriate credential(s) and/or license(s) if change of staff occurs which directly affects the pupil.

5. CONTRACTOR shall submit a school calendar with the total number of billable days. Creditable days of attendance are only those days that are included in the submitted and approved, by LEA, school calendar which is attached hereto or as specified in the Individual Service Agreement for each pupil. Creditable days of attendance are those in which instructional minutes meet or exceed those in comparable LEA programs, as determined by the LEA. Creditable days are only those days in which the student is in attendance; LEA does not pay CONTRACTOR for non-creditable days. LEA pays CONTRACTOR daily rate minus \$33.25 for excused absences.

6. The total number of instructional minutes per school day provided by CONTRACTOR shall be equivalent to the number of instructional minutes established for LEA schools and shall be specified in the Individual Service Agreement developed for each pupil.

Unless otherwise specified on the student's Individualized Education Program (IEP) the number of instructional minutes per school day shall be as described below, excluding recess, lunch and passing time.

The total number of annualized minutes of instruction shall be at a minimum, unless otherwise approved by the LEA, as follows: 31,500 instructional minutes for pre-kindergarten; 36,000 instructional minutes for kindergarten; 50,400 instructional minutes for grades one through three; 54,000 instructional minutes for grades four through eight; 64,800 instructional minutes for grades nine through twelve.

7. LEA shall provide CONTRACTOR with a copy of each pupil's Individualized Education Program. CONTRACTOR shall provide pupils a program of educational instruction and services within the nonpublic school or nonpublic agency which is consistent with each pupil's Individualized Education Program as specified in each pupil's Individual Service Agreement. The general program of instruction provided to pupils under Individual Service Agreements shall be responsive to the LEA's required sequence of course and related curriculum for pupils. CONTRACTOR's general programs of instruction shall be described in writing and a copy provided to LEA prior to the effective date of this contract.

Designated instruction and services provided by a nonpublic school or agency will only be provided during the period of the pupil's regular or extended school year program, or both, unless otherwise specified by the pupil's Individualized Education Program.

8. CONTRACTOR shall abide by established LEA policies on corporal punishment, pupil transfer, suspensions and expulsions, and positive behavioral interventions. The LEA, Office of Instructional Services, shall be notified when any change in placement is being considered.

9. CONTRACTOR shall keep daily attendance of each pupil and shall report this attendance monthly to LEA using the forms and methods issued by the California Superintendent of Public Instruction each year. Such attendance shall be kept on attendance forms approved by Superintendent, and the original and copies of such forms shall be filed with monthly invoices to LEA within thirty (30) days of the close of the school attendance month. Separate attendance forms must be submitted for all related services as specified on Individualized Education Programs.

Original attendance forms submitted to the LEA with invoices for payment must be completed by the individual providing the service for CONTRACTOR, whose signature must appear on said form(s). CONTRACTOR is responsible for verifying accuracy of said attendance forms and for informing service providers of their personal responsibility for the completion and accuracy of said forms. CONTRACTOR shall permit LEA representatives, upon reasonable notice, to meet with staff of CONTRACTOR for the purpose of discussing attendance reporting, laws, regulations, and rules, etc.

10. CONTRACTOR shall allow monitoring of each pupil's instructional program by LEA and shall be invited to participate in the review of the pupil's progress by the LEA. Representatives of LEA shall have access to observe each pupil at work, observe the instructional setting, interview CONTRACTOR, its representatives and employees, and review each pupil's progress, including the behavioral intervention plan, if any. CONTRACTOR agrees that LEA representatives may make unannounced monitoring visits. LEA representatives making site visits will initially report to CONTRACTOR's site administrative office.

11. CONTRACTOR shall provide for reasonable visits by parents to all of the school facilities including, but not limited to, the instructional setting attended by pupil, school and recreational activity areas, and pupil's living quarters. CONTRACTOR shall ensure that parent visits are in agreement with court order(s), if any.

12. A unit of service for payment purposes is one day of attendance. LEA shall not be responsible for payment of services for days on which a pupil's attendance does not qualify for average daily attendance (ADA) reimbursement under California law and/or regulations.

13. If a pupil is in grades 9, 10, 11, or 12, the LEA will provide a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of diploma requirements and specified levels of proficiency in basic skills as measured by LEA approved proficiency tests. For pupils in grades 9, 10, 11, and 12, CONTRACTOR shall administer mandated proficiency tests following LEA testing dates.

At the close of each semester, for pupils in grades 9, 10, 11, and 12, CONTRACTOR shall prepare transcripts and submit them to the pupil's school of residence for evaluation of progress toward completion of diploma requirements.

14. Within five (5) school days after CONTRACTOR becomes aware of pupil's change of residence, CONTRACTOR shall provide written notice to LEA, of said change of residence. CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of changes of pupil's residence.

If CONTRACTOR neglects to follow these procedures, costs for services delivered after CONTRACTOR becomes aware of a pupil's change of residence to another district will not be the responsibility of the LEA.

15. CONTRACTOR shall immediately report by telephone and facsimile to LEA, Office of Instructional Services, if a pupil is removed from school by the parent.

16. No later than the fifth consecutive day of a pupil's absence, CONTRACTOR shall notify LEA, Office of Instructional Services, by telephone and facsimile, of such absence. LEA is not financially responsible for any pupil absences, excused or unexcused.

17. CONTRACTOR agrees to complete a written accident report and forward it to the LEA, Office of Instructional Services, when a student has suffered an injury that requires medical attention.

18. CONTRACTOR agrees to submit an incident report, by telephone and facsimile, to the LEA, Office of Instructional Services, when it becomes aware of circumstances that require notification be made to other agencies. These circumstances may include, but are not limited to, allegations of molestation, child abuse, injuries resulting from physical restraint, and Behavioral Emergency Reports.

19. Progress reports shall be sent by CONTRACTOR to LEA no later than five (5) days after the completion of each academic quarter/trimester or summer session, if applicable. An updated report shall be submitted if there is no current progress report when pupils are scheduled for a review by the LEA's Individualized Education Program team or when a pupil's enrollment is terminated.

20. CONTRACTOR agrees, in the event of school or agency closure, to forward all pupil records to LEA. These shall include, but are not limited to, current transcripts, IEPs and results of proficiency testing.

21. Any structural modifications required in compliance with prevailing legal mandates shall not be the responsibility of the LEA.

22. CONTRACTOR assures LEA that it does not unlawfully discriminate on the basis of race, religion, sex, national origin, age, sexual orientation or disability in employment or operation of its programs.

23. CONTRACTOR assures LEA that all staff members, including volunteers, are familiar with child and dependent adult abuse reporting obligations and procedures as specified in the California Penal Code.

**12. PAYMENT PROVISION**

Point Quest Education, Inc.

**1. RATE SCHEDULE**

Education service(s) offered by CONTRACTOR, and the charges for such service(s) during the term of this contract, shall be as follows:

A. Basic Education Program	Rate	Period Not to Exceed
LH/SED	\$134.77	June 30, 2009
SH		

Per diem rates for pupils whose Individualized Education Programs authorize less than a full instructional day will be adjusted proportionally.

B. Related Services	Rate	Period Not to Exceed
(1) a. Transportation – Round Trip	\$17.74	June 30, 2009
b. Transportation – One Way		
c. Transportation – i.e.; Public Transportation		
(2) a. Ed. Counseling – Individual		
b. Ed. Counseling – Group		
c. Counseling – Family		
(3) Adapted Physical Education Assessment		
(4) a. Lang./Speech Therapy – Individual		
B. Related Services, continued	Rate	Period Not to Exceed
b. Language/Speech Therapy – Group	\$100.00 per hr.	June 30, 2009
(5) Orientation/Mobility Training		
(6) Occupational Therapy		
(7) Physical Therapy		
(8) One-to-one Aide (Tutoring)		
(9) Other		
(10) Materials		

2. PAYMENT DEMAND CONTRACTOR shall submit written demand monthly for payment. Said demand shall be made on a form and in the manner prescribed by the California Department of Education. CONTRACTOR shall submit said demands for payment for services rendered no later than thirty (30) days from the end of the school attendance month in which said services are actually rendered. LEA shall make payment within sixty (60) days of receipt of invoice in an amount equal to the number of creditable days of attendance multiplied by the agreed upon unit amount.

CONTRACTOR shall submit rebilling payment no later than ten (10) calendar days when an invoice is returned to the CONTRACTOR.

### 3. RIGHT TO WITHHOLD

LEA has the right to withhold payment to CONTRACTOR when LEA has reliable evidence, described in writing to CONTRACTOR, that: (A) CONTRACTOR's performance, in whole or in part, either has not been carried out or is insufficiently documented; (B) CONTRACTOR has neglected, failed or refused to furnish information or to cooperate with the inspection, review or audit of its program, work or records; (C) service is provided by personnel who are not appropriately credentialed/licensed or whose credential(s)/license(s) are not on file with LEA, Office of Instructional Services; (D) records required by LEA prior to school closure have not been received; (E) properly submitted rebilling payment demand is not received by LEA within thirty (30) days from the end of the attendance accounting period; or (F) properly submitted rebilling payment demand is not received by LEA within ten (10) calendar days from the date that the invoice is returned to the CONTRACTOR. If LEA expresses intent to withhold payment, CONTRACTOR shall have thirty (30) days from date of receipt of said writing hereinabove referred to, to correct such deficiency. Upon written request from CONTRACTOR documenting reasonable justification, LEA shall agree to an extension of thirty (30) days for correction. No payment will be made by LEA to CONTRACTOR until LEA finds that the deficiency has been corrected.

### 4. AUDIT EXCEPTIONS

CONTRACTOR agrees to accept responsibility for receiving, replying to, and/or complying with any audit exceptions by appropriate LEA personnel or State or Federal audit agencies occurring as a result of CONTRACTOR's performance of this contract. CONTRACTOR also agrees to pay to LEA within thirty (30) days of demand by LEA the full amount resulting from any audit exceptions to the extent they are attributable by the auditing agency to CONTRACTOR's failure to perform properly any of its obligations under this contract, unless LEA agrees to different terms in writing. Any and all audit exceptions will be specified in detail before a demand by LEA for any amount set forth therein.

### 5. SERVICE NOTICE

CONTRACTOR shall provide written notice to LEA in advance of providing any service(s) when CONTRACTOR is unable to meet any of the requirements of this contract.

### 13. OTHER PROVISIONS

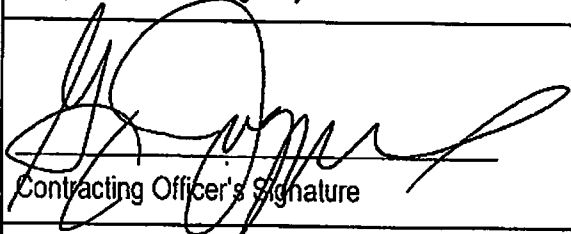

1. During the term of this contract, CONTRACTOR shall comply with all applicable federal, state, State Board of Education, local and LEA statutes, laws, ordinances, rules and regulations relating to the required special education and designated instruction and services and facilities for individuals with exceptional needs.

2. This contract and all exhibits or attachments hereto constitute the entire agreement between LEA and CONTRACTOR and supersede any prior or contemporaneous understanding or agreement with respect to the services contemplated.

3. The terms and conditions of this contract shall be governed by the laws of the State of California with venue in Sacramento County, California.

The parties hereto have executed this contract by and through their duly authorized agents and representatives.

This contract is effective on July 1, 2008 and terminates at 5:00 p.m. on June 30, 2009 unless sooner terminated as provided herein.

-CONTRACTOR-	-LEA-
Point Quest Education, Inc. Nonpublic School/Agency	CENTER UNIFIED SCHOOL DISTRICT Public Education Agency
 Contracting Officer's Signature	 District Superintendent's or Designee's Signature
<u>Greg Jagers C.E.O.</u> (Type) Name and Title	Scott Loehr, Assistant Superintendent Authorized Representative and Contracts Supervisor

# *Center Unified School District*

<b>AGENDA REQUEST FOR:</b>	
Dept./Site: CHS / Business	Action Item <u>X</u>
To: Board of Trustees	Information Item _____
Date: September 17, 2008	# Attached Pages <u>6</u>
From: Steev Thiessen, Principal	
Principal/Administrator Initials: <u>ST</u>	

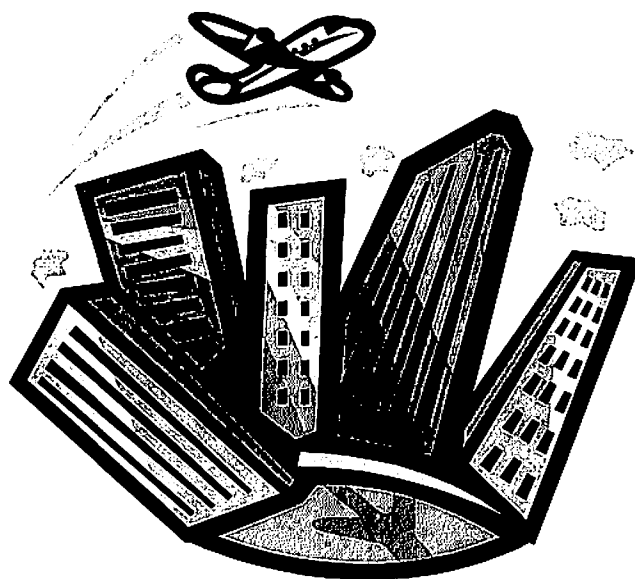
<p><b>SUBJECT: Approval to Chaperone FBLA Members to the Annual Leadership Development Institute in Santa Clara, October 24-26, 2008.</b></p> <p>Students, FBLA adviser (Cathy Cummings) and teachers (Larry &amp; Shirley White) will attend this conference. Funding will come from the FBLA account, Carl Perkins, site council, and the student's family.</p> <p>Travel to conference has not yet been determined, but options are Amtrak train or drivers, Cathy Cummings and the White's using their personal vehicles. Attached is the packet that outlines this conference. We will stay at the Marriott in Santa Clara.</p> <p><b>RECOMMENDATION: The CUSD Board of Trustees approve Members to the Annual Leadership Development Institute in Santa Clara, October 24-26, 2008.</b></p>
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**CONSENT AGENDA**



**2008 CALIFORNIA  
FUTURE BUSINESS LEADERS OF AMERICA**

**Leadership Development  
Institute-North**



**California FBLA—  
*Prepare for Takeoff***



**Registration Guide**

**Marriott Hotel, Santa Clara, California  
October 24—26, 2008**



## *Service ♦ Education ♦ Progress*

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Robert Franklin  
Central Section Director  
Los Banos High School  
1966 South 11th Street  
Los Banos, CA 93635  
209.826.6033 ext 122  
209.826.1575 FAX  
[rfranklin@losbanosusd.k12.ca.us](mailto:rfranklin@losbanosusd.k12.ca.us)

September, 2008

Dear FBLA Chapter Members:

California FBLA is pleased to invite all chapters in the Bay Section, Central Section, and Northern Section to the FBLA Leadership Development Institute (LDI) at the Marriott in Santa Clara, California.

At the Leadership Development Institute, you'll get to:

- Experience more than over 50 incredible leadership, career development, and officer and adviser training workshops
- Receive certification for attending all workshops and graduate with honors
- Meet and get an inside track with professionals from the business community
- Friday night interact with other chapter members during Playfair—the Ultimate Icebreaker. This program will get your conference weekend off to energizing head start.
- And of course bring your blue jeans and dollars because an FBLA conference would not be complete without a March of Dimes Blue Jeans for Babies Dance.

Don't wait to get your FBLA chapter off to a great start!

- Early bird Registration for the conference is due October 6, 2008.
- Hotel Reservation of \$109.51 (including tax) per room is due October 6, 2008.
- Code of Conduct and Medical Release forms will be turned in at the conference.
- Dues of \$11 for **all members** must be paid and will be checked for all members in attendance.

See you in Santa Clara!

CALIFORNIA HOST COMMITTEE (Leadership Teams of Bay, Central, and Northern Sections)

# CONFERENCE AT A GLANCE!

- Date:** October 24-26, 2008
- Due Dates:** **October 6** is the received date for Hotel Registration. **October 6** is the received date for Early Bird Conference Registration. **October 13** is the received date for Regular Conference Registration.
- Accommodations:** Marriott, Santa Clara. (off of Highway 101 near Great America Amusement Park)
- Registration:** \$40 early bird registration per FBLA member, adviser, and chaperone and includes all conference functions including breakfast Sunday morning.

Add \$5 for registrations received after **October 6** (\$45) until **October 13**. Registration will not be accepted without this fee.

Those California chapters achieving *Outstanding Chapter* recognition last year will receive two complimentary registrations. *Chapter Excellence* chapters will receive one complimentary registration.

- **2007-08 Outstanding Chapter (Business Achievement Awards Recognition)**  
Colusa, El Dorado, Homestead, Live Oak, Los Banos, Lynbrook, Maxwell, Monta Vista, Redwood, Sutter, Westmoor, Williams.
- **2007-08 Chapter Excellence (Business Achievement Awards Recognition)**  
Golden Valley

Please mail *Conference Registration Form* (Form available on [cafbla.org](http://cafbla.org) website) and check payable to **California FBLA** to:

Kiki Nakauchi, LDI-North Co-Chair  
745 Claremont Drive  
Morgan Hill, CA 95037

- Hotel Registration:** Lodging arrangements are to be made directly with the Marriott Santa Clara by **October 6** to insure room availability. Please complete the *Housing Reservation Form*. Rates are \$109.51 room including. All participants **MUST** stay on site for the conference. All chapters must have a school-approved chaperone staying on site as well. (Form available on [www.cafbla.org](http://www.cafbla.org) website)

Reservations Department/Attention Bilal Chamsine  
Marriott Santa Clara  
2700 Mission College Boulevard  
Santa Clara, CA 95054  
Phone: (408) 988-1500  
FAX: (408) 352-4353

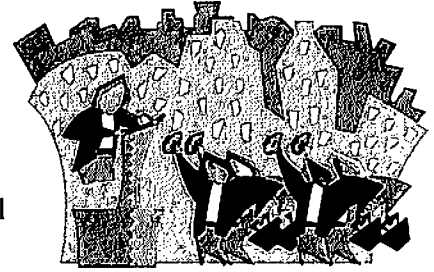
- Questions:**
- |   |   |
|---|---|
| Kiki Nakauchi, Bay Section Director       |   |
| Phone: (408) 779-9996 (Home)              | Email: <a href="mailto:kikinakauchi@aol.com">kikinakauchi@aol.com</a>               |
| Robert Franklin, Central Section Director |   |
| Phone: (209) 826-6033 ext 122 (School)    | Email: <a href="mailto:centraldirector@cafbla.org">centraldirector@cafbla.org</a>   |
| Pam Stalley, Northern Section Director    |   |
| Phone: (530) 473-5369 ext 328 (School)    | Email: <a href="mailto:northerndirector@cafbla.org">northerndirector@cafbla.org</a> |

## **AGENDA**

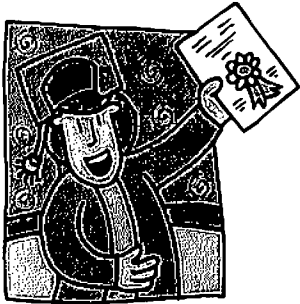
<b>Friday, October 24, 2008</b>	
6:00 pm-8:00 pm	CONFERENCE REGISTRATION
9:00 pm-10:30 pm	Playfair—The Ultimate Icebreaker
11:00 pm-6:00 am	CURFEW (Everyone in Own Assigned Rooms)
<b>Saturday, October 25, 2008</b>	
7:30 am-9:00 am	CONFERENCE REGISTRATION
9:00 am-9:30 am	OFFICER WORKSHOPS
9:00 am-9:45 am	LEADERSHIP SESSION I
10:00 am-11:10 am	OPENING SESSION Including Keynote Speaker
11:15 am-12:00 pm	LEADERSHIP SESSION II and ADVISERS' MEETING
12:00 pm-1:20 pm	LUNCH (on your own)
1:30 pm-2:15 pm	LEADERSHIP SESSION III
2:25 pm-3:10 pm	LEADERSHIP SESSION IV
3:10 pm-3:25 pm	BREAK
3:25 pm-4:10 pm	LEADERSHIP SESSION V
4:20 pm-5:05 pm	LEADERSHIP SESSION VI
5:10 pm	Turn in conference evaluation forms to your adviser. You must attend six workshops to earn Honors.
5:30 pm	Advisers turn in your chapter members' evaluation forms to your Section President or Director
5:30 pm-8:30 pm	DINNER (on your own)
8:30 pm-11:00 pm	March of Dimes Blue Jeans for Babies Dance
11:30 pm-6:00 am	CURFEW (Everyone in Own Assigned Rooms)
<b>Sunday, October 26, 2008</b>	
9:00 am-10:30 am	CLOSING BREAKFAST SESSION Guest Speaker Graduation Ceremony

# LEADERSHIP SESSION OVERVIEWS

More than 50 leadership sessions and exhibits concentrating on personal development, inspiration, leadership, FBLA, and college and career preparation will be offered. Overview of some of the workshops includes:



- Want to Meet The Next Bill Gates?
- Dining Etiquette
- Your Map for CAP! How to Succeed in Competitions
- No Sweat Netiquette
- Selecting Your College 101
- So You Think You Are The Leader
- Talk the Talk!
- Being in the Public Eye: How Do Others See You?
- Speedy Meetings
- Get Organized and Stay Organized
- How Do You Dress for Success?
- Beat the Time!
- Dissecting A Computer
- Feng Shui: Healthy, Wealthy, and Wise
- Undress Your Stress
- Be An FBLA Energizer Bunny
- The Power of Color
- So, You Want to be a Millionaire!
- Let Me Hear Your Body Talk
- What Does Your "U" Say About You?
- Be a Superman . . . Go Green!
- Dreams, Dreams, Dreams, Dreams
- and much, much more



## GRADUATE WITH HONORS REQUIREMENTS

(Graduate with Honors evaluation forms due by 5:10 to your chapter adviser)

What do you have to do in order to graduate with honors from the FBLA Leadership Development Institute?

1. Participate in the six Leadership Breakout Sessions
2. Attend the Opening Session
3. Get your evaluation form stamped by the end of each Leadership Breakout Session that you are attending. Please make constructive comments. Any form incomplete will not meet the requirements.
4. Turn in your completed evaluation form to your adviser by 5:10 pm.
5. Have your adviser turn in all the evaluation forms from your chapter at one time to one of the Section Presidents or Directors by 5:30 pm Saturday evening. Advisers—Please place forms in alphabetical order in the envelope in which the evaluation forms were distributed during registration.

# CONFERENCE DRESS CODE FOR MEMBERS, ADVISERS, AND GUESTS



The purpose of the dress code is to uphold the professional image of the association and its members and to prepare students for the business world. Conference nametags are part of the dress code and must be worn at all times while participating in conference activities. The purpose of the FBLA Dress Code Policy is to describe in detail and spirit the professional and polished look of members and advisers. While the policy may not cover every fashion trend and detail, FBLA reserves the right to determine dress code eventualities and interpretations.

## CONFERENCE ATTIRE:

- **Friday Evening Playfair—The Ultimate Icebreaker:** Appropriate casual attire
- **Saturday Officer Workshops, all Leadership Workshops and Opening Session:** Professional business attire
- **Saturday Evening March of Dimes Dance:** Appropriate casual attire--\$2.00 to wear blue jeans
- **Sunday Breakfast Session:** Business casual attire

## PROFESSIONAL ATTIRE:

### **Appropriate male attire.**

- Business suit with collared dress shirt, and necktie; or a Sport coat, dress slacks, collared shirt, and necktie; or dress slacks, collared shirt, and necktie. Banded collared shirt may be worn only if sport coat or business suit is worn. Dress shoes and socks are required.

### **Appropriate female attire.**

- Business suit; or a business pantsuit; or a skirt or dress slacks with blouse or sweater; or a business dress. Dress shoes are required. Nylons are required when wearing skirts and dresses

## BUSINESS CASUAL ATTIRE:

### **Appropriate male attire:**

- Polo or collared shirt, casual slacks (e.g. Dockers; no denim or shorts), Leather loafers or dressy slip-ons (no athletic shoes, flip flops, or canvas shoes), patterned or solid-colored socks

### **Appropriate female attire:**

- Polo or collared shirt or sweater, casual slacks (e.g. Dockers; no denim or shorts), or a skirt, sandals, slides, boots, flats, or mid-heel shoes (no athletic shoes, flip flops, or canvas shoes)

**CASUAL ATTIRE** may be worn for specified conference events. Cut-off jeans, spandex or Lycra garments, midriff tops, and bathing suits are not appropriate casual attire. Shoes and shirts must be worn at all times.

**Fashion note:** New fashion trends may be in style, but not necessarily appropriate conference attire. Use common sense and be conservative rather than cutting-edge. If you have any doubt about the appropriateness of your attire, find something else to wear. The best way to operate is to avoid walking the line. Be a professional.

**Please note:** Inappropriate attire for both men and women was described further in the complete dress code in the [www.fbla-pbl.org](http://www.fbla-pbl.org) website. Please follow accordingly.

# Center Unified School District

## AGENDA REQUEST FOR:

Dept./Site: Facilities & Operations Department

Date: September 17, 2008

Action Item   X  

To: Board of Trustees

Information Item           

From: Craig Deason, Assist. Supt.

# Attached Pages   1  

Assist. Supt. Initials:   CD  

**SUBJECT:** Agreement between Child Development Centers and Center Unified School District

The district is requesting approval for a one year contract with Child Development Centers to provide day care for students at North Country, Arthur S. Dudley, and Cyril Spinelli Elementary Schools. The agreement is for July 1, 2008 through June 30, 2009.

**RECOMMENDATION:** That the Board of Trustees approve the one year agreement between Child Development Centers and Center Unified School District for day care services.

**CONSENT AGENDA**

**AGREEMENT FOR PARTICIPATION IN THE  
CENTER UNIFIED SCHOOL DISTRICT'S  
SCHOOL-AGE CHILD CARE PROJECT**

This agreement is entered into this first of July, 2008 by and between the Center Unified School District, (hereinafter referred to as the "District") and Child Development Centers, a California nonprofit corporation, (hereinafter referred to as the "Child Care Provider").

**RECITALS**

1.1 Project is a local educational agency contracting with the state under agreements as described in General Child Care Funding Terms and Conditions.

1.2 Child Care Provider is a private agency, staffed, prepared, and capable of providing child care services as defined in section 3 of this agreement.

1.3 District wishes to delegate operating responsibility to Child Care Provider for child care services authorized by contracts with the California Department of Education (hereinafter "State"), as the most cost-efficient means of providing these services at the following locations:

Bannon Creek School Age CDC  
2775 Millcreek Drive  
Sacramento, CA 95833

Arthur Dudley School Age CDC  
8000 Aztec Way  
Antelope, CA 95843

North Country School Age CDC  
3901 Little Rock Drive  
Antelope, CA 95843

Cyril Spinelli School Age CDC  
3401 Scotland Drive  
Antelope, CA 95843

**TERM**

2.1 This Agreement shall commence not earlier than July 1, 2008, and shall terminate, unless terminated earlier pursuant to the terms of this agreement, no later than June 30, 2009.



## **SERVICES TO BE PROVIDED BY CHILD CARE PROVIDER**

3.1 Child Care Provider agrees to provide child care services as defined and outlined in the approved application, budget, and contracts between District and State. Services to be provided by Child Care Provider include, but are not limited to, academic support activities, creative arts activities, recreational activities, and daily interaction with parents as set forth in the District's application.

3.2 Child Care Provider agrees to provide adequate child days of certified enrollment (supported by at least 95% attendance) to earn a portion of the Maximum Reimbursable Amount (less District indirect charges) of the contract as described in Attachment A.

3.3 Child Care Provider further agrees to earn subsidized parent fees or interest income by serving an appropriate number of additional subsidized children and incurring additional reimbursable costs equivalent to the amount of subsidized parent fees collected and/or interest income.

3.4 Child Care Provider shall maintain participation in the Child Care Food Program throughout the term of this Agreement.

3.5 Child Care Provider shall be responsible for hiring qualified staff and for maintaining required ratios in accordance with licensing and State requirements.

3.6 Child Care Provider shall be responsible for seeing that all sites used pursuant to this Agreement shall meet all necessary licensing requirements.

## **ADMINISTRATION**

4.1 Child Care Provider shall administer the program in accordance with the rules, regulations, and policies of District and State, including those stated in the "general assurances" form submitted with District's contracts with State and attached hereto.

4.2 All activities authorized by this agreement to be performed by Child Care Provider shall be performed within the approved program policies, the approved budget, the contract funding, the terms and conditions, and appropriate Child Development Division, California Department of Education Directives, in accordance with the applications and contracts between District and State attached hereto.

4.3 Child Care Provider shall comply with all applicable laws, ordinances, and codes of the federal, state, and local governments.

4.4 Child Care Provider shall require that all Child Care Provider personnel who are authorized to sign checks be bonded in an amount which will cover the total amount under the control of the Child Care Provider at any one time. Child Care Provider shall provide to the District a certificate of insurance verifying the Child Care Provider fidelity bond coverage. Said certificate of insurance shall not be canceled without thirty days prior written notice to District.

## **REPORTS AND RECORDS**

5.1 Child Care Provider shall maintain and provide to District records for program review, evaluations, audit, and/or other purposes. Records maintained or provided pursuant to this section shall be made available to the agents of State upon request of District or State. Such records shall be maintained for a minimum of five (5) years.

5.2 Child Care Provider agrees to submit to the District such reports as required by State directives or by the District.

5.3 Child Care Provider shall report all expenditures in accordance with California School District Accounting Manual Procedures.

5.4 Child Care provider shall provide an annual line-item budget by expenditure category for approval by State and District. All revenues and expenses shall be identified in separate accounts.

5.5 Child Care Provider will close its accounting and attendance records on the last day of each month for preparation of the required monthly statement. Monthly reports of enrollment, attendance, and expenditures shall be submitted to the District no later than the 16th day of each month.

5.6 Child Care Provider records shall be subject to the same audit and/or audit review requirements as imposed on District through its contracts with State. In any event, Child Care Provider shall provide to District an annual audit in accordance with State audit guidelines.

5.7 Child Care Provider shall be liable for any audit exception caused by or as a result of Child Care Provider's lack of performance as required by this Agreement.

5.8 Child Care Provider, in its discretion, may purchase necessary equipment or supplies to the extent such purchase may be reimbursed from State funds. Any unit of equipment purchased pursuant to this Agreement costing over \$7,500, and/or having a useful life expectancy of two years or more, shall have prior written authorization from District and State. Title to any equipment or supplies so purchased shall vest in Child Care Provider for the term of this Agreement. Insurance on all property purchased pursuant hereto shall be provided by Child Care Provider. Upon termination of this Agreement, title to all equipment and remaining supplies purchased pursuant hereto shall revert to District.

## **DISTRICT RESPONSIBILITIES**

6.1 District shall monitor, evaluate, and provide technical assistance to Child Care Provider regarding the conduct of activities delegated or required under this Agreement.

6.2 District shall compensate Child Care Provider monthly, based upon units of enrollment and attendance. Such compensation by the District to Child Care Provider shall be made only upon receipt of records certifying units of enrollment and attendance.

6.3 District agrees to reimburse Child Care Provider for authorized expenditures subject to receipt of funds from State.

6.4 District shall compensate Child Care Provider for travel and per diem expenses necessitated by this Agreement. Such travel and per diem expenses will be reimbursed only at rates not exceeding those amounts paid to the majority of the State Department of Education's represented employees computed in accordance with Department of Personnel Administration Regulations, Title 2 California Code of Regulations, Subchapter 1.

6.5 District agrees that it is solely responsible to the State for fulfillment of its contracts with the State and for compliance with all terms and conditions contained within, or attached to, the contracts for the current fiscal year.

### **INDEMNIFICATION**

7.1 Child Care Provider shall indemnify, defend, and save harmless the State of California, its officers, agents, and employees from any and all claims and losses occurring or resulting to any and all contractors, subcontractors, suppliers, laborers, or any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses occurring or resulting to any person, firm, or corporation that may be injured or damaged by the Child Care provider in the performance of this Agreement.

7.2 Child Care Provider shall agree to indemnify, defend, and save harmless the District, its officers, agents, and employees from any and all claims and losses occurring or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of the subcontract, and from any and all claims and losses occurring or resulting to any person, firm, or corporation that may be injured or damaged by Child Care Provider in the performance of this Agreement.

7.3 Child Care provider will hold District harmless for any contract obligations entered into that cannot be met due to the non-receipt of funds.

### **INSURANCE**

8.1 Child Care Provider shall provide and maintain fidelity bond coverage as evidenced by a certificate of insurance as described under section 4.4.

8.2 Child Care Provider shall provide and shall maintain in force during the term of this contract, comprehensive bodily injury and property damage liability insurance with a combined single limit of \$1,000,000. Child Care Provider's policy or policies of liability insurance obtained pursuant to this Agreement shall name District and State as additional insureds under the terms of such policy or policies. No such policy may be canceled without 30 days prior written notice to the District.

8.3 Child Care Provider shall provide workers' compensation insurance, unemployment insurance, and disability insurance for all of its employees, as required by law.

8.4 Certificates for all types of insurance required under this Agreement shall be furnished to District within two weeks of the commencement date of this Agreement. All certificates provided pursuant to this section shall indicate the name of the carrier, the policy number, and the expiration date.

## **TERMINATION**

9.1 District may terminate this Agreement and be relieved of the payment of any consideration to the Child Care Provider upon failure by Child Care Provider to perform any of the terms of this Agreement including, but not limited to:

a. Failure, for any reason, of Child Care Provider to fulfill in a timely and proper manner its obligations under this contract, including compliance with the approved program and attached conditions, and such statutes, executive orders, and State directives as may become generally applicable at any time;

b. Submission by Child Care Provider to District of reports, accountings, records, or audits which are incorrect or incomplete in any material respect;

c. Ineffective or improper use of funds provided under this contract.

9.2 In the event that this Agreement is terminated in whole or in part by District for any reason pursuant to section 9.1, 30 days written notice shall be provided to Child Care Provider.

9.3 Notwithstanding any other provision of this Agreement, District shall be authorized to terminate this Agreement without prior notice, written or oral, should District, in its discretion, determine that an emergency condition exists.

9.4 Child Care Provider may terminate this Agreement by giving 90 days prior written notice to District, signifying the effective date thereof.

9.5 In the event that District is required to assign or transfer this contract pursuant to any section of this Agreement, District may require Child Care provider to insure that adequate arrangements have been made for the transfer of the delegated activities to another contractor or to District.

9.6 In the event of any termination, all property and finished or unfinished documents, data, studies, and reports purchased or prepared by Child Care Provider under this contract shall be disposed of according to District and State directives.

9.7 In the event of termination pursuant to the terms of this Agreement, Child Care Provider shall be entitled to compensation for any unreimbursed expenses reasonably and necessarily incurred in satisfactory performance of this Agreement.

9.8 Notwithstanding section 9.7 above, Child Care Provider shall not be relieved of liability to the District for damages sustained by District by virtue of any breach of the contract by Child Care Provider, and District may withhold any such reimbursement to Child Care Provider for the purpose of offset until such time as the exact amount of damages due to District from Child Care Provider is agreed upon or otherwise determined.

9.9 Upon termination of this Agreement for any reason, consideration paid to Child Care Provider, as provided in this Agreement, shall be full compensation for all of Child Care Provider's expenses incurred in the performance of this agreement.

## **NONDISCRIMINATION**

10.1 During the performance of this Agreement, the District, Child Care Provider, and its subcontractors shall not deny the Agreement's benefits to any person on the basis of religion, color, ethnic group identification, sex, age, physical or mental disability, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition, marital status, age, or sex.

10.2 Child Care Provider and District shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12900 et seq.), the regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285.0 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Government Code, Sections 11135-11139.5) and the regulations or standards adopted by the awarding State agency to implement such article.

10.3 Child Care Provider or District shall permit access by representatives of the Department of Fair Employment and Housing and the awarding State agency upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours notice, to such of its books, records, accounts, other sources of information and its facilities as said Department or Agency shall require to ascertain compliance with this clause.

10.4 District, Child Care Provider, and their subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

10.5 Child Care Provider shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the contract.

## **GENERAL CONDITIONS**

11.1 Child Care Provider, and the agents and employees of Child Care Provider, in the performance of this Agreement, are acting in an independent capacity and not as officers, employees, or agents of the State of California.

11.2 Child Care Provider, its agents and employees, in the performance of this Agreement, are acting in an independent capacity and not as agents or employees of District.

11.3 Child Care Provider, by signing this Agreement, swears under penalty of perjury that no more than one final unappealable finding of contempt of court has been issued by a federal court against Child Care Provider within the last two years because of failure to comply with an order of the National Labor Relations Board.

11.4 Pursuant to sections 11.1 and 11.2, the status of the Child Care Provider under this Agreement shall be, at all times during the term of this Agreement, that of an independent contractor and at no time shall Child Care Provider (or agents and/or employees of Child Care Provider) represent itself to be, officers, employees, or agents of the District or of the State of California.

11.5 No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by Child Care Provider and District excepting a change in reimbursement rate due to a COLA. No oral understanding or agreement not incorporated into this Agreement shall be binding on either party. Amendments to this Agreement may be subject to the approval of the State Department of Education.

11.6 In the event that a dispute arises over the terms, language, or interpretation of this Agreement, and such dispute is submitted to a court of competent jurisdiction, the prevailing party shall be entitled to recover reasonable attorneys' fees in addition to any other relief awarded by the court.

11.7 The rights and remedies granted in this Agreement in the event of default are cumulative and the exercise of those rights and remedies shall be without prejudice to the enforcement of any other violation or breach of this Agreement, and forbearance to enforce one or more of the provisions of this agreement should not be construed to be a waiver of that default or breach.

11.8 If any part of this Agreement is declared invalid for any reason, such declaration shall not affect the validity of the remainder of this Agreement. All other parts of the Agreement shall remain in effect as if the Agreement had been executed without the invalid part. Both parties hereby declare that they intend and desire that the remaining parts of the Agreement continue to be effective without any part or parts that have been declared invalid.

11.9 The captions of the sections of this Agreement are for reference only and are not to be construed in any way as a part of this Agreement.

11.10 This Agreement is not assignable by Child Care Provider, either in whole or in part, without prior written consent of the District and the State.

11.11 Time is the essence of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first written above.

DISTRICT

By \_\_\_\_\_

Title \_\_\_\_\_

CHILD CARE PROVIDER

By  \_\_\_\_\_

Title MANAGER

## CENTER UNIFIED SCHOOL DISTRICT CHILD CARE AGREEMENT

### ATTACHMENT A

Name of Program	Term	*CDD Contract and Project Number	**MRA	Start Up Funds	Days of Operation	\$/Child per ***CDE	***CDE Goal	Notes
General Child Care	7/1/08 to 6/30/09	34-7397-00-6	\$729,680	-0-	250	\$34.38	19,930.8	Indirect: \$45,690 Net: \$683,990

\*CDD - California Department of Education, Child Development Division

\*\*MRA - Maximum Reimbursable Amount

\*\*\*CDE - Child Days of Enrollment (Adjusted for Full Time Equivalent)

# Center Unified School District

## AGENDA REQUEST FOR:

Dept./Site: Facilities & Operations Department

Date: September 17, 2008

Action Item   X  

To: Board of Trustees

Information Item           

From: Craig Deason, Assist. Supt.

# Attached Pages   1  

Assist.Supt. Initials: CD

**SUBJECT: Ground Lease Agreement: North Highlands Recreation & Park District**

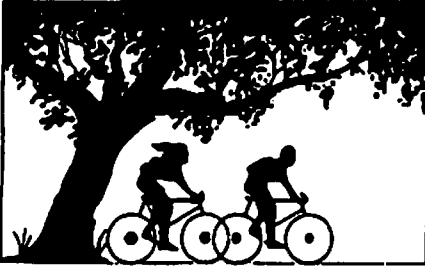
The Ground Lease Agreement between the North Highlands Recreation and Park District and CUSD extends the original agreement signed in August 1992 to August 31, 2010. The yearly payment will continue to be \$2,500, due and payable at the beginning of August each year.

**RECOMMENDATION:** That the Board of Trustees approve the Ground Lease Agreement between North Highlands Recreation & Park District and CUSD.

**CONSENT AGENDA**



## NORTH HIGHLANDS



Recreation & Park District

August 25, 2008

Craig Deason  
Assistant Superintendent  
Facilities and Operation  
Center Unified School District  
8408 Watt Avenue  
Antelope, California 95843

Dear Mr. Deason:

The Board of Directors at their regular meeting of August 14, 2008, approved the extension of the ground lease agreement between the North Highlands Recreation and Park District and the Center Unified School District. This agreement allows Spinelli School to continue using park property to house modular school buildings. The extension was approved for two more years beginning on August 31, 2008 and ending on August 31, 2010, with no changes in the other terms of the agreement.

Please find enclosed the Ground Lease Agreement extending the contract. It has been signed by the Chairperson of our Board, and needs your Superintendent's signature as well. Will you please have him sign and return a copy to the park district.

Thank you.

Sincerely,

Kay F. Dahill  
District Administrator

Enclosure: Ground Lease Agreement



August 26, 2008

**GROUND LEASE AGREEMENT**

The Ground Lease Agreement between the North Highlands Recreation and Park District and the Center Unified School District has been extended through August 31, 2010. All terms and conditions remain the same as set forth in the initial Agreement, dated August 24, 1992. The yearly payment will continue to be \$2,500, due and payable at the beginning of August each year.

A handwritten signature in black ink, appearing to read "Alan Matré", written over a horizontal line.

Alan Matré, Chairperson  
North Highlands Recreation and  
Park District

A handwritten signature in black ink, appearing to read "Dr. Kevin Jolly", written over a horizontal line.

Dr. Kevin Jolly, Superintendent  
Center Unified School District

# Center Unified School District

**AGENDA REQUEST FOR:**

**Dept./Site:** Facilities & Operations Department

**Date:** September 17, 2008

**Action Item**   X  

**To:** Board of Trustees

**Information Item**       

**From:** Craig Deason, Assist. Supt.

**# Attached Pages**   1  

**Assist.Supt. Initials:**       

**SUBJECT:** Amendment #2 - for DLR Group Contract for Spinelli Elementary Modernization Project

At the November 2, 2005 Board meeting contracts for Modernization Projects were approved for Dudley Elementary, Spinelli Elementary, McClellan High and Antelope View Charter Schools.

The attached amendment #2 is needed for additional design services and to obtain the required agency approvals for additional pathway for clocks/speakers at Spinelli Elementary School.

	<u>Contract Amount</u>	<u>Change Order</u>	<u>New Total</u>
Spinelli Elementary	\$ 168,947.00	\$ 3,400.00	\$ 172,347.00

**RECOMMENDATION:** That the Board of Trustees ratify Amendment #2 for DLR Group contract for the modernization project at Spinelli Elementary School.

**CONSENT AGENDA**

## Contract Amendment #2

Consultant: DLR Group  
Owner: CENTER UNIFIED SCHOOL DISTRICT  
Project: Spinelli Elementary School Modernization Project  
Budget Code: 21-0000-0-6210-240-9615-8500-007-000

Date: 9/17/08

Purchase Order #: 900613

### Description of Scope/Basic Services Change:

Amount

2.1 Provide additional design services and obtain the required agency approvals for additional pathway for clocks/speakers.

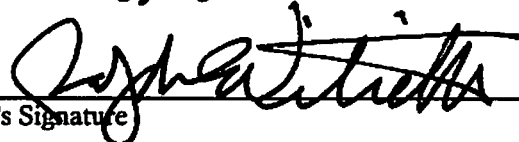
T&M Not to Exceed Amount: \$3,400.00

Original Contract Amount.....	\$90,307.00
Previous Amendments .....	\$78,640.00
Contract Amount prior to this Change Order.....	\$168,947.00
Amount of this Amendment.....	<u>\$3,400.00</u>


NEW CONTRACT AMOUNT (Including this Amendment) ..... \$172,347.00

  
\_\_\_\_\_  
Program Manager's Signature

9/5/2008  
Date:

  
\_\_\_\_\_  
A/E's Signature

9/9/08  
Date:

  
\_\_\_\_\_  
Owner's Representative Signature

9/9/08  
Date:

Note: Not valid until signed by the Program Manager, A/E, and the Owners Representative.  
At which time A/E indicates agreement herewith, including adjustments to Contract Sum.

# Center Unified School District

## AGENDA REQUEST FOR:

Dept./Site: Facilities & Operations Department

Date: September 17, 2008

Action Item X

To: Board of Trustees

Information Item       

From: Craig Deason, Assist. Supt.

# Attached Pages 1

Assist.Supt. Initials: CD

**SUBJECT: Amendment #3 - for DLR Group Contract for Dudley Elementary Modernization Projects**

At the November 2, 2005 Board meeting contracts for Modernization Projects were approved for Dudley Elementary, Spinelli Elementary, McClellan High and Antelope View Charter.

The attached amendment #3 is needed for the revised scope of work for additional design services and to obtain the required agency approvals for additional pathway for clocks/speakers at Dudley Elementary.

	<u>Contract Amount</u>	<u>Change Order</u>	<u>New Total</u>
Dudley Elementary	\$ 250,002.00	\$ 3,400.00	\$ 253,402.00

**RECOMMENDATION:** That the Board of Trustees ratify Amendment #3 for DLR Group contract for the modernization project at Dudley Elementary School.

**CONSENT AGENDA**

### Contract Amendment #3

Consultant: DLR Group  
Owner: CENTER UNIFIED SCHOOL DISTRICT  
Project: Dudley Elementary School Modernization Project  
Budget Code: 21-0000-0-6210-234-9615-8500-007-000

Date: 9/17/08

Purchase Order #: 900614

**Description of Scope/Basic Services Change:**

**Amount**

3.1 Provide additional design services and obtain the required agency approvals for additional pathway for clocks/speakers.

T&M Not to Exceed Amount: \$3,400.00

Original Contract Amount.....	\$231,203.00
Previous Amendments .....	\$18,799.00
Contract Amount prior to this Change Order.....	\$250,002.00
Amount of this Amendment.....	<u>\$3,400.00</u>

**NEW CONTRACT AMOUNT (Including this Amendment) ..... \$253,402.00**

  
\_\_\_\_\_  
Program Manager's Signature

9/17/2008  
\_\_\_\_\_  
Date:

  
\_\_\_\_\_  
A/E's Signature

9/17/08  
\_\_\_\_\_  
Date:

  
\_\_\_\_\_  
Owner's Representative Signature

9/17/08  
\_\_\_\_\_  
Date:

Note: Not valid until signed by the Program Manager, A/E, and the Owners Representative.  
At which time A/E indicates agreement herewith, including adjustments to Contract Sum.

# Center Unified School District

## AGENDA REQUEST FOR:

Dept./Site: Facilities & Operations Department

Date: September 17, 2008

Action Item   X  

To: Board of Trustees

Information Item           

From: Craig Deason, Assist. Supt.

# Attached Pages           

Assist.Supt. Initials: CD

## SUBJECT: Disposal of Surplus Vehicles

The Facilities & Operations Department would like to surplus and dispose of the following vehicle and equipment that have become unusable and/or not repairable. The vehicle & equipment will be offered for sale or disposal following your approval.

1. Bus #6 - 1981 Crown - License #E755685
2. Great Dane Chariot #1 Riding Mower
3. Great Dane Chariot #2 Riding Mower

**RECOMMENDATION:** That the Board of Trustees approve the surplus and disposal or sale of the vehicles and equipment.

CONSENT AGENDA

# Center Unified School District

**AGENDA REQUEST FOR:**

**Dept./Site:** Business Department

**Date:** 09/05/08

**Action Item**

**To:** Board of Trustees

**Information Item**

**From:** Jeanne Bess

**# Attached Page** 1

**Principal's Initials:** \_\_\_\_\_

**SUBJECT:**

**APPROVAL OF CENTER UNIFIED SCHOOL DISTRICT  
PAYROLL ORDERS**

The Governing board is asked to approve the attached payroll Orders for July 2008 through June 2009.

**RECOMMENDATION:** That the CUSD Board of Trustees approve the District Payroll Orders for July through June 2009.

**CONSENT AGENDA**



<b>DISTRICT PAYROLL-SUMMARIZED FOR FISCAL YEAR ENDING JUNE 30,2009</b>
--

	REGULAR	VARIABLE	SPECIAL	TOTAL PAYROLL	#OF TRANSACTIONS
JULY	\$ 1,126,014.22			\$ 1,126,014.22	237
AUG	\$ 2,649,076.48		\$ 2,317.22	\$ 2,651,393.70	602
SEPT				\$ -	
OCT				\$ -	
NOV				\$ -	
DEC				\$ -	
2-Jan				\$ -	
JAN				\$ -	
FEB				\$ -	
MARCH				\$ -	
APRIL				\$ -	
MAY				\$ -	
JUNE				\$ -	
JUNE DEFFERED				\$ -	
JULY DEFFERED				\$ -	
SUMMER PAY				\$ -	
				\$ -	
	\$ 3,775,090.70	\$ -	\$ 2,317.22	\$ 3,777,407.92	839

# Center Unified School District

**AGENDA REQUEST FOR:**

**Dept./Site:** Business Department

**Date:** August 2008

**To:** Board of Trustees

**From:** Jeanne Bess

**Action Item**

**Information Item**

**# Attached Pages** 97

**SUBJECT: Supplemental Agenda – Commercial Warrant Registers**  
**August 1, 2008, \$336,094.66 ,August 8, 2008, \$666,303.54**  
**August 15, 2008, \$422,387.77, August 29, 2008, \$486,232.96**

**The commercial warrant payments to vendors totals**  
**\$ 1,911,018.93**

**RECOMMENDATION: That the CUSD Board of Trustees approve the Supplemental Agenda – Vendor Warrants as presented**

**CONSENT AGENDA**

Batch status: A All

From batch: 0011

To batch: 0012

Include Revolving Cash: Y

Include Address: Y

81 CENTER UNIFIED SCHOOL DIST.  
080108 PRELIST

ACCOUNTS PAYABLE PRELIST  
BATCH: 0011 080108  
FUND : 01 GENERAL FUND

J1595 APY500 H.02.05 07/31/08 PAGE 1  
<< Open >>

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
-----								
015797/00		ACE SUPPLY HARDWARE NORTH 7115 WATT AVENUE, SUITE 100 NORTH HIGHLANDS, CA 95660						
161 PO-900150	08/01/2008	073827/2		1	01-8150-0-4300-106-0000-8110-007-000	NN P	110.26	110.26
161 PO-900150	08/01/2008	73828/2		1	01-8150-0-4300-106-0000-8110-007-000	NN F	9.61	15.93
TOTAL PAYMENT AMOUNT							126.19 *	126.19
017572/00		AGUILAR, LUIS 4723 THOREAU DRIVE CAMERON PARK, CA 95682	568943845					
197 PO-900090	08/01/2008	7/13-7/26		1	01-6405-0-5801-106-0000-8300-007-000	NY P	468.84	468.84
TOTAL PAYMENT AMOUNT							468.84 *	468.84
010002/00		ALDAR ACADEMY 4436 ENGLE ROAD SACRAMENTO, CA 95821						
CL-888222	08/01/2008	JUNE INV			01-6500-0-5800-102-5750-1180-003-000	NN	1,120.25	1,120.25
TOTAL PAYMENT AMOUNT							1,120.25 *	1,120.25
019769/00		AMERICAN EXPRESS BOX 0001 LOS ANGELES, CA 90096-0001						
289 PO-900188	08/01/2008	3715-311400-02002		1	01-0000-0-5200-101-0000-7150-002-000	NN F	702.00	702.00
289 PO-900188	08/01/2008	3715-311400-02002		2	01-0000-0-5200-120-0000-7110-001-000	NN F	2,808.00	2,808.00
550 PO-900481	08/01/2008	3715-311400-02002		1	01-6500-0-5800-102-5750-1180-003-000	NN F	1,069.42	1,069.42
TOTAL PAYMENT AMOUNT							4,579.42 *	4,579.42
011481/00		AT&T/MCI P.O. BOX 989048 WEST SACRAMENTO, CA 95798-904						
249 PO-900165	08/01/2008	T8255635		1	01-0000-0-5902-106-0000-8110-007-000	NN P	720.00	720.00
TOTAL PAYMENT AMOUNT							720.00 *	720.00

81 CENTER UNIFIED SCHOOL DIST.  
080108 PRELIST

ACCOUNTS PAYABLE PRELIST  
BATCH: 0011 080108  
FUND : 01 GENERAL FUND

J1595 APY500 H.02.05 07/31/08 PAGE 2  
<< Open >>

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount				
			FD	RESO	P	OBJE	SIT	GOAL	FUNC	RES	DEP	T9MP
010142/00	AWARDS BY KAY 1941 EL CAMINO AVENUE SACRAMENTO, CA 95815											
366 PO-900300	08/01/2008	OAKHILL										
			1	01-0000-0-5800-238-0000-2700-010-000	NN	F						
		TOTAL PAYMENT AMOUNT					202.02					187.49
							187.49 *					187.49
016708/00	CALIFORNIA EDUCATIONAL CREATIONS P.O. BOX 903 CHINO HILLS, CA 91709											
168 PO-900248	08/01/2008	900248										
			1	01-0000-0-4300-472-1286-1000-014-000	NN	F						
		TOTAL PAYMENT AMOUNT					137.80					137.80
							137.80 *					137.80
017771/00	CARMICHAEL INVITATIONAL VOLLEYBALL TOURNAMENT P.O. BOX 60412 SACRAMENTO, CA 95860											
572 PO-900495	08/01/2008	854										
			1	01-0000-0-5800-472-1801-1000-014-000	NN	F						
		TOTAL PAYMENT AMOUNT					630.00					630.00
							630.00 *					630.00
014322/00	CCAC CONFERENCE P.O. BOX 9655 C/O LINDA HUNT REDLANDS, CA 92375											
502 PO-900412	08/01/2008	P.MILES REGIST										
			1	01-0000-0-5200-110-0000-7200-004-000	NN	F						
		TOTAL PAYMENT AMOUNT					235.00					235.00
							235.00 *					235.00
020305/00	CDW GOVERNMENT INC. 75 REMITTANCE DRIVE SUITE 1515 CHICAGO, IL 60675-1515											
341 PO-900270	08/01/2008	LCF3740										
363 PO-900279	08/01/2008	LDK5114										
463 PO-900379	08/01/2008	LDG9499										
			1	01-0000-0-4300-238-1110-1000-010-000	NN	F						
			1	01-0000-0-4400-103-0000-2420-003-000	NN	F						
			1	01-7230-0-4300-112-0000-3600-007-000	NN	F						
		TOTAL PAYMENT AMOUNT					22.56					22.18
							160.55					160.55
							69.66					69.66
							252.39 *					252.39

81 CENTER UNIFIED SCHOOL DIST.  
080108 PRELIST

ACCOUNTS PAYABLE PRELIST  
BATCH: 0011 080108  
FUND : 01 GENERAL FUND

J1595 APY500 H.02.05 07/31/08 PAGE 3  
<< Open >>

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
021175/00	CINTAS CORPORATION #622 1231 NATIONAL DRIVE SACRAMENTO, CA 95834							
CL-888223	08/01/2008	DG37009483		01-0000-0-5800-236-1110-1000-009-000 NN			190.00	190.00
				TOTAL PAYMENT AMOUNT	190.00 *			190.00
011613/00	DITTO PRINT & COPY 4708 ROSEVILLE RD., SUITE 104 NORTH HIGHLANDS, CA 95660							
519 PO-900438	08/01/2008	3853		1 01-0000-0-5800-238-0000-2700-010-000 NN F			26.94	26.94
				TOTAL PAYMENT AMOUNT	26.94 *			26.94
015119/00	EASY BUS 313 USHERS ROAD BALLSTON LAKE, NY 12019							
513 PO-900437	08/01/2008	CUSD-TRANSP		1 01-7230-0-4300-112-0000-3600-007-000 NN F			4,350.00	4,350.00
				TOTAL PAYMENT AMOUNT	4,350.00 *			4,350.00
022347/00	GIVE SOMETHING BACK 7730 PARDEE LANE ACCT#28872 OAKLAND, CA 94621							
145 PO-900358	08/01/2008	1475222-0		1 01-7220-0-4300-472-1110-1000-014-000 NN F			484.72	484.72
148 PO-900360	08/01/2008	1475235-1,0		1 01-7220-0-4300-472-1110-1000-014-000 NN F			326.96	331.79
149 PO-900361	08/01/2008	1475244-0,1477358-0,C1475244-0		1 01-7220-0-4300-472-1110-1000-014-000 NN F			265.39	267.54
178 PO-900365	08/01/2008	1475766-0		1 01-0000-0-4300-472-0000-2700-014-000 NN F			523.81	526.50
456 PO-900368	08/01/2008	1474351-0		1 01-0000-0-4300-159-1110-1000-003-000 NN F			64.61	64.61
428 PO-900420	08/01/2008	1476233-0		1 01-0000-0-4300-371-1209-1000-012-000 NN F			212.42	211.43
				TOTAL PAYMENT AMOUNT	1,886.59 *			1,886.59
017060/00	HANNIBALS RESTAURANT CATERING 11070 WHITE ROCK RD. RANCHO CORDOVA, CA 95670	680204428						
271 PO-900103	08/01/2008	35799		1 01-0000-0-4300-101-0000-7150-002-000 NN F			363.95	363.95
				TOTAL PAYMENT AMOUNT	363.95 *			363.95

81 CENTER UNIFIED SCHOOL DIST.  
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ACCOUNTS PAYABLE PRELIST  
BATCH: 0011 080108  
FUND : 01 GENERAL FUND

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP	ABA num	Account num	Liq Amt	Net Amount
021609/00	HIMENES, ALAN 8162 CANYON OAK DRIVE CITRUS HEIGHTS, CA 95610							
257 PO-900173	08/01/2008	july		1 01-0000-0-5210-106-0000-8300-007-000 NN P			10.53	10.53
				TOTAL PAYMENT AMOUNT			10.53 *	10.53
018990/00	INTERSTATE BATTERY SYSTEM OF SACRAMENTO INC. 2081 D RENE AVENUE SACRAMENTO, CA 95838							
CL-888073	08/01/2008	581786		01-7230-0-4300-112-0000-3600-007-000 NN			500.00	71.06
				TOTAL PAYMENT AMOUNT			71.06 *	71.06
022114/00	IZA DESIGN 3890 PROSPECT AVENUE SUITE A YORBA LINDA, CA 92886							
195 PO-900280	08/01/2008	INV17513		1 01-0000-0-5800-472-1110-1000-014-000 NN F			760.89	760.89
486 PO-900432	08/01/2008	WCR-KENNEDY		1 01-7395-0-5800-371-1110-1000-012-000 NN F			1,260.19	1,260.19
				TOTAL PAYMENT AMOUNT			2,021.08 *	2,021.08
014985/00	JAMES, ROBERT P.O. BOX 2109 ORANGEVALE, CA 95662		563113124					
202 PO-900094	08/01/2008	7/13-7/26		1 01-6405-0-5801-106-0000-8300-007-000 NY P			1,289.24	1,289.24
				TOTAL PAYMENT AMOUNT			1,289.24 *	1,289.24
010355/00	KAISER FILE NUMBER 73030 P.O. BOX 60000 SAN FRANCISCO, CA 94160-3030							
PV-990002	06/30/2008	AUGUST FROM JULY		01-0000-0-9552-000-0000-0000-000-000 NN				160,387.23
				TOTAL PAYMENT AMOUNT			160,387.23 *	160,387.23

81 CENTER UNIFIED SCHOOL DIST.  
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD RESO P OBJE	SIT GOAL	FUNC RES DEP T9MP	Liq Amt	Net Amount
022230/00	MANAGED HEALTH NETWORK P.O. BOX 60000 FILE #72980 SAN FRANCISCO, CA 94160-2980	953817988					
279 PO-900179	08/01/2008	RI56704	1	01-0000-0-3401-100-1110-1000-000-000	NN P	1,636.47	1,636.47
TOTAL PAYMENT AMOUNT						1,636.47 *	1,636.47
015250/00	MEDIA DISTRIBUTORS 1219 FOLSOM STREET SAN FRANCISCO, CA 94103						
185 PO-900256	08/01/2008	0179261-IN	1	01-7220-0-4300-472-1110-1000-014-000	NN F	419.45	419.45
TOTAL PAYMENT AMOUNT						419.45 *	419.45
018845/00	NGLIC C/O SUPERIOR VISION SERVICES P.O. BOX 201839 DALLAS, TX 75320-1839						
PV-990003	06/30/2008	AUGUST FROM JULY PAYROLL	01-0000-0-9552-000-0000-0000-000-000	NN			5,036.59
TOTAL PAYMENT AMOUNT						5,036.59 *	5,036.59
017576/00	OFFICE DEPOT/BUS.SERVICES DIV P.O. BOX 70049 LOS ANGELES, CA 90074-0049						
245 PO-900142	08/01/2008	436522583-001	1	01-0000-0-4300-238-1110-1000-010-000	NN P	224.48	224.48
245 PO-900142	08/01/2008	436522583-002	1	01-0000-0-4300-238-1110-1000-010-000	NN P	3.11	3.11
245 PO-900142	08/01/2008	436522587001,436522588001	1	01-0000-0-4300-238-1110-1000-010-000	NN F	15.35	32.85
266 PO-900207	08/01/2008	436830455001,002	1	01-0000-0-4300-238-1110-1000-010-000	NN F	131.82	86.28
267 PO-900208	08/01/2008	436833204-002,001	1	01-0000-0-4300-238-1110-1000-010-000	NN F	247.70	253.61
268 PO-900209	08/01/2008	436836710-001,436836724-001	1	01-0000-0-4300-238-1110-1000-010-000	NN F	745.57	782.16
274 PO-900213	08/01/2008	4369374558001,437286572001,571	1	01-0000-0-4300-238-1110-1000-010-000	NN F	202.58	224.19
275 PO-900214	08/01/2008	436938085001	1	01-0000-0-4300-238-1110-1000-010-000	NN F	247.06	270.98
276 PO-900215	08/01/2008	436939178001	1	01-0000-0-4300-238-1110-1000-010-000	NN F	245.61	258.74
320 PO-900230	08/01/2008	436939649001	1	01-0000-0-4300-238-1110-1000-010-000	NN F	98.82	98.82
322 PO-900232	08/01/2001	436940311-001	1	01-0000-0-4300-238-1110-1000-010-000	NN F	250.46	213.88
323 PO-900233	08/01/2008	436941343-001,002	1	01-0000-0-4300-238-1110-1000-010-000	NN F	253.03	280.94
324 PO-900266	08/01/2008	437080753-001	1	01-0000-0-4300-238-1110-1000-010-000	NN F	338.23	364.97
325 PO-900267	08/01/2008	437081472001	1	01-0000-0-4300-238-1110-1000-010-000	NN F	172.41	190.52
327 PO-900268	08/01/2008	437083179001,002	1	01-0000-0-4300-238-1110-1000-010-000	NN F	277.63	265.55
328 PO-900286	08/01/2008	437132264001	1	01-0000-0-4300-238-1110-1000-010-000	NN F	76.48	102.77
349 PO-900292	08/01/2008	437134557001	1	01-0000-0-4300-115-0000-7700-007-000	NN F	30.40	30.40



81 CENTER UNIFIED SCHOOL DIST.  
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Vendor/Addr	Remit name		Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description		FD RESO P OBJE SIT	GOAL FUNC	RES DEP T9MP	Liq Amt	Net Amount
017576 (CONTINUED)								
392 PO-900324	08/01/2008	437136234-001		1	01-0000-0-4300-238-1110-1000-010-000	NN F	102.07	102.32
466 PO-900380	08/01/2008	437655348001		1	01-0000-0-4300-238-1110-1000-010-000	NN F	24.06	24.06
TOTAL PAYMENT AMOUNT							3,810.63 *	3,810.63
014069/00 PLATT ELECTRIC SUPPLY								
4201 S. MARKET COURT								
SACRAMENTO, CA 95834								
104 PO-900116	08/01/2008	3590947		1	01-8150-0-4300-106-0000-8110-007-000	NN P	326.46	326.46
104 PO-900116	08/01/2008	3552504		1	01-8150-0-4300-106-0000-8110-007-000	NN P	80.46	80.46
TOTAL PAYMENT AMOUNT							406.92 *	406.92
021401/00 PRACTI-CAL INC								
P.O. BOX 981000								
WEST SACRAMENTO, CA 95798-100								
393 PO-900441	08/01/2008	10204	200704949	1	01-5640-0-5800-103-0000-3140-003-000	NN F	124.10	124.10
561 PO-900487	08/01/2008	9659		1	01-5640-0-5800-103-0000-3140-003-000	NN P	32.58	32.58
561 PO-900487	08/01/2008	10337		1	01-5640-0-5800-103-0000-3140-003-000	NN F	2,104.80	1,980.70
TOTAL PAYMENT AMOUNT							2,137.38 *	2,137.38
015260/00 QUICK SORT SACRAMENTO								
100 RYAN INDUSTRIAL CT.								
SAN RAMON, CA 94583								
495 PO-900410	08/01/2008	1875	680484901	1	01-0000-0-5901-105-0000-7200-005-000	NN P	17.58	17.58
495 PO-900410	08/01/2008	1765		1	01-0000-0-5901-105-0000-7200-005-000	NN P	56.22	56.22
TOTAL PAYMENT AMOUNT							73.80 *	73.80
017657/00 RENAISSANCE LEARNING INC.								
P.O. BOX 64910								
ST PAUL, MN 55164-0910								
510 PO-900414	08/01/2008	RPRNQ312013	391559474	1	01-6300-0-4300-371-1110-1000-012-000	NN F	2,559.06	2,559.06
TOTAL PAYMENT AMOUNT							2,559.06 *	2,559.06

81 CENTER UNIFIED SCHOOL DIST.  
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ACCOUNTS PAYABLE PRELIST  
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD RESO P	OBJE SIT	GOAL FUNC	RES DEP T9MP	Liq Amt Net Amount
<hr/>							
010266/00	SACRAMENTO COUNTY UTILITIES PO BOX 1804 SACRAMENTO, CA 95812						
253 PO-900169	08/01/2008	5-918556	1	01-0000-0-5540-106-0000-8110-007-000	NN P		502.51 502.51
253 PO-900169	08/01/2008	5-918485	1	01-0000-0-5540-106-0000-8110-007-000	NN P		2,663.95 2,663.95
253 PO-900169	08/01/2008	5-918618	1	01-0000-0-5540-106-0000-8110-007-000	NN P		339.36 339.36
TOTAL PAYMENT AMOUNT				3,505.82 *			3,505.82
014147/00	SACRAMENTO SHERIFF'S DEPT FIELD SERVICES ATTN:MARY MATTHEWS,SAFE SCHOOL 711 G STREET ROOM 401 SACRAMENTO, CA 95814						
CL-888137	08/01/2008	LIVESCAN		01-0000-0-5800-110-0000-7200-004-000	NN		520.00 600.00
TOTAL PAYMENT AMOUNT				600.00 *			600.00
010263/00	SMUD PO BOX 15555 SACRAMENTO, CA 95852-1555						
316 PO-900226	08/01/2008	7000000347	1	01-0000-0-5530-106-0000-8110-007-000	NN P		47,460.58 47,460.58
TOTAL PAYMENT AMOUNT				47,460.58 *			47,460.58
018370/00	STANLEY CONVERGENT SECURITY SOLUTIONS DEPT CH 10651 PALATINE, IL 60055-0651						
309 PO-900219	08/01/2008	5651417	1	01-0000-0-5800-106-0000-8110-007-000	NN P		103.98 103.98
309 PO-900219	08/01/2008	5636035	1	01-0000-0-5800-106-0000-8110-007-000	NN P		1,520.73 1,520.73
309 PO-900219	08/01/2008	5651174	1	01-0000-0-5800-106-0000-8110-007-000	NN P		128.10 128.10
TOTAL PAYMENT AMOUNT				1,752.81 *			1,752.81

81 CENTER UNIFIED SCHOOL DIST.  
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ACCOUNTS PAYABLE PRELIST  
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	FD RESO	P OBJE	SIT GOAL	FUNC RES	DEP T9MP	Liq Amt
								Net Amount
022179/00	US HEALTHWORKS TB TESTS P.O. BOX 50042 LOS ANGELES, CA 90074							
333 PO-900312	08/01/2008	1382918-CA	1	01-0000-0-5800-110-0000-7200-004-000	NN	P		19.00
			TOTAL PAYMENT AMOUNT					19.00
016889/00	WATER RITE PRODUCTS INC. 4807 RIO LINDA BLVD. SACRAMENTO, CA 95838	942993560						
167 PO-900155	08/01/2008	432014	1	01-0000-0-4300-106-0000-8110-007-000	NN	P		354.31
			TOTAL PAYMENT AMOUNT					354.31
022221/00	WESTERN HEALTH ADVANTAGE FILE NUMBER 73251 P.O. BOX 60000 SAN FRANCISCO, CA 94160-3251							
PV-990004	06/30/2008	AUGUST FROM JULY PAYROLL	01-0000-0-9552-000-0000-0000-000-000	NN				74,025.35
			TOTAL PAYMENT AMOUNT					74,025.35
014272/00	ZIEGLER, MICHAEL 4838 ECHO RIDGE DR. ROCKLIN, CA 95677	571495360						
210 PO-900099	08/01/2008	7/13-7/26	1	01-0000-0-5801-106-0000-8300-007-000	NY	P		687.52
			TOTAL PAYMENT AMOUNT					687.52
			TOTAL FUND	PAYMENT				323,539.69

81 CENTER UNIFIED SCHOOL DIST.  
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ACCOUNTS PAYABLE PRELIST  
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FUND : 09 CHARTER SCHOOLS

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			Liq Amt	Net Amount	
014067/00		ACCREDITING COMMISSION FOR SCHOOLS, WASC 533 AIRPORT BLVD., SUITE 200 BURLINGAME, CA 94010						
452 PO-900392	08/01/2008	280540	1 09-1100-0-5300-501-1110-1000-016-000 NN F			685.00	685.00	
			TOTAL PAYMENT AMOUNT	685.00 *			685.00	
021026/00		BUCKMASTER IMAGING SYSTEMS P.O. BOX 34-8330 SACRAMENTO, CA 95834-8330						
450 PO-900390	08/01/2008	210277	1 09-0000-0-5612-501-0000-2700-016-000 NN P			29.15	29.15	
450 PO-900390	08/01/2008	210277	2 09-0000-0-5612-501-1110-1000-016-000 NN P			68.01	68.01	
			TOTAL PAYMENT AMOUNT	97.16 *			97.16	
022448/00		KINGSWAY PUBLISHING P.O. BOX 904 NORTH HIGHLANDS, CA 95660						
437 PO-900382	08/01/2008	7019	1 09-1100-0-5800-501-0000-2700-016-000 NN F			384.00	384.00	
			TOTAL PAYMENT AMOUNT	384.00 *			384.00	
015070/00		SIMAS, RICH 2700 HERITAGE PARK LANE SACRAMENTO, CA 95835						
517 PO-900443	08/01/2008	REIMB	1 09-1100-0-4300-501-0000-2700-016-000 NN F			58.19	58.19	
			TOTAL PAYMENT AMOUNT	58.19 *			58.19	
			TOTAL FUND	PAYMENT	1,224.35 **		1,224.35	

81 CENTER UNIFIED SCHOOL DIST.  
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FUND : 13 CAFETERIA FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
020462/00	CORPORATE EXPRESS PO BOX 95708 CHICAGO, IL 60694-5708	841248716					
305 PO-900205	07/11/2008	88677969	1 13-5310-0-4300-108-0000-3700-007-000 NN P			125.71	125.71
TOTAL PAYMENT AMOUNT						125.71 *	125.71
018438/00	ECOLAB 3160 CROW CANYON PLACE SUITE 200 SAN RAMON, CA 94583						
72 PO-900038	08/01/2008	6342678	1 13-5310-0-4400-108-0000-3700-007-000 NN P			492.76	492.76
TOTAL PAYMENT AMOUNT						492.76 *	492.76
016043/00	SHELTONS UNLIMITED MECHANICAL SERVICES 7537 AUSPICIOUS WAY SACRAMENTO, CA 95842	208118193					
64 PO-900031	08/01/2008	563	1 13-5310-0-5600-108-0000-3700-007-000 NY P			336.94	336.94
64 PO-900031	08/01/2008	564	1 13-5310-0-5600-108-0000-3700-007-000 NY P			182.80	182.80
TOTAL PAYMENT AMOUNT						519.74 *	519.74
022371/00	VENDMART OF SACRAMENTO 6222 27TH STREET SACRAMENTO, CA 95822						
57 PO-900024	08/01/2008	15629	1 13-5310-0-4700-108-0000-3700-007-000 NN P			379.44	379.44
TOTAL PAYMENT AMOUNT						379.44 *	379.44
TOTAL FUND PAYMENT						1,517.65 **	1,517.65

81 CENTER UNIFIED SCHOOL DIST.  
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ACCOUNTS PAYABLE PRELIST  
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FUND : 21 BUILDING FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	FD RESO P	OBJE SIT	GOAL FUNC	RES DEP	T9MP	Liq Amt Net Amount
020305/00	CDW GOVERNMENT INC.							
	75 REMITTANCE DRIVE SUITE 1515							
	CHICAGO, IL 60675-1515							
114 PO-900005	08/01/2008	KZH8293	1	21-0000-0-6422-234-9615-8500-007-000	NN	P		50.03 50.03
114 PO-900005	08/01/2008	KZB0263	1	21-0000-0-6422-234-9615-8500-007-000	NN	P		6,598.70 6,598.70
114 PO-900005	08/01/2008	KZV9794	1	21-0000-0-6422-234-9615-8500-007-000	NN	P		2,939.98 2,939.98
114 PO-900005	08/01/2008	LCT1649	1	21-0000-0-6422-234-9615-8500-007-000	NN	F		129.26 224.26
TOTAL PAYMENT AMOUNT				9,812.97 *				9,812.97
TOTAL FUND PAYMENT				9,812.97 **				9,812.97
TOTAL BATCH PAYMENT				336,094.66 ***			0.00	336,094.66

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080108 PRELIST				BATCH: 0012 0 batch		<< Open >>					
				FUND : 01		GENERAL FUND					
Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num					
Req Reference	Date			FD RESO P OBJE SIT GOAL FUNC RES DEP T9HP						Liq Amt	Net Amount
-----											
021086/00	AT&T LONG DISTANCE										
	PO BOX 5017										
	CAROL STREAM, IL 60197-5017										
CL-888019 08/01/2008 CLOSE					01-0000-0-5902-106-0000-8110-007-000 NN					100.00	0.00
				TOTAL PAYMENT AMOUNT	0.00 *						0.00
018533/00	ATKINSON ANDELSON LOYA RUUD & ROMO		953378600								
	17871 PARK PLAZA DRIVE										
	SUITE 200										
	CERRITOS, CA 90703										
CL-888026 08/01/2008 CLOSE					01-0000-0-5200-110-0000-7200-004-000 NN					477.00	0.00
				TOTAL PAYMENT AMOUNT	0.00 *						0.00
014885/00	CAREERTRACK SEMINARS		431830400								
	PO BOX 219468										
	KANSAS CITY, MO 64121-9468										
CL-888041 08/01/2008 CLOSE-DUPLICATE					01-7230-0-5200-112-0000-3600-007-000 NN					195.00	0.00
				TOTAL PAYMENT AMOUNT	0.00 *						0.00
017639/00	CDT INC.										
	P.O. BOX 3247										
	LONG BEACH, CA 90803										
CL-888043 08/01/2008 CLOSE					01-0000-0-5800-110-0000-7200-004-000 NN					1,081.00	0.00
				TOTAL PAYMENT AMOUNT	0.00 *						0.00
017726/00	LOS ANGELES FREIGHTLINER										
	P.O. BOX 60816										
	LOS ANGELES, CA 90060-0816										
CL-888037 08/01/2008 CLOSE					01-7230-0-4300-112-0000-3600-007-000 NN					1,580.05	0.00
				TOTAL PAYMENT AMOUNT	0.00 *						0.00

81 CENTER UNIFIED SCHOOL DIST.  
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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
010006/00	RIVER OAK CENTER FOR CHILDREN, INC. 1150 EASTERN AVE. SACRAMENTO, CA 95864							
CL-888127	08/01/2008	CLOSE			01-6500-0-5800-102-5750-1180-003-000 NN		3,827.62	0.00
			TOTAL PAYMENT AMOUNT		0.00 *			0.00
021821/00	RV AND ASSOCIATES INC 3200 BAYSHORE RD. BENICIA, CA 94510							
CL-888130	08/01/2008	CLOSE			01-8150-0-4300-106-0000-8110-007-000 NN		1,461.05	0.00
			TOTAL PAYMENT AMOUNT		0.00 *			0.00
010266/00	SACRAMENTO COUNTY UTILITIES PO BOX 1804 SACRAMENTO, CA 95812							
CL-888135	08/01/2008	CLOSE			01-0000-0-5540-106-0000-8110-007-000 NN		1,148.46	0.00
			TOTAL PAYMENT AMOUNT		0.00 *			0.00
018046/00	VALLEY OAK ACADEMY 7806 UPLANDS WAY, SUITE A CITRUS HEIGHTS, CA 95610							
CL-888159	08/01/2008	CLOSE			01-6500-0-5800-102-5750-1180-003-000 NN		3,000.00	0.00
			TOTAL PAYMENT AMOUNT		0.00 *			0.00
			TOTAL FUND	PAYMENT	0.00 **			0.00



Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
-----									
021086/00	AT&T LONG DISTANCE								
	PO BOX 5017								
	CAROL STREAM, IL	60197-5017							
	CL-888020	08/01/2008 CLOSE		09-0700-0-5902-503-0000-2700-018-000	NN		5.00	0.00	
	CL-888022	08/01/2008 CLOSE		09-0000-0-5902-501-0000-2700-016-000	NN		5.00	0.00	
			TOTAL PAYMENT AMOUNT		0.00 *				0.00
021026/00	BUCKMASTER IMAGING SYSTEMS								
	P.O. BOX 34-8330								
	SACRAMENTO, CA	95834-8330							
	CL-888033	08/01/2008 CLOSE		09-0000-0-5612-501-0000-2700-016-000	NN		91.66	0.00	
			TOTAL PAYMENT AMOUNT		0.00 *				0.00
017576/00	OFFICE DEPOT/BUS.SERVICES DIV								
	P.O. BOX 70049								
	LOS ANGELES, CA	90074-0049							
	454 PO-900394	08/01/2008 CLOSE PER ANN		1 09-1100-0-4300-501-1110-1000-016-000	NN C		64.65	0.00	
			TOTAL PAYMENT AMOUNT		0.00 *				0.00
			TOTAL FUND	PAYMENT	0.00 **				0.00

81 CENTER UNIFIED SCHOOL DIST.  
080108 PRELIST

ACCOUNTS PAYABLE PRELIST  
BATCH: 0012 0 batch  
FUND : 11 ADULT EDUCATION FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP	Liq Amt	Net Amount		
021086/00	AT&T LONG DISTANCE						
	PO BOX 5017						
	CAROL STREAM, IL 60197-5017						
CL-888021	08/01/2008	CLOSE	11-6390-0-5902-601-4130-1000-017-000 NN	1.00	0.00		
		TOTAL PAYMENT AMOUNT	0.00 *		0.00		
		TOTAL FUND PAYMENT	0.00 **		0.00		

81 CENTER UNIFIED SCHOOL DIST.  
080108 PRELIST

ACCOUNTS PAYABLE PRELIST  
BATCH: 0012 0 batch  
FUND : 13 CAFETERIA FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	FD RESO P	OBJE SIT	GOAL FUNC	RES DEP	T9MP	Liq Amt Net Amount
022364/00		MYSCHOOLBUCKS LLC 2540 WARREN DRIVE SUITE A ROCKLIN, CA 95677						
	CL-888091 08/01/2008	CLOSE		13-5310-0-5612-108-0000-3700-007-000	NN			128.08 0.00
			TOTAL PAYMENT AMOUNT			0.00 *		0.00
011422/00		SYSCO OF SAN FRANCISCO PO BOX 138007 SACRAMENTO, CA 95813-8007						
	CL-888152 08/01/2008	CLOSE		13-5310-0-4700-108-0000-3700-007-000	NN			6,000.00 0.00
	CL-888153 08/01/2008	CLOSE		13-5310-0-4300-108-0000-3700-007-000	NN			4,000.00 0.00
			TOTAL PAYMENT AMOUNT			0.00 *		0.00
			TOTAL FUND PAYMENT			0.00 **		0.00
			TOTAL BATCH PAYMENT			0.00 ***	0.00	0.00
			TOTAL DISTRICT PAYMENT		336,094.66 ****		0.00	336,094.66
			TOTAL FOR ALL DISTRICTS:		336,094.66 ****		0.00	336,094.66

Number of warrants to be printed: 45, not counting voids due to stub overflows.

Batch status: A All

From batch: 0013

To batch: 0014

Include Revolving Cash: N

Include Address: Y

81 CENTER UNIFIED SCHOOL DIST.  
080808

ACCOUNTS PAYABLE PRELIST  
BATCH: 0013 080808  
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	FD RESO P	OBJE SIT	GOAL FUNC	RES DEP T9MP	Liq Amt	Net Amount
014067/00		ACCREDITING COMMISSION FOR SCHOOLS, WASC 533 AIRPORT BLVD., SUITE 200 BURLINGAME, CA 94010						
531 PO-900471	08/08/2008	280807	1	01-0000-0-5300-472-0000-2700-014-000	NN F		685.00	685.00
			TOTAL PAYMENT AMOUNT		685.00 *			685.00
015722/00		ACSA FOUNDATION FOR EDUC.ADMIN 1575 BAYSHORE HIGHWAY BURLINGAME, CA 94010						
584 PO-900505	08/08/2008	KEVIN JOLLY	1	01-0000-0-5300-101-0000-7150-002-000	NN F		2,041.00	2,041.00
			TOTAL PAYMENT AMOUNT		2,041.00 *			2,041.00
010226/00		AIRGAS NCN P.O. BOX 7425 PASADENA, CA 91109-7425	232491493					
552 PO-900483	08/08/2008	102853418	1	01-0000-0-4300-472-1210-1000-014-000	NN P		25.02	25.02
			TOTAL PAYMENT AMOUNT		25.02 *			25.02
010669/00		ALHAMBRA & SIERRA SPRINGS P.O. BOX 660579 DALLAS, TX 75266-0579						
33 PO-900066	08/08/2008	27047404781257	1	01-7230-0-4300-112-0000-3600-007-000	NN P		36.37	36.37
238 PO-900137	08/08/2008	27053384782453	1	01-8150-0-4300-106-0000-8110-007-000	NN P		103.82	103.82
390 PO-900322	08/08/2008	27045104780794	1	01-0000-0-4300-103-0000-7200-003-000	NN P		22.67	22.67
398 PO-900336	08/08/2008	27020054775791	1	01-0000-0-4300-371-0000-2700-012-000	NN P		29.87	29.87
			TOTAL PAYMENT AMOUNT		192.73 *			192.73
015524/00		APOLLO TIME CLOCKS 5704 BROADWAY SACRAMENTO, CA 95820	68-0273830					
603 PO-900529	08/08/2008	3813	1	01-0000-0-4300-472-0000-2700-014-000	NN F		207.42	195.79
			TOTAL PAYMENT AMOUNT		195.79 *			195.79

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP	Liq Amt	Net Amount
017480/00		APPLAUSE LEARNING RESOURCES 85 FERNWOOD LANE ROSLYN, NY 115761431							
169 PO-900249	08/08/2008	137336A		1	01-0000-0-4300-472-1230-1000-014-000	NN F		53.42	52.85
TOTAL PAYMENT AMOUNT							52.85 *		52.85
022117/00		APPLE STORE - ARDEN FAIR 1689 ARDEN WAY SUITE 2134 SACRAMENTO, CA 95815							
236 PO-900265	08/08/2008	9284901937,9284926566		2	01-7220-0-4300-472-1110-1000-014-000	NN F		1,842.97	1,750.52
236 PO-900265	08/08/2008	9284888702,9284893227		1	01-7220-0-4400-472-1110-1000-014-000	NN F		11,850.95	11,850.95
TOTAL PAYMENT AMOUNT							13,601.47 *		13,601.47
021233/00		ASSOCIATION FOR SUPERVISION AND CURRICULUM DEVEL. MEMBERSHIP PROCESSING CENTER PO BOX 17035 BALTIMORE, MD 21298-8431							
615 PO-900533	08/08/2008	1083928		1	01-0000-0-5300-236-0000-2700-009-000	NN F		89.00	89.00
TOTAL PAYMENT AMOUNT							89.00 *		89.00
018649/00		ASSOCIATION FOR SUPERVISION & CURRICULUM DEVELOPMENT P.O.BOX 17035 BALTIMORE, MD 21298-8431							
585 PO-900506	08/08/2008	R30427		1	01-0000-0-5300-101-0000-7150-002-000	NN F		79.00	79.00
TOTAL PAYMENT AMOUNT							79.00 *		79.00
010400/00		AT&T PAYMENT CENTER SACRAMENTO, CA 95887							
247 PO-900163	08/08/2008	JULY		1	01-0000-0-5902-106-0000-8110-007-000	NN P		4.83	4.83
TOTAL PAYMENT AMOUNT							4.83 *		4.83

81 CENTER UNIFIED SCHOOL DIST.  
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ACCOUNTS PAYABLE PRELIST  
BATCH: 0013 080808  
FUND : 01 GENERAL FUND

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
					FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			
011481/00	AT&T/MCI P.O. BOX 989048 WEST SACRAMENTO, CA 95798-904							
248 PO-900164	08/08/2008	197556		1	01-0000-0-5902-106-0000-8110-007-000	NN P	282.81	282.81
TOTAL PAYMENT AMOUNT					282.81 *			282.81
021353/00	BIO RAD LABORATORIES INC 2000 ALFRED NOBEL DRIVE HERCULES, CA 94547							
166 PO-900247	08/08/2008	SLI10982656		1	01-0000-0-4300-472-1275-1000-014-000	NN F	263.15	213.03
TOTAL PAYMENT AMOUNT					213.03 *			213.03
019075/00	BRIGHT FUTURES THERAPY 303 JUMEL COURT EL DORADO HILLS, CA 95762							
CL-888031	08/08/2008	1137			01-6500-0-5800-102-5750-1180-003-000	NN	4,550.00	800.00
622 PO-900539	08/08/2008	1148		1	01-6500-0-5800-102-5750-1180-003-000	NN P	800.00	800.00
TOTAL PAYMENT AMOUNT					1,600.00 *			1,600.00
010066/00	CALIFORNIA SCHOOL BOARD ASSN WESTAMERICA BANK PO BOX 1450 SUISUN CITY, CA 95585-4450							
587 PO-900508	08/08/2008	101082-09		1	01-0000-0-5800-120-0000-7110-001-000	NN F	5,350.00	5,350.00
588 PO-900509	08/08/2008	101082-09		1	01-0000-0-5300-120-0000-7110-001-000	NN F	7,596.00	7,596.00
TOTAL PAYMENT AMOUNT					12,946.00 *			12,946.00
020462/00	CORPORATE EXPRESS PO BOX 95708 CHICAGO, IL 60694-5708		841248716					
426 PO-900418	08/08/2008	88962505		1	01-0000-0-4300-371-1284-1000-012-000	NN F	190.95	190.37
541 PO-900448	08/08/2008	88962491		1	01-0000-0-4300-103-0000-2110-003-000	NN F	175.75	175.75
TOTAL PAYMENT AMOUNT					366.12 *			366.12

81 CENTER UNIFIED SCHOOL DIST.  
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ACCOUNTS PAYABLE PRELIST  
BATCH: 0013 080808  
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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
018110/00	DAY, LORI 3009 PARKWOOD COURT CARMICHAEL, CA 95608							
590 PO-900510	08/08/2008	REIMB		1 01-7393-0-5200-103-1110-1000-003-000 NN F			73.09	73.09
TOTAL PAYMENT AMOUNT							73.09 *	73.09
010173/00	DAY-TIMERS P.O. BOX 27013 LEHIGH VALLEY, PA 18002-7013							
487 PO-900404	08/08/2008	58106295		1 01-6500-0-4300-102-5060-2110-003-000 NN F			22.61	22.61
TOTAL PAYMENT AMOUNT							22.61 *	22.61
021626/00	DELTA WIRELESS INC PO BOX 15183 SACRAMENTO, CA 95851-0183							
PO-803834	08/08/2008	6154		1 01-7230-0-5902-112-0000-3600-007-000 NN F			5,764.00	5,760.34
TOTAL PAYMENT AMOUNT							5,760.34 *	5,760.34
011613/00	DITTO PRINT & COPY 4708 ROSEVILLE RD., SUITE 104 NORTH HIGHLANDS, CA 95660							
287 PO-900186	08/08/2008	3864		1 01-0000-0-5800-105-0000-7200-005-000 NN F			862.00	862.00
589 PO-900521	08/08/2008	3857		1 01-0000-0-5800-238-0000-2700-010-000 NN F			356.98	356.98
605 PO-900523	08/08/2008	3856		1 01-0000-0-5800-472-0000-2700-014-000 NN F			71.65	71.65
TOTAL PAYMENT AMOUNT							1,290.63 *	1,290.63
019704/00	DUPLISSEA, JOYCE 524 SAN ANTONIO WAY SACRAMENTO, CA 95819							
583 PO-900504	08/08/2008	REIMB		1 01-0000-0-5200-371-1110-1000-012-916 NN F			66.25	66.25
TOTAL PAYMENT AMOUNT							66.25 *	66.25



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ACCOUNTS PAYABLE PRELIST  
BATCH: 0013 080808  
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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
					FD RESO P	OBJE SIT	GOAL FUNC RES DEP T9MP		
018240/00	DYNAMIX 9411 PHILADELPHIA ROAD BALTIMORE, MD 21237								
170 PO-900250	08/08/2008	214171A			1	01-0000-0-4300-472-1260-1000-014-000	NN F	113.50	82.92
					TOTAL PAYMENT AMOUNT			82.92 *	82.92
010416/00	EBSCO SUBSCRIPTION SERVICES P.O. BOX 92901 LOS ANGELES, CA 90009-2901								
158 PO-900246	08/08/2008	0422480			1	01-0000-0-4200-472-0000-2420-014-000	NN F	948.39	923.40
					TOTAL PAYMENT AMOUNT			923.40 *	923.40
021360/00	ERIC ARMIN INCORPORATED P.O. BOX 34825 NEWARK, NJ 07189-4825								
122 PO-900238	08/08/2008	INV0335155			1	01-0000-0-4300-472-1251-1000-014-000	NN F	384.26	348.26
					TOTAL PAYMENT AMOUNT			348.26 *	348.26
019136/00	GEOGRAPHY WORK BOOK CO. 5626 EAST BELMONT FRESNO, CA 937272797								
173 PO-900253	08/08/2008	005-094031			1	01-0000-0-4300-472-1251-1000-014-000	NN F	70.54	70.23
					TOTAL PAYMENT AMOUNT			70.23 *	70.23
022347/00	GIVE SOMETHING BACK 7730 PARDEE LANE ACCT#28872 OAKLAND, CA 94621								
131 PO-900353	08/08/2008	1475112-0			1	01-7220-0-4300-472-1110-1000-014-000	NN F	682.50	622.25
151 PO-900362	08/08/2008	1475647-0,1477367-0,C1475647-0			1	01-7220-0-4300-472-1110-1000-014-000	NN F	815.98	816.19
527 PO-900469	08/08/2008	1478132-0			1	01-0000-0-4300-472-0000-2700-014-000	NN F	58.72	56.79
562 PO-900488	08/08/2008	1478135-0			1	01-0000-0-4300-472-0000-2700-014-000	NN F	39.85	39.85
570 PO-900494	08/08/2008	1478137-0			1	01-0000-0-4300-472-0000-2700-014-000	NN F	344.79	344.79
598 PO-900518	08/08/2008	1478495-0			1	01-0000-0-4300-101-0000-7150-002-000	NN F	51.02	51.02
598 PO-900518	08/08/2008	1478495-0			2	01-0000-0-4300-120-0000-7110-001-000	NN F	245.61	246.68
					TOTAL PAYMENT AMOUNT			2,177.57 *	2,177.57

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ACCOUNTS PAYABLE PRELIST  
BATCH: 0013 080808  
FUND : 01 GENERAL FUND

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP	ABA num	Account num	Liq Amt	Net Amount
020359/00	HANSON, KRISTIN 1035 MARTIN COURT YUBA CITY, CA 95993							
594 PO-900514	08/08/2008	REIMB		1 01-7393-0-5200-103-1110-1000-003-000 NN F			47.77	47.77
TOTAL PAYMENT AMOUNT							47.77 *	47.77
010797/00	INTERSTATE MUSIC SUPPLY P.O. BOX 315 NEW BERLIN, WI 53151							
CL-888225	08/08/2008	344818		01-6760-0-4300-234-1110-1000-008-000 NN			251.59	251.59
TOTAL PAYMENT AMOUNT							251.59 *	251.59
021789/00	JABBERGYM INC 151 N. SUNRISE AVE. SUITE 1105 ROSEVILLE, CA 95661		113798453					
618 PO-900536	08/08/2008	648		1 01-6500-0-5800-102-5750-1180-003-000 NN P			1,045.00	1,045.00
TOTAL PAYMENT AMOUNT							1,045.00 *	1,045.00
022263/00	JJJ FLOOR COVERING INC 4831-A PASSONS BLVD. PICO RIVERA, CA 90660							
351 PO-900275	08/08/2008	5001163		1 01-8150-0-5600-106-0000-8110-007-000 NN F			12,840.00	12,840.00
TOTAL PAYMENT AMOUNT							12,840.00 *	12,840.00
020728/00	MAGNET STREET 285 WEST LOOP ROAD WHEATON, IL 60187							
532 PO-900472	08/08/2008	EMC0159731		1 01-6300-0-5800-472-1110-1000-014-000 NN F			395.00	395.00
TOTAL PAYMENT AMOUNT							395.00 *	395.00

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP	Liq Amt	Net Amount
019059/00	MILLENNIUM TERMITE 9900 HORN ROAD,#5 SACRAMENTO, CA 95827				
312 PO-900222	08/08/2008	TR71099	1 01-0000-0-5800-106-0000-8110-007-000 NN P	91.00	91.00
312 PO-900222	08/08/2008	TR72628	1 01-0000-0-5800-106-0000-8110-007-000 NN P	57.00	57.00
TOTAL PAYMENT AMOUNT				148.00 *	148.00
021359/00	MPS 15365 JAMES MADISON HWY GORDONSVILLE, VA 22942				
403 PO-900340	08/08/2008	87817195	1 01-7156-0-4100-103-1110-1000-003-000 NN F	4,207.64	3,938.22
TOTAL PAYMENT AMOUNT				3,938.22 *	3,938.22
017576/00	OFFICE DEPOT/BUS.SERVICES DIV P.O. BOX 70049 LOS ANGELES, CA 90074-0049				
244 PO-900141	08/08/2008	436521540001	1 01-0000-0-4300-238-1110-1000-010-000 NN F	218.93	216.75
264 PO-900147	08/08/2008	436512996001	1 01-6500-0-4300-102-5770-1110-003-014 NN P	4.84	4.84
264 PO-900147	08/08/2008	436512396001	1 01-6500-0-4300-102-5770-1110-003-014 NN P	6.77	6.77
264 PO-900147	08/08/2008	436512384001	1 01-6500-0-4300-102-5770-1110-003-014 NN P	40.36	40.36
264 PO-900147	08/08/2008	436512383002	1 01-6500-0-4300-102-5770-1110-003-014 NN P	3.84	3.84
264 PO-900147	08/08/2008	436512383001	1 01-6500-0-4300-102-5770-1110-003-014 NN F	314.52	358.97
273 PO-900212	08/08/2008	436935914001,002	1 01-0000-0-4300-238-1110-1000-010-000 NN F	246.91	253.66
342 PO-900271	08/08/2008	437083947-001	1 01-0000-0-4300-238-1110-1000-010-000 NN P	43.56	43.56
342 PO-900271	08/08/2008	437083945001	1 01-0000-0-4300-238-1110-1000-010-000 NN F	123.45	126.00
413 PO-900349	08/08/2008	437494197001	1 01-0000-0-4300-238-1110-1000-010-000 NN P	3.11	3.11
413 PO-900349	08/08/2008	437402962001	1 01-0000-0-4300-238-1110-1000-010-000 NN P	16.38	16.38
413 PO-900349	08/08/2008	437402961002	1 01-0000-0-4300-238-1110-1000-010-000 NN P	1.08	1.08
413 PO-900349	08/08/2008	437402961001	1 01-0000-0-4300-238-1110-1000-010-000 NN F	11.32	17.58
468 PO-900429	08/08/2008	438101529-001	1 01-0000-0-4300-371-1251-1000-012-000 NN F	132.64	132.39
TOTAL PAYMENT AMOUNT				1,225.29 *	1,225.29
021368/00	PIONEER MARKETING 4529 INDUSTRIAL PARKWAY CLEVELAND, OH 44135-9801				
171 PO-900251	08/08/2008	CE4020	1 01-9472-0-4300-472-1110-1000-014-000 NN F	1,466.27	1,466.28
TOTAL PAYMENT AMOUNT				1,466.28 *	1,466.28

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
				FD RESO P OBJE	SIT GOAL FUNC	RES DEP T9MP		
020169/00	PITZNER, JOSEPH 7308 GRANDBALL WAY CITRUS HEIGHTS, CA 95621							
258 PO-900174	08/08/2008	JULY		1	01-0000-0-5210-106-0000-8300-007-000	NN P	16.97	16.97
				TOTAL PAYMENT AMOUNT			16.97 *	16.97
015197/00	PRENTICE HALL 145 SOUTH MT.ZION RD. P.O. BOX 2500 LEBANON, IN 46052-3009							
193 PO-900260	08/08/2008	4017256363		1	01-0000-0-4300-472-1224-1000-014-000	NN F	1,010.38	1,183.88
				TOTAL PAYMENT AMOUNT			1,183.88 *	1,183.88
018199/00	PRESTWICK HOUSE P.O. BOX 658 CLAYTON, DE 19938							
214 PO-900263	08/08/2008	73499		1	01-7220-0-4200-472-1110-1000-014-000	YN F	335.29	313.59
				TOTAL PAYMENT AMOUNT			313.59 *	313.59
				TOTAL USE TAX AMOUNT			24.30	
021415/00	PRO SPORTS FLOORS INC P.O. BOX 606 YUBA CITY, CA 95992		870512513					
141 PO-900087	08/08/2008	11911		1	01-8150-0-5600-106-0000-8110-007-000	NN F	8,817.00	8,817.00
				TOTAL PAYMENT AMOUNT			8,817.00 *	8,817.00
021678/00	RANCHO LEARNING CENTER 3063 GOLD CANAL DRIVE RANCHO CORDOVA, CA 95670							
626 PO-900543	08/08/2008	CENTER72008		1	01-6500-0-5800-102-5750-1180-003-000	NN P	9,038.97	9,038.97
				TOTAL PAYMENT AMOUNT			9,038.97 *	9,038.97

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
					FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
022354/00	ROBERTSON CAHILL & ASSOCIATES 55 FIRST STREET BOX G LAKEPORT, CA 95453								
277 PO-900177	08/08/2008	41768			1 01-0000-0-5800-105-0000-7200-005-000 NN P		1,710.00	1,710.00	
					TOTAL PAYMENT AMOUNT	1,710.00 *		1,710.00	
021808/00	ROSEVILLE CHAMBER OF COMMERCE 650 DOUGLAS BLVD. ROSEVILLE, CA 95678								
582 PO-900503	08/08/2008	93381			1 01-0000-0-5300-101-0000-7150-002-000 NN F		120.00	120.00	
					TOTAL PAYMENT AMOUNT	120.00 *		120.00	
010242/00	ROTO ROOTER / SACRAMENTO 24971 AVENUE STANFORD VALENCIA, CA 91355-1278								
606 PO-900524	08/08/2008	310029325			1 01-8150-0-5600-106-0000-8110-007-000 NN P		365.00	365.00	
					TOTAL PAYMENT AMOUNT	365.00 *		365.00	
010552/00	SAC VAL JANITORIAL SALES & SERVICES, INC. 2421 DEL MONTE STREET WEST SACRAMENTO, CA 95691								
129 PO-900120	08/08/2008	01592504			1 01-0000-0-4300-111-0000-8200-007-000 NN P		331.58	331.58	
					TOTAL PAYMENT AMOUNT	331.58 *		331.58	
010632/00	SACRAMENTO THEATRICAL LIGHTING 950 RICHARDS BLVD. SACRAMENTO, CA 95814	94-2611811							
156 PO-900244	08/08/2008	280167			1 01-7220-0-4300-472-1110-1000-014-000 NN F		138.79	130.07	
					TOTAL PAYMENT AMOUNT	130.07 *		130.07	

81 CENTER UNIFIED SCHOOL DIST.  
080808

ACCOUNTS PAYABLE PRELIST  
BATCH: 0013 080808  
FUND : 01 GENERAL FUND

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
			FD RESO	P OBJE	SIT	GOAL FUNC	RES DEP	T9MP
018175/00	SCANTRON *DO NOT USE ***** X SEE VENDOR 018539 NUMBERS NOT INSERVICE TUSTIN, CA 92680-6463							
184 PO-900255	08/08/2008	99656010		1	01-0000-0-4300-472-1230-1000-014-000	NN F	662.88	663.65
TOTAL PAYMENT AMOUNT							663.65 *	663.65
018539/00	SCANTRON CORPORATION PO BOX 93038 CHICAGO, IL 60673-3038	952767912						
108 PO-900234	08/08/2008	99655693		1	01-0000-0-4300-472-1251-1000-014-000	NN F	335.59	342.64
TOTAL PAYMENT AMOUNT							342.64 *	342.64
015675/00	SCOTT ELECTRIC P.O. BOX S GREENSBURG, PA 15601	251052048						
110 PO-900235	08/08/2008	5261717		1	01-0000-0-4300-472-1230-1000-014-000	YN F	126.11	114.40
157 PO-900245	08/08/2008	5260972		1	01-0000-0-4300-472-1251-1000-014-000	YN F	459.87	390.60
TOTAL PAYMENT AMOUNT							505.00 *	505.00
TOTAL USE TAX AMOUNT							39.14	
016466/00	SHELDON VOLLEYBALL C/O RANDY WILLIAMS 97109 BASHKIR CT. ELK GROVE, CA 95757							
604 PO-900530	08/08/2008	SEPT 20-CHS		1	01-0000-0-5800-472-1801-1000-014-000	NN F	250.00	250.00
TOTAL PAYMENT AMOUNT							250.00 *	250.00
011500/00	SIA / DELTA DENTAL P.O. BOX 276710 SACRAMENTO, CA 95827							
PV-990005	08/06/2008	AUGUST FROM JULY PAYROLL		01-0000-0-9552-000-0000-0000-000-000	NN		52,107.19	52,107.19
TOTAL PAYMENT AMOUNT							52,107.19 *	

81 CENTER UNIFIED SCHOOL DIST.  
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ACCOUNTS PAYABLE PRELIST  
BATCH: 0013 080808  
FUND : 01 GENERAL FUND

J2173 APY500 H.02.05 08/07/08 PAGE 11  
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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date				FD RESO P OBJE SIT GOAL PUNC RES DEP T9MP		Liq Amt	Net Amount	
010263/00	SMUD								
	PO BOX 15555								
	SACRAMENTO, CA	95852-1555							
316 PO-900226	08/08/2008	7-347			1 01-0000-0-5530-106-0000-8110-007-000 NN P		27,206.89	27,206.89	
					TOTAL PAYMENT AMOUNT		27,206.89 *	27,206.89	
014558/00	SPURR								
	P.O. BOX 45526								
	SAN FRANCISCO, CA	941450526							
317 PO-900227	08/08/2008	18953			1 01-0000-0-5520-106-0000-8110-007-000 NN P		2,364.37	2,364.37	
					TOTAL PAYMENT AMOUNT		2,364.37 *	2,364.37	
022113/00	UTTERBACK SOD FARM INC								
	9986 HORN ROAD								
	SACRAMENTO, CA	95827							
549 PO-900479	08/08/2008	43484			1 01-0000-0-4300-106-0000-8110-007-000 NN F		815.46	770.20	
					TOTAL PAYMENT AMOUNT		770.20 *	770.20	
019842/00	WFCB-OSH COMMERCIAL SERVICES		954214111						
	P.O. BOX 659445								
	SAN ANTONIO, TX	78265-9445							
102 PO-900114	08/08/2008	5780970010099025			1 01-8150-0-4300-106-0000-8110-007-000 NN P		309.24	309.24	
103 PO-900115	08/08/2008	5780970010099025			1 01-0000-0-4300-106-0000-8110-007-000 NN P		117.65	117.65	
					TOTAL PAYMENT AMOUNT		426.89 *	426.89	
017313/00	XEROX CORPORATION								
	P.O. BOX 7405								
	PASADENA, CA	91109-7405							
416 PO-900352	08/08/2008	103394282			1 01-0000-0-5800-115-9790-8200-007-000 NN P		593.39	593.39	
416 PO-900352	08/08/2008	103394265			1 01-0000-0-5800-115-9790-8200-007-000 NN P		53,933.21	53,933.21	
					TOTAL PAYMENT AMOUNT		54,526.60 *	54,526.60	
					TOTAL FUND PAYMENT		225,737.59 **	225,737.59	
					TOTAL USE TAX AMOUNT		63.44		

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP					
010669/00		ALHAMBRA & SIERRA SPRINGS P.O. BOX 660579 DALLAS, TX 75266-0579						
405 PO-900342	08/08/2008	27061755439215	1 09-0700-0-4300-503-1110-1000-018-000 NN P			43.22	43.22	
438 PO-900383	08/08/2008	27036624779099	2 09-0000-0-4300-501-0000-2700-016-000 NN P			6.70	6.70	
438 PO-900383	08/08/2008	27036624779099	1 09-0000-0-4300-501-1110-1000-016-000 NN P			15.62	15.62	
		TOTAL PAYMENT AMOUNT			65.54 *		65.54	
021026/00		BUCKMASTER IMAGING SYSTEMS P.O. BOX 34-8330 SACRAMENTO, CA 95834-8330						
450 PO-900390	08/08/2008	210341	1 09-0000-0-5612-501-0000-2700-016-000 NN P			29.15	29.15	
450 PO-900390	08/08/2008	210341	2 09-0000-0-5612-501-1110-1000-016-000 NN P			68.01	68.01	
		TOTAL PAYMENT AMOUNT			97.16 *		97.16	
018829/00		DECKER, ANN 8735 KIOWA CT. ORANGEVALE, CA 95662						
592 PO-900512	08/08/2008	REIMB	1 09-1100-0-4300-501-0000-2700-016-000 NN F			8.61	8.61	
		TOTAL PAYMENT AMOUNT			8.61 *		8.61	
019909/00		LOS ANGELES COUNTY OFFICE OF EDUCATION SCHOOL EMPLOYEES 9300 IMPERIAL HIGHWAY DOWNEY, CA 90242-2890						
CL-888086	08/08/2008	25357	09-6300-0-4200-501-1110-1000-016-000 NN			80.04	80.04	
		TOTAL PAYMENT AMOUNT			80.04 *		80.04	
018967/00		NEXTEL COMMUNICATIONS INC P.O. BOX 4181 CAROL STREAM, IL 60197-4181						
447 PO-900387	08/08/2008	395585249	1 09-0000-0-5903-501-0000-2700-016-000 NN P			44.11	44.11	
447 PO-900387	08/08/2008	395585249	2 09-0000-0-5903-501-1110-1000-016-000 NN P			102.94	102.94	
		TOTAL PAYMENT AMOUNT			147.05 *		147.05	



81 CENTER UNIFIED SCHOOL DIST.  
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ACCOUNTS PAYABLE PRELIST  
BATCH: 0013 080808  
FUND : 09 CHARTER SCHOOLS

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	FD RESO	P OBJE	SIT GOAL	FUNC RES	DEP T9MP	Net Amount
017576/00		OFFICE DEPOT/BUS.SERVICES DIV P.O. BOX 70049 LOS ANGELES, CA 90074-0049						
503 PO-900413	08/08/2008	438018550001	1	09-1100-0-4300-501-1110-1000-016-000	NN F		69.82	69.82
516 PO-900416	08/08/2008	438018332001	1	09-6300-0-4300-501-1110-1000-016-000	NN F		47.71	47.71
TOTAL PAYMENT AMOUNT				117.53	*			117.53
017657/00		RENAISSANCE LEARNING INC. P.O. BOX 64910 ST PAUL, MN 55164-0910	391559474					
451 PO-900391	08/08/2008	INV3367193	1	09-6300-0-4300-501-1110-1000-016-000	NN F		3,481.13	3,481.15
TOTAL PAYMENT AMOUNT				3,481.15	*			3,481.15
015070/00		SIMAS, RICH 2700 HERITAGE PARK LANE SACRAMENTO, CA 95835						
593 PO-900513	08/08/2008	REIMB	1	09-1100-0-5200-501-1110-1000-016-000	NN F		320.81	320.81
TOTAL PAYMENT AMOUNT				320.81	*			320.81
TOTAL FUND PAYMENT				4,317.89	**			4,317.89

81 CENTER UNIFIED SCHOOL DIST.  
080808

ACCOUNTS PAYABLE PRELIST  
BATCH: 0013 080808  
FUND : 13 CAFETERIA FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Reg Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			Liq Amt	Net Amount
017051/00	DAVIS, LAURA						
	4117 PERRY CREEK COURT						
	ANTELOPE, CA 95843						
73 PO-900039	08/08/2008	JULY	1 13-5310-0-5210-108-0000-3700-007-000 NN P			19.00	19.00
			TOTAL PAYMENT AMOUNT	19.00 *			19.00
019993/00	PROPACIFIC FRESH						
	P.O. BOX 1069						
	DURHAM, CA 95938						
577 PO-900498	08/08/2008	JULY STATEMENT	1 13-5310-0-4700-108-0000-3700-007-000 NN P			178.01	178.01
			TOTAL PAYMENT AMOUNT	178.01 *			178.01
011422/00	SYSKO OF SAN FRANCISCO						
	PO BOX 138007						
	SACRAMENTO, CA 95813-8007						
53 PO-900020	08/08/2008	095638	2 13-5310-0-4300-108-0000-3700-007-000 NN P			769.34	769.34
53 PO-900020	08/08/2008	095638	1 13-5310-0-4700-108-0000-3700-007-000 NN P			2,963.86	2,963.86
			TOTAL PAYMENT AMOUNT	3,733.20 *			3,733.20
			TOTAL FUND	PAYMENT	3,930.21 **		3,930.21

81 CENTER UNIFIED SCHOOL DIST.  
 080808

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0013 080808  
 FUND : 14

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 DEFERRED MAINTENANCE FUND

Vendor/Addr Reg Reference Date Description Tax ID num Deposit type ABA num Account num PD RESO P OBJE SIT GOAL FUNC RES DEP T9MP Liq Amt Net Amount

022263/00 JJJ FLOOR COVERING INC  
 4831-A PASSONS BLVD.  
 PICO RIVERA, CA 90660

353 PO-900277 08/08/2008 5001161  
 1 14-6205-0-5600-106-9608-8110-007-000 NN P 14,780.00 14,780.00  
 TOTAL PAYMENT AMOUNT 14,780.00 \*

TOTAL FUND PAYMENT 14,780.00 \*\* 14,780.00

81 CENTER UNIFIED SCHOOL DIST.  
080808

ACCOUNTS PAYABLE PRELIST  
BATCH: 0013 080808  
FUND : 21 BUILDING FUND

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
			FD RESO P	OBJE SIT	GOAL FUNC	RES DEP T9MP		
011570/00	A.C. GENERAL ENGINEERING INC 575 DISPLAY WAY SACRAMENTO, CA 95838							
PO-803829	08/08/2008 #2			1	21-0000-0-6170-371-9630-8500-007-000	NN P	80,914.06	80,914.06
TOTAL PAYMENT AMOUNT							80,914.06 *	80,914.06
019750/00	CAPITAL PROGRAM MGMT INC 2150 CAPITOL AVENUE SACRAMENTO, CA 95816		364447158					
567 PO-900491	08/08/2008 #32			1	21-0000-0-5800-106-9615-8500-007-000	NN P	40,283.26	40,283.26
TOTAL PAYMENT AMOUNT							40,283.26 *	40,283.26
021939/00	ENTER CONSULTING GROUP INC 4200 ROCKLIN ROAD, SUITE 7 ROCKLIN, CA 95677							
PO-803763	08/08/2008 08/0391IN			1	21-0000-0-6214-472-9630-8500-007-000	NN P	276.00	276.00
PO-803763	08/08/2008 08/0360IN			1	21-0000-0-6214-472-9630-8500-007-000	NN F	795.00	764.00
292 PO-900189	08/08/2008 08/0358IN			1	21-0000-0-6214-234-9615-8500-007-000	NN P	312.00	312.00
293 PO-900190	08/08/2008 08/0359IN			1	21-0000-0-6214-240-9615-8500-007-000	NN P	273.00	273.00
TOTAL PAYMENT AMOUNT							1,625.00 *	1,625.00
021754/00	GAYNOR TELESYSTEMS INC 9650 TANQUERAY CT. REDDING, CA 96003							
514 PO-900415	08/08/2008 8426			1	21-0000-0-6236-234-9615-8500-007-000	NN P	11,161.55	11,161.55
514 PO-900415	08/08/2008 8425			1	21-0000-0-6236-234-9615-8500-007-000	NN P	17,858.49	17,858.49
514 PO-900415	08/08/2008 8428			2	21-0000-0-6236-240-9615-8500-007-000	NN P	20,013.49	20,013.49
514 PO-900415	08/08/2008 8427			2	21-0000-0-6236-240-9615-8500-007-000	NN P	12,508.43	12,508.43
TOTAL PAYMENT AMOUNT							61,541.96 *	61,541.96
010610/00	LIONAKIS-BEAUMONT DESIGN GROUP 1919 19TH STREET SACRAMENTO, CA 95814		94-1257815					
PO-802259	08/08/2008 38430R			1	21-0000-0-6210-472-9630-8500-007-000	NN P	98,367.79	98,367.79
TOTAL PAYMENT AMOUNT							98,367.79 *	98,367.79

81 CENTER UNIFIED SCHOOL DIST.  
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ACCOUNTS PAYABLE PRELIST

BATCH: 0013 080808

FUND : 21 BUILDING FUND

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Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
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020061/00	NETWORK MANAGEMENT CORPORATION									
	4708 ROSEVILLE ROAD SUITE 102									
	NORTH HIGHLANDS, CA 95660									

PO-803820 08/08/2008 5472  
PO-803820 08/08/2008 5472

1	21-0000-0-6236-234-9615-8500-007-000 NN P	61,212.99	61,212.99	61,212.99
2	21-0000-0-6236-240-9615-8500-007-000 NN P	73,192.79	73,192.79	73,192.79
TOTAL PAYMENT AMOUNT		134,405.78 *		134,405.78

021438/00 NORTH AMERICAN TECHNICAL SVCS 770258474  
4713 ENTERPRISE AVENUE  
SUITE 4  
MODESTO, CA 95356

PO-803672 08/08/2008 14891

1	21-0000-0-6290-240-9615-8500-007-000 NY P	500.00	500.00	400.00
TOTAL PAYMENT AMOUNT		400.00 *		400.00

TOTAL FUND	PAYMENT	417,537.85 **		417,537.85
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TOTAL BATCH PAYMENT		666,303.54 ***	0.00	666,303.54
TOTAL USE TAX AMOUNT		63.44		

81 CENTER UNIFIED SCHOOL DIST.  
080808

ACCOUNTS PAYABLE PRELIST  
BATCH: 0014 0-batch  
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			Liq Amt	Net Amount
010669/00	ALHAMBRA & SIERRA SPRINGS						
	P.O. BOX 660579						
	DALLAS, TX 75266-0579						
CL-888014	08/08/2008	CLOSE					
			01-0000-0-4300-371-0000-2700-012-000 NN			150.00	0.00
		TOTAL PAYMENT AMOUNT		0.00 *			0.00
019075/00	BRIGHT FUTURES THERAPY						
	303 JUMEL COURT						
	EL DORADO HILLS, CA 95762						
CL-888226	08/08/2008	close					
			01-6500-0-5800-102-5750-1180-003-000 NN			800.00	0.00
		TOTAL PAYMENT AMOUNT		0.00 *			0.00
		TOTAL FUND PAYMENT		0.00 **			0.00
		TOTAL BATCH PAYMENT		0.00 ***	0.00		0.00
		TOTAL DISTRICT PAYMENT		666,303.54 ****	0.00		666,303.54
		TOTAL USE TAX AMOUNT		63.44			
		TOTAL FOR ALL DISTRICTS:		666,303.54 ****	0.00		666,303.54
		TOTAL USE TAX AMOUNT		63.44			

Number of warrants to be printed: 73, not counting voids due to stub overflows.

81 CENTER UNIFIED SCHOOL DIST.  
081508

ACCOUNTS PAYABLE PRELIST

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Batch status: A All

From batch: 0015

To batch: 0016

Include Revolving Cash: Y

Include Address: Y

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
					FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
021552/00	ABBOTT, MICHAEL PO BOX 1491 ORANGEVALE, CA 95662		562497329						
189 PO-900089	08/15/2008	7/27-8/9		1	01-6405-0-5801-106-0000-8300-007-000	NY P		351.63	351.63
				TOTAL PAYMENT AMOUNT	351.63 *				351.63
019433/00	ADI FILE 57418 LOS ANGELES, CA 90074-7418								
81 PO-900071	08/15/2008	H6UC1201,BAL OF HIEH2701		1	01-8150-0-4300-106-0000-8110-007-000	NN P		248.95	248.95
				TOTAL PAYMENT AMOUNT	248.95 *				248.95
019294/00	AFFORDA-TEST 416 2ND STREET GALT, CA 95632		943259467						
729 PO-900639	08/15/2008	7774		1	01-7230-0-5800-112-0000-3600-007-000	NY F		900.00	900.00
				TOTAL PAYMENT AMOUNT	900.00 *				900.00
017572/00	AGUILAR, LUIS 4723 THOREAU DRIVE CAMERON PARK, CA 95682		568943845						
197 PO-900090	08/15/2008	7/27-8/9		1	01-6405-0-5801-106-0000-8300-007-000	NY P		546.98	546.98
				TOTAL PAYMENT AMOUNT	546.98 *				546.98
010669/00	ALHAMBRA & SIERRA SPRINGS P.O. BOX 660579 DALLAS, TX 75266-0579								
419 PO-900366	08/15/2008	0808 27045224780818		1	01-0000-0-4300-105-0000-7200-005-000	NN P		22.87	22.87
578 PO-900574	08/15/2008	27050334781839		1	01-0000-0-4300-475-3200-2700-015-000	NN P		22.67	22.67
				TOTAL PAYMENT AMOUNT	45.54 *				45.54



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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP	Liq Amt	Net Amount
020540/00	CALIFORNIA AMERICAN WATER CO P.O. BOX 7150 PASADENA, CA 91109-7150				
252 PO-900168	08/15/2008	5-52955-7	1 01-0000-0-5540-106-0000-8110-007-000 NN P	6,503.08	6,503.08
252 PO-900168	08/15/2008	5-54874-8	1 01-0000-0-5540-106-0000-8110-007-000 NN P	193.54	193.54
252 PO-900168	08/15/2008	5-52956-5	1 01-0000-0-5540-106-0000-8110-007-000 NN P	3,148.52	3,148.52
252 PO-900168	08/15/2008	5-54876-3	1 01-0000-0-5540-106-0000-8110-007-000 NN P	82.52	82.52
TOTAL PAYMENT AMOUNT			9,927.66 *		9,927.66
022405/00	CALIFORNIA DEPARTMENT OF EDUC CDE PRESS SALES OFFICE 1430 N STREET, SUITE 3207 SACRAMENTO, CA 95814-5901				
476 PO-900399	08/15/2008	PS2800659	1 01-6500-0-4300-102-5770-1110-003-000 NN F	282.07	271.12
TOTAL PAYMENT AMOUNT			271.12 *		271.12
020466/00	CALSTRS ACCOUNTING DIVISION CASH RECEIPTS P.O. BOX 161235 SACRAMENTO, CA 95816-1235				
761 PO-900659	08/15/2008	U34081	1 01-0000-0-7438-100-0000-9100-005-000 NN F	4,366.73	4,366.73
761 PO-900659	08/15/2008	U34081	2 01-0000-0-7439-100-0000-9100-005-000 NN F	19,011.00	19,011.00
760 PO-900660	08/15/2008	U34081	1 01-0000-0-7438-100-0000-9100-005-000 NN F	1,775.48	1,775.48
760 PO-900660	08/15/2008	U34081	2 01-0000-0-7439-100-0000-9100-005-000 NN F	7,565.63	7,565.63
759 PO-900661	08/15/2008	U34081	1 01-0000-0-7438-100-0000-9100-005-000 NN F	174.68	174.68
TOTAL PAYMENT AMOUNT			32,893.52 *		32,893.52
022242/00	CHASE, DEBORAH 10360 GAUTIER DRIVE AUBURN, CA 95602				
655 PO-900565	08/15/2008	REIMB	1 01-7230-0-4300-112-0000-3600-007-000 NN F	21.45	21.45
TOTAL PAYMENT AMOUNT			21.45 *		21.45

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			Liq Amt	Net Amount
020462/00	CORPORATE EXPRESS	841248716					
	PO BOX 95708						
	CHICAGO, IL 60694-5708						
424 PO-900417	08/15/2008	88962504	1 01-0000-0-4300-371-1284-1000-012-000 NN P			118.81	118.81
424 PO-900417	08/15/2008	89072459	1 01-0000-0-4300-371-1284-1000-012-000 NN F			4.17	6.65
427 PO-900419	08/15/2008	88962506	1 01-0000-0-4300-371-1280-1000-012-000 NN F			50.86	102.04
440 PO-900425	08/15/2008	89027888	1 01-0000-0-4300-371-1251-1000-012-000 NN P			201.34	201.34
440 PO-900425	08/15/2008	89072451	1 01-0000-0-4300-371-1251-1000-012-000 NN F			5.20	4.24
444 PO-900426	08/15/2008	89027889	1 01-0000-0-4300-371-1251-1000-012-000 NN F			66.44	53.42
445 PO-900427	08/15/2008	89027890	1 01-0000-0-4300-371-1251-1000-012-000 NN F			163.21	162.45
464 PO-900428	08/15/2008	89027892	1 01-0000-0-4300-371-1251-1000-012-000 NN F			255.28	219.88
491 PO-900433	08/15/2008	89027893	1 01-0000-0-4300-371-1224-1000-012-000 NN F			73.13	72.79
496 PO-900434	08/15/2008	89027894,89072452	1 01-0000-0-4300-371-1224-1000-012-000 NN F			122.05	122.74
557 PO-900485	08/15/2008	89072456	1 01-0000-0-4300-236-1110-1000-009-000 NN F			760.61	760.61
596 PO-900516	08/15/2008	89072449	1 01-0000-0-4300-103-0000-2110-003-000 NN F			143.80	143.80
630 PO-900546	08/15/2008	89170626	1 01-0000-0-4300-103-0000-2110-003-000 NN F			26.68	28.82
		TOTAL PAYMENT AMOUNT		1,997.59 *			1,997.59
014156/00	COUNTY OF SACRAMENTO						
	ENVIRONMENTAL MANAGEMENT DEPT						
	8475 JACKSON ROAD, SUITE 240						
	SACRAMENTO, CA 95826						
597 PO-900517	08/15/2008	AR0011959	1 01-0000-0-5800-106-0000-8110-007-000 NN F			1,624.00	1,624.00
597 PO-900517	08/15/2008	AR0011959	2 01-7230-0-5800-112-0000-3600-007-000 NN F			931.00	931.00
		TOTAL PAYMENT AMOUNT		2,555.00 *			2,555.00
022272/00	DA RE CONCRETE SERVICES INC						
	21055 MELODY CT.						
	FORESTHILL, CA 95631						
371 PO-900305	08/15/2008	3311	1 01-8150-0-4300-106-0000-8110-007-000 NN F			602.49	602.49
		TOTAL PAYMENT AMOUNT		602.49 *			602.49
011290/00	DISCOUNT GLASS & SCREEN CO						
	3044 ELKHORN BLVD #G						
	NORTH HIGHLANDS, CA 95660						
93 PO-900105	08/15/2008	459583	1 01-8150-0-4300-106-0000-8110-007-000 NN P			137.92	137.92
		TOTAL PAYMENT AMOUNT		137.92 *			137.92

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
				FD RESO P OBJE SIT	GOAL FUNC	RES DEP T9MP			
011613/00	DITTO PRINT & COPY 4708 ROSEVILLE RD., SUITE 104 NORTH HIGHLANDS, CA 95660								
703 PO-900611	08/15/2008	3869		1	01-7393-0-4300-103-1110-1000-003-000	NN F		46.22	46.22
				TOTAL PAYMENT AMOUNT				46.22 *	46.22
022477/00	DORAN, ALBERT 3508 RIDGE RIM COURT ANTELOPE, CA 95843								
255 PO-900171	08/15/2008	JULY-AUG		1	01-0000-0-5210-106-0000-8300-007-000	NN P		14.04	14.04
				TOTAL PAYMENT AMOUNT				14.04 *	14.04
019704/00	DUPLISSEA, JOYCE 524 SAN ANTONIO WAY SACRAMENTO, CA 95819								
641 PO-900580	08/15/2008	REIMB		1	01-0000-0-4300-371-0000-2700-012-000	NN F		34.45	34.45
				TOTAL PAYMENT AMOUNT				34.45 *	34.45
018244/00	EASY WAY SAFETY SERVICES INC 10939B REED HARTMAN HWY CINCINNATI, OH 45242								
654 PO-900564	08/15/2008	11022		1	01-7230-0-4300-112-0000-3600-007-000	NN F		1,990.00	1,990.00
				TOTAL PAYMENT AMOUNT				1,990.00 *	1,990.00
010416/00	EBSCO SUBSCRIPTION SERVICES P.O. BOX 92901 LOS ANGELES, CA 90009-2901								
38 PO-900011	08/15/2008	SF-S-05240-00		1	01-0000-0-4300-103-0000-2420-003-000	NN F		1,487.25	1,466.64
				TOTAL PAYMENT AMOUNT				1,466.64 *	1,466.64

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Vendor/Addr Reg Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
			FD RESO	P OBJE	SIT GOAL	FUNC RES DEP T9MP		
014292/00	FLINN SCIENTIFIC P.O. BOX 219 BATAVIA, IL 60510							
580 PO-900501	08/15/2008	1217089						
			1	01-0000-0-4300-371-1275-1000-012-000	NN F		323.89	347.51
			TOTAL PAYMENT AMOUNT					347.51
010678/00	FOUNDATION FOR ED. ADMIN 1575 OLD BAYSHORE HWY BURLINGAME, CA 94010							
601 PO-900519	08/15/2008	CI14637						
			1	01-0000-0-5200-101-0000-7150-002-000	NN P		515.00	515.00
			TOTAL PAYMENT AMOUNT					515.00
014515/00	FRITCH, JAMES 7855 MEADOW RIVER WAY CITRUS HEIGHTS, CA 95610							
724 PO-900629	08/15/2008	REIMB						
			1	01-4035-0-4300-103-0000-2110-003-000	NN F		294.00	294.00
			TOTAL PAYMENT AMOUNT					294.00
017315/00	GENUINE PARTS COMPANY-SAC FILE 56893 LOS ANGELES, CA 90074-4893							
24 PO-900061	08/15/2008	20901850						
			1	01-7230-0-4300-112-0000-3600-007-000	NN P		153.54	153.54
			TOTAL PAYMENT AMOUNT					153.54
022347/00	GIVE SOMETHING BACK 7730 PARDEE LANE ACCT#28872 OAKLAND, CA 94621							
112 PO-900236	08/15/2008	1472804-0	1	01-0000-0-4300-472-1260-1000-014-000	NN F		370.57	370.57
119 PO-900237	08/15/2008	1472811-0	1	01-0000-0-4300-472-1260-1000-014-000	NN F		397.15	378.51
123 PO-900239	08/15/2008	1472817-0	1	01-0000-0-4300-472-1230-1000-014-000	NN F		911.33	911.33
124 PO-900240	08/15/2008	1472826-0	1	01-0000-0-4300-472-1230-1000-014-000	NN F		216.81	216.81
125 PO-900241	08/15/2008	1472867-0	1	01-0000-0-4300-472-1251-1000-014-000	NN F		2,358.55	2,358.77
126 PO-900242	08/15/2008	1472880	1	01-0000-0-4300-472-1251-1000-014-000	NN F		1,136.08	1,136.09
127 PO-900243	08/15/2008	1472888-0	1	01-0000-0-4300-472-1251-1000-014-000	NN F		365.05	365.05
133 PO-900354	08/15/2008	1475180-0	1	01-7220-0-4300-472-1110-1000-014-000	NN F		427.15	366.52
135 PO-900355	08/15/2008	1475207-0	1	01-7220-0-4300-472-1110-1000-014-000	NN F		387.29	387.29
137 PO-900356	08/15/2008	1475215-0	1	01-7220-0-4300-472-1110-1000-014-000	NN F		163.06	158.75

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022347 (CONTINUED)

TOTAL PAYMENT AMOUNT	12,906.08 *	12,906.08
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TOTAL PAYMENT AMOUNT	1,634.03 *	1,634.03
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TOTAL PAYMENT AMOUNT	133.07 *	133.07	133.07
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TOTAL PAYMENT AMOUNT	157.48 *	157.48
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TOTAL PAYMENT AMOUNT	122.77 *	87.71	87.71
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	FD RESO P OBJE	SIT GOAL	FUNC RES DEP T9MP	Liq Amt	Net Amount	
018344/00	HEEREN, CHRISTOPHER 345 WILDFLOWER DRIVE ROSEVILLE, CA 95678							
675 PO-900567	08/15/2008	REIMB HOSP	1	01-0000-0-3403-472-1110-1000-000-000	NN F	40.00	40.00	
TOTAL PAYMENT AMOUNT						40.00 *	40.00	
019127/00	HM RECEIVABLES CO.LLC 14046 COLLECTIONS CENTER DR. CHICAGO, IL 60693							
402 PO-900339	08/15/2008	943118218	1	01-6300-0-4200-371-1110-1000-012-000	NN F	1,823.06	1,824.33	
TOTAL PAYMENT AMOUNT						1,824.33 *	1,824.33	
010830/00	HOLT OF CALIFORNIA P.O. BOX X SACRAMENTO, CA 95813							
CL-888227	08/15/2008	SW050154754	01-7230-0-4300-112-0000-3600-007-000	NN		69.00	69.00	
TOTAL PAYMENT AMOUNT						69.00 *	69.00	
021458/00	HUGHES HARDWOOD INC 11441 SUNRISE GOLD CIRCLE RANCHO CORDOVA, CA 95742	200560218						
100 PO-900112	08/15/2008	163310	1	01-8150-0-4300-106-0000-8110-007-000	NN P	134.69	134.69	
TOTAL PAYMENT AMOUNT						134.69 *	134.69	
011341/00	HUNT & SONS INC P.O. BOX 277670 SACRAMENTO, CA 95827-7670							
18 PO-900059	08/15/2008	414151	1	01-7230-0-4308-112-0000-3600-007-000	NN P	28,572.47	28,572.47	
TOTAL PAYMENT AMOUNT						28,572.47 *	28,572.47	

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP	Liq Amt	Net Amount		
014662/00	JACKSON, STEVEN 7965 LARWIN DRIVE CITRUS HEIGHTS, CA 95610						
638 PO-900579	08/15/2008	REIMB	1 01-0000-0-4300-371-0000-2700-012-000 NN F	105.63	105.63		
		TOTAL PAYMENT AMOUNT	105.63 *		105.63		
014985/00	JAMES, ROBERT P.O. BOX 2109 ORANGEVALE, CA 95662	563113124					
202 PO-900094	08/15/2008	7/27-8/9	1 01-6405-0-5801-106-0000-8300-007-000 NY P	1,289.24	1,289.24		
		TOTAL PAYMENT AMOUNT	1,289.24 *		1,289.24		
020018/00	JBEILY, DIGOL 3315 CENTRAL AVENUE ROSEVILLE, CA 95747						
645 PO-900556	08/15/2008	REIMB	1 01-7393-0-5200-103-1110-1000-003-000 NN F	54.80	54.80		
		TOTAL PAYMENT AMOUNT	54.80 *		54.80		
018343/00	JBEILY, TAMI 3315 CENTRAL AVENUE ROSEVILLE, CA 95747						
647 PO-900558	08/15/2008	REIMB	1 01-7393-0-5200-103-1110-1000-003-000 NN F	225.24	225.24		
		TOTAL PAYMENT AMOUNT	225.24 *		225.24		
016358/00	JERRY'S BACKFLOW TESTING JERRY VOLLMER 7564 MOUNTAIN OAK DR. NORTH HIGHLANDS, CA 95660	567629553					
311 PO-900221	08/15/2008	2358	1 01-0000-0-5800-106-0000-8110-007-000 NY P	55.00	55.00		
		TOTAL PAYMENT AMOUNT	55.00 *		55.00		



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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD RESO P	OBJE SIT	GOAL FUNC	RES DEP T9MP	Liq Amt Net Amount
022263/00	JJJ FLOOR COVERING INC						
	4831-A PASSONS BLVD.						
	PICO RIVERA, CA 90660						
350 PO-900274	08/15/2008	5001164	1	01-8150-0-5600-106-0000-8110-007-000	NN F	2,800.00	2,800.00
TOTAL PAYMENT AMOUNT				2,800.00 *			2,800.00
015612/00	KENDRICK, EDDIE						
	4204 ALAN DRIVE						
	NORTH HIGHLANDS, CA 95660						
661 PO-900584	08/15/2008	CPR-8/4	1	01-7230-0-5800-112-0000-3600-007-000	NN F	450.00	450.00
TOTAL PAYMENT AMOUNT				450.00 *			450.00
019520/00	KEY CURRICULUM PRESS						
	1150 65TH STREET						
	EMERYVILLE, CA 94608-1109						
47 PO-900015	08/15/2008	959824	1	01-7156-0-4100-103-1110-1000-003-000	NN F	900.19	894.31
TOTAL PAYMENT AMOUNT				894.31 *			894.31
018179/00	KICK START FITNESS	208050598					
	16476 CORTEZ COURT						
	GRASS VALLEY, CA 95949						
374 PO-900334	08/15/2008	134	1	01-6761-0-4400-371-1110-1000-012-000	NY P	45,425.06	45,425.06
374 PO-900334	08/15/2008	134	2	01-6761-0-5800-371-1110-1000-012-000	NY P	450.00	450.00
TOTAL PAYMENT AMOUNT				45,875.06 *			45,875.06
014800/00	LORD, KATHLEEN						
	3605 LONG COVE COURT						
	ROSEVILLE, CA 95747						
651 PO-900561	08/15/2008	MILEAGE	1	01-7393-0-5210-103-1110-1000-003-000	NN F	164.63	164.63
715 PO-900625	08/15/2008	REIMB	1	01-0000-0-4300-236-0000-2700-009-000	NN F	41.95	41.95
TOTAL PAYMENT AMOUNT				206.58 *			206.58

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Reg Reference	Date	Description	FD RESO	P OBJE	SIT GOAL	PUNC RES	DEP T9MP	Liq Amt
								Net Amount
017726/00	LOS ANGELES FREIGHTLINER P.O. BOX 60816 LOS ANGELES, CA 90060-0816							
697 PO-900620	08/15/2008 12237		1	01-7230-0-5600-112-0000-3600-007-000	NN F		3,617.17	3,617.17
TOTAL PAYMENT AMOUNT				3,617.17 *				3,617.17
021914/00	LOY MATTISON ENTERPRISES 5420 FENTON WAY GRANITE BAY, CA 95746	511602583						
653 PO-900563	08/15/2008 060108073108V		1	01-0000-0-5800-106-0000-8110-007-000	NY F		688.75	688.75
TOTAL PAYMENT AMOUNT				688.75 *				688.75
018678/00	MCGRAW HILL DEPT. 4190 LOS ANGELES, CA 90096-4190							
45 PO-900014	08/15/2008 41504398001		1	01-7156-0-4100-103-1110-1000-003-000	NN P		1,142.15	1,142.15
45 PO-900014	08/15/2008 41504399001		1	01-7156-0-4100-103-1110-1000-003-000	NN F		2,131.22	2,377.60
TOTAL PAYMENT AMOUNT				3,519.75 *				3,519.75
022172/00	MED TRANS MEDICAL/LEGAL AMBULATORY TRANSPORTATION AND INTERPRETING SERVICES P.O. BOX 348046 SACRAMENTO, CA 95834-8046							
646 PO-900557	08/15/2008 580		1	01-6500-0-5800-102-5750-1180-003-000	NN P		4,545.00	4,545.00
TOTAL PAYMENT AMOUNT				4,545.00 *				4,545.00
022438/00	MERITAIN HEALTH SDS 12-2544 P.O. BOX 86 MINNEAPOLIS, MN 55486-2544							
PV-990006	08/14/2008 SEPTEMBER			01-0000-0-9552-000-0000-0000-000-000	NN			1,577.70
TOTAL PAYMENT AMOUNT				1,577.70 *				1,577.70

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	FD RESO	P OBJE	SIT GOAL	FUNC RES	DEP T9MP	
								Liq Amt Net Amount
016962/00	MR. PICKLES							
	4331 ELKHORN BLVD. SUITE #1							
	SACRAMENTO, CA 95842							
664 PO-900587	08/15/2008	LUNCH 8/5	1	01-7230-0-5800-112-0000-3600-007-000	NN F			132.00 132.00
TOTAL PAYMENT AMOUNT						132.00 *		132.00
018967/00	NEXTEL COMMUNICATIONS INC							
	P.O. BOX 4181							
	CAROL STREAM, IL 60197-4181							
235 PO-900053	08/15/2008	811116315-080	1	01-0000-0-5903-240-0000-2700-011-000	NN P			24.36 24.36
213 PO-900161	08/15/2008	811116315-080	1	01-0000-0-5903-475-3200-2700-015-000	NN P			24.32 24.32
285 PO-900184	08/15/2008	811116315-080	1	01-0000-0-5903-101-0000-7150-002-000	NN P			153.42 153.42
313 PO-900223	08/15/2008	811116315-080	1	01-0000-0-5903-106-0000-8300-007-000	NN P			562.62 562.62
335 PO-900314	08/15/2008	811116315-080	1	01-0000-0-5800-110-0000-7200-004-000	NN P			72.64 72.64
389 PO-900321	08/15/2008	811116315-080	1	01-0000-0-5903-103-0000-2110-003-000	NN P			197.92 197.92
378 PO-900335	08/15/2008	811116315-080	1	01-0000-0-5903-371-0000-2700-012-000	NN P			34.13 34.13
575 PO-900496	08/15/2008	811116315-080	1	01-0000-0-5903-472-0000-2700-014-000	NN P			106.16 106.16
595 PO-900515	08/15/2008	811116315-080	1	01-0000-0-5903-236-0000-2700-009-000	NN P			77.94 77.94
TOTAL PAYMENT AMOUNT						1,253.51 *		1,253.51
022163/00	ODYSSEY							
	7150 SANTA JUANITA AVE.							
	ORANGEVALE, CA 95662							
625 PO-900542	08/15/2008	8001386	1	01-6500-0-5800-102-5750-1180-003-000	NN P			5,673.25 5,673.25
TOTAL PAYMENT AMOUNT						5,673.25 *		5,673.25
017576/00	OFFICE DEPOT/BUS.SERVICES DIV							
	P.O. BOX 70049							
	LOS ANGELES, CA 90074-0049							
338 PO-900287	08/15/2008	437133335-001,438516447-001	1	01-0000-0-4300-238-1110-1000-010-000	NN F			336.97 352.36
423 PO-900371	08/15/2008	438399735-001	1	01-0000-0-4300-371-1284-1000-012-000	NN F			211.88 100.45
460 PO-900377	08/15/2008	437656864001,438592699-001	1	01-0000-0-4300-238-1110-1000-010-000	NN F			199.17 177.19
430 PO-900421	08/15/2008	438100534-001	1	01-0000-0-4300-371-1261-1000-012-000	NN P			594.94 594.94
430 PO-900421	08/15/2008	438100535-001	1	01-0000-0-4300-371-1261-1000-012-000	NN F			145.44 21.44
471 PO-900431	08/15/2008	438103473-001	1	01-0000-0-4300-371-1224-1000-012-000	NN F			234.57 233.47
504 PO-900436	08/15/2008	438104393-001	1	01-6500-0-4300-102-5770-1110-003-013	NN F			162.48 119.21
546 PO-900478	08/15/2008	438725268-001	1	01-0000-0-4300-238-1110-1000-010-000	NN F			220.05 220.05
579 PO-900499	08/15/2008	438723900-001	1	01-0000-0-4300-238-1110-1000-010-000	NN F			25.45 25.45
610 PO-900525	08/15/2008	438922378-001	1	01-0000-0-4300-238-1110-1000-010-000	NN F			137.27 137.27
614 PO-900532	08/15/2008	439300685-001	1	01-0000-0-4300-238-1110-1000-010-000	NN F			35.56 35.56

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP	Liq Amt	Net Amount
<hr/>					
017576	(CONTINUED)				
624 PO-900541	08/15/2008	5439300958001	1 01-0000-0-4300-238-1110-1000-010-000 NN F	100.77	100.77
			TOTAL PAYMENT AMOUNT	2,118.16 *	2,118.16
019584/00	PARTSMASTER P.O. BOX 971342 DALLAS, TX 75397-1342				
698 PO-900621	08/15/2008	20174878	1 01-7230-0-4300-112-0000-3600-007-000 NN F	238.70	238.70
			TOTAL PAYMENT AMOUNT	238.70 *	238.70
015025/00	PEARSON EDUCATION P.O. BOX 409479 ATLANTA, GA 30384-9479				
414 PO-900350	08/15/2008	4017248934	1 01-7390-0-4200-103-0000-2110-003-000 NN F	2,768.04	2,748.68
			TOTAL PAYMENT AMOUNT	2,748.68 *	2,748.68
010890/00	PERMABOUND/HERTZBERG NEW METHOD, INC. 617 EAST VANDALIA ROAD JACKSONVILLE, IL 62650-5451				
404 PO-900341	08/15/2008	1243835-00	1 01-6300-0-4200-371-1110-1000-012-000 NN F	402.16	402.15
			TOTAL PAYMENT AMOUNT	402.15 *	402.15
016784/00	PEST CONTROL CENTER INC. 3845 MADISON AVENUE NORTH HIGHLANDS, CA 95660-501				
314 PO-900224	08/15/2008	114078	1 01-0000-0-5800-106-0000-8110-007-000 NN P	712.00	712.00
			TOTAL PAYMENT AMOUNT	712.00 *	712.00

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
				FD RESO P OBJE	SIT GOAL	FUNC RES DEP T9MP			
021157/00	PHYSICAL THERAPY CLINICS INC 10390 COLOMA ROAD, SUITE 7 RANCHO CORDOVA, CA 95670								
551 PO-900482	08/15/2008	30801		1	01-9472-0-5800-472-1110-1000-014-000	NN P		2,200.00	2,200.00
				TOTAL PAYMENT AMOUNT				2,200.00 *	2,200.00
020192/00	PITNEY BOWES INC P.O. BOX 856390 LOUISVILLE, KY 40285-6390								
461 PO-900378	08/15/2008	489868		1	01-0000-0-4300-105-0000-7200-005-000	NN F		270.15	270.15
				TOTAL PAYMENT AMOUNT				270.15 *	270.15
014069/00	PLATT ELECTRIC SUPPLY 4201 S. MARKET COURT SACRAMENTO, CA 95834								
104 PO-900116	08/15/2008	3643252,3660275,3645954		1	01-8150-0-4300-106-0000-8110-007-000	NN P		109.45	109.45
480 PO-900401	08/15/2008	3653903		1	01-0000-0-9320-000-0000-0000-000-000	NN F		631.15	631.15
				TOTAL PAYMENT AMOUNT				740.60 *	740.60
020122/00	POLETE, BRANNON 3227 HELM LANE LOOMIS, CA 95650		547915714						
205 PO-900096	08/15/2008	7/27-8/9		1	01-0000-0-5801-106-0000-8300-007-000	NY P		351.63	351.63
				TOTAL PAYMENT AMOUNT				351.63 *	351.63
010096/00	POSTAGE BY PHONE RESERVE ACCT PO BOX 856056 LOUISVILLE, KY 40285-6056								
644 PO-900555	08/15/2008	15072143		1	01-0000-0-5901-105-0000-7200-005-000	NN F		10,000.00	10,000.00
				TOTAL PAYMENT AMOUNT				10,000.00 *	10,000.00

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BATCH: 0015 08-15-08  
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	FD RESO P	OBJE SIT	GOAL FUNC	RES DEP T9MP	Liq Amt	Net Amount
021401/00	PRACTI-CAL INC P.O. BOX 981000 WEST SACRAMENTO, CA	200704949						
689 PO-900603	08/15/2008	9985						
			1	01-5640-0-5800-103-0000-3140-003-000	NN F		593.96	593.96
			TOTAL PAYMENT AMOUNT				593.96 *	593.96
016702/00	PREMIER SCHOOL AGENDA P.O. BOX 684057 MILWAUKEE, WI							
61 PO-900028	08/15/2008	14829280						
			1	01-6300-0-4300-371-1110-1000-012-000	NN F		8,174.72	8,215.24
			TOTAL PAYMENT AMOUNT				8,215.24 *	8,215.24
014154/00	PRENTICE HALL WESTERN REGIONAL OFFICE 1415 L STREET, SUITE 800 SACRAMENTO, CA							
354 PO-900332	08/15/2008	4017279072						
			1	01-7156-0-4100-103-1110-1000-003-000	NN F		377.86	452.86
			TOTAL PAYMENT AMOUNT				452.86 *	452.86
021194/00	PRUDENTIAL OVERALL SUPPLY INC P.O. BOX 11210 SANTA ANA, CA							
28 PO-900063	08/15/2008	11823-01						
128 PO-900119	08/15/2008	11823-00						
			1	01-7230-0-5800-112-0000-3600-007-000	NN P		216.28	216.28
			1	01-0000-0-5800-111-0000-8200-007-000	NN P		127.46	127.46
			TOTAL PAYMENT AMOUNT				343.74 *	343.74
015260/00	QUICK SORT SACRAMENTO 100 RYAN INDUSTRIAL CT. SAN RAMON, CA	680484901						
495 PO-900410	08/15/2008	2074						
			1	01-0000-0-5901-105-0000-7200-005-000	NN P		77.91	77.91
			TOTAL PAYMENT AMOUNT				77.91 *	77.91

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
022520/00	RELIABLE MOBILE FLEET SERVICES & REPAIR INC P.O. BOX 238 ROCKLIN, CA 95677							
699 PO-900622	08/15/2008	502499,502560		1 01-7230-0-4300-112-0000-3600-007-000 NN F			57.99	57.99
TOTAL PAYMENT AMOUNT							57.99 *	57.99
017657/00	RENAISSANCE LEARNING INC. P.O. BOX 64910 ST PAUL, MN 55164-0910		391559474					
344 PO-900288	08/15/2008	INV3375851		1 01-7395-0-4300-238-1110-1000-010-000 NN F			3,816.51	3,785.59
TOTAL PAYMENT AMOUNT							3,785.59 *	3,785.59
010546/00	RIVERSIDE PUBLISHING CO. HM RECEIVABLES CO LLC 14046 COLLECTIONS CENTER DR CHICAGO, IL 60693-0050							
501 PO-900411	08/15/2008	943151807		1 01-6500-0-4200-102-5770-1110-003-013 NN F			77.94	95.31
TOTAL PAYMENT AMOUNT							95.31 *	95.31
014888/00	ROSATI'S 5140 FOOTHILLS BLVD. SUITE 110 ROSEVILLE, CA 95747							
659 PO-900583	08/15/2008	LUNCH 8/4		1 01-7230-0-5800-112-0000-3600-007-000 NN F			131.92	131.92
TOTAL PAYMENT AMOUNT							131.92 *	131.92
010242/00	ROTO ROOTER / SACRAMENTO 24971 AVENUE STANFORD VALENCIA, CA 91355-1278							
606 PO-900524	08/15/2008	310029327		1 01-8150-0-5600-106-0000-8110-007-000 NN P			535.00	535.00
TOTAL PAYMENT AMOUNT							535.00 *	535.00

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	FD RESO	P OBJE	SIT GOAL	FUNC RES	DEP T9MP	Net Amount
010552/00		SAC VAL JANITORIAL SALES & SERVICES, INC. 2421 DEL MONTE STREET WEST SACRAMENTO, CA 95691						
180 PO-900160	08/15/2008	01594900	1	01-0000-0-9320-000-0000-0000-000	NN	P	347.82	347.82
180 PO-900160	08/15/2008	01596270	1	01-0000-0-9320-000-0000-0000-000	NN	P	2,367.64	2,367.64
180 PO-900160	08/15/2008	01593985	1	01-0000-0-9320-000-0000-0000-000	NN	P	6,695.06	6,695.06
180 PO-900160	08/15/2008	01597145,01593986,01598724	1	01-0000-0-9320-000-0000-0000-000	NN	P	33.96	90.80
		TOTAL PAYMENT AMOUNT					9,501.32 *	9,501.32
010264/00		SACRAMENTO BEE P.O. BOX 11967 FRESNO, CA 93776-1967						
696 PO-900607	08/15/2008	16632180	1	01-0000-0-4200-472-0000-2420-014-000	NN	P	154.76	154.76
		TOTAL PAYMENT AMOUNT					154.76 *	154.76
020661/00		SACRAMENTO CONVENTION CENTER MEMORIAL AUDITORIUM 1030 15TH STREET SUITE 100 SACRAMENTO, CA 95814						
CL-888134	08/15/2008	10035		01-0000-0-5600-472-0000-2700-014-000	NN		5,500.00	5,187.25
		TOTAL PAYMENT AMOUNT					5,187.25 *	5,187.25
010266/00		SACRAMENTO COUNTY UTILITIES PO BOX 1804 SACRAMENTO, CA 95812						
253 PO-900169	08/15/2008	5-185866	1	01-0000-0-5540-106-0000-8110-007-000	NN	P	517.08	517.08
		TOTAL PAYMENT AMOUNT					517.08 *	517.08
010802/00		SACRAMENTO MACHINERY CO. 729 W. DEL PASO ROAD SACRAMENTO, CA 95834						
152 PO-900123	08/15/2008	559534	1	01-8150-0-4300-106-0000-8110-007-000	NN	P	43.02	43.02
		TOTAL PAYMENT AMOUNT					43.02 *	43.02



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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
					FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			
018912/00	SAFETY-KLEEN CORPORATION P.O. BOX 7170 PASADENA, CA 91109-7170							
31 PO-900065	08/15/2008	37039273			1 01-7230-0-5800-112-0000-3600-007-000 NN P		568.51	568.51
TOTAL PAYMENT AMOUNT					568.51 *			568.51
010539/00	SCANTRON CORPORATION PO BOX 93038 CHICAGO, IL 60673-3038		952767912					
290 PO-900148	08/15/2008	99658730			1 01-0000-0-5800-105-0000-7200-005-000 NN F		1,728.42	1,743.55
TOTAL PAYMENT AMOUNT					1,743.55 *			1,743.55
015962/00	SCHMIEDER, KRIS 2220 ABBY ROAD ROCKLIN, CA 95765							
680 PO-900616	08/15/2008	REIMB			1 01-0000-0-4300-240-0000-2700-011-000 NN F		134.60	134.60
683 PO-900617	08/15/2008	REIMB			1 01-3010-0-4200-240-1110-1000-011-000 NN F		64.58	64.58
TOTAL PAYMENT AMOUNT					199.18 *			199.18
014786/00	SCHOOL SPECIALTY MB UNIT #67-3106 MILWAUKEE, WI 53268-3106							
559 PO-900486	08/15/2008	208101272117			1 01-0000-0-4300-236-1110-1000-009-000 NN F		67.69	67.69
TOTAL PAYMENT AMOUNT					67.69 *			67.69
010373/00	SCHOOLS INSURANCE AUTHORITY P.O. BOX 276710 SACRAMENTO, CA 958276710							
CL-888139	08/15/2008	2009UST-03			01-7230-0-5800-112-0000-3600-007-000 NN		150.00	150.00
TOTAL PAYMENT AMOUNT					150.00 *			150.00

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	FD RESO	P OBJE	SIT GOAL	FUNC RES	DEP T9MP	Liq Amt
								Net Amount
022460/00	SEW CAL							
	101 CLINTON AVENUE							
	ROSEVILLE, CA 95678							
530 PO-900470	08/15/2008	15005						
			1	01-0000-0-4300-472-1251-1000-014-000	NN	F		549.53
								546.98
								546.98
019222/00	SIERRA PEDIATRICS	942869623						
	8485 BARTON ROAD							
	GRANITE BAY, CA 95746							
628 PO-900545	08/15/2008	CABACCANG						
			1	01-6500-0-5800-102-5750-1180-003-000	NY	P		375.00
								375.00
								375.00
018370/00	STANLEY CONVERGENT SECURITY							
	SOLUTIONS							
	DEPT CH 10651							
	PALATINE, IL 60055-0651							
309 PO-900219	08/15/2008	5682394						
			1	01-0000-0-5800-106-0000-8110-007-000	NN	P		118.32
309 PO-900219	08/15/2008	5701228						
			1	01-0000-0-5800-106-0000-8110-007-000	NN	P		99.00
309 PO-900219	08/15/2008	5697479						
			1	01-0000-0-5800-106-0000-8110-007-000	NN	P		99.00
309 PO-900219	08/15/2008	5698860						
			1	01-0000-0-5800-106-0000-8110-007-000	NN	P		64.05
								64.05
								380.37
021813/00	SUREWEST							
	P.O. BOX 30697							
	LOS ANGELES, CA 90030-0697							
301 PO-900200	08/15/2008	604457-0001						
			1	01-0000-0-5902-115-0000-7700-007-000	NN	P		2,987.66
								2,987.66
								2,987.66
014079/00	THYSSENKRUPP ELEVATOR CORP							
	P.O. BOX 933013							
	ATLANTA, GA 31193-3013							
686 PO-900596	08/15/2008	1090041806						
			1	01-0000-0-5600-106-0000-8110-007-000	NN	P		874.39
								874.39
								874.39

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Vendor/Addr Reg Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
010519/00	TIM'S BAND INSTRUMENT SERVICE 2363-C ARDEN WAY SACRAMENTO, CA 95825		94-2778467					
642 PO-900581	08/15/2008	3786,4183		1 01-6760-0-5600-371-1110-1000-012-000 NN F			596.28	596.28
				TOTAL PAYMENT AMOUNT			596.28 *	596.28
011636/00	TOUCH BOARDS 205 WESTWOOD AVENUE LONG BRANCH, NJ 07740							
488 PO-900405	08/15/2008	0053935-IN		1 01-0000-0-4400-371-0000-2420-012-000 NN F			1,537.57	1,429.22
				TOTAL PAYMENT AMOUNT			1,429.22 *	1,429.22
010127/00	UNITED PARCEL SERVICE P.O. BOX 894820 LOS ANGELES, CA 90189-4820							
643 PO-900554	08/15/2008	YW013318		1 01-0000-0-5800-105-0000-7200-005-000 NN F			64.46	64.46
				TOTAL PAYMENT AMOUNT			64.46 *	64.46
011190/00	UNIVERSAL SPECIALTIES 2821 FABER STREET UNION CITY, CA 94587							
164 PO-900153	08/15/2008	30998,31097		1 01-8150-0-4300-106-0000-8110-007-000 NN P			324.00	324.00
				TOTAL PAYMENT AMOUNT			324.00 *	324.00
022179/00	US HEALTHWORKS TB TESTS P.O. BOX 50042 LOS ANGELES, CA 90074							
333 PO-900312	08/15/2008	1386798-CA		1 01-0000-0-5800-110-0000-7200-004-000 NN P			38.00	38.00
				TOTAL PAYMENT AMOUNT			38.00 *	38.00

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Vendor/Addr Reg Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
			FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP						
020082/00	ALLRED, MARIE 6801 WHYTE AVENUE CITRUS HEIGHTS, CA 95621								
611 PO-900551	08/15/2008	REIMB							
				1	09-1100-0-5200-501-1110-1000-016-000	NN F	620.97	620.97	
		TOTAL PAYMENT AMOUNT					620.97 *		620.97
022159/00	ASSOCIATION FOR DIRECT INSTRUCTION P.O. BOX 10252 EUGENE, OR 97440								
PO-803415	08/15/2008	2785							
				1	09-0000-0-5200-501-1110-1000-016-000	NN F	310.00	310.00	
		TOTAL PAYMENT AMOUNT					310.00 *		310.00
018951/00	DELL P.O. BOX 910916 PASADENA, CA 91110-0916								
457 PO-900396	08/15/2008	XCRN59N19							
				1	09-1100-0-4300-501-1110-1000-016-000	NN F	921.15	921.15	
		TOTAL PAYMENT AMOUNT					921.15 *		921.15
014515/00	FRITCH, JAMES 7855 MEADOW RIVER WAY CITRUS HEIGHTS, CA 95610								
685 PO-900601	08/15/2008	REIMB							
				1	09-0000-0-4300-501-0000-2700-016-000	NN F	12.90	12.90	
		TOTAL PAYMENT AMOUNT					12.90 *		12.90
015070/00	SIMAS, RICH 2700 HERITAGE PARK LANE SACRAMENTO, CA 95835								
684 PO-900600	08/15/2008	REIMB							
				1	09-0000-0-4300-501-0000-2700-016-000	NN F	113.44	113.44	
		TOTAL PAYMENT AMOUNT					113.44 *		113.44

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			Liq Amt	Net Amount
021344/00	TOUCHLINE SOFTWARE						
	P.O. BOX 5672						
	EL DORADO HILLS, CA 95762-567						
441 PO-900384	08/15/2008	08-033662	1 09-6300-0-4300-501-1110-1000-016-000 NN F			296.31	296.31
TOTAL PAYMENT AMOUNT						296.31 *	296.31
017313/00	XEROX CORPORATION						
	P.O. BOX 7405						
	PASADENA, CA 91109-7405						
410 PO-900346	08/15/2008	701151721	1 09-0700-0-5612-503-0000-8110-018-000 NN P			175.20	175.20
448 PO-900388	08/15/2008	701151721	1 09-0000-0-5612-501-1110-1000-016-000 NN P			171.36	171.36
449 PO-900389	08/15/2008	701151721	1 09-0000-0-5612-501-0000-2700-016-000 NN P			247.39	247.39
TOTAL PAYMENT AMOUNT						593.95 *	593.95
TOTAL FUND			PAYMENT	2,868.72 **			2,868.72

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FUND : 11 ADULT EDUCATION FUND

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Vendor/Addr	Remit name		Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description			FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP		Liq Amt	Net Amount
010669/00		ALHAMBRA & SIERRA SPRINGS P.O. BOX 660579 DALLAS, TX 75266-0579						
695 PO-900619	08/15/2008	27018314775440			1 11-6390-0-4300-601-4130-1000-017-000 NN P		4.25	4.25
					TOTAL PAYMENT AMOUNT		4.25 *	4.25
011481/00		AT&T/MCI P.O. BOX 989048 WEST SACRAMENTO, CA 95798-904						
673 PO-900592	08/15/2008	185418			1 11-6390-0-5902-601-4130-1000-017-000 NN P		55.93	55.93
673 PO-900592	08/15/2008	208432			1 11-6390-0-5902-601-4130-1000-017-000 NN P		35.31	35.31
					TOTAL PAYMENT AMOUNT		91.24 *	91.24
017313/00		XEROX CORPORATION P.O. BOX 7405 PASADENA, CA 91109-7405						
692 PO-900606	08/15/2008	701151721			8 11-6390-0-5612-601-4130-1000-017-000 NN F		80.39	80.39
					TOTAL PAYMENT AMOUNT		80.39 *	80.39
					TOTAL FUND PAYMENT		175.88 **	175.88

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Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
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021194/00	PRUDENTIAL OVERALL SUPPLY INC					FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
	P.O. BOX 11210									
	SANTA ANA, CA 92711									

63 PO-900030 08/15/2008 09987-00

TOTAL PAYMENT AMOUNT	1 13-5310-0-5800-108-0000-3700-007-000 NN P	238.80	238.80	238.80
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022371/00 VENDMART OF SACRAMENTO  
6222 27TH STREET  
SACRAMENTO, CA 95822

57 PO-900024 08/15/2008 15984

TOTAL PAYMENT AMOUNT	1 13-5310-0-4700-108-0000-3700-007-000 NN P	1,242.39 *	1,242.39	1,242.39
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TOTAL FUND	PAYMENT	5,621.15 **		5,621.15
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[illegible]

81 CENTER UNIFIED SCHOOL DIST.  
081508

ACCOUNTS PAYABLE PRELIST  
BATCH: 0015 08-15-08  
FUND : 35  
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SCHOOL FACILITIES FUND

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	FD RESO P OBJE SIT COAL FUNC RES DEP T9MP	Liq Amt	Net Amount
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019750/00	CAPITAL PROGRAM MGMT INC				364447158						
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2150 CAPITOL AVENUE  
SACRAMENTO, CA 95816

147 PO-900088 08/15/2008 #a46

1	35-7710-0-6234-245-9619-8500-007-000	NN P	5,862.94	5,862.94
TOTAL PAYMENT AMOUNT				5,862.94

021825/00 DLR GROUP  
1050 20TH STREET SUITE 250  
SACRAMENTO, CA 95811

706 PO-900613 08/15/2008 63735  
707 PO-900614 08/15/2008 63736

1	35-7710-0-6210-240-9615-8500-007-000	NN P	14,487.93	14,487.93
1	35-7710-0-6210-240-9615-8500-007-000	NN P	10,056.26	10,056.26
TOTAL PAYMENT AMOUNT				24,544.19

TOTAL FUND	PAYMENT	30,407.13	30,407.13
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TOTAL BATCH PAYMENT	422,387.77	***	0.00	422,387.77
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81 CENTER UNIFIED SCHOOL DIST.  
081508

ACCOUNTS PAYABLE PRELIST  
BATCH: 0016 0 batch  
FUND : 01 GENERAL FUND

J2738 APY500 H.02.05 08/14/08 PAGE 29  
<< Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date			FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
021233/00		ASSOCIATION FOR SUPERVISION AND CURRICULUM DEVEL. MEMBERSHIP PROCESSING CENTER PO BOX 17035 BALTIMORE, MD 21298-8431						
608 PO-900531	08/15/2008	CANCEL		1 01-0000-0-5300-236-0000-2700-009-000 NN C		89.00	0.00	0.00
				TOTAL PAYMENT AMOUNT	0.00 *			0.00
019158/00		MEDCO SUPPLY INC PO BOX 21773 21773 NETWORK PLACE CHICAGO, IL 60673-1217						
186 PO-900257	08/15/2008	CLOSE		1 01-0000-0-4300-472-1803-4200-014-000 NN C		962.75	0.00	0.00
				TOTAL PAYMENT AMOUNT	0.00 *			0.00
019584/00		PARTSMATER P.O. BOX 971342 DALLAS, TX 75397-1342						
662 PO-900585	08/15/2008	duplicate		1 01-7230-0-4300-112-0000-3600-007-000 NN C		238.70	0.00	0.00
				TOTAL PAYMENT AMOUNT	0.00 *			0.00
014069/00		PLATT ELECTRIC SUPPLY 4201 S. MARKET COURT SACRAMENTO, CA 95834						
CL-888114	08/15/2008	CLOSE		01-7260-0-4400-238-1110-1000-010-000 NN		575.07	0.00	0.00
CL-888115	08/15/2008	CLOSE		01-7395-0-4300-371-1110-1000-012-000 NN		228.87	0.00	0.00
CL-888119	08/15/2008	CLOSE		01-0000-0-9320-000-0000-0000-000-000 NN		351.53	0.00	0.00
				TOTAL PAYMENT AMOUNT	0.00 *			0.00
				TOTAL FUND PAYMENT	0.00 **			0.00
				TOTAL BATCH PAYMENT	0.00 ***	0.00		0.00
				TOTAL DISTRICT PAYMENT	422,387.77 ****	0.00		422,387.77
				TOTAL FOR ALL DISTRICTS:	422,387.77 ****	0.00		422,387.77

Number of warrants to be printed: 120, not counting voids due to stub overflows.

81 CENTER UNIFIED SCHOOL DIST.  
08-29-08 VENDOR CHECK RUN

ACCOUNTS PAYABLE PRELIST

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Batch status: A All

From batch: 0017

To batch: 0018

Include Revolving Cash: Y

Include Address: Y

81 CENTER UNIFIED SCHOOL DIST.  
08-29-08 VENDOR CHECK RUN

ACCOUNTS PAYABLE PRELIST  
BATCH: 0017 08-29-08  
FUND : 01 GENERAL FUND

J3888 APY500 H.02.05 08/28/08 PAGE 1  
<< Open >>

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num FD RESO P OBJE SIT GOAL FUNC	Account num RES DEP T9MP	Liq Amt	Net Amount
011802/00	A-2 BUS SALES INC. DEPT 1135 LOS ANGELES, CA 90084-1135							
4 PO-900191	08/29/2008	DI37557,DI38285		1	01-7230-0-4300-112-0000-3600-007-000	NN P	1,823.44	1,823.44
808 PO-900718	08/29/2008	DI42254		1	01-0000-0-4300-371-0000-2700-012-000	NN F	95.66	95.66
TOTAL PAYMENT AMOUNT							1,919.10 *	1,919.10
021552/00	ABBOTT, MICHAEL PO BOX 1491 ORANGEVALE, CA 95662		562497329					
189 PO-900089	08/29/2008	8/10-8/23		1	01-6405-0-5801-106-0000-8300-007-000	NY P	664.19	664.19
TOTAL PAYMENT AMOUNT							664.19 *	664.19
020710/00	ACCURATE LABEL DESIGNS INC 6020 PARKWAY NORTH DRIVE BLDG. A, SUITE 500 CUMMING, GA 30040							
533 PO-900473	08/29/2008	76896		1	01-0000-0-5800-472-0000-2700-014-000	YN F	79.99	74.95
TOTAL PAYMENT AMOUNT							74.95 *	74.95
TOTAL USE TAX AMOUNT							5.81	
015797/00	ACE SUPPLY HARDWARE NORTH 7115 WATT AVENUE, SUITE 100 NORTH HIGHLANDS, CA 95660							
529 PO-900446	08/29/2008	74113/2		1	01-8150-0-4300-106-0000-8110-007-000	NN P	32.26	32.26
TOTAL PAYMENT AMOUNT							32.26 *	32.26
017572/00	AGUILAR, LUIS 4723 THOREAU DRIVE CAMERON PARK, CA 95682		568943845					
197 PO-900090	08/29/2008	8/10-8/23		1	01-6405-0-5801-106-0000-8300-007-000	NY P	429.77	429.77
TOTAL PAYMENT AMOUNT							429.77 *	429.77

81 CENTER UNIFIED SCHOOL DIST.  
08-29-08 VENDOR CHECK RUN

ACCOUNTS PAYABLE PRELIST  
BATCH: 0017 08-29-08  
FUND : 01 GENERAL FUND

J3888 APY500 H.02.05 08/28/08 PAGE 2  
<< Open >>

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
				FD RESO P	OBJE SIT	GOAL FUNC	RES DEP T9MP		
020765/00	APPERSON EDUCATION PRODUCTS	851 SW 34TH STREET, BLDG B							
	RENTON, WA	98057							
406 PO-900343	08/29/2008	887964		1	01-0000-0-5612-371-0000-2700-012-000	NN F		466.37	507.45
TOTAL PAYMENT AMOUNT								507.45 *	507.45
021086/00	AT&T LONG DISTANCE	PO BOX 5017							
	CAROL STREAM, IL	60197-5017							
250 PO-900166	08/29/2008	807547408		1	01-0000-0-5902-106-0000-8110-007-000	NN P		2.18	2.18
250 PO-900166	08/29/2008	811658376		1	01-0000-0-5902-106-0000-8110-007-000	NN P		1.85	1.85
TOTAL PAYMENT AMOUNT								4.03 *	4.03
021669/00	BAIONI, RON	1737 WOODLEAF CIRCLE							
	ROSEVILLE, CA	95747							
896 PO-900776	08/29/2008	REIMB		1	01-7395-0-4300-371-1110-1000-012-000	NN F		410.32	410.32
TOTAL PAYMENT AMOUNT								410.32 *	410.32
022222/00	BEENTJES, TONIA	932 FAWN CREEK TRAIL							
	AUBURN, CA	95603							
745 PO-900651	08/29/2008	REIMB		1	01-6500-0-4300-102-5750-1110-003-048	NN F		229.61	229.61
TOTAL PAYMENT AMOUNT								229.61 *	229.61
014056/00	BENDER, LINDA	3842 HUNTERS GLEN PLACE							
	ANTELOPE, CA	95843							
709 PO-900678	08/29/2008	REIMB		1	01-6520-0-5210-472-5770-1110-003-000	NN F		65.15	65.15
TOTAL PAYMENT AMOUNT								65.15 *	65.15

81 CENTER UNIFIED SCHOOL DIST.  
08-29-08 VENDOR CHECK RUN

ACCOUNTS PAYABLE PRELIST  
BATCH: 0017 08-29-08  
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P OBJE	SIT GOAL FUNC	RES DEP T9MP			
014343/00	BLEA, MARK 9009 MARBLE BAY CT. SACRAMENTO, CA 95829	558085206						
200 PO-900093	08/29/2008	8/10-8/23	1	01-6405-0-5801-106-0000-8300-007-000	NY P		879.08	879.08
TOTAL PAYMENT AMOUNT							879.08 *	879.08
018196/00	BULBMAN SACRAMENTO P.O. BOX 7276 RENO, NV 89510-7276							
730 PO-900640	08/29/2008	260229	1	01-0000-0-4300-371-1275-1000-012-000	NN F		52.58	53.11
TOTAL PAYMENT AMOUNT							53.11 *	53.11
010706/00	BURKE ENGINEERING CO 9700 FACTORIAL WAY SO.EL MONTE, CA 91733-1799							
87 PO-900077	08/29/2008	S2708027.1	1	01-8150-0-4300-106-0000-8110-007-000	NN P		647.07	647.07
87 PO-900077	08/29/2008	S2708045.1	1	01-8150-0-4300-106-0000-8110-007-000	NN P		25.58	25.58
TOTAL PAYMENT AMOUNT							672.65 *	672.65
020540/00	CALIFORNIA AMERICAN WATER CO P.O. BOX 7150 PASADENA, CA 91109-7150							
252 PO-900168	08/29/2008	5-0482625-6	1	01-0000-0-5540-106-0000-8110-007-000	NN P		481.37	481.37
252 PO-900168	08/29/2008	5-0062336-8	1	01-0000-0-5540-106-0000-8110-007-000	NN P		484.12	484.12
252 PO-900168	08/29/2008	5-0052643-9	1	01-0000-0-5540-106-0000-8110-007-000	NN P		2,744.24	2,744.24
252 PO-900168	08/29/2008	5-0482624-9	1	01-0000-0-5540-106-0000-8110-007-000	NN P		781.08	781.08
252 PO-900168	08/29/2008	5-0509237-9	1	01-0000-0-5540-106-0000-8110-007-000	NN P		240.31	240.31
252 PO-900168	08/29/2008	5-0401546-2	1	01-0000-0-5540-106-0000-8110-007-000	NN P		193.54	193.54
252 PO-900168	08/29/2008	5-0401542-1	1	01-0000-0-5540-106-0000-8110-007-000	NN P		1,236.01	1,236.01
252 PO-900168	08/29/2008	5-0054873-0	1	01-0000-0-5540-106-0000-8110-007-000	NN P		193.54	193.54
252 PO-900168	08/29/2008	5-0054875-5	1	01-0000-0-5540-106-0000-8110-007-000	NN P		193.54	193.54
252 PO-900168	08/29/2008	5-0401551-2	1	01-0000-0-5540-106-0000-8110-007-000	NN P		3,857.86	3,857.86
252 PO-900168	08/29/2008	5-0053101-7	1	01-0000-0-5540-106-0000-8110-007-000	NN P		687.61	687.61
252 PO-900168	08/29/2008	5-0053100-9	1	01-0000-0-5540-106-0000-8110-007-000	NN P		9,163.35	9,163.35
TOTAL PAYMENT AMOUNT							20,256.57 *	20,256.57



81 CENTER UNIFIED SCHOOL DIST.  
08-29-08 VENDOR CHECK RUN

ACCOUNTS PAYABLE PRELIST  
BATCH: 0017 08-29-08  
FUND : 01 GENERAL FUND

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
			FD RESO	P OBJE	SIT GOAL	FUNC RES DEP T9MP		
014261/00	CALIFORNIA READING ASSOC 3186 D-1 AIRWAY AVE. COSTA MESA, CA 92626							
914 PO-900786	08/29/2008	REGISTRATION-KIM BAIONI	1	01-0000-0-4300-475-3200-1000-015-000	NN F		315.00	315.00
		TOTAL PAYMENT AMOUNT		315.00 *				315.00
010340/00	CALIFORNIA STATE DEPARTMENT OF JUSTICE ACCOUNTING OFFICE/ CASHIERING PO BOX 944255 SACRAMENTO, CA 94244-2550							
331 PO-900310	08/29/2008	692052	1	01-0000-0-5800-110-0000-7200-004-000	NN P		515.00	515.00
		TOTAL PAYMENT AMOUNT		515.00 *				515.00
020835/00	CALPERS EDUCATIONAL FORUM P.O. BOX 942703 SACRAMENTO, CA 94229-2703							
842 PO-900764	08/29/2008	REISTRATION -WINKLER	1	01-0000-0-5200-110-0000-7200-004-000	NN F		275.00	275.00
		TOTAL PAYMENT AMOUNT		275.00 *				275.00
018724/00	CARON, DARREL 7532 18TH STREET RIO LINDA, CA 95673							
254 PO-900170	08/29/2008	JULY-AUG	1	01-0000-0-5210-106-0000-8300-007-000	NN P		18.72	18.72
		TOTAL PAYMENT AMOUNT		18.72 *				18.72
015871/00	CARPOFF, ANTONETTE 1733 BRAITHWAITE STREET ROSEVILLE, CA 95747							
851 PO-900713	08/29/2008	REIMB	1	01-0000-0-3404-236-0000-2420-000-000	NN F		40.00	40.00
		TOTAL PAYMENT AMOUNT		40.00 *				40.00

81 CENTER UNIFIED SCHOOL DIST.  
08-29-08 VENDOR CHECK RUN

ACCOUNTS PAYABLE PRELIST  
BATCH: 0017 08-29-08  
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date			FD RESO P	OBJE SIT	GOAL FUNC RES DEP T9MP		
018685/00	CARSON DELLOSA PUBLISHING CO, INC. P.O. BOX 35665 GREENSBORO, NC 27425-5665							
535 PO-900569	08/29/2008	378076		1	01-0000-0-4300-240-1110-1000-011-000	YN F	85.27	77.78
				TOTAL PAYMENT AMOUNT				77.78
				TOTAL USE TAX AMOUNT			6.03	77.78
020305/00	CDW GOVERNMENT INC. 75 REMITTANCE DRIVE SUITE 1515 CHICAGO, IL 60675-1515							
743 PO-900649	08/29/2008	LLJ4383		1	01-6500-0-4300-102-5770-1120-003-029	NN F	107.49	106.47
				TOTAL PAYMENT AMOUNT				106.47
010407/00	CENTER UNIFIED REVOLVING FUND 8408 WATT AVE. ANTELOPE, CA 95843	000000000						
913 PO-900785	08/29/2008	4629 LEARNING FOR LIVING		1	01-7393-0-5800-103-1110-1000-003-000	NN F	2,500.00	2,500.00
				TOTAL PAYMENT AMOUNT				2,500.00
019920/00	CHERRY ISLAND GOLF COURSE BAR AND GRILL 2360 ELVERTA ROAD ELVERTA, CA 95626							
938 PO-900814	08/29/2008	GREEN FEES -CHS GIRLS		1	01-0000-0-5800-472-1801-1000-014-000	NN F	500.00	500.00
				TOTAL PAYMENT AMOUNT				500.00
014033/00	CHIDLAW, DIANE 854 PICCADILLY CIRCLE SACRAMENTO, CA 95864							
816 PO-900707	08/29/2008	REIMB		1	01-0000-0-4300-236-0000-2700-009-000	NN F	26.32	26.32
				TOTAL PAYMENT AMOUNT				26.32

81 CENTER UNIFIED SCHOOL DIST.  
08-29-08 VENDOR CHECK RUN

ACCOUNTS PAYABLE PRELIST  
BATCH: 0017 08-29-08  
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P	OBJE SIT	GOAL FUNC RES DEP T9MP		
015699/00	CLARK SECURITY PRODUCTS						
	P.O. BOX 31001-1195						
	PASADENA, CA 91110-1195						
90 PO-900080	08/29/2008	SA90957601	1	01-8150-0-4300-106-0000-8110-007-000	NN P	465.32	465.32
TOTAL PAYMENT AMOUNT						465.32 *	465.32
020462/00	CORPORATE EXPRESS	841248716					
	PO BOX 95708						
	CHICAGO, IL 60694-5708						
434 PO-900423	08/29/2008	88962508,89027882,89304656	1	01-0000-0-4300-371-1275-1000-012-000	NN F	221.65	225.88
436 PO-900424	08/29/2008	89027887	1	01-0000-0-4300-371-1251-1000-012-000	NN F	189.38	188.50
500 PO-900435	08/29/2008	89027895	1	01-0000-0-4300-371-1110-1000-012-916	NN F	96.99	88.77
544 PO-900476	08/29/2008	89072448	1	01-6500-0-4300-102-5770-1120-003-000	NN P	1,000.60	1,000.60
544 PO-900476	08/29/2008	89373027	1	01-6500-0-4300-102-5770-1120-003-000	NN P	15.34	15.34
544 PO-900476	08/29/2008	89458849	1	01-6500-0-4300-102-5770-1120-003-000	NN F	13.07	13.07
631 PO-900575	08/29/2008	89273071	1	01-0000-0-4300-371-1284-1000-012-000	NN F	128.51	127.79
560 PO-900599	08/29/2008	89362928,89430571	1	01-3010-0-4300-240-1110-1000-011-000	NN F	170.99	170.97
690 PO-900604	08/29/2008	89362932	1	01-0000-0-4300-371-0000-2700-012-000	NN F	669.59	666.48
704 PO-900612	08/29/2008	89362935	1	01-6500-0-4300-102-5770-1120-003-021	NN F	136.25	136.25
716 PO-900626	08/29/2008	89373031	1	01-0000-0-4300-159-1110-1000-003-000	NN F	24.29	26.43
789 PO-900685	08/29/2008	89471158	1	01-6300-0-4200-371-1110-1000-012-000	NN P	389.75	389.75
789 PO-900685	08/29/2008	89504630	1	01-6300-0-4200-371-1110-1000-012-000	NN F	393.38	389.75
791 PO-900687	08/29/2008	89471152	1	01-6500-0-4300-102-5750-1110-003-006	NN F	143.17	142.50
TOTAL PAYMENT AMOUNT						3,582.08 *	3,582.08
014041/00	CORPORATE EXPRESS IMAGING						
	P.O. BOX 95230						
	CHICAGO, IL 60694						
828 PO-900724	08/29/2008	CW6190	1	01-6500-0-4300-102-5770-1120-003-025	NN F	123.31	123.31
TOTAL PAYMENT AMOUNT						123.31 *	123.31
010411/00	CREATIVE PUBLICATIONS						
	MCGRAW-HILL						
	PO BOX 4190						
	LOS ANGELES, CA 90096-4190						
109 PO-900407	08/29/2008	41821062001	1	01-0000-0-4300-472-1251-1000-014-000	NN F	137.89	141.24
TOTAL PAYMENT AMOUNT						141.24 *	141.24

81 CENTER UNIFIED SCHOOL DIST.  
08-29-08 VENDOR CHECK RUN

ACCOUNTS PAYABLE PRELIST  
BATCH: 0017 08-29-08  
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			
021626/00	DELTA WIRELESS INC PO BOX 15183 SACRAMENTO, CA 95851-0183							
727 PO-900638	08/29/2008	6632			1 01-7230-0-5600-112-0000-3600-007-000 NN F		487.80	487.80
					TOTAL PAYMENT AMOUNT	487.80 *		487.80
018507/00	DILES, JACQUELYN 3739 BLACK EAGLE DRIVE #10 ANTELOPE, CA 95843							
873 PO-900768	08/29/2008	AUGUST			1 01-0000-0-5210-105-0000-7200-005-000 NN P		5.27	5.27
					TOTAL PAYMENT AMOUNT	5.27 *		5.27
011613/00	DITTO PRINT & COPY 4708 ROSEVILLE RD., SUITE 104 NORTH HIGHLANDS, CA 95660							
620 PO-900538	08/29/2008	3873			1 01-0000-0-5800-103-0000-2110-003-000 NN F		199.82	199.82
701 PO-900609	08/29/2008	3876			1 01-0000-0-5800-472-0000-2700-014-000 NN F		105.27	105.27
794 PO-900695	08/29/2008	3874			1 01-0000-0-5800-103-0000-2110-003-000 NN F		101.02	101.02
					TOTAL PAYMENT AMOUNT	406.11 *		406.11
011349/00	EDUCATIONAL RESOURCES PO BOX 1904 ELGIN, IL 60121-1904		010549174					
612 PO-900526	08/29/2008	920498,920637			1 01-7220-0-4300-472-1110-1000-014-000 NN F		605.76	554.32
					TOTAL PAYMENT AMOUNT	554.32 *		554.32
019678/00	ELK GROVE WORKABILITY 9510 ELK GROVE-FLORIN RD ELK GROVE, CA 95624							
757 PO-900680	08/29/2008	REGIST-LINDA BENDER			1 01-6520-0-5200-472-5770-1110-003-000 NN F		130.00	130.00
					TOTAL PAYMENT AMOUNT	130.00 *		130.00

81 CENTER UNIFIED SCHOOL DIST.  
08-29-08 VENDOR CHECK RUN

ACCOUNTS PAYABLE PRELIST  
BATCH: 0017 08-29-08  
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	FD RESO	P OBJE	SIT GOAL	FUNC RES	DEP T9MP	Liq Amt
								Net Amount
011132/00	FEDEX							
	P.O. BOX 7221							
	PASADENA, CA 91109-7321							
386 PO-900320	08/29/2008	1119-5563-8	1	01-0000-0-5901-105-0000-7200-005-000	NN	P		94.40
937 PO-900813	08/29/2008	1119-5563-8	1	01-8150-0-5901-106-0000-8110-007-000	NN	P		22.86
TOTAL PAYMENT AMOUNT								117.26 *
014107/00	FLORYANOWICH, CAROLYN							
	8634 COPPER CANYON							
	ANTELOPE, CA 95843							
923 PO-900763	08/29/2008	REIMB	1	01-8150-0-3404-106-0000-8110-000-000	NN	F		40.00
TOTAL PAYMENT AMOUNT								40.00 *
010186/00	FOLLETT EDUCATIONAL SERVICES							
	P.O. BOX 98581							
	CHICAGO, IL 60693-8581							
355 PO-900333	08/29/2008	369696A	1	01-7390-0-4300-103-0000-2110-003-000	NN	F		698.74
TOTAL PAYMENT AMOUNT								698.98 *
022347/00	GIVE SOMETHING BACK							
	7730 PARDEE LANE							
	ACCT#28872							
	OAKLAND, CA 94621							
543 PO-900475	08/29/2008	1478138-0	1	01-6500-0-4300-102-5770-1110-003-000	NN	P		107.65
543 PO-900475	08/29/2008	1478138-1	1	01-6500-0-4300-102-5770-1110-003-000	NN	F		200.99
735 PO-900643	08/29/2008	1483691-0	1	01-0000-0-4300-240-0000-2700-011-000	NN	F		126.40
764 PO-900664	08/29/2008	1484038-0	1	01-0000-0-4300-472-0000-2700-014-000	NN	F		246.93
766 PO-900666	08/29/2008	1484043-0	1	01-0000-0-4300-472-0000-3110-014-000	NN	F		468.55
768 PO-900667	08/29/2008	1484050-0	1	01-0000-0-4300-472-9769-1000-014-000	NN	F		215.75
769 PO-900668	08/29/2008	1484058-0	1	01-0000-0-4300-472-1260-1000-014-000	NN	F		195.93
770 PO-900669	08/29/2008	1484066-0	1	01-0000-0-4300-472-1262-1000-014-000	NN	F		65.07
850 PO-900746	08/29/2008	1486144-0	1	01-0000-0-5800-102-0000-3140-003-000	NN	F		21.00
TOTAL PAYMENT AMOUNT								1,674.61 *

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			
018572/00		GREAT SOURCE EDUCATION GROUP HMRECEIVABLES CO LLC 14046 COLLECTIONS CENTER DR. CHICAGO, IL 60693						
522 PO-900440	08/29/2008	943136194		1	01-6500-0-4200-102-5770-1110-003-000 NN F		717.51	734.29
TOTAL PAYMENT AMOUNT							734.29 *	734.29
017883/00		GRINNELL CORP 4650 BELOIT DRIVE SACRAMENTO, CA 95838						
269 PO-900176	08/29/2008	63770034		1	01-8150-0-5600-106-0000-8110-007-000 NN P		252.24	252.24
269 PO-900176	08/29/2008	63770900		1	01-8150-0-5600-106-0000-8110-007-000 NN P		1,023.63	1,023.63
269 PO-900176	08/29/2008	63768485		1	01-8150-0-5600-106-0000-8110-007-000 NN P		431.77	431.77
TOTAL PAYMENT AMOUNT							1,707.64 *	1,707.64
011348/00		HM RECEIVABLES CO LLC 14046 COLLECTIONS CENTER DR. CHICAGO, IL 60693						
49 PO-900017	08/29/2008	943218259		1	01-7156-0-4100-103-1110-1000-003-000 NN F		7,989.02	8,423.90
TOTAL PAYMENT AMOUNT							8,423.90 *	8,423.90
017002/00		HOME DEPOT ACCOUNTS RECEIVABLE P.O. BOX 6031 THE LAKES, NV 88901-6031						
97 PO-900109	08/29/2008	6035322532354507		1	01-8150-0-4300-106-0000-8110-007-000 NN P		970.40	970.40
TOTAL PAYMENT AMOUNT							970.40 *	970.40
019832/00		HUGGINS, ROSE MARIE P.O. BOX 397 RIO LINDA, CA 95673						
385 PO-900281	08/29/2008	AUG		1	01-0000-0-5210-105-0000-7200-005-000 NN P		39.78	39.78
TOTAL PAYMENT AMOUNT							39.78 *	39.78

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Vendor/addr	Remit name	Reg Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	FD RESO P	OBJE SIT	GOAL FUNC	RES DEP	T9MP	Liq Amt	Net Amount
021458/00	HUGHES HARDWOOD INC														
	11441 SUNRISE GOLD CIRCLE														
	RANCHO CORDOVA, CA 95742														
100 PO-900112	08/29/2008 164078								1 01-8150-0-4300-106-0000-8110-007-000	NN	P		785.82	785.82	
017603/00	HUNT, CAROL														
	1420 REGENT CIRCLE														
	LINCOLN, CA 95648														
952 PO-900825	08/29/2008 REIMB								1 01-0000-0-5211-101-0000-7150-002-000	NN	F		42.89	42.89	
014662/00	JACKSON, STEVEN														
	7965 LARWIN DRIVE														
	CITRUS HEIGHTS, CA 95610														
895 PO-900775	08/29/2008 REIMB								1 01-7393-0-5200-103-1110-1000-003-000	NN	F		203.66	203.66	
014985/00	JAMES, ROBERT														
	P.O. BOX 2109														
	ORANGEVALE, CA 95662														
202 PO-900094	08/29/2008 8/10-8/23								1 01-6405-0-5801-106-0000-8300-007-000	NY	P		1,289.24	1,289.24	
010728/00	JOHNSTONE SUPPLY OF SACRAMENTO														
	P.O. BOX 13845														
	SACRAMENTO, CA 95853														
101 PO-900113	08/29/2008 27-S1485284.001								1 01-8150-0-4300-106-0000-8110-007-000	NN	P		14.24	14.24	

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date			FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
020090/00	JORDAN, MICHAEL 5143 WHISPER OAKS LANE CARMICHAEL, CA 95608							
824 PO-900747	08/29/2008	REIMB		1 01-0000-0-4300-234-0000-2700-008-000 NN F			91.08	91.08
				TOTAL PAYMENT AMOUNT	91.08 *			91.08
020306/00	JW PEPPER AND SON INC P.O. BOX 850 VALLEY FORGE, PA 19482-0850							
670 PO-900591	08/29/2008	13262358		1 01-0000-0-4200-371-1262-1000-012-000 NN F			148.03	104.45
				TOTAL PAYMENT AMOUNT	104.45 *			104.45
010355/00	KAISER FILE NUMBER 73030 P.O. BOX 60000 SAN FRANCISCO, CA 94160-3030							
PV-990010	08/28/2008	SEPTEMBER FROM AUGUST PAYROLL		01-0000-0-9552-000-0000-0000-000-000 NN				146,452.53
				TOTAL PAYMENT AMOUNT	146,452.53 *			146,452.53
021930/00	KOEPKE, ERIN 8553 BRIENBOURG WAY ANTELOPE, CA 95843							
814 PO-900734	08/29/2008	REIMB		1 01-0000-0-4300-234-1110-1000-008-000 NN F			230.24	230.24
				TOTAL PAYMENT AMOUNT	230.24 *			230.24
010212/00	LAKESHORE LEARNING MATERIALS 2695 DOMINGUEZ ST CARSON, CA 90895							
484 PO-900402	08/29/2008	454312		1 01-7230-0-4300-112-0000-3600-007-000 NN F			80.75	80.75
537 PO-900570	08/29/2008	492180		1 01-0000-0-4300-240-1110-1000-011-000 NN F			26.54	26.54
				TOTAL PAYMENT AMOUNT	107.29 *			107.29



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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
016642/00	LEGAL BOOKS DISTRIBUTING 4247 WHITESIDE STREET LOS ANGELES, CA 90063							
747 PO-900652	08/29/2008	147807		1 01-0000-0-4200-238-0000-2700-010-000 NN F			61.36	56.34
				TOTAL PAYMENT AMOUNT	56.34 *			56.34
022406/00	MAXIM HEALTHCARE SERVICES INC 12558 COLLECTIONS CENTER DR. CHICAGO, IL 60693		521590951					
536 PO-900447	08/29/2008	5495560-210		1 01-0000-0-5800-102-0000-3140-003-000 NN P			1,488.00	1,488.00
536 PO-900447	08/29/2008	5513355-210		1 01-0000-0-5800-102-0000-3140-003-000 NN P			1,860.00	1,860.00
				TOTAL PAYMENT AMOUNT	3,348.00 *			3,348.00
015289/00	MCQUEEN, JANET 4032 NORTH COUNTRY DRIVE ANTELOPE, CA 95843							
798 PO-900692	08/29/2008	REIMB		1 01-7230-0-5800-112-0000-3600-007-000 NN F			26.33	26.33
				TOTAL PAYMENT AMOUNT	26.33 *			26.33
014588/00	MILLER, CHERYL A. 8100 HELMSDALE DRIVE SACRAMENTO, CA 95828							
820 PO-900721	08/29/2008	REIMB		1 01-6500-0-4300-102-5770-1110-003-004 NN F			182.53	182.53
				TOTAL PAYMENT AMOUNT	182.53 *			182.53
011096/00	MODERN SCHOOL SUPPLIES INC P.O. BOX 958 HARTFORD, CT 06143							
576 PO-900497	08/29/2008	634452		1 01-0000-0-4300-472-1203-1000-014-000 YN F			183.47	165.86
				TOTAL PAYMENT AMOUNT	165.86 *			165.86
				TOTAL USE TAX AMOUNT	12.85			

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
				FD RESO P	OBJE SIT	GOAL FUNC RES DEP T9MP		
022511/00	MOTEN-NAIR, PEGGY 4033 SENATE AVENUE NORTH HIGHLANDS, CA 95660		548923203					
904 PO-900780	08/29/2008	HRS		1	01-6500-0-5800-102-5750-1130-003-000	NY P	420.00	420.00
904 PO-900780	08/29/2008	MILEAGE		1	01-6500-0-5800-102-5750-1130-003-000	NY P	110.57	110.57
TOTAL PAYMENT AMOUNT							530.57 *	530.57
018967/00	NEXTEL COMMUNICATIONS INC P.O. BOX 4181 CAROL STREAM, IL 60197-4181							
811 PO-900706	08/29/2008	811116315-080		1	01-0000-0-5903-234-0000-2700-008-000	NN P	36.94	36.94
TOTAL PAYMENT AMOUNT							36.94 *	36.94
018845/00	NGLIC C/O SUPERIOR VISION SERVICES P.O. BOX 201839 DALLAS, TX 75320-1839							
PV-990009	08/28/2008	SEPTEMBER FROM AUGUST PAYROLL		01-0000-0-9552-000-0000-0000-000-000	NN		4,762.31	4,762.31
TOTAL PAYMENT AMOUNT							4,762.31 *	4,762.31
017576/00	OFFICE DEPOT/BUS.SERVICES DIV P.O. BOX 70049 LOS ANGELES, CA 90074-0049							
545 PO-900477	08/29/2008	438724853001-438861067001		1	01-0000-0-4300-238-1110-1000-010-000	NN F	251.04	241.38
660 PO-900566	08/29/2008	439646747001		1	01-6500-0-4300-102-5770-1110-003-014	NN P	103.82	103.82
660 PO-900566	08/29/2008	43964747002		1	01-6500-0-4300-102-5770-1110-003-014	NN F	6.24	6.24
534 PO-900568	08/29/2008	439775627001		1	01-0000-0-4300-240-1110-1000-011-000	NN F	98.63	133.48
666 PO-900589	08/29/2008	439776615001		1	01-0000-0-4300-238-1110-1000-010-000	NN P	5.80	5.80
666 PO-900589	08/29/2008	439776614001		1	01-0000-0-4300-238-1110-1000-010-000	NN F	9.24	9.24
667 PO-900590	08/29/2008	439776967001		1	01-0000-0-4300-238-1110-1000-010-000	NN F	13.19	13.19
679 PO-900595	08/29/2008	439965969001		1	01-0000-0-4300-238-1110-1000-010-000	NN P	46.97	46.97
753 PO-900656	08/29/2008	440552199001		1	01-0000-0-4300-238-1110-1000-010-000	NN P	63.72	63.72
754 PO-900657	08/29/2008	440553180001		1	01-0000-0-4300-238-1110-1000-010-000	NN P	5.80	5.80
754 PO-900657	08/29/2008	440553178001		1	01-0000-0-4300-238-1110-1000-010-000	NN F	270.20	269.30
795 PO-900690	08/29/2008	440853039001		1	01-0000-0-4300-238-1110-1000-010-000	NN F	11.87	10.52
810 PO-900705	08/29/2008	441021966001		1	01-0000-0-4300-115-0000-7700-007-000	NN F	8.02	8.02
819 PO-900709	08/29/2008	441022451001		1	01-0000-0-4300-371-1261-1000-012-000	NN F	79.19	78.82
TOTAL PAYMENT AMOUNT							996.30 *	996.30

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
020940/00	PARSHALL, LORETTA 2240 CAPE CORAL COURT ELVERTA, CA 95626						
25 PO-900062	08/29/2008 MEAL		1 01-7230-0-5800-112-0000-3600-007-000 NN P			6.16	6.16
			TOTAL PAYMENT AMOUNT	6.16 *			6.16
021323/00	PAYNE, JANET A. 1547 MENDOTA WAY CARMICHAEL, CA 95608	546086833					
868 PO-900753	08/29/2008 JULY		1 01-6500-0-5800-102-5750-1180-003-000 NY P			1,125.00	1,125.00
			TOTAL PAYMENT AMOUNT	1,125.00 *			1,125.00
010254/00	PEARSON EDUCATION P.O. BOX 409496 ATLANTA, GA 30384						
721 PO-900636	08/29/2008 4017436304		1 01-7390-0-4200-103-0000-2110-003-000 NN P			818.45	818.45
721 PO-900636	08/29/2008 4017436305		1 01-7390-0-4200-103-0000-2110-003-000 NN F			2,058.13	2,236.18
			TOTAL PAYMENT AMOUNT	3,054.63 *			3,054.63
019031/00	PEARSON EDUCATION P.O. BOX 409479 ATLANTA, GA 30384-9479						
348 PO-900291	08/29/2008 BK57656427		1 01-7156-0-4100-103-1110-1000-003-000 NN F			7,579.19	7,579.19
			TOTAL PAYMENT AMOUNT	7,579.19 *			7,579.19
019330/00	PEPSI COLA P.O. BOX 841828 DALLAS, TX 75284-1828						
878 PO-900756	08/29/2008 80658354		1 01-0000-0-4300-475-3200-2700-015-000 NN P			425.60	425.60
			TOTAL PAYMENT AMOUNT	425.60 *			425.60

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
Req Reference	Date				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
016692/00	PERFORMANCE CHEVROLET 4811 MADISON AVE. P.O. BOX 41469 SACRAMENTO, CA 95841								
26 PO-900196	08/29/2008	458422,458516,458570		1	01-7230-0-4300-112-0000-3600-007-000	NN P		369.13	369.13
					TOTAL PAYMENT AMOUNT			369.13 *	369.13
020122/00	POLETE, BRANNON 3227 HELM LANE LOOMIS, CA 95650		547915714						
205 PO-900096	08/29/2008	8/10-8/23		1	01-0000-0-5801-106-0000-8300-007-000	NY P		703.26	703.26
					TOTAL PAYMENT AMOUNT			703.26 *	703.26
015260/00	QUICK SORT SACRAMENTO 100 RYAN INDUSTRIAL CT. SAN RAMON, CA 94583		680484901						
495 PO-900410	08/29/2008	1973		1	01-0000-0-5901-105-0000-7200-005-000	NN P		1,652.22	1,652.22
					TOTAL PAYMENT AMOUNT			1,652.22 *	1,652.22
014024/00	REMEDIA PUBLICATIONS 15887 NORTH 76TH STREET #120 SCOTTSDALE, AZ 85260								
525 PO-900444	08/29/2008	335642,336123		1	01-6500-0-4300-102-5770-1110-003-003	NN F		1,099.91	1,099.91
525 PO-900444	08/29/2008	335642, 336123		2	01-6500-0-4300-102-5770-1120-003-000	NN F		617.75	582.23
					TOTAL PAYMENT AMOUNT			1,682.14 *	1,682.14
017657/00	RENAISSANCE LEARNING INC. P.O. BOX 64910 ST PAUL, MN 55164-0910		391559474						
232 PO-900050	08/29/2008	INV3371081		1	01-3010-0-4200-236-1110-1000-009-000	YN F		830.62	770.88
799 PO-900733	08/29/2008	RPRNQ333375		1	01-0000-0-4300-234-1110-1000-008-000	NN F		800.04	800.04
					TOTAL PAYMENT AMOUNT			1,570.92 *	1,570.92
					TOTAL USE TAX AMOUNT			59.74	

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	FD RESO P	OBJE SIT	GOAL FUNC	RES DEP	T9MP	Liq Amt Net Amount
010627/00		RIVERVIEW INTERNATIONAL TRUCKS P.O. BOX 716 ACCOUNTS RECEIVABLE WEST SACRAMENTO, CA 95691						
732 PO-900615	08/29/2008	648500	1	01-7230-0-4300-112-0000-3600-007-000	NN P			295.60 295.60
			TOTAL PAYMENT AMOUNT					295.60 *
010552/00		SAC VAL JANITORIAL SALES & SERVICES, INC. 2421 DEL MONTE STREET WEST SACRAMENTO, CA 95691						
129 PO-900120	08/29/2008	01598665	1	01-0000-0-4300-111-0000-8200-007-000	NN P			438.98 438.98
573 PO-900528	08/29/2008	01597925,01600505,01600474	1	01-0000-0-4300-111-0000-8200-007-000	NN F			7,268.73 7,163.44
862 PO-900749	08/29/2008	01600826	1	01-0000-0-4300-472-0000-2700-014-000	NN F			172.82 172.82
PV-990007	08/29/2008	INVOICE 01582236 SHORT PAY		01-7230-0-4300-112-0000-3600-007-000	NN			7.03 7.03
			TOTAL PAYMENT AMOUNT					7,782.27 *
021093/00		SACRAMENTO COUNTY OFFICE OF EDUCATION READING LIONS PROJECT P.O. BOX 269003 SACRAMENTO, CA 95826-9003						
PO-803787	08/29/2008	090235	1	01-7156-0-4100-103-1110-1000-003-000	NN F			586.78 591.33
			TOTAL PAYMENT AMOUNT					591.33 *
010266/00		SACRAMENTO COUNTY UTILITIES PO BOX 1804 SACRAMENTO, CA 95812						
253 PO-900169	08/29/2008	5-878546	1	01-0000-0-5540-106-0000-8110-007-000	NN P			485.11 485.11
253 PO-900169	08/29/2008	5-878608	1	01-0000-0-5540-106-0000-8110-007-000	NN P			259.93 259.93
253 PO-900169	08/29/2008	5-6974207	1	01-0000-0-5540-106-0000-8110-007-000	NN P			1,628.39 1,628.39
			TOTAL PAYMENT AMOUNT					2,373.43 *

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Req Reference	Date				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			
018912/00		SAFETY-KLEEN CORPORATION P.O. BOX 7170 PASADENA, CA 91109-7170						
31 PO-900065	08/29/2008	M005057914			1 01-7230-0-5800-112-0000-3600-007-000 NN P		274.49	274.49
31 PO-900065	08/29/2008	P001932553			1 01-7230-0-5800-112-0000-3600-007-000 NN P		1,291.47	1,291.47
TOTAL PAYMENT AMOUNT					1,565.96 *			1,565.96
014786/00		SCHOOL SPECIALTY MB UNIT #67-3106 MILWAUKEE, WI 53268-3106						
321 PO-900231	08/29/2008	208101452431			1 01-0000-0-4300-238-1110-1000-010-000 NN P		10.90	10.90
321 PO-900231	08/29/2008	308100222352			1 01-0000-0-4300-238-1110-1000-010-000 NN F		139.04	100.18
339 PO-900289	08/29/2008	206300193093,206300226252			1 01-0000-0-4300-238-1110-1000-010-000 NN F		45.05	49.24
478 PO-900400	08/29/2008	308100228979			1 01-0000-0-4300-238-1110-1000-010-000 NN F		219.69	219.69
TOTAL PAYMENT AMOUNT					380.01 *			380.01
010373/00		SCHOOLS INSURANCE AUTHORITY P.O. BOX 276710 SACRAMENTO, CA 958276710						
907 PO-900782	08/29/2008	2009OLDWC			1 01-0000-0-9558-000-0000-0000-000-000 NN F		20,328.00	20,328.00
TOTAL PAYMENT AMOUNT					20,328.00 *			20,328.00
010010/00		SIERRA SCHOOL 385 OXFORD VALLEY ROAD YARDLEY, PA 19067	680284767					
627 PO-900544	08/29/2008	4465IN			1 01-6500-0-5800-102-5750-1180-003-000 NN P		1,856.59	1,856.59
627 PO-900544	08/29/2008	4444IN			1 01-6500-0-5800-102-5750-1180-003-000 NN P		1,780.57	1,780.57
627 PO-900544	08/29/2008	4589IN			1 01-6500-0-5800-102-5750-1180-003-000 NN P		3,332.80	3,332.80
627 PO-900544	08/29/2008	4568IN			1 01-6500-0-5800-102-5750-1180-003-000 NN P		2,589.92	2,589.92
TOTAL PAYMENT AMOUNT					9,559.88 *			9,559.88

81 CENTER UNIFIED SCHOOL DIST.  
08-29-08 VENDOR CHECK RUN

ACCOUNTS PAYABLE PRELIST  
BATCH: 0017 08-29-08  
FUND : 01 GENERAL FUND

J3888 APY500 H.02.05 08/28/08 PAGE 18  
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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
					FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
010376/00	SLAKEY BROS. INC. FILE #51064 P.O. BOX 60000 SAN FRANCISCO, CA 94160								
864 PO-900750	08/29/2008	3773829-00			1 01-8150-0-4300-106-0000-8110-007-000 NN P		1,354.26	1,354.26	
					TOTAL PAYMENT AMOUNT	1,354.26 *		1,354.26	
021452/00	SLAY, JENNIFER 3723 BILSTED WAY SACRAMENTO, CA 95834								
744 PO-900650	08/29/2008	REIMB			1 01-0000-0-5200-371-1110-1000-012-916 NN P		153.37	153.37	
					TOTAL PAYMENT AMOUNT	153.37 *		153.37	
016861/00	SPORT SUPPLY GROUP INC. P.O. BOX 7726 DALLAS, TX 75209		752241783						
777 PO-900676	08/29/2008	92805368			1 01-0000-0-4300-238-1110-1000-010-000 NN F		240.79	238.27	
					TOTAL PAYMENT AMOUNT	238.27 *		238.27	
021067/00	SUMMITVIEW CHILD TREATMENT CTR 5036 SUNREY RD. PLACERVILLE, CA 95667								
649 PO-900559	08/29/2008	JULY			1 01-6500-0-5800-102-5750-1180-003-000 NN P		2,946.42	2,946.42	
					TOTAL PAYMENT AMOUNT	2,946.42 *		2,946.42	
020371/00	SUMNER, SHERYL 7534 CARMAUX COURT SACRAMENTO, CA 95842								
881 PO-900770	08/29/2008	REIMB			1 01-6500-0-4300-102-5770-1120-003-026 NN F		96.16	96.16	
					TOTAL PAYMENT AMOUNT	96.16 *		96.16	

81 CENTER UNIFIED SCHOOL DIST.  
08-29-08 VENDOR CHECK RUN

ACCOUNTS PAYABLE PRELIST  
BATCH: 0017 08-29-08  
FUND : 01 GENERAL FUND

J3888 APY500 H.02.05 08/28/08 PAGE 19  
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Vendor/Addr Reg Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
				FD RESO P	OBJE SIT	GOAL FUNC RES DEP T9MP		
021813/00	SUREWEST P.O. BOX 30697 LOS ANGELES, CA	90030-0697						
251 PO-900167	08/29/2008	AUG		1	01-0000-0-5902-106-0000-8110-007-000	NN P	1,119.03	1,119.03
				TOTAL PAYMENT AMOUNT			1,119.03 *	1,119.03
022031/00	TEACHER DIRECT P.O. BOX 12063 BIRMINGHAM, AL	35202						
558 PO-900572	08/29/2008	P42953500001		1	01-0000-0-4300-240-1110-1000-011-000	YN F	99.65	92.48
				TOTAL PAYMENT AMOUNT			92.48 *	92.48
				TOTAL USE TAX AMOUNT			7.17	
010519/00	TIM'S BAND INSTRUMENT SERVICE 2363-C ARDEN WAY SACRAMENTO, CA	94-2778467 95825						
705 PO-900633	08/29/2008	M18250		1	01-6760-0-5600-371-1110-1000-012-000	NN F	1,765.66	1,765.66
				TOTAL PAYMENT AMOUNT			1,765.66 *	1,765.66
017918/00	TREE, GUYLENE 7340 HAMDEN PLACE #112 SACRAMENTO, CA	95842						
742 PO-900648	08/29/2008	REIMB		1	01-6300-0-4200-371-1110-1000-012-000	NN F	170.14	170.14
				TOTAL PAYMENT AMOUNT			170.14 *	170.14
021143/00	US AIR CONDITIONING DISTRIBUTORS P.O. BOX 1111 LA PUENTE, CA	91749-1111						
165 PO-900154	08/29/2008	7705137,7705136		1	01-8150-0-4300-106-0000-8110-007-000	NN F	1,000.00	993.06
				TOTAL PAYMENT AMOUNT			993.06 *	993.06



81 CENTER UNIFIED SCHOOL DIST.  
08-29-08 VENDOR CHECK RUN

ACCOUNTS PAYABLE PRELIST  
BATCH: 0017 08-29-08  
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			Liq Amt	Net Amount
022179/00	US HEALTHWORKS TB TESTS P.O. BOX 50042 LOS ANGELES, CA 90074						
333 PO-900312 08/29/2008	1393135-CA	1	01-0000-0-5800-110-0000-7200-004-000 NN P			76.00	76.00
333 PO-900312 08/29/2008	1390630-CA	1	01-0000-0-5800-110-0000-7200-004-000 NN P			19.00	19.00
333 PO-900312 08/29/2008	1395514-CA	1	01-0000-0-5800-110-0000-7200-004-000 NN P			19.00	19.00
TOTAL PAYMENT AMOUNT						114.00 *	114.00
022221/00	WESTERN HEALTH ADVANTAGE FILE NUMBER 73251 P.O. BOX 60000 SAN FRANCISCO, CA 94160-3251						
PV-990012 08/28/2008	SEPTEMBER FROM AUGUST PAYROLL	01-0000-0-9552-000-0000-0000-000-000 NN				61,645.35	61,645.35
TOTAL PAYMENT AMOUNT						61,645.35 *	61,645.35
019030/00	WRITING COMPANY 10200 JEFFERSON BLVD. P.O. BOX 802 CULVER CITY, CA 90232-0802						
172 PO-900252 08/29/2008	1058-98	1	01-7220-0-4300-472-1110-1000-014-000 NN F			59.13	47.64
TOTAL PAYMENT AMOUNT						47.64 *	47.64
021025/00	YEE, EDWARD 5540 DUNLAY DRIVE SACRAMENTO, CA 95835	548752478					
207 PO-900098 08/29/2008	8/10-8/23	1	01-0000-0-5801-106-0000-8300-007-000 NY P			703.26	703.26
TOTAL PAYMENT AMOUNT						703.26 *	703.26
018625/00	YELLOWSTONE TREATMENT CENTER 1732 SO. 72ND ST. WEST BILLINGS, MT 59106-3599						
867 PO-900752 08/29/2008	JULY	1	01-6500-0-5800-102-5750-1180-003-000 NN F			299.00	199.00
TOTAL PAYMENT AMOUNT						199.00 *	199.00

81 CENTER UNIFIED SCHOOL DIST.  
08-29-08 VENDOR CHECK RUN

ACCOUNTS PAYABLE PRELIST  
BATCH: 0017 08-29-08  
FUND : 01 GENERAL FUND

J3888 APY500 H.02.05 08/28/08 PAGE 21  
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD RESO	P OBJE	SIT GOAL	FUNC RES	DEP T9MP
014272/00	ZIEGLER, MICHAEL	571495360					
	4838 ECHO RIDGE DR.						
	ROCKLIN, CA 95677						
210 PO-900099	08/29/2008	8/10-8/23	1	01-0000-0-5801-106-0000-8300-007-000	NY P	687.52	687.52
TOTAL PAYMENT AMOUNT						687.52 *	687.52
TOTAL FUND PAYMENT						343,671.81 **	343,671.81
TOTAL USE TAX AMOUNT						91.60	

81 CENTER UNIFIED SCHOOL DIST.  
08-29-08 VENDOR CHECK RUN

ACCOUNTS PAYABLE PRELIST  
BATCH: 0017 08-29-08  
FUND : 09 CHARTER SCHOOLS

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
					FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
014067/00		ACCREDITING COMMISSION FOR SCHOOLS, WASC 533 AIRPORT BLVD., SUITE 200 BURLINGAME, CA 94010							
874 PO-900769	08/29/2008	281321			1 09-0700-0-5800-503-1110-1000-018-000 NN F		685.00	685.00	
					TOTAL PAYMENT AMOUNT	685.00 *		685.00	
021853/00		AMERICAN RIVER COLLEGE ATTN: BUSINESS OFFICE 4700 COLLEGE OAK DRIVE SACRAMENTO, CA 95841							
871 PO-900767	08/29/2008	GLOBAL YOUTH CHARTER SCHOOL			1 09-0700-0-5800-503-1110-1000-018-000 NN F		130.00	130.00	
					TOTAL PAYMENT AMOUNT	130.00 *		130.00	
020305/00		CDW GOVERNMENT INC. 75 REMITTANCE DRIVE SUITE 1515 CHICAGO, IL 60675-1515							
470 PO-900598	08/29/2008	LJ23787			1 09-0000-0-4300-501-1110-1000-016-000 NN F		374.97	374.97	
					TOTAL PAYMENT AMOUNT	374.97 *		374.97	
010186/00		FOLLETT EDUCATIONAL SERVICES P.O. BOX 98581 CHICAGO, IL 60693-8581							
591 PO-900511	08/29/2008	378292A-CREDIT			1 09-1100-0-4200-501-1110-1000-016-000 NN F		932.04	932.04	
					TOTAL PAYMENT AMOUNT	932.04 *		932.04	
018048/00		FRANCO, JESSICA 3600 ELVERTA RD. #168 ANTELOPE, CA 95843							
849 PO-900748	08/29/2008	REIMB			1 09-0700-0-4300-503-1110-1000-018-000 NN F		57.40	57.40	
					TOTAL PAYMENT AMOUNT	57.40 *		57.40	

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81 CENTER UNIFIED SCHOOL DIST.  
08-29-08 VENDOR CHECK RUN

ACCOUNTS PAYABLE PRELIST  
BATCH: 0017 08-29-08  
FUND : 13 CAFETERIA FUND

J3888 APY500 H.02.05 08/28/08 PAGE 24  
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	FD RESO	P OBJE	SIT GOAL	FUNC RES	DEP T9MP	Liq Amt
								Net Amount
020462/00	CORPORATE EXPRESS PO BOX 95708 CHICAGO, IL 60694-5708	841248716						
305 PO-900205	08/29/2008	89170625	1	13-5310-0-4300-108-0000-3700-007-000	NN	P		4.34
305 PO-900205	08/29/2008	89170624	1	13-5310-0-4300-108-0000-3700-007-000	NN	P		228.77
TOTAL PAYMENT AMOUNT				233.11	*			233.11
021080/00	ED JONES FOOD SERVICE INC 5100 FULTON DRIVE SUITE D FAIRFIELD, CA 94534-1639	942828211						
54 PO-900021	08/29/2008	JULY	1	13-5310-0-4700-108-0000-3700-007-000	NN	P		17,382.06
TOTAL PAYMENT AMOUNT				17,382.06	*			17,382.06
021531/00	GUAJARDO, NAOMA 7970 IVY HILL WAY ANTELOPE, CA 95843							
818 PO-900720	08/29/2008	REFUND	1	13-5310-0-8634-000-0000-0000-000-000	NN	F		15.15
TOTAL PAYMENT AMOUNT				15.15	*			15.15
022464/00	KASEY, LAURA 304 LIVOTI AVENUE ROSEVILLE, CA 95661							
736 PO-900644	08/29/2008	REIMB	1	13-5310-0-4300-108-0000-3700-007-000	NN	F		111.09
TOTAL PAYMENT AMOUNT				111.09	*			111.09
022364/00	MYSCHOOLBUCKS LLC 9700 VILLAGE CENTER DRIVE SUITE 50-L GRANITE BAY, CA 95746							
60 PO-900027	08/29/2008	648	1	13-5310-0-5300-108-0000-3700-007-000	NN	P		12.00
TOTAL PAYMENT AMOUNT				12.00	*			12.00

81 CENTER UNIFIED SCHOOL DIST.  
08-29-08 VENDOR CHECK RUN

ACCOUNTS PAYABLE PRELIST  
BATCH: 0017 08-29-08  
FUND : 13 CAFETERIA FUND

J3888 APY500 H.02.05 08/28/08 PAGE 25  
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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date			FD RESO P OBJE SIT	GOAL FUNC RES DEP T9MP		Liq Amt	Net Amount
016598/00	PLACER COUNTY ENVIRONMENTAL HEALTH 3091 COUNTY CENTER DR.STE.180 AUBURN, CA 95603							
784 PO-900716	08/29/2008	IN0060514		1 13-5310-0-5800-108-0000-3700-007-000	NN F		357.00	357.00
				TOTAL PAYMENT AMOUNT	357.00 *			357.00
019993/00	PROPACIFIC FRESH P.O. BOX 1069 DURHAM, CA 95938							
577 PO-900498	08/29/2008	OAKHILL		1 13-5310-0-4700-108-0000-3700-007-000	NN P		235.45	235.45
				TOTAL PAYMENT AMOUNT	235.45 *			235.45
016125/00	SAPP, KAREN 3209 MIKE WALDRON DRIVE SACRAMENTO, CA 95835							
734 PO-900642	08/29/2008	REFUND		1 13-5310-0-8634-371-0000-0000-007-000	NN F		24.00	24.00
				TOTAL PAYMENT AMOUNT	24.00 *			24.00
016043/00	SHELTONS UNLIMITED MECHANICAL SERVICES 7537 AUSPICIOUS WAY SACRAMENTO, CA 95842	208118193						
64 PO-900031	08/29/2008	596		1 13-5310-0-5600-108-0000-3700-007-000	NY P		371.24	371.24
				TOTAL PAYMENT AMOUNT	371.24 *			371.24
011262/00	UNISOURCE - NORTHERN CA FILE 57006 LOS ANGELES, CA 90074-7006							
568 PO-900492	08/29/2008	628-33463300		1 13-5310-0-4300-108-0000-3700-007-000	NN F		581.85	719.88
				TOTAL PAYMENT AMOUNT	719.88 *			719.88
				TOTAL FUND	PAYMENT	19,460.98 **		19,460.98

81 CENTER UNIFIED SCHOOL DIST.  
08-29-08 VENDOR CHECK RUN

ACCOUNTS PAYABLE PRELIST  
BATCH: 0017 08-29-08  
FUND : 14 DEFERRED MAINTENANCE FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	FD RESO	P OBJE	SIT GOAL	FUNC RES	DEP T9MP	Net Amount
017002/00	HOME DEPOT							
	ACCOUNTS RECEIVABLE							
	P.O. BOX 6031							
	THE LAKES, NV 88901-6031							
599 PO-900522	08/29/2008	6035322532354507	1	14-6205-0-4300-106-9608-8110-007-000	NN	F		
			TOTAL PAYMENT AMOUNT					661.69
								661.69
			TOTAL FUND	PAYMENT				661.69
								661.69

01 CENTER UNIFIED SCHOOL DIST.  
08-29-08 VENDOR CHECK RUN

ACCOUNTS PAYABLE PRELIST  
BATCH: 0017 08-29-08  
FUND : 21 BUILDING FUND

J3888 APY500 H.02.05 08/28/08 PAGE 27  
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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP		Liq Amt	Net Amount	
015880/00		ACTION SALES AND MARKETING INC 15772 CONDON CIRCLE WESTMINSTER, CA 92683							
691 PO-900605	08/29/2008	1704		1	21-0000-0-6422-234-9615-8500-007-000	NN F	2,499.20	2,499.20	
TOTAL PAYMENT AMOUNT							2,499.20 *	2,499.20	
015699/00		CLARK SECURITY PRODUCTS P.O. BOX 31001-1195 PASADENA, CA 91110-1195							
639 PO-900549	08/29/2008	SA90514801		1	21-0000-0-4415-234-9615-8500-007-000	NN F	178.74	178.74	
639 PO-900549	08/29/2008	SA90514801		2	21-0000-0-4415-240-9615-8500-007-000	NN F	178.74	178.74	
TOTAL PAYMENT AMOUNT							357.48 *	357.48	
010432/00		OFFICE OF PUBLIC SCHOOL CONTRS DEPT OF GENERAL SERVICES ACCOUNTS RECEIVABLE 1130 K STREET #400 SACRAMENTO, CA 95814							
PV-990008	08/29/2008	INV 25B-73973-08-01		21	0000-0-6160-106-0000-8500-007-000	NN		58,660.26	
TOTAL PAYMENT AMOUNT							58,660.26 *	58,660.26	
014771/00		ROEBBELEN CONTRACTING INC 1241 HAWKS FLIGHTS CT. SUITE 100 EL DORADO, CA 95762							
PO-802586	08/29/2008	0007		1	21-0000-0-6270-472-9630-8500-007-000	NN P	5,719.93	5,719.93	
TOTAL PAYMENT AMOUNT							5,719.93 *	5,719.93	
010552/00		SAC VAL JANITORIAL SALES & SERVICES, INC. 2421 DEL MONTE STREET WEST SACRAMENTO, CA 95691							
678 PO-900594	08/29/2008	01597410		1	21-0000-0-4415-234-9615-8500-007-000	NN F	203.65	247.29	
678 PO-900594	08/29/2008	01597410		2	21-0000-0-4415-240-9615-8500-007-000	NN F	123.64	145.46	
TOTAL PAYMENT AMOUNT							392.75 *	392.75	



81 CENTER UNIFIED SCHOOL DIST.  
08-29-08 VENDOR CHECK RUN

ACCOUNTS PAYABLE PRELIST  
BATCH: 0017 08-29-08  
FUND : 21 BUILDING FUND

J3888 APY500 H.02.05 08/28/08 PAGE 28  
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Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	FD RESO P	OBJE SIT	GOAL FUNC	RES DEP	T9MP	Liq Amt	Net Amount
021105/00	SIGNATURE REPROGRAPHICS INC														
	620 SUNBEAM AVENUE														
	SACRAMENTO, CA 95814														

861 PO-900745 08/29/2008 110251,110032,110248

1 21-0000-0-6205-472-9630-8500-007-000 NN P 6,256.68  
TOTAL PAYMENT AMOUNT 6,256.68 +

TOTAL FUND PAYMENT 73,886.30 \*\* 73,886.30

ACCOUNTS PAYABLE PRELIST  
BATCH: 0017 08-29-08  
FUND : 35 SCHOOL FACILITIES FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	FD RESO P OBJE	SIT GOAL FUNC	RES DEP T9MP	Liq Amt	Net Amount	

706	PO-900613	08/29/2008	64240	1	35-7710-0-6210-240-9615-8500-007-000	NN P	8,414.40	8,414.40
707	PO-900614	08/29/2008	64239	1	35-7710-0-6210-240-9615-8500-007-000	NN P	15,467.90	15,467.90
<b>TOTAL PAYMENT AMOUNT</b>					<b>23,882.30 *</b>		<b>23,882.30</b>	

134	PO-900083	08/29/2008	200803589	1	35-7710-0-6118-245-9619-8500-007-000	NN P	22,010.03	22,010.03
	TOTAL PAYMENT AMOUNT				22,010.03 *		22,010.03	22,010.03

TOTAL BATCH PAYMENT	486,232.96 ***	0.00	486,232.96
TOTAL USE TAX AMOUNT	91.60		

81 CENTER UNIFIED SCHOOL DIST.  
08-29-08 VENDOR CHECK RUN

ACCOUNTS PAYABLE PRELIST  
BATCH: 0018 0-BATCH  
FUND : 01 GENERAL FUND

J3888 APY500 H.02.05 08/28/08 PAGE 30  
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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
					FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
011569/00	EMC PUBLISHING 875 MONTREAL WAY ST. PAUL, MN 55102-4245								
731 PO-900641	08/29/2008 CANCEL								
				1	01-6520-0-4300-472-5770-1110-003-000 NN C		100.00	0.00	0.00
		TOTAL PAYMENT AMOUNT			0.00 *				0.00
022252/00	PROVO CANYON 1350 EAST 750 NORTH OREM, UT 84097								
CL-888121	08/29/2008 CLOSE								
					01-6500-0-5800-102-5750-1180-003-000 NN		2,584.00	0.00	0.00
		TOTAL PAYMENT AMOUNT			0.00 *				0.00
		TOTAL FUND PAYMENT			0.00 **				0.00
		TOTAL BATCH PAYMENT			0.00 ***	0.00			0.00
		TOTAL DISTRICT PAYMENT			486,232.96 ****	0.00			486,232.96
		TOTAL USE TAX AMOUNT			91.60				
		TOTAL FOR ALL DISTRICTS:			486,232.96 ****	0.00			486,232.96
		TOTAL USE TAX AMOUNT			91.60				

Number of warrants to be printed: 122, not counting voids due to stub overflows.

*Center Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site:** Wilson C. Riles Middle School

**Date:** September 17, 2008

**Action Item** \_\_\_\_

**To:** Board of Trustees

**Information Item** X

**From:** Joyce Duplissea, Principal

**# Attached Pages** 2

**Principal's Initials:** SA (Shelly Hoover, UP) for J.D.

**SUBJECT:**

Wilson C. Riles Middle School will be sending Pete Brown to the Fitness Anywhere Suspension Trainer Course to be held in San Francisco October 5, 2008. The funding will come out of the Music, Art, PE Grant.



# Fitness Anywhere

Make your body your machine®



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## Suspension Trainer Course (STC)

Shipping Info 100% Guaranteed  
 Product Description About the TRX  
 Compare Products Email To A Friend  
 User Rating:  [view reviews / add review](#)

**Price: \$250.00**

### Course Location & Date

San Francisco, CA-Oct. 5, 2008 -

☐ By selecting this box, I agree to the terms and conditions detailed below.

Quantity: 1

**ADD TO CART**

**COURSE MATERIALS:** You will receive a Suspension Trainer Course (STC) Manual that will be shipped to you with your course purchase. Shipping is free for all U.S. addresses. If you wish to expedite the shipping of your manual, or you are shipping to an international address, please select priority/express shipping method for an additional shipping cost. Please be advised that if you register within 10 days of the course start date, you may not receive your manual prior to the course. Although it is recommended that you review the manual prior to the course, it is NOT necessary to bring the manual with you the day of the course.

**CANCELLATION AND REFUND POLICY:** Course registration fees are non-refundable; should Fitness Anywhere cancel the course, for any reason, registrants will receive a complete refund. Requests to change registration from one course to another must be made to Fitness Anywhere by e-mail at [education@fitnessanywhere.com](mailto:education@fitnessanywhere.com) at least 14 days before the course date. Requests made later than that are subject to a \$75 rescheduling fee. Registrants may assign their course slot to someone else, for a \$100 change fee.

**WAIVER:** I am aware of the risks associated with exercise and fitness training. I am in good health and have no medical condition that would make it dangerous for me to complete the vigorous physical activities that will be part of the course. I have health and liability insurance sufficient to cover any personal injury or property damage I may sustain or cause while participating in or as a result of this course (the "injuries"). I hereby release Fitness Anywhere, Inc. and the other course participants (together with its affiliates, employees, consultants, agents and assigns, the "Indemnified Parties") from all claims, liability, damages or injuries that may arise in connection with the course, and hereby indemnify them against all expenses, costs and losses, including reasonable attorneys fees and costs of suit, that may arise with respect thereto.

## User Reviews

[SUBMIT A REVIEW »](#)

**TRX Suspension Trainer Course is a must** 05/20/2008 - by Adam Francilia from Owner-FitLife Center for Health and Performance-Maple Ridge, B.C.  
 The TRX Suspension Trainer Course is a must for the exercise professional wanting to harness the full potential of this great training tool. I've used the TRX daily in my facility for 3 years now. The ability range and diversity of the product allows my staff and myself to use the TRX effectively with rehabilitative clients all the way through to the professional athlete.

**I was amazed!!!** 05/13/2008 - by Tess Greer from Westerville, Ohio  
 Having had no personal experience with TRX, I was not sure what to expect. Whatever I expected, it didn't prepare me for the intensity of this workout! This is the most flexible piece of equipment I've ever encountered in 24 years of teaching group fitness. I can see how it could be easily adapted for use with every population from athletes to seniors and would provide each with a complete, challenging workout. Also, I could never have imagined how many different movements and activities could be accomplished using the TRX. The possibilities seem endless! I would recommend this course for any group fitness instructor even if your club does not have TRX. You will learn a great deal and it is absolutely worth it.

**Valuable Course** 05/13/2008 - by Jo Ann Schaffer from US  
 I thoroughly enjoyed Leigh and her approach to training using the system. She gave us great ideas on developing workouts for our clients. I've weight trained for 20 years and learned about muscles I have never felt! The TRX system is fantastic for working stability muscles. I truly enjoyed the training course and found it very valuable. Thank you

**I learned a lot** 05/13/2008 - by Christopher Browning from US  
 I learned a lot about the TRX that I could not learn from the DVD's or other material found online. Being able to conduct the workouts was great, it helped me perfect my form and able to see others try to see possible problems that may arise during my classes. The whole time I was thinking up workouts that will fit.

**Great Counsel!!**  
 I thought the course and the instructor (Jonathan) were really great. I learned a lot. I'm sure as hell, so there was plenty of practical, but I would have enjoyed and benefited from a little more theoretical. Even the smartest and most book-oriented among us would probably agree that no book can beat personal instruction. Teachers often come up with examples to further understanding or clarity, that book writers who may be focused on brevity, may not think of or have room for. For many of us, the voice of a teacher can ring in the memory in a way your own voice reading from a text just can't.

**The life-line of the TRX is endless**  
 05/13/2008 - by Stephanie Kanoecia Wong from US  
 I am not a personal trainer, nor group fitness instructor, so I was unfamiliar with a few terms used throughout the class. Despite this, I was able to keep-up with the training and learn highly applicable knowledge relating to both the technical use of the product and the integration of the product into a personal fitness program. I loved the comfortable and bustling environment that was created by the Fitness Anywhere staff. They went above and beyond their way to ensure that the learning environment was fun and interactive. Having partners helped me to perfect form and critique my stance as I moved through the different positions. Another successful activity was the fitness program planning and how the results proved that too many exercises were focused on the S plane, rather than a balance between S, T, and F planes.  
 One of the best aspects of the day, were the people. The life-line of the TRX is endless. What else can I say...I love TRX!

**Thanks for a great product**  
 05/13/2008 - by David L. Smith, PT, Cert. MDT from US  
 I was highly pleased with the TRX course and the instructor, Dr. Joe Martin. I felt the information was thorough and I now have a better comprehension of the system. I feel the TRX is a great tool to treat my upper and lower extremity patients. Whether they are an older patient with balance deficits or younger athletes recovering from an injury, I feel the TRX can assist them in achieving and/or surpassing their goals. I immediately began to use the TRX in the facility I work at with many varieties of patients. I look forward to becoming more experienced with the system and have already recommended it to many of my friends and colleagues. Thanks for a great product.

**Glad to have this in my arsenal!**  
 05/13/2008 - by Carrie Sisk from Ultimate Fitness Outdoors  
 I totally left the instructor Course wanting to revamp so much about the way I do business, train clients and to have this in my arsenal.  
 Fabulous! Thank you to everyone at Fitness Anywhere and Diakadi Body! This was the best continuing education course I've done in the past 6 years.

**Fabulous Course!**  
 05/13/2008 - by Stephanie Mudgett from Almaden Valley Athletic Club

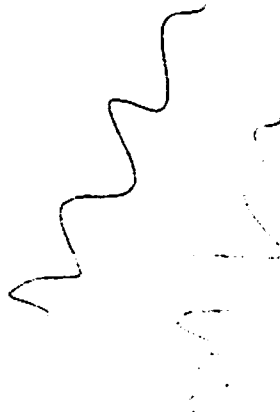
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*Center Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site:** Superintendent's Office      **Action Item** \_\_\_\_\_ **X** \_\_\_\_\_

**To:** Board of Trustees      **Information Item** \_\_\_\_\_

**Date:** September 17, 2008      **# Attached Pages** \_\_\_\_\_ **3** \_\_\_\_\_

**From:** Dr. Kevin J. Jolly, Superintendent

**Principal/Administrator Initials:** \_\_\_\_\_

**SUBJECT: CSBA Nomination for Directors-at-Large**

Nominations for CSBA Asian/Pacific Islander and Hispanic are currently being accepted until Friday, September 26, 2008. Any CSBA member board may nominate board members from CSBA member district or county offices of education.

**RECOMMENDATION: CUSD Board of Trustees nominate a candidate for CSBA Directors-at-Large, Asian/Pacific Islander and Hispanic.**



**Directors-at-Large, Asian/Pacific Islander and/or Hispanic  
Nomination Form Due by Friday, September 26, 2008**

The governing board of the \_\_\_\_\_ School District or  
(Name of Nominating School District/COE)

County Office Board of Education wishes to nominate: \_\_\_\_\_  
(Nominee name)

as a candidate for the following Director-at-Large position: (please indicate)

☐ Asian/Pacific Islander (Two letters of recommendation must be attached)

☐ Hispanic (Two letters of recommendation must be attached)

The nominee is a member of the \_\_\_\_\_ School District or County  
(Name of Nominee School District/COE)

Office Board of Education, which is a member of CSBA. The nominee has given permission  
to be nominated.

\_\_\_\_\_  
Board Clerk or Board Secretary Signature

\_\_\_\_\_  
Date

**PLEASE NOTE:**

The U.S. Postal Service postmark or fax deadline for the nomination form and the required two letters of  
recommendation is **Friday, September 26. Return nomination to:**

Paul H. Chatman, President  
California School Boards Association  
3100 Beacon Blvd., P.O. Box 1660 | West Sacramento, CA 95691-1660; or  
Fax: (916) 371-3407

Boards may nominate for more than one Director-at-Large seat. (Please submit a separate nomination form  
for each nominee.) All nominees must be contacted in advance for permission to be nominated. Directors-at-  
Large serve two-year terms and take office immediately upon the close of the Association's Annual  
Education Conference.



## **CSBA Board of Directors Responsibilities, Duties and Required Meeting Dates**

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The California School Boards Association (CSBA) Board of Directors is comprised of board members from throughout the state. The Board of Directors consists of the 21 regional Directors as well as the officers of the Association, any officer or Director of the National School Boards Association who resides in California and the President of the California County Boards of Education (CCBE). In addition, there are five Directors-at-Large. The Directors-at-Large, American Indian, Black and County are elected in odd-numbered years. The Directors-at-Large, Asian/Pacific Islander and Hispanic are elected in even-numbered years.

The Directors, along with the officers and members of the Delegate Assembly, are a vital link in the Association's governance structure ensuring that the Association continues to effectively carry out its vision, mission and goals.

### ***CSBA Vision and Mission***

#### **Vision**

The California School Boards Association envisions a state where the public schools are widely recognized as the foundation of a free and democratic society, where local citizen governing boards are fully vested with the means to advance the best interests of students and the public, and where the futures of all children are driven by their aspirations, not bounded by their circumstances.

#### **Mission**

CSBA promotes success for all students by defining and driving the public education agenda and strengthening school board governance at the district and county levels.

### ***CSBA Board of Directors Roles and Responsibilities***

Members of the Board of Directors establish the vision, mission and goals for the Association, and ensure that Association activities and programs remain focused on those goals and the issues identified in the Policy Platform. The Board of Directors has the following powers and duties:

#### **Corporate Responsibilities**

- Adopts the Association's budget.
- Adopts and amends the Association's Standing Rules.
- Receives reports on corporate operations.
- Approves the hiring and terms of employment of the Executive Director, upon recommendation of the Executive Committee.
- Comments annually on the performance, and acts on the contract of the Executive Director, upon recommendation of the Executive Committee.



### **Statewide Leadership**

- Adopts the Vision, Mission and Goals of the Association, and annually reviews progress toward achieving them.
- Adopts positions and policies which are consistent with the Policy Platform or which serve as interim positions and policies between Delegate Assembly meetings.
- Provides advocacy on behalf of children, public education, local boards and the Association.
- Serves on Board and other committees, councils, task forces and focus groups.
- Receives reports and updates on major programs, consistent with the Vision, Mission, and Strategic Goals of the Association.

### **Regional and Constituency Leadership**

- Provides two-way communication with Delegate Assembly members and local board members.
- Supports and participates in the Association's activities and events.

### **Duties of the Directors-at-Large**

Directors-at-Large serve as an effective two-way communication link between the CSBA Board of Directors and representative board members by:

- Serving as Chair of the Student Issues Conference Groups, which were created to address issues related, but not limited to American Indian, Asian/Pacific Islander, Black, and Hispanic students, and county boards.
- Gathering input and information on significant emerging issues from representative board members and communicating the issues/data to CSBA for effective response and/or assistance;
- Supporting and articulating CSBA activities and positions to representative board members;
- Promoting the Association, its services and events to representative board members, encouraging membership and participation;
- Serving as an advocate for public education;
- Encouraging communication and participation between representative board members throughout the state; and
- Communicating directly with representative board members (via letters, meetings, county trustee association events, articles in regional newsletters, visits to board meetings and/or other means as appropriate).

### ***Required Meeting Dates***

- Six Board meetings per year (held on weekends) in January, March/April, May, June, September, and November/December.
- Delegate Assembly meetings (two per year in conjunction with the May and November/December Board meetings)
- CSBA Legislative Action Conference (in conjunction with the May Delegate Assembly)
- CSBA Annual Education Conference and Trade Show (in conjunction with the November/December Delegate Assembly)

*Center Unified School District*

**Dept./Site: Superintendent's Office**

**Action Item**           X          

**Information Item \_\_\_\_\_**

# Attached Pages 9

**Principal/Administrator Initials:**

Attached is the resolution and application requesting for applicants for the Oversight Committee, as well as the Bylaws.

**RECOMMENDATION: The CUSD Board of Trustees approve Resolution #5/2008-09: Requesting Applications For Members of the Citizens' Oversight Committee to Oversee Bond Proceeds, Expenditures and Audits.**

## RESOLUTION NO. 5/2008-09

### RESOLUTION OF THE BOARD OF TRUSTEES OF CENTER UNIFIED SCHOOL DISTRICT REQUESTING APPLICATIONS FOR MEMBERS OF THE CITIZENS' OVERSIGHT COMMITTEE TO OVERSEE BOND PROCEEDS, EXPENDITURES AND AUDITS.

**WHEREAS**, as a result of the approval on November 7, 2000 of Article XIII A, Section 1, subdivision (b) of the California Constitution ("**Proposition 39**"), Proposition 39 provides an exception to the limit on *ad valorem* property taxes on real property for bonded indebtedness incurred by a school district that has been approved by fifty-five percent (55%) of the voters of such school district voting on the proposition; and

**WHEREAS**, pursuant to California Education Code ("**Education Code**") Section 15264 *et seq.* (the "**Act**"), this Board of Trustees (the "**Board**") of the Center Unified School District (the "**District**"), County of Sacramento, California (the "**County**") is specifically authorized, upon approval by two-thirds (2/3) of this Board, to submit to the electorate of the District the question of whether bonds of the District shall be issued and sold for specified purposes, upon a fifty-five percent (55%) vote of the electorate in favor on the question, pursuant to paragraph (3) of Proposition 39 and subdivision (b) of Section 18 of Article XVI of the California Constitution; and

**WHEREAS**, on May 30, 2008 this Board adopted Resolution number 23/2007-08 (the "**Resolution**") ordering a school bond election, to be held on November 4, 2008, establishing specifications of the election order, and requesting consolidation with other elections;

**WHEREAS**, at such election there will be submitted a question as to the issuance and sale of general obligation bonds of the District for various purposes set forth in the ballot submitted to the voters, in the maximum amount of \$500,000,000, to be payable from the levy of an ad valorem tax against the taxable property in the District if approved and issued (and together with other bonds approved in future elections, the "**Bonds**"); and

**WHEREAS**, by way of the Resolution, the Board declared its intent to establish a citizens' oversight committee (the "**Committee**") to ensure that the proceeds of the Bonds are expended only for the specific projects identified in the bond measure approved by the voters; and

**WHEREAS**, consistent with the Resolution, the Board is required to establish the Committee to increase accountability, communication, oversight and representation for the planning, scheduling, budgeting and execution of plans outlined in the Resolution; and

**WHEREAS**, consistent with the Resolution and the requirements of Proposition 39, this Board requests that eligible applicants wishing to serve on the Committee complete and submit an application for membership in the Committee in the form hereto attached and to be hereby approved.

**NOW, THEREFORE, BE IT RESOLVED:**

**Section 1. Request for Applications**

This Board hereby requests and encourages interested and qualified citizens to apply for membership in the Committee.

**Section 2. Application for Membership in the Committee**

This Board hereby sets forth and approves the Committee membership application in the form attached hereto as Exhibit A.

**Section 3. Preliminary Bylaws of the Committee**

The Board hereby sets forth the preliminary bylaws to attached hereto as Exhibit B to guide those members interested in making an application to the Committee.

ADOPTED, SIGNED AND APPROVED this 17<sup>th</sup> day of September, 2008.

**BOARD OF TRUSTEES OF CENTER  
UNIFIED SCHOOL DISTRICT**

By: \_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Clerk of the Board of Trustees  
of Center Unified School District

## EXHIBIT A

### Measure "N" Citizens' Oversight Committee Application Form

#### GENERAL INFORMATION:

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street City Zip

E-Mail: \_\_\_\_\_

#### EMPLOYMENT INFORMATION:

Name of Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Work Address: \_\_\_\_\_ Work Telephone: \_\_\_\_\_

#### Membership position(s) that applicant is qualified to fill.

The California Education Code requires that the Citizens' Oversight Committee have at least one member representing each of the first five categories. Please specify to which category you belong, and check all that apply.

- ☐ Active in a business organization representing the business community
- ☐ Active in a senior citizens' organization
- ☐ Active member of a bona fide taxpayer organization
- ☐ Parent or guardian of a Center Unified School District ("District") student
- ☐ Parent or guardian active in the Center Unified PTA/PTSA or school site council
- ☐ At-large community member

Please indicate if you have experience in the fields listed below and list any skills or knowledge in those areas.

- ☐ Construction
- ☐ Architectural Design
- ☐ Public Financing
- ☐ Contract Law
- ☐ Building Project/Program Management
- ☐ Other \_\_\_\_\_

Describe:

\_\_\_\_\_  
\_\_\_\_\_

#### ADDITIONAL INFORMATION:

1. Have you been a member of any District or school-based Committee: ☐ Yes ☐ No

If so, which one, and in what capacity? \_\_\_\_\_

2. Are you an employee of the District? (**NOTE:** Employees of the District are prohibited by law from being members of the Citizens' Oversight Committee.)  
☐ Yes ☐ No
3. Have you ever been employed by the District? ☐ Yes ☐ No
4. Are you a vendor, contractor, or consultant to the District? (**NOTE:** Vendors, contractors, and consultants of the School District are prohibited by law from being members of the Citizens' Oversight Committee.) ☐ Yes ☐ No
5. Are you able to complete at least one term (two years) as a member of the Citizens' Oversight Committee and refrain from becoming an employee, vendor, contractor, or consultant of the School District during such time period? ☐ Yes ☐ No
6. Members of the Citizens' Oversight Committee will be required to file financial disclosure/conflict of interest statements pursuant to rules and forms established by the Fair Political Practices Commission. Are you willing to file such financial disclosure statement if appointed to the Citizens' Oversight Committee? ☐ Yes ☐ No

List present or past membership in any community service, civic, or youth organization. Please also list participation in seminars, workshops, volunteer work, professional organizations, etc.

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**Please answer the following questions:**

1. How long have you been a resident within the District? \_\_\_\_ Years
2. Do you have any children or grandchildren who now attend (or have attended) District schools?  
☐ Yes ☐ No
3. Do you know of any reason, such as a potential conflict of interest, which would adversely affect your ability to serve on the Citizens' Oversight Committee? ☐ Yes ☐ No
4. List references that have knowledge of your character, experience, and abilities. Do not include names of relatives. (You may attach letters of reference from those listed if you wish.) Please provide Name/Address/Phone/Business/Occupation for each reference:

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5. Explain why you would like to be appointed to the Citizens' Oversight Committee.

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(You may provide additional answers to the above question on separate sheets of paper.)

**CERTIFICATE OF APPLICANT:**

All answers and statements in this document are true and complete to the best of my knowledge and belief.

Signature

Date

**PLEASE RETURN COMPLETED APPLICATION BY 4PM OCTOBER 3, 2008 TO DR. KEVIN JOLLY: 8408 Watt Avenue, Antelope, CA 95843 Phone (916) 338-6400 Fax (916) 338-6411**

STATE OF CALIFORNIA            )  
  )  
COUNTY OF SACRAMENTO        )       SS.

I, \_\_\_\_\_, do hereby certify that the foregoing is a true and correct copy of Resolution #5/2008-09, which was duly adopted by the Board of Trustees of Center Unified School District at a regular meeting thereof lawfully held on the 17<sup>th</sup> day of September, 2008, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By \_\_\_\_\_  
Secretary to the Board of Trustees  
for Center Unified School District



## **EXHIBIT B**

### **MEASURE N BONDS**

#### **CITIZENS' OVERSIGHT COMMITTEE**

##### **BY-LAWS**

###### **Article I Duties**

The Citizens' Oversight Committee, hereinafter referred to as the Committee, shall carry out the following duties:

- Review and report on the proper expenditures of voter-approved bonds, hereinafter referred to as Bonds, funds.
- Ensure that Bond funds are used only on school building improvements, and not for district salaries or administration.
- Receive and review copies of the annual performance audit and annual financial audit.
- Inspect school facilities and grounds to insure that Bond funds are expended for the purposes set forth in the Bond measure approved by the voters.
- Issue regular reports to the Board of Trustees, hereinafter referred to as the Board, on the activities of the Committee.
- Issue an annual report to the Board covering the expenditure of Bond funds in relation to the purposes set forth in the Bond measure, the annual financial audit, and status of the project construction.
- Carry out other duties assigned to the Committee by the Board and State law.

###### **Article II Members**

###### **Section A: Composition**

A. The Committee shall be composed of at least 7 members, selected by the Board, as follows:

- Active in a business organization representing the business community located within the District;
  - Active in a senior citizens' organization;
  - Parent or guardian of a child enrolled in Center Unified School District, hereinafter referred to as the District;
  - Both a parent or guardian of a child enrolled in the District and active in a parent-teacher organization;
  - Active in a bona fide taxpayers' organization and;
  - Member at large.
- B. A single individual may be appointed as a representative of more than one of the above categories, if applicable.
- C. No employee, official, vendor, contractor, or consultant of the district shall be appointed to the Committee.
- D. Committee members shall be subject to prohibitions regarding incompatibility of office pursuant to California Government Code section 1125-1129 and financial interest in contracts pursuant to California Government Code section 1090-1098.

### **Section B: Terms of Office**

- A. Committee members shall be appointed for two-year terms.
- B. After appointment to a two-year term, Committee members who wish to be appointed for a second two-year term shall reapply to the Board for consideration.

### **Section C: Voting Rights**

Each member is entitled to one vote and may cast that vote on any matter submitted to a vote of the Committee. Absentee ballots shall not be permitted.

### **Section D: Termination of Membership**

- A. Any appointed Committee member may terminate his or her membership by submitting a written letter of resignation to the President of the Board.
- B. Any Committee member may request that the removal of another Committee member be agendized for the next meeting and may, at that meeting, introduce a motion to remove said member from the Committee for excessive absence or for any other egregious violation(s) of these bylaws. Specific cause must be cited in the meeting agenda and motion for the removal.

### **Section E: Transfer of Membership**

Membership on the Committee may not be assigned or transferred.

### **Section F: Vacancy**

Any vacancy on the Committee occurring during the term of a duly appointed member shall be filled by action of the Board for the period of time until the next regular appointment.

## **Article III Officers**

### **Section A: Officers**

- A. The officers of the Committee shall be a Chairperson, Vice-Chairperson and other officers the Committee may deem necessary.
- B. The Chairperson shall
  - Call all meetings
  - Establish the agenda for each meeting
  - Preside at all meetings of the Committee
  - Shall attend, or appoint another Committee member to attend, meetings of the Board at which Measure N planning, revenue, expenditure, reporting, and related budgetary issues are agendized.
  - Shall serve as a spokesperson for the Committee in all representation of the Committee to the public, the Board, and the media
  - Sign all letters, reports and other communications of the Committee
  - Perform all duties incident to the office of the Chairperson
  - Have other such duties as are prescribed by the Committee
- C. The Vice-Chairperson shall:
  - Represent the Chairperson in assigned duties

- Substitute for the Chairperson in his or her absence

#### **Section B: Election and Terms of Office**

The officers shall be elected annually, at the April meeting of the Committee, and shall serve for one year, or until each successor has been elected.

#### **Section C: Removal of Officers**

Any officer may be removed from his or her office by a two-thirds vote of all the Committee members.

#### **Section D: Vacancy**

A vacancy in any office shall be filled at the earliest opportunity by a special election of the Committee, for the remaining portion of the term of office.

### **Article IV Meetings of the Committee**

#### **Section A: Meetings**

- A. The Committee shall meet regularly on the first Monday of each month. Special meetings of the Committee may be called by the Chairperson or by a majority vote of the Committee.
- B. In May of odd numbered years, the Committee shall hold a joint meeting with newly appointed members.
- C. Committee members shall be available to attend Board meetings when performance and financial audits relating to Measure N are presented.

#### **Section B: Agendas**

- A. Agendas for regular Committee meetings will be prepared by the Chairperson or his or her designee. All documents applicable to agenda items shall be distributed in advance of meetings.
- B. Any member of the Committee may submit a request for placing an item on a future agenda.

#### **Section C: Place of Meetings**

The Committee shall hold its regular meetings at a facility provided by the District, unless such a facility accessible to the public, including persons with disabilities, is unavailable. Alternate meeting places may be determined by the Chairperson or by majority vote of the Committee.

#### **Section D: Notice of Meetings**

- A. Written public notice shall be given of all meetings of the Committee at least 72 hours in advance of the meeting. Changes in the established date, time or location shall be given special notice. All meetings shall be publicized in the following venues: posted at all school sites, posted at District Support Center and posted on the District's web page.
- B. All required notices shall be delivered to the Committee members no less than 72 hours, and no more than 5 days, in advance of the meeting, personally or by mail (or by e-mail).

#### **Section E: Quorum**

The act of a majority of the Committee members present shall be the act of the Committee, provided a quorum is in attendance, and no decision may otherwise be attributed to the Committee. Four members of the Committee shall constitute a quorum.

**Section F: Conduct of Meetings**

Meetings of the Committee shall be conducted in accordance with the rules of order established by Education Code Section 3147(c), and with Robert's Rules of Order or an adaptation thereof approved by the Committee.

**Section G: Meeting Open to the Public**

All meetings of the Committee shall be open to the public. Notice of such meetings shall be provided in accordance with Section C of this article.

**Section H: Attendance**

Regular attendance at Committee meetings is a fundamental obligation of every member of the Committee. Absences are disruptive to Committee activity and representation. Failure to attend two consecutive meetings without acceptable reason announced in advance shall constitute due cause for member removal.

- Members anticipating an absence must call or email the Committee chair no later than 24 hours before the scheduled meeting.

**Article V  
Amendments**

An amendment of these bylaws may be made at any regular meeting of the council by a vote of two-thirds of the members present. Written notice of the proposed amendment must be submitted to council members at least 3 days prior to the meeting at which the amendment is to be considered for adoption.

*Center Unified School District*

		<b>AGENDA REQUEST FOR:</b>
<b>Dept./Site:</b>	<b>Superintendent's Office</b>	<b>Action Item</b> <u>    X    </u>
<b>To:</b>	<b>Board of Trustees</b>	<b>Information Item</b> <u>          </u>
<b>Date:</b>	<b>September 17, 2008</b>	<b># Attached Pages</b> <u>    1    </u>
<b>From:</b>	<b>Dr. Kevin J. Jolly, Superintendent</b>	
<b>Principal/Administrator Initials:</b>	<u>                                </u>	

**SUBJECT: First Reading: Exhibit 1240**

This exhibit is being updated to correspond with the policy changes in February 2008.

**RECOMMENDATION: The CUSD Board of Trustees approve the recommended change to Exhibit 1240.**

**VOLUNTEER INFORMATION FORM**

**Note:** A Volunteer Information Form must be completed by: volunteer coaches, those participating in over night or out-of-state field trips and regular site volunteer (supervised and unsupervised).

The Megans' Law Database check will be completed at the school site. If the database check is negative the volunteer will need to submit a TB Test to the school site. A copy of the Volunteer Form be sent to the Personnel Office. Unsupervised volunteers will be required to take the volunteer form to the Personnel Office to complete the remaining required clearances. The Personnel Office will verify the remaining clearances and return a copy of this form to the site principal. Volunteers may not provide services until this form is completed and filed in the site principal's office and/or the Personnel Office.

Name: \_\_\_\_\_ Site: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

Services to be performed will be: \_\_\_\_\_ Supervised (V-1) \_\_\_\_\_ Unsupervised (V-2)

Give a brief description of services to be performed: \_\_\_\_\_

**Volunteer Clearance Requirements**

- **No Clearance Required:** one time and/or special event volunteers. (Those working with other volunteers, supervised by certificated staff, not supervising students.)
- **TB Test & Megans Law Database Checks** required for all supervised volunteers. (V-1)
- **TB Test, Megans Law Database Check, Fingerprint Clearance, Drug-Screen Clearance:** required for all unsupervised volunteers who are likely to be alone with students, (including but not limited to: coaches/field trips including over-night and out-of-state field trips/field trips using private vehicles.) (V-2)

**Clearance Reports**

School Site: Megan's Law Database Check completed on: \_\_\_\_\_ by \_\_\_\_\_

Information found in database? No \_\_\_\_\_ Yes \_\_\_\_\_ \*\*

**\*\* (Anyone found in the Megan's Law Database will not be permitted to serve as a volunteer.)**

\_\_\_\_\_ TB Test Submitted Valid through \_\_\_\_\_

Signature Site Principal: \_\_\_\_\_ Date: \_\_\_\_\_

Personnel Office: \_\_\_\_\_ Fingerprint Clearance Received Date: \_\_\_\_\_  
 \_\_\_\_\_ Drug Screen Clearance Received Date: \_\_\_\_\_

Distribution: White Copy-Site Principal Yellow Copy-Personnel Office

**CENTER UNIFIED SCHOOL DISTRICT**  
**Antelope, California**

*Center Unified School District*

**Dept./Site: Superintendent's Office**

**Action Item**           X          

**Information Item** \_\_\_\_\_

# Attached Pages \_\_\_\_\_

**Principal/Administrator Initials:**

**This policy is being updated to follow Ed Code and district practice.**

AGENDA ITEM: **XV-D**

# Board Policy

BP 5143

## Students

### Insurance

\*\*\*Note: The following optional policy may be revised to reflect district practice. Education Code 32220-32224 require members of athletic teams to have insurance protection against accidental bodily injury (see section on "Athletic Teams" below and in the accompanying administrative regulation). Education Code 35331 requires districts to offer insurance to students participating in an excursion or field trip (see "Field Trips/Excursions" section below).\*\*\*

\*\*\*Note: The district is authorized, but not required, to offer medical and/or hospital service or insurance protection to students engaging in other activities, including students who are (1) injured while on school grounds during the school day, at any other place that a school-sponsored activity is being held, or while being transported by the district to and from school, another place of instruction, or a school activity (Education Code 49472); (2) participating in an organized rooting section or being spectators at athletic events (Education Code 32220); (3) participating in occasional play day or field day activities in which students from two or more district schools participate in athletic contests (Education Code 32220); (4) participating in other athletic activities sponsored by, controlled by, or under the jurisdiction of the district (Education Code 49470); (5) enrolled in work experience or vocational education programs at locations off school grounds (Education Code 51760); and/or (6) enrolled in a nursing program or other program in the healing arts offered by the district (Education Code 52530). If the district chooses to offer medical/hospital service or insurance protection for one or more of those purposes, it may expand the following policy accordingly. \*\*\*

The Superintendent or designee shall provide information to students and their parents/guardians about available insurance against injuries occurring during school-related activities, which may include printed matter furnished by the insurer or membership corporation. Parents/guardians shall not be required to enroll their children in insurance programs offered by the district.

*(cf. 3530 - Risk Management/Insurance)*  
*(cf. 3540 - Transportation)*  
*(cf. 3543 - Transportation Safety and Emergencies)*  
*(cf. 5141 - Health Care and Emergencies)*  
*(cf. 5141.6 - Student Health and Social Services)*  
*(cf. 6142.7 - Physical Education)*  
*(cf. 6178 - Career Technical Education)*  
*(cf. 6178.1 - Work Experience Education)*

### Athletic Teams

\*\*\*Note: The following section is for use by districts with school athletic teams. \*\*\*

Each student participating on a school athletic team shall have insurance protection in the amounts specified in law and administrative regulation for medical and hospital expenses resulting from accidental bodily injury. (Education Code 32221)



*(cf. 6145 - Extracurricular and Cocurricular Activities)*  
*(cf. 6145.2 - Athletic Competition)*

\*\*\*Note: Pursuant to Education Code 32220-32224, school districts must offer insurance protection for medical and hospital expenses to members of athletic teams as defined in AR 5143. Such insurance may be provided through (1) nonprofit membership corporations; (2) group, blanket, or individual policies of accident insurance from an authorized insurer; or (3) a benefit and relief association described in Insurance Code 10493. If desired, the district may revise the following paragraph to specify the type of program used by the district.\*\*\*

If a student does not have insurance protection or a reasonable equivalent of health benefits through other means, including, but not limited to, purchase by the student or his/her parent/guardian, the district shall offer a medical or hospital service or insurance program. (Education Code 32221)

\*\*\*Note: Education Code 32221 provides that the cost of the insurance protection may be paid by the district, student body organization, or any other persons on behalf of individual students. The following optional paragraph provides that the student's parent/guardian will generally pay the costs, and may be revised to reflect district practice.\*\*\*

The cost of the insurance protection shall be paid by the parent/guardian of an athletic team member or other persons on the student's behalf.

However, if the parent/guardian is financially unable to pay the costs, the costs shall be paid by the district and/or student body organization. (Education Code 32221)

*(cf. 3260 - Fees and Charges)*  
*(cf. 3452 - Student Activity Funds)*

#### Field Trips/Excursions

\*\*\*Note: Education Code 35331 requires districts to offer insurance to students participating in an excursion or field trip. Pursuant to Education Code 35331, the services described below may be made available or provided through any of the following entities authorized to do business in California: (1) nonprofit membership corporation defraying the cost of medical and/or hospital service; (2) one or more group, blanket, or individual policies of accident insurance from an authorized insurer; or (3) a self-insurance program of the school district. If desired, the district may revise the following section to specify the type of program offered by the district.\*\*\*

The district shall offer medical and/or hospital service or insurance protection for students injured while participating in any excursion or field trip under the jurisdiction of, sponsored by, or controlled by the district. (Education Code 35331)

*(cf. 3541.1 - Transportation for School-Related Trips)*  
*(cf. 6153 - School-Sponsored Trips)*

\*\*\*Note: Education Code 35331 provides that the costs of the medical or hospital service or insurance protection may be paid by the district, the student, or the student's parent/guardian. The following optional paragraph may be revised to reflect district practice. \*\*\*

Parents/guardians choosing to participate in the insurance program offered by the district shall pay the costs of the medical or hospital service or insurance protection.

**Legal Reference:**

**EDUCATION CODE**

10900-10914.5 Community recreation activities

32220-32224 Insurance for athletic teams

33353.5 Interscholastic federation; insurance program; nontransaction of insurance

35331 Insurance for field trips and excursions

48980 Parental notifications

48985 Notices to parents in language other than English

49470-49474 District medical services and insurance

51760 Insurance, work experience programs

52530 Insurance for healing arts program students

**INSURANCE CODE**

10493 Benefit and relief association

**CODE OF REGULATIONS, TITLE 22**

51050-51190.5 Definitions of Medi-Cal providers and services

**Management Resources:**

**WEB SITES**

CSBA, Medi-Cal Services Program: [http://www.csba.org/ds/medi\\_cal.htm](http://www.csba.org/ds/medi_cal.htm)

California Department of Health Services, Medical Care Services: <http://www.dhs.ca.gov/mcs>

California Department of Insurance: <http://www.insurance.ca.gov>

Centers for Medicare and Medicaid Services: <http://www.cms.hhs.gov>

Healthy Families Program: <http://www.healthyfamilies.ca.gov>

Medi-Cal: <http://www.medi-cal.ca.gov>

(12/87 7/00) 11/06

# **Board Policy**

**BP 5143  
Students**

**Insurance**

The district will provide insurance at no cost for students participating in school-sponsored athletic contests, and will provide opportunity for purchase of insurance for the student by the parents for accident to, at, or from school.

**Legal Reference:**

**EDUCATION CODE**

**32220-32224 Insurance for athletic teams**

**49470-49474 District medical services and insurance**

**51760(d) Insurance - work experience programs**

**52530 Insurance for healing arts program students**

**Policy  
adopted: October 1, 1986**

**CENTER UNIFIED SCHOOL DISTRICT  
Antelope, California**

# Administrative Regulation

AR 5143  
Students

Insurance

Athletic Teams

"Members of a school athletic team" include: (Education Code 32220)

1. Members of any extramural athletic team engaged in athletic events on or outside school grounds
2. Members of school bands or orchestras, cheerleaders and their assistants, pompom girls, team managers and their assistants, and any student selected by the school or student body organization to directly assist in the conduct of the athletic event, including incidental activities, but only while such members are being transported by or under the sponsorship or arrangements of the district or the district's student body organization to or from a school or other place of instruction and the place at which the athletic event is being conducted

Insurance for members of school athletic teams shall provide coverage for injury arising while students are: (Education Code 32221)

1. Engaging in or preparing for an athletic event sponsored or arranged by the district or student body organization
2. Being transported by the school district, or under its sponsorship, to and from the school and place of the athletic event

*(cf. 3530 - Risk Management/Insurance)*  
*(cf. 3541.1 - Transportation for School-Related Trips)*  
*(cf. 3543 - Transportation Safety and Emergencies)*  
*(cf. 5141 - Health Care and Emergencies)*  
*(cf. 5141.6 - Student Health and Social Services)*  
*(cf. 6145 - Extracurricular and Cocurricular Activities)*  
*(cf. 6145.2 - Athletic Competition)*

Injuries arising while students are engaged in community recreational activities pursuant to Education Code 10900-10914.5 are excluded. (Education Code 32222)

<p>***Note: Pursuant to Education Code 32221 and 32223, the district's insurance protection must at least be in one of the amounts listed below, unless the district has chosen to offer additional or broader coverage. Districts should select or modify an option below. The costs for any of these options may be paid by the district, student body organization, or any other persons on behalf of individual students; see the accompanying Board</p>
--

~~OPTION 1: The district shall offer for medical and hospital expenses resulting from accidental bodily injury a group or individual medical plan with accidental benefits of at least \$200 for each occurrence and major medical coverage of at least \$10,000, with no more than \$100 deductible and no less than 80 percent payable for each occurrence. (Education Code 32221)~~

OPTION 2: The district shall offer for medical and hospital expenses resulting from accidental bodily injury a group or individual medical plan which is certified by the Insurance Commissioner to be equivalent to the required coverage of at least \$1,500. (Education Code 32221) prescribed by Education Code 32221.

~~OPTION 3: The district shall offer for medical and hospital expenses resulting from accidental bodily injury at least \$1,500 for all medical and hospital expenses. (Education Code 32221)~~

The district requires each student participating on a school athletic team to have insurance protection in the amount offered by the district. (Education Code 32221)

\*\*\*Note: The following paragraph should be modified to reflect district practice.\*\*\*

Prior to participating in athletic activities, each member of an athletic team shall provide proof of insurance coverage to the Superintendent or designee.

\*\*\*Note: Education Code 32221.5, as added by AB 2684 (Ch. 108, Statutes of 2006), contains a statement that must be provided to members of athletic teams, in boldface type of prominent size, in any letters or other printed materials, offering insurance protection. As specified, this statement must contain the toll-free telephone number(s) for the Healthy Families Program, Medi-Cal, and/or any other comparable program. \*\*\*

Offers of insurance coverage sent to athletic team members shall include the following statement printed in boldface type of prominent size: (Education Code 32221.5)

Under state law, school districts are required to ensure that all members of school athletic teams have accidental injury insurance that covers medical and hospital expenses. This insurance requirement can be met by the school district offering insurance or other health benefits that cover medical and hospital expenses.

Some students may qualify to enroll in no-cost or low-cost local, state, or federally sponsored health insurance programs. Information about these programs may be obtained by calling 800-367-5830.

\*\*\*Note: Education Code 32221.5, as added by AB 2684 (Ch. 108, Statutes of 2006), requires that notices regarding insurance protection for athletic team members are subject to the provisions of Education Code 48985 pertaining to translation of notices when 15 percent or more of the students in a school speak a single primary language other than English.\*\*\*

The above statement shall also be included into any other letters or printed materials, in boldface type of prominent size, that contain the name and/or logo of the district and are sent to members

of school athletic teams to inform them of the provisions of Education Code 32220-32224 or any other state law regarding the provision of insurance protection. (Education Code 32221.5)

*(cf. 5145.6 - Parental Notifications)*

(7/00) 11/06

# Center Unified School District

## AGENDA REQUEST FOR:

Dept./Site: Superintendent's Office

Action Item     X    

To: Board of Trustees

Information Item           

Date: September 17, 2008

# Attached Pages           

From: Dr. Kevin J. Jolly, Superintendent

Principal/Administrator Initials:           

## SUBJECT: First Reading: Board Policies/Regulations/Exhibits

Replace	BP	0200	Goals for the School District
Replace	BP/AR	3311	Bids
Replace	BP	3517	Facilities Inspection
Replace	BP/AR	4112.24	Teacher Qualifications Under the No Child Left Behind Act
Replace	BP/AR	4112.41/4212.41/4312.41	Employee Drug Testing
Replace	BP	4132/4232/4332	Publication or Creation of Materials
Replace	BP	4136/4236/4336	Nonschool Employment
Delete	BP	4137	Tutoring
Replace	BP	4151/4251/4351	Employee Compensation
Replace	BP	4161/4261/4361	Leaves
Replace	BP/AR	5112.1	Exemptions from Attendance
Replace	BP/AR	5131.1	Bus Conduct
Replace	BP	6141	Curriculum Development and Evaluation
Add	AR	6141	Curriculum Development and Evaluation
Replace	BP	6141.5	Advanced Placement
Replace	BP/AR	6142.1	Sexual Health and HIV/AIDS Prevention Instruction
Replace	BP/AR	6142.8	Comprehensive Health Education
Replace	BP/AR	6146.11	Alternative Credits Toward Graduation
Replace	BP	6162.6	Use of Copyrighted Materials
Replace	BP/AR	6163.2	Animals at School
Replace	BP/AR	6172	Gifted and Talented Student Program
Add	BP/AR	6172.1	Concurrent Enrollment in College Classes
Add	BP	6178.2	Regional Occupational Center/Program
Add	BP	7160	Charter School Facilities
Replace	AR	7160	Charter School Facilities
Replace	BB	9230	Orientation
Replace	BB	9324	Minutes and Recordings

**RECOMMENDATION: CUSD Board of Trustees approve the first reading of presented policies/regulations/exhibits.**

# CSBA Sample

## Board Policy

### Philosophy-Goals-Objectives and Comprehensive Plans

BP 0200(a)

### GOALS FOR THE SCHOOL DISTRICT

As part of the Governing Board's responsibility to set direction for the school district, the Board shall adopt long-term goals focused on the achievement and needs of all district students. The district's goals shall be aligned with the district's vision, mission, philosophy, and priorities and shall be limited in number so as to be reasonably achievable within established timelines.

*(cf. 0000 - Vision)*

*(cf. 0100 - Philosophy)*

*(cf. 9000 - Role of the Board)*

Note: Items #1-14 below list areas of consideration in the development of goals. Districts are encouraged to replace the list with their own locally developed goals.

When developing the district's goals, the Board shall consider the following areas:

1. Developing curriculum, assessments, and instructional materials that are aligned with the state's content standards, frameworks, and assessments

*(cf. 6141 - Curriculum Development and Evaluation)*

*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*

*(cf. 6162.51 - Standardized Testing and Reporting Program)*

*(cf. 6162.52 - High School Exit Examination)*

2. Maintaining safe and orderly campuses which promote learning

*(cf. 0450 - Comprehensive Safety Plan)*

3. Ensuring that all students achieve proficiency in essential areas of skill and knowledge and attain the academic, career, and technical skills needed to succeed in a knowledge- and skills-based economy

*(cf. 6142.91 - Reading/Language Arts Instruction)*

*(cf. 6142.92 - Mathematics Instruction)*

*(cf. 6146.1 - High School Graduation Requirements)*

*(cf. 6146.5 - Elementary/Middle School Graduation Requirements)*

*(cf. 6178 - Career Technical Education)*

4. Providing for the specialized needs of identified groups of students, including providing necessary support and intervention programs and closing the gap between low-achieving and high-achieving students

*(cf. 5149 - At-Risk Students)*



## **GOALS FOR THE SCHOOL DISTRICT (continued)**

*(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)*  
*(cf. 6164.6 - Identification and Education Under Section 504)*  
*(cf. 6172 - Gifted and Talented Student Program)*  
*(cf. 6174 - Education for English Language Learners)*  
*(cf. 6179 - Supplemental Instruction)*

5. Providing a system of shared accountability for student achievement with clear performance standards and consequences

*(cf. 0510 - School Accountability Report Card)*  
*(cf. 2140 - Evaluation of the Superintendent)*  
*(cf. 4115 - Evaluation/Supervision)*  
*(cf. 4215 - Evaluation/Supervision)*  
*(cf. 4315 - Evaluation/Supervision)*  
*(cf. 9400 - Board Self-Evaluation)*

6. Promoting student health, nutrition, and physical activity in order to enhance learning

*(cf. 3550 - Food Service/Child Nutrition Program)*  
*(cf. 5030 - Student Wellness)*  
*(cf. 6142.7 - Physical Education)*  
*(cf. 6142.8 - Comprehensive Health Education)*

7. Developing each student's self-respect, respect for others, appreciation for diversity, and sense of personal responsibility

*(cf. 5137 - Positive School Climate)*  
*(cf. 6141.6 - Multicultural Education)*  
*(cf. 6142.3 - Civic Education)*

8. Allocating time and resources for staff collaboration, planning, and professional development activities aligned with the district's goals

*(cf. 4131 - Staff Development)*  
*(cf. 4231 - Staff Development)*  
*(cf. 4331 - Staff Development)*

9. Maintaining fiscal integrity for the district and aligning resources to instructional needs and priorities for student achievement

*(cf. 3100 - Budget)*  
*(cf. 3400 - Management of District Assets/Accounts)*  
*(cf. 3460 - Financial Reports and Accountability)*

10. Improving the organization, management, and decision-making structure and capabilities of the district to better support the education of students

## **GOALS FOR THE SCHOOL DISTRICT (continued)**

*(cf. 0420.5 - School-Based Decision Making)*  
*(cf. 2000 - Concepts and Roles)*

11. Employing technology in ways that enhance learning, teaching, and noninstructional operations

*(cf. 0440 - District Technology Plan)*  
*(cf. 4040 - Employee Use of Technology)*  
*(cf. 6163.4 - Student Use of Technology)*

12. Providing and maintaining facilities to meet the needs of present and future students

*(cf. 7000 - Concepts and Roles)*  
*(cf. 7110 - Facilities Master Plan)*

13. Maintaining positive relations with parents/guardians and the community, emphasizing communication and inviting participation in the schools

*(cf. 1100 - Communication with the Public)*  
*(cf. 1113 - District and School Web Sites)*  
*(cf. 1220 - Citizen Advisory Committees)*  
*(cf. 1240 - Volunteer Assistance)*  
*(cf. 1700 - Relations Between Private Industry and the Schools)*  
*(cf. 6020 - Parent Involvement)*

14. Collaborating with other public agencies and private organizations to ensure that children's physical, social, and emotional needs are met

*(cf. 1020 - Youth Services)*  
*(cf. 1400 - Relations between Other Governmental Agencies and the Schools)*

Each goal shall include measurable standards, performance indicators, and benchmarks that can be used to determine the district's progress toward meeting that goal.

The Superintendent or designee shall, with the involvement of district and school site staff, develop a strategic plan containing short-term objectives, actions, and timelines designed to enable the district to achieve its long-term goals. The Superintendent or designee shall also ensure that district improvement plans and reform efforts are aligned with the district's goals.

*(cf. 0400 - Comprehensive Plans)*  
*(cf. 0420 - School Plans/Site Councils)*  
*(cf. 0520.1 - High Priority Schools Grant Program)*  
*(cf. 0520.2 - Title I Program Improvement Schools)*  
*(cf. 0520.3 - Title I Program Improvement Districts)*  
*(cf. 0520.4 - Quality Education Investment Schools)*  
*(cf. 6171 - Title I Programs)*

## **GOALS FOR THE SCHOOL DISTRICT (continued)**

The Superintendent or designee shall ensure that these goals are communicated to staff, parents/guardians, students, and the community and that those groups are given an opportunity to provide feedback to the district about the goals.

### **Monitoring and Evaluation**

Note: The following section should be modified to reflect district practice. In order to help ensure that the Board's meetings are focused on the district's goals for student achievement, CSBA's Agenda Online program allows items from the Board meeting agenda to link to specific district goals.

The Board shall regularly monitor the progress of the district's efforts in achieving the goals. To that end, the Superintendent or designee shall provide the Board with the necessary data and analysis to help the Board evaluate the effectiveness of the district's efforts. These data shall include an analysis of the progress based on the performance indicators and benchmarks for each goal, as well as other measures of student achievement, such as the Academic Performance Index, Adequate Yearly Progress, student attendance, and graduation rates.

*(cf. 0500 - Accountability)*

*(cf. 6190 - Evaluation of the Instructional Program)*

*(cf. 9322 - Agenda/Meeting Materials)*

If the Board determines that sufficient progress is not being made toward a particular goal, the Board and Superintendent shall determine what types of additional district resources and support should be provided so that progress in increasing student achievement can be made. District goals shall be revised as necessary.

*Legal Reference: (see next page)*

## GOALS FOR THE SCHOOL DISTRICT (continued)

### *Legal Reference:*

#### EDUCATION CODE

33127-33129 *Standards and criteria for fiscal accountability*

33400-33407 *CDE evaluation of district programs*

44660-44665 *Evaluation of certificated employees*

51002 *Local development of programs based on stated philosophy and goals*

51020 *Definition of goal*

51021 *Definition of objective*

51041 *Evaluation of the educational program*

52050-52059 *Public Schools Accountability Act*

64000-64001 *Consolidated application process*

#### CODE OF REGULATIONS, TITLE 5

15440-15463 *Standards and criteria for fiscal accountability*

#### UNITED STATES CODE, TITLE 20

6311 *Accountability, adequate yearly progress*

6312 *Local educational agency plan*

### *Management Resources:*

#### CSBA PUBLICATIONS

*Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007*

*Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. 2006*

*Maximizing School Board Governance: Vision, 1996*

#### WEB SITES

CSBA: <http://www.csba.org>

CSBA, Agenda Online:

<http://www.csba.org/Services/Services/GovernanceTechnology/AgendaOnline.aspx>

California Department of Education: <http://www.cde.ca.gov>

# **Board Policy**

**BP 0200**

## **Philosophy, Goals, Objectives and Comprehensive Plans**

### **Goals For The School District**

The Governing Board shall adopt long-term goals for achieving the district's overall vision for its schools as well as clear performance standards and benchmarks which can be used to determine if the district is meeting these goals. Goals shall be limited in number so as to be reasonably achievable within established timelines.

(cf. 0000 - Vision)

(cf. 0100 - Philosophy)

(cf. 0500 - Accountability)

(cf. 6010 - Goals and Objectives)

(cf. 9000 - Role of the Board)

The Superintendent or designee may establish short-term, interim objectives and comprehensive plans to ensure adequate, regular progress toward the district's long-term goals.

(cf. 0400 - Comprehensive Plans)

The district's goals are to:

1. Maintain safe, healthful and orderly campuses which promote learning.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5144 - Discipline)

2. Provide appropriate instruction to meet the varied academic and career goals of students by identifying and responding to individual student needs.

(cf. 6000 - Concepts and Roles)

(cf. 6030 - Integrated Academic and Vocational Instruction)

3. Ensure that all students achieve academic proficiency in essential areas of skill and knowledge.

(cf. 6011 - Academic Standards)

(cf. 6146.1 - High School Graduation Requirements/Standards of Proficiency)

(cf. 6146.5 - Elementary School Promotion/Standards of Proficiency)

**4. Provide for the specialized needs of identified groups of students.**

(cf. 6164.4 - Identification of Individuals for Special Education)

(cf. 6164.6 - Identification and Education under Section 504)

(cf. 6171 - Title I Programs)

(cf. 6172 - Gifted and Talented Student Program)

(cf. 6174 - Education for English Language Learners)

(cf. 6175 - Migrant Education Program)

**5. Develop each student's self-respect, respect for others, appreciation for diversity and sense of personal responsibility.**

(cf. 5137 - Positive School Climate)

(cf. 6141.6 - Multicultural Education)

**6. Provide time and resources for collaboration, planning and professional development for all staff.**

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

**7. Maintain fiscal integrity for the district.**

(cf. 3100 - Budget)

(cf. 3400 - Management of District Assets/Accounts)

(cf. 3460 - Financial Reports and Accountability)

**8. Improve the organization, management and decision-making structure and capabilities of the district to better support the education of students.**

(cf. 0420.5 - School-Based Decision Making)

(cf. 2000 - Concepts and Roles)

**9. Employ technology in ways that enhance learning, teaching and noninstructional operations.**

(cf. 0440 - District Technology Plan)

(cf. 4040 - Employee Use of Technology)

(cf. 6162.7 - Use of Technology in Instruction)

(cf. 6163.4 - Student Use of Technology)

**10. Provide and maintain facilities to meet the needs of present and future students.**

(cf. 7000 - Concepts and Roles)

(cf. 7110 - Facilities Master Plan)

**11. Maintain positive relations with parents/guardians and the community, emphasizing communication and inviting participation in the schools.**

(cf. 1220 - Citizen Advisory Committees)

(cf. 1240 - Volunteer Assistance)

(cf. 1700 - Relations between Private Industry and the Schools)

(cf. 6020 - Parent Involvement)

**12. Collaborate with other public agencies and private organizations to ensure that children's physical, social and emotional needs are met.**

(cf. 1020 - Youth Services)

(cf. 1400 - Relations between Other Governmental Agencies and the Schools)

**13. Provide a system of shared accountability for student achievement with clear performance standards and consequences.**

(cf. 0500 - Accountability)

(cf. 0510 - School Accountability Report Card)

(cf. 2123 - Evaluation of the Superintendent)

(cf. 4115 - Evaluation/Supervision)

(cf. 4215 - Evaluation/Supervision)

(cf. 4315 - Evaluation/Supervision)

(cf. 6162.5 - Student Assessment)

(cf. 9400 - Board Self-Evaluation)

**Legal Reference:**

**EDUCATION CODE**

51002 Local development of programs based on stated philosophy and goals

51020 Definition of goal

51021 Definition of objective

**Management Resources:**

**CSBA PUBLICATIONS**

Maximizing School Board Leadership: Vision, 1996

**Policy CENTER UNIFIED SCHOOL DISTRICT**

**adopted: August 5, 1998      Antelope, California**

# CSBA Sample Board Policy

## Business and Noninstructional Operations

BP 3311(a)

### BIDS

In order to ensure transparency and the prudent expenditure of public funds, the Governing Board shall award contracts in an objective manner and in accordance with law. District equipment, supplies, and services shall be purchased using competitive bidding when required by law or if the Board determines that it is in the best interest of the district to do so.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 3000 - Concepts and Roles)*

*(cf. 3300 - Expenditures and Purchases)*

Note: Requirements for competitive bidding, including notice and advertising, are specified in Public Contract Code 20111-20118.4. However, pursuant to Public Contract Code 20118, districts may be exempt from these requirements and may "piggyback" onto the bid of any public corporation or agency for specific items when the Board determines it is in the best interest of the district. See the accompanying administrative regulation for a list of those items that may be leased or purchased using this procedure.

When the Board has determined that it is in the best interest of the district, the district may piggyback onto the contract of another public agency or corporation to lease or purchase equipment or supplies to the extent authorized by law. (Public Contract Code 20118)

Bid specifications shall be carefully designed and shall describe in detail the quality, delivery, and service required.

Note: Public Contract Code 20111.5 authorizes the district to establish a prequalification procedure for any contract for which bids are legally required; see the accompanying administrative regulation.

To assist the district in determining whether bidders are responsible, the Board may require prequalification procedures as allowed by law and specified in administrative regulation.

*(cf. 9270 - Conflict of Interest)*

*Legal Reference: (see next page)*



**BIDS (continued)**

*Legal Reference:*

**EDUCATION CODE**

*17595 Purchases through Department of General Services*  
*38083 Purchase of perishable foodstuffs and seasonable commodities*  
*38110-38120 Apparatus and supplies*  
*39802 Transportation services*

**GOVERNMENT CODE**

*4330-4334 Preference for California-made materials*  
*6252 Definition of public record*  
*53060 Special services and advice*  
*54201-54205 Purchase of supplies and equipment by local agencies*

**PUBLIC CONTRACT CODE**

*1102 Emergencies*  
*2001-2001 Responsive bidders*  
*3400 Bids, specifications by brand or trade name not permitted*  
*3410 United States produce and processed foods*  
*6610 Bid visits*  
*12200 Definitions, recycled goods, materials and supplies*  
*20103.8 Award of contracts*  
*20107 Bidder's security*  
*20111-20118.4 Contracting by school districts*  
*20189 Bidder's security, earthquake relief*  
*22002 Definition of public project*  
*22030-22045 Alternative procedures for public projects (UPCCAA)*  
*22050 Alternative emergency procedures*  
*22152 Recycled product procurement*

**COURT DECISIONS**

*Marshall v. Pasadena USD, (2004) 119 Cal.App.4th 1241*  
*Konica Business Machines v. Regents of the University of California, (1988) 206 Cal.App.3d 449*  
*City of Inglewood-Los Angeles County Civic Center Authority v. Superior Court, (1972) 7 Cal.3d 861*

**ATTORNEY GENERAL OPINIONS**

*89 Ops.Cal.Atty.Gen. 1 (2006)*

*Management Resources:*

**WEB SITES**

*CSBA: [http:// www.csba.org](http://www.csba.org)*  
*California Association of School Business Officials: <http://www.casbo.org>*

(6/97 11/00) 7/08

# **Board Policy**

**BP 3311**

## **Business and Noninstructional Operations**

### **Bids**

The district shall purchase equipment, supplies and services using competitive bidding when required by law and in accordance with statutory requirements for bidding and bidding procedures. In those circumstances where the law does not require competitive bidding, the Governing Board may request that a contract be competitively bid if the Board determines that it is in the best interest of the district to do so.

When the Board has determined that it is in the best interest of the district, the Board may piggyback onto the contract of another public agency or corporation to lease or purchase equipment or supplies to the extent authorized by law.

To ensure that good value is received for funds expended, specifications shall be carefully designed and shall describe in detail the quality, delivery and service required.

To assist the district in determining whether bidders are responsible, the Board may require prequalification procedures as allowed by law and specified in administrative regulation.

(cf. 9270 - Conflict of Interest)

#### **Legal Reference:**

##### **EDUCATION CODE**

- 17595 Purchases through Department of General Services
- 38083 Purchase of perishable foodstuffs and seasonable commodities
- 38110 Purchase of supplies through county superintendent
- 38111 Purchases by district governing board
- 38112 Purchases of necessary supplies
- 39802 Transportation bids and contracts for services

##### **GOVERNMENT CODE**

- 4330-4334 Preference of California-made materials
- 6252 Definition of public record
- 53060 Special services and advice
- 54201-54205 Purchase of supplies and equipment by local agencies

##### **PUBLIC CONTRACT CODE**

- 2000-2001 Responsive bidders
- 3400 Bids, specifications by brand or trade name not permitted
- 3410 United States produce and processed foods

6610 Bid visits

12200 Definitions, recycled goods, materials and supplies

20103.8 Award of contracts

20107 Bidder's security

20111-20118.4 School districts

20189 Bidder's security, earthquake relief

22002 Definition of public project

22030-22045 Alternative procedures for public projects (UPCCAA)

22050 Alternative emergency procedures

#### **COURT DECISIONS**

Konica Business Machines v. Regents of the University of California, (1988) 206

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**Policy CENTER UNIFIED SCHOOL DISTRICT**

**adopted: May 16, 2001      Antelope, California**

# CSBA Sample Administrative Regulation

## Business and Noninstructional Operations

AR 3311(a)

### BIDS

Note: Pursuant to Government Code 54202, school districts are mandated to adopt bidding procedures governing the purchase of equipment and supplies.

The following administrative regulation is for use by districts that have not adopted the provisions of the Uniform Public Construction Cost Accounting Act (UPCCAA). Procedures and bid limits under the UPCCAA are specified in Public Contract Code 22030-22045.

#### Advertised/Competitive Bids

The district shall seek competitive bids through advertisement for contracts involving an expenditure of \$15,000 or more for a public project. *Public project* means construction, reconstruction, erection, alteration, renovation, improvement, painting, repainting, demolition, and repair work involving a district owned, leased, or operated facility. (Public Contract Code 20111, 22002)

Note: Pursuant to Public Contract Code 20111, the Superintendent of Public Instruction (SPI) is required to annually adjust the monetary requirement for contracts to be competitively bid to reflect U.S. Department of Commerce data. The following optional sentence allows the amount to escalate automatically once the SPI has made the annual determination. For 2008, the bid limit is \$72,400.

The district shall also seek competitive bids through advertisement for contracts exceeding the amount specified in law, and as annually adjusted by the Superintendent of Public Instruction, for any of the following: (Public Contract Code 20111; Government Code 53060)

1. The purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district
2. Services, not including construction services or special services and advice in accounting, financial, legal, or administrative matters
3. Repairs, including maintenance that is not a public project

*Maintenance* means routine, recurring, and usual work for preserving, protecting, and keeping a district facility operating in a safe, efficient, and continually usable condition for the intended purpose for which it was designed, improved, constructed, altered, or repaired. *Maintenance* includes, but is not limited to, carpentry, electrical, plumbing, glazing, and other craft work designed to preserve the facility, as well as repairs, cleaning, and other operations on machinery and other permanently attached equipment. This definition does not include, among other types of work, janitorial or custodial services and protection provided

## **BIDS (continued)**

by security forces, nor does it include painting, repainting, or decorating other than touchup. (Public Contract Code 20115)

Note: Pursuant to Public Contract Code 20111, a contract required to be put out to bid must be awarded to the responsible bidder submitting the "lowest responsive bid." A "responsible bidder" possesses the quality, fitness, and capacity to satisfactorily perform the proposed work. (City of Inglewood-Los Angeles County Civic Center Authority v. Superior Court) A "responsive bid" conforms to the district's specifications. (Konica Business Machines v. Regents of the University of California) Before determining whether a bid is not responsive or a bidder is not a responsible bidder, legal counsel should be consulted, as appropriate.

Unless otherwise authorized by law, contracts shall be let to the lowest responsible bidder who shall give such security as the Governing Board requires, or else all bids shall be rejected. (Public Contract Code 20111)

The Board shall secure bids pursuant to Public Contract Code 20111 and 20112 for any transportation service expenditure of more than \$10,000 when contemplating that such a contract may be made with a person or corporation other than a common carrier, municipally owned transit system, or a parent/guardian of students who are to be transported. The Board may let this contract to other than the lowest bidder. (Education Code 39802)

No work, project, service, or purchase shall be split or separated into smaller work orders or projects for the purpose of evading the legal requirements of Public Contract Code 20111-20118.4 for contracting after competitive bidding. (Public Contract Code 20116)

When letting a contract for the procurement and/or maintenance of electronic data processing systems and supporting software, the Board may contract with any one of the three lowest responsible bidders. (Public Contract Code 20118.1)

### **Instructions and Procedures for Advertised Bids**

The Superintendent or designee shall call for bids by placing a notice at least once a week for two weeks in a local newspaper of general circulation published in the district, or if no such newspaper exists, then in some newspaper of general circulation, circulated in the county, and may post the notice on the district's web site or through an electronic portal. The notice shall state the work to be done or materials or supplies to be furnished and the time and place and web site where bids will be opened. The district may accept a bid that has been submitted electronically or on paper. (Public Contract Code 20112)

The notice shall contain the time, date, and location of any mandatory prebid conference, site visit, or meeting. The notice shall also detail when and where project documents, including final plan and specifications, are available. Any such mandatory visit or meeting shall not occur within a minimum of five calendar days of the publication of the initial notice. (Public Contract Code 6610)

**BIDS (continued)**

Bid instructions and specifications shall include the following requirements and information:

1. All bidders shall certify the minimum, if not exact, percentage of post-consumer materials in products, materials, goods, or supplies offered or sold. (Public Contract Code 22152)
2. All bids for construction work shall be presented under sealed cover and shall be accompanied by one of the following forms of bidder's security: (Public Contract Code 20107, 20111)
  - a. Cash
  - b. A cashier's check made payable to the district
  - c. A certified check made payable to the district
  - d. A bidder's bond executed by an admitted surety insurer and made payable to the district

The security of unsuccessful bidders shall be returned in a reasonable period of time, but in no event later than 60 days after the bid is awarded. (Public Contract Code 20111)

3. Bids shall not be accepted after the advertised bid opening time, regardless of whether the bids are actually opened at that time. (Public Contract Code 20112)
4. When two or more identical lowest or highest bids are received, the Board may determine by lot which bid shall be accepted. (Public Contract Code 20117)

Note: Public Contract Code 20103.8 specifies that, in those cases when the bid includes items that may be added to or deducted from the scope of the work in the contract, the bid solicitation must specify the method to be used to determine the lowest bid, as detailed below. Districts should consult with legal counsel, as appropriate, as to the applicability of this law to school districts and other unclear provisions of this law.

5. If the district requires that the bid include prices for items that may be added to or deducted from the scope of work in the contract, the bid solicitation shall specify which one of the following methods will be used to determine the lowest bid. In the absence of such a specification, only the method provided in item #a below shall be used. (Public Contract Code 20103.8)
  - a. The lowest bid shall be the lowest total of the bid prices on the base contract without consideration of the prices on the additive or deductive items.

**BIDS (continued)**

- b. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that were specifically identified in the bid solicitation as being used for the purpose of determining the lowest bid price.
- c. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that, when taken in order from a specifically identified list of those items in the solicitation, and added to or subtracted from the base contract, are less than or equal to a funding amount publicly disclosed by the district before the first bid is opened.

The lowest bid shall be determined in a manner that prevents any information that would identify any of the bidders or proposed subcontractors or suppliers from being revealed to the district before the ranking of all bidders from lowest to highest has been determined.

- 6. Any subsequent change or alteration of a contract shall be governed by the provisions of Public Contract Code 20118.4.
- 7. After being opened, all submitted bids become public records pursuant to Government Code 6252 and shall be made available for review pursuant to law, Board policy, and administrative regulation.

*(cf. 1340 - Access to District Records)*

**Alternative Bid Procedures for Technological Supplies and Equipment**

Upon a finding by the Board that a particular procurement qualifies for the alternative procedure, the district may acquire computers, software, telecommunications equipment, microwave equipment, and other related electronic equipment and apparatus through competitive negotiation. This procedure shall not apply to contracts for construction or for the procurement of any product that is available in substantial quantities to the general public. (Public Contract Code 20118.2)

The competitive negotiation shall include, but not be limited to, the following requirements: (Public Contract Code 20118.1)

- 1. The Superintendent or designee shall prepare a request for proposals (RFP) that shall be submitted to an adequate number of qualified sources, as determined by the district, to permit reasonable competition consistent with the nature and requirement of the procurement.

**BIDS (continued)**

2. Notice of the RFP shall be published at least twice in a newspaper of general circulation, at least 10 days before the date for receipt of the proposals.
3. The district shall make every effort to generate the maximum feasible number of proposals from qualified sources and shall make a finding to that effect before proceeding to negotiate if only a single response to the RFP is received.
4. The RFP shall identify all significant evaluation factors, including price, and their relative importance.
5. The district shall provide reasonable procedures for the technical evaluation of the RFPs received, the identification of qualified sources, and the selection for the award of the contract.
6. An award shall be made to the qualified bidder whose proposal meets the evaluation standards and will be most advantageous to the district with price and all other factors considered.
7. If an award is not made to the bidder whose proposal contains the lowest price, then the district shall make a finding setting forth the basis for the award.
8. The district, at its discretion, may reject all proposals and request new RFPs.
9. Provisions in any contract concerning utilization of small business enterprises, that are in accordance with the RFP, shall not be subject to negotiation with the successful proposer.

**Bids Not Required**

Note: The following paragraph lists those items that may be purchased through a "piggybacked" bid; see the accompanying Board policy. Many districts have used the piggyback procedure to purchase portable and relocatable buildings. The Attorney General has opined (89 Ops.Cal.Atty.Gen. 1 2006) that a district may not rely on the piggyback exception to contract for the acquisition and installation of factory-built modular building components (i.e., roofs and walls) for installation on a permanent foundation. Because of the lack of a permanent foundation and building mobility, this opinion does not apply to typical portable or relocatable single-classroom buildings. Districts considering using the piggyback process for relocatables, portables, modulares, and the like should consult district legal counsel. While Attorney General opinions are not binding, they are often given deference by the court and may also be considered by the State Allocation Board when making funding decisions.

Without advertising for bids and upon a determination that it is in the best interest of the district, the Board may authorize, by contract, lease, requisition, or purchase order, another public corporation or agency to lease data-processing equipment or to purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district



**BIDS (continued)**

in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor ("piggyback"). (Public Contract Code 20118)

*(cf. 3300 - Expenditures and Purchases)*

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the district may authorize the lease or purchase of personal property directly from the vendor by contract, lease, requisition, or purchase order and make payment to the vendor under the same terms that are available to the public corporation or agency under the contract. (Public Contract Code 20118)

Supplementary textbooks, library books, educational films, audiovisual materials, test materials, workbooks, instructional computer software packages, or periodicals may be purchased in any amount without taking estimates or advertising for bids. (Public Contract Code 20118.3)

Perishable commodities, such as foodstuffs, needed in the operations of cafeterias may be purchased through bid or on the open market. (Education Code 38083)

*(cf. 3551 - Food Service Operations/Cafeteria Fund)*

<p>Note: Pursuant to Public Contract Code 20113, a district may award contracts without competitive bidding in emergency situations, as specified below. In <u>Marshall v. Pasadena Unified School District</u>, a court held that the definition of "emergency" in Public Contract Code 1102 is applicable. Public Contract Code 1102 defines "emergency" as a "sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services."</p>
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In an emergency when any repairs, alterations, work, or improvement to any school facility is necessary to permit the continuance of existing school classes or to avoid danger to life or property, the Board may, by unanimous vote and with the approval of the County Superintendent of Schools, contract for labor and materials or supplies without advertising for or inviting bids or may authorize the use of day labor or force account for the emergency purpose. (Public Contract Code 20113)

*(cf. 3517 - Facilities Inspection)*

*(cf. 9323.2 - Actions by the Board)*

Bids shall also not be required for day labor under circumstances specified in Public Contract Code 20114. Day labor shall include the use of maintenance personnel employed on a permanent or temporary basis. (Public Contract Code 20114)

**BIDS (continued)****Sole Sourcing**

Note: "Sole sourcing" is the practice in which only one brand name product is specified, although comparable, competitive products are available.

Specifications for contracts for construction, alteration, or repair of school facilities may not limit bidding, either directly or indirectly, to any one specific concern. Specifications designating a specific material, product, thing, or particular brand name shall follow the description with the words "or equal" so that bidders may furnish any equal material, product, thing, or service. (Public Contract Code 3400)

However, specifications for such contracts may designate a product by brand or trade name (sole sourcing) if the Board has made a finding, described in the invitation for bids or RFP, that a particular material, product, thing, or service is designated for any of the following purposes: (Public Contract Code 3400)

1. To conduct a field test or experiment to determine its suitability for future use
2. To match others in use on a particular public improvement that has been completed or is in the course of completion
3. To obtain a necessary item that is only available from one source
4. To respond to the Board's declaration of an emergency, as long as the declaration has been approved by four-fifths of the Board when issuing the invitation for bid or RFP

**Prequalification Procedure**

Note: The following **optional** section is for use by districts that wish to establish a prequalification procedure for any contract for which bids are legally required.

For any contract for which bids are legally required, the Board may require that each prospective bidder complete and submit a standardized questionnaire and financial statement. For this purpose, the Superintendent or designee shall supply a form which requires a complete statement of the bidder's financial ability and experience in performing public works. (Public Contract Code 20111.5)

Prospective bidders shall submit the questionnaire and financial statement at least five days before the date fixed for public opening of sealed bids. The information shall be verified under oath in the manner in which civil law pleadings are verified. The questionnaires and financial statements shall not be public records and shall not be open to public inspection. (Public Contract Code 20111.5)

**BIDS (continued)**

The Superintendent or designee shall establish a uniform system for rating bidders on the basis of completed questionnaires and financial statements in order to determine the size of contracts on which each bidder is qualified to bid. Bidders must be deemed prequalified by the district at least one day before the fixed bid-opening date. (Public Contract Code 20111.5)

The Superintendent or designee shall furnish each qualified bidder with a standardized proposal form. Bids not presented on the standard form shall be disregarded. (Public Contract Code 20111.5)

The district may establish a procedure for prequalifying bidders on a quarterly basis and may authorize that prequalification be considered valid for up to one calendar year following the date of the initial prequalification. (Public Contract Code 20111.5)

**Protests by Bidders**

Note: The law does not specify a procedure for handling protests by bidders. The following optional section provides one such procedure and should be modified to reflect district practice.
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A bidder may protest a bid award if he/she believes that the award was inconsistent with Board policy, the bid's specifications, or was not in compliance with law. A protest must be filed in writing with the Superintendent or designee within five working days after receipt of notification of the contract award. The bidder shall submit all documents supporting or justifying the protest. A bidder's failure to file the protest documents in a timely manner shall constitute a waiver of his/her right to protest the award of the contract.

The Superintendent or designee shall review the documents submitted with the bidder's claims and render a decision in writing within 30 working days. The Superintendent or designee may also convene a meeting with the bidder in order to attempt to resolve the problem.

The bidder may appeal the Superintendent or designee's decision to the Board. The Superintendent or designee shall provide reasonable notice to the bidder of the time for Board consideration of the protest. The Board's decision shall be final.

(11/00 3/06) 7/08

# **Administrative Regulation**

**AR 3311**

## **Business and Noninstructional Operations**

### **Bids**

#### **Advertised Bids**

The district shall seek competitive bids through advertisement for contracts involving an expenditure of \$15,000 or more for a public project. (Public Contract Code 20111)

Public project includes construction, reconstruction, erection, alteration, renovation, improvement, painting, repainting, demolition and repair work involving a district owned, leased or operated facility. (Public Contract Code 22002)

The amount by which contracts shall be competitively bid shall escalate automatically based upon the annual adjustment by the Superintendent of Public Instruction.

Competitive bids shall be sought through advertisement for contracts exceeding \$72,400 for the following: (Public Contract Code 20111; Government Code 53060)

1. The purchase of equipment, material or supplies to be furnished, sold or leased to the district
2. Services, not including construction services, or special services and advice such as accounting, financial, legal or administrative matters
3. Repairs, including maintenance that is not a public project

Maintenance means routine, recurring and usual work for preserving, protecting and keeping a district facility operating in a safe, efficient and continually usable condition for the intended purpose for which it was designed, improved, constructed, altered or repaired. Maintenance includes, but is not limited to, carpentry, electrical, plumbing, glazing and other craft work designed to preserve the facility as well as repairs, cleaning and other operations on machinery and other permanently attached equipment. This definition does not include, among other types of work, janitorial or custodial services and protection provided by security forces, nor does it include painting, repainting or decorating other than touchup. (Public Contract Code 20115)

Unless otherwise authorized by law, contracts shall be let to the lowest responsible bidder who shall give such security as the Governing Board requires, or else all bids shall be rejected. (Public Contract Code 20111)

When letting a contract for the procurement and/or maintenance of electronic data processing systems and supporting software, the Board may contract with any one of the three lowest responsible bidders. (Public Contract Code 20118.1)

The Board shall secure bids pursuant to Public Contract Code 20111 and 20112 for any transportation service expenditure of more than \$10,000 when contemplating that such a contract may be made with a person or corporation other than a common carrier, municipally owned transit system or a parent/guardian of students who are to be transported. The Board may let this contract to other than the lowest bidder. (Education Code 39802)

No work, project, service or purchase shall be split or separated into smaller work orders or projects for the purpose of evading the legal requirements of Public Contract Code 20111-20118.4 for contracting after competitive bidding. (Public Contract Code 20116)

#### **Instructions and Procedures for Advertised Bids**

The Superintendent or designee shall call for bids by advertising in a local newspaper or general circulation published in the district, or if no such paper exists then in some newspaper of general circulation, circulated in the county at least once a week for two weeks. The notice shall state the work to be done or materials or supplies to be furnished and the time and place where bids will be opened. (Public Contract Code 20112)

The notice shall contain the time, date and location of any mandatory prebid conference, site visit or meeting. The notice shall also detail when and where project documents, including final plan and specifications, are available. Any such mandatory visit or meeting shall not occur within a minimum of five calendar days of the publication of the initial notice. (Public Contract Code 6610)

Bid instructions and specifications shall include the following requirements and information:

1. All bidders, including bidders for printing contracts, shall specify the minimum, if not exact, percentage of recycled product in the paper products offered, and both the postconsumer and secondary waste content. (Public Contract Code 12169, 12213)
2. All bids for construction work shall be presented under sealed cover and shall be accompanied by one of the following forms of bidder's security: (Public Contract Code 20107, 20111)
  - a. Cash
  - b. A cashier's check made payable to the district
  - c. A certified check made payable to the district

- d. A bidder's bond executed by an admitted surety insurer and made payable to the district

The security of unsuccessful bidders shall be returned in a reasonable period of time, in no event any later than 60 days after the bid is awarded. (Public Contract Code 20111)

3. Bids shall not be accepted after the advertised bid opening time, regardless of whether the bids are actually opened at that time. (Public Contract Code 20112)

4. When two or more identical lowest or highest bids are received, the Board may determine by lot which bid shall be accepted. (Public Contract Code 20117)

5. If the district requires that the bid include prices for items that may be added to or deducted from the scope of work in the contract, depending on the availability of funds, the bid solicitation shall specify which one of the following methods will be used to determine the lowest bid. In the absence of such a specification, only the method provided in item #a, below, will be used: (Public Contract Code 20103.8)

- a. The lowest bid shall be the lowest bid price on the base contract without consideration of the prices on the additive or deductive items.

6. Any subsequent change or alteration of a contract shall be governed by the provisions of Public Contract Code 20118.4.

7. After being opened, all submitted bids become public records pursuant to Government Code 6252 and shall be made available for review pursuant to law, Board policy, and administrative regulation.

(cf. 1340 - Access to District Records)

#### **Bids Not Required**

Upon a determination that it is in the best interest of the district, the Board may authorize the purchase, lease or contract for data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors and other personal property through a public corporation or agency ("piggyback") without advertising for bids. (Public Contract Code 20118)

(cf. 3310 - Purchasing Procedures)

Supplementary textbooks, library books, educational films, audiovisual materials, test materials, workbooks, instructional computer software packages, or periodicals may be purchased in any amount without taking estimates or advertising for bids. (Public Contract Code 20118.3)

Perishable commodities such as foodstuffs may be purchased through bid or on the open market, depending on district preference. (Education Code 38083)

(cf. 3551 - Food Service Operations/Cafeteria Fund)

In an emergency when any repairs, alterations, work or improvement to any school facility is necessary to permit the continuance of existing school classes, or to avoid danger to life or property, the Board, by unanimous vote and with the approval of the County Superintendent of Schools, may contract for labor and materials or supplies without advertising for or inviting bids. (Public Contract Code 20113)

(cf. 9323.2 - Actions by the Board)

Bids shall also not be required for day labor under circumstances specified in law. Day labor shall include the use of maintenance personnel employed on a permanent or temporary basis. (Public Contract Code 20114)

Whenever the total number of hours on the job does not exceed 350 hours, day labor may be used to erect new buildings and for the following purposes: (Public Contract Code 20114)

1. School building repairs, alterations, additions
2. Painting, repainting or decorating of school buildings
3. Repair or building of apparatus or equipment
4. Improvements on school grounds
5. Maintenance work as defined above

#### **Sole Sourcing**

Specifications for contracts for construction, alteration or repair of school facilities may not limit bidding to any one product or supplier. Specifications designating a particular brand name shall list at least two brands of comparable quality or utility and follow the description with the words "or equal." (Public Contract Code 3400)

Specifications for contracts may designate a product by brand or trade name (sole sourcing) when one or more of the following conditions apply: (Public Contract Code 3400)

1. The product is designated to match others in use on a particular public improvement that has been completed or is in the course of completion.
2. One product has a unique application required to be used in the public interest.

3. Only one brand or trade name is known.
4. Upon resolution of the Board, the Board makes a finding that the item sought is the subject of a field test to determine its suitability for future use.

#### **Protests by Bidders**

A bidder may protest a bid award if he/she believes that the award was inconsistent with Board policy or the bid's specifications or was not in compliance with law.

A protest must be filed in writing with the Superintendent or designee within five working days after receipt of notification of the contract award. The bidder shall submit all documents supporting or justifying the protest. A bidder's failure to timely file a protest shall constitute a waiver of his/her right to protest the award of the contract.

The Superintendent or designee shall review the documents submitted with the bidder's claims and render a decision in writing within 30 days. The Superintendent or designee also may convene a meeting with the bidder in order to attempt to resolve the problem.

The bidder may appeal the Superintendent or designee's decision to the Board. The Superintendent or designee shall provide reasonable notice to the bidder of the time for Board consideration of the contract award. The Board's decision shall be final.

**Regulation      CENTER UNIFIED SCHOOL DISTRICT**  
**approved: May 16, 2001      Antelope, California**



# CSBA Sample

## Board Policy

**Business and Noninstructional Operations**

**BP 3517(a)**

### **FACILITIES INSPECTION**

Note: As part of the Williams litigation settlement, Education Code 17070.75 requires that each school district participating in the School Facility Program or the Deferred Maintenance Program have a facility inspection system in place for all schools to ensure that school facilities are kept in good repair. Education Code 17002 defines "good repair" to mean that the facility is maintained in a manner that ensures that it is clean, safe, and functional as determined pursuant to the Facility Inspection Tool (FIT) developed by the Office of Public School Construction (OPSC) or a local evaluation instrument that uses the same criteria.

The information gathered on the FIT is also used to comply with other Williams settlement requirements. Education Code 33126 requires the information to be part of the assessment of school facility conditions on the school accountability report card (SARC); see BP 0510 - School Accountability Report Card. In addition, Education Code 35186 requires districts to establish a complaint procedure relative to the condition of school facilities; see AR/E 1312.4 - Williams Uniform Complaint Procedures.

The following policy is optional.

The Governing Board recognizes that the condition of school facilities may have an impact on safety, student achievement, and employee morale and desires to provide school facilities that are safe, clean, and functional, as defined in Education Code 17002.

*(cf. 0510 - School Accountability Report Card)*

*(cf. 1312.4 - Williams Uniform Complaint Procedures)*

*(cf. 3111 - Deferred Maintenance Funds)*

*(cf. 3514 - Environmental Safety)*

Note: Education Code 17002 specifies the conditions that must be evaluated as part of the FIT. Items #1-15 below reflect the broad categories of conditions listed on the FIT.

The Superintendent or designee shall develop a facilities inspection and maintenance program to ensure that school facilities are maintained in good repair in accordance with law. At a minimum, the program shall analyze those facility conditions specified on the facilities inspection tool developed by the Office of Public School Construction, including the following:

1. Gas Leaks: Gas systems and pipes appear safe, functional, and free of leaks.
2. Mechanical Systems: Heating, ventilation, and air conditioning systems as applicable are functional and unobstructed.
3. Windows/Doors/Gates/Fences (interior and exterior): Conditions that pose a safety and/or security risk are not evident.

**FACILITIES INSPECTION (continued)**

4. Interior Surfaces (floors, ceilings, walls, and window casings): Interior surfaces appear to be clean, safe, and functional.
5. Hazardous Materials (interior and exterior): There does not appear to be evidence of hazardous materials that may pose a threat to students or staff.
6. Structural Damage: There does not appear to be structural damage that could create hazardous or uninhabitable conditions.
7. Fire Safety: The fire equipment and emergency systems appear to be functioning properly.
8. Electrical (interior and exterior): There is no evidence that any portion of the school has a power failure and electrical systems, components, and equipment appear to be working properly.
9. Pest/Vermin Infestation: Pest or vermin infestation is not evident.
10. Drinking Fountains (inside and outside): Drinking fountains appear to be accessible and functioning as intended.
11. Restrooms: Restrooms appear to be accessible during school hours, are clean, functional, and in compliance with Education Code 35292.5 (operational and supplied).
12. Sewers: Sewer line stoppage is not evident.
13. Roofs (observed from the ground, inside/outside the building): Roof system appears to be functioning properly.
14. Playground/School Grounds: The playground equipment and school grounds appear to be clean, safe, and functional.
15. Overall Cleanliness: School grounds, buildings, common areas, and individual rooms appear to be cleaned regularly.

Note: For schools ranked in deciles 1-3 on the Academic Performance Index, Education Code 1240 requires the County Superintendent of Schools to visit those schools to determine (1) the status of any facility condition that may create an emergency or urgent threat to the health or safety of students or staff and (2) the accuracy of data reported on the SARC with respect to the safety, cleanliness, and adequacy of school facilities. Education Code 1240 requires that the County Superintendent provide a quarterly report to the Board on the results of any county office visit. Education Code 1240 provides that, if the County Superintendent determines that a facility condition poses an emergency or urgent threat, he/she may return

**FACILITIES INSPECTION (continued)**

to the school to verify repairs and/or prepare a report that identifies areas of noncompliance if the district has not provided evidence that the repairs will be made within 30 days or, for major repairs, in a timely manner. The County Superintendent may then present the report to the Board at a public meeting and post the report on the county office's web site.

The Superintendent or designee shall ensure that any necessary repairs identified during the inspection are made in a timely and expeditious manner. The Superintendent or designee shall provide the Board with regular reports regarding the district's facility inspection program and updates of any visits to district schools by the County Superintendent of Schools.

*Legal Reference:***EDUCATION CODE***1240 County superintendent of schools, duties**17002 Definitions**17070.10-17077.10 Leroy F. Greene School Facilities Act of 1998**17565-17591 Property maintenance and control, especially:**17584 Deferred maintenance**17592.72 Urgent or emergency repairs, School Facility Emergency Repair Account**33126 School accountability report card**35186 Williams uniform complaint procedure***CODE OF REGULATIONS, TITLE 2***1859.300-1859.330 Emergency Repair Program**Management Resources:***CSBA PUBLICATIONS***Williams Settlement and the Emergency Repair Program, Policy Brief, January 2008***COALITION OF ADEQUATE SCHOOL HOUSING PUBLICATIONS***Facility Inspection Tool Guidebook, February 2008***WEB SITES***CSBA: <http://www.csba.org>**California County Superintendents Educational Services Association: <http://www.ccsesa.org>**California Department of Education, Williams Case: <http://www.cde.ca.gov/eo/ce/wc/index.asp>**Coalition of Adequate School Housing: <http://www.cashnet.org>**State Allocation Board, Office of Public School Construction: <http://www.opsc.dgs.ca.gov>*

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# **Board Policy**

**BP 3517**

## **Business and Noninstructional Operations**

### **Facilities Inspection**

The Governing Board recognizes that the condition of school facilities may have an impact on safety, student learning and achievement, and employee morale, and desires to provide school facilities that are safe, clean, and functional, as defined in Education Code 17002.

(cf. 0510 - School Accountability Report Card)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 3111 - Deferred Maintenance Funds)

The Superintendent or designee shall develop a facilities inspection and maintenance program to ensure that district schools are maintained in good repair in accordance with law. At a minimum, the inspection program shall determine facility conditions specified on the inspection and evaluation instrument, including any evidence of:

1. Gas leaks
2. Problems with mechanical systems, including heating, ventilation, or air conditioning systems
3. Broken windows or doors
4. Broken gates or fences that could pose a safety hazard
5. Unsafe or unclean interior surfaces, such as walls, floors, or ceilings
6. Improperly stored hazardous or flammable materials that may pose an immediate threat to students or staff
7. Damaged or nonfunctioning structural elements, such as posts, beams, or supports
8. Nonfunctioning fire sprinklers and emergency equipment, such as alarms or fire extinguishers
9. Improperly secured or nonfunctioning electrical systems, components, or equipment
10. Inadequate or nonfunctioning lighting

11. Major pest or vermin infestation
12. Inaccessible or nonfunctioning drinking fountains
13. Inaccessible, unclean, nonfunctioning, or inadequately supplied restrooms during school hours
14. Backed-up, clogged, odorous, or flooded sewage system
15. Nonfunctioning or damaged roofs, gutters, drains, or downspouts
16. Drainage problems on school grounds, including water damage to playgrounds or parking lots
17. Nonfunctioning or hazardous playground equipment or exterior fixtures
18. Nonfunctioning or hazardous fields, walkways, or parking lot surfaces
19. Unclean school grounds, including accumulated refuse or unabated graffiti

The Superintendent or designee shall ensure that any necessary repairs identified during the inspection are made in a timely and expeditious manner. The Superintendent or designee shall provide the Board with regular reports regarding the district's facility inspection program and updates of any visits to district schools by the County Superintendent of Schools.

**Legal Reference:**

**EDUCATION CODE**

1240 County superintendent of schools, duties

17002 Definitions

17070.10-17077.10 Leroy F. Greene School Facilities Act of 1998

17565-17591 Property maintenance and control, especially:

17584 Deferred maintenance

17592.72 Urgent or emergency repairs, School Facility Emergency Repair Account

33126 School accountability report card

35186 Williams uniform complaint procedure

**CODE OF REGULATIONS, TITLE 2**

1859.300-1859.329 Emergency Repair Program

**Management Resources:**

**WEB SITES**

CSBA: <http://www.csba.org>

California Department of Education, Williams case:

<http://www.cde.ca.gov/eo/ce/wc/index.asp>

State Allocation Board, Office of Public School Construction:

<http://www.opsc.dgs.ca.gov>

**Policy CENTER UNIFIED SCHOOL DISTRICT**  
**adopted: May 2, 2007      Antelope, California**

# CSBA Sample

## Board Policy

Certificated Personnel

BP 4112.24(a)

### TEACHER QUALIFICATIONS UNDER THE NO CHILD LEFT BEHIND ACT

Note: The following policy is optional. The federal No Child Left Behind Act (NCLB) (20 USC 6319, 7801; 34 CFR 200.55-200.57) requires that all teachers of core academic subjects be "highly qualified" as defined by 20 USC 7801 and the State Board of Education. 5 CCR 6100-6126 contain state criteria for meeting the definition of a "highly qualified" teacher; see the accompanying administrative regulation.

20 USC 6319 requires that all teachers hired after the beginning of the 2002-03 school year who teach in a program supported by federal Title I funds must meet NCLB teacher requirements upon hire, and that all other teachers of core academic subjects must have met NCLB teacher qualification requirements by the end of the 2005-06 school year. The U.S. Department of Education (USDOE) granted California school districts a one-year extension of the 2005-06 deadline until the end of the 2006-07 school year to reach the goal, but this deadline has now passed. Thus, all teachers of core academic subjects are now required to meet NCLB requirements for "highly qualified" teachers, regardless of their date of hire or whether or not they teach in programs funded by Title I.

However, middle and high school teachers who teach multiple subjects in districts that have been identified by the USDOE as eligible to participate in the Small Rural Schools Achievement Program pursuant to 20 USC 7345 have additional time to become "highly qualified" under an extension announced by the USDOE in March 2004 and reflected in 5 CCR 6113. Pursuant to 5 CCR 6113, such middle and high school teachers must meet NCLB requirements in at least one core academic subject they are assigned to teach. If they were hired before the end of the 2003-04 school year, they were required to meet NCLB requirements by the end of the 2006-07 school year in all other core subjects they are assigned to teach. If hired after the end of the 2003-04 school year, they must meet these requirements within three years of the date of hire in all other core subjects they are assigned to teach.

Recognizing the importance of teacher effectiveness in improving student achievement, the Governing Board desires to recruit and hire teachers for core academic subjects who possess the subject matter knowledge and teaching skills required by the federal No Child Left Behind Act (NCLB).

*(cf. 4112.2 - Certification)*

*(cf. 4112.21 - Interns)*

*(cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)*

*(cf. 4112.23 - Special Education Staff)*

*(cf. 6171 - Title I Programs)*

All teachers employed to teach core academic subjects shall be "highly qualified" as defined by federal law and the State Board of Education. (20 USC 6319, 7801; 34 CFR 200.55; 5 CCR 6100-6126)

The Superintendent or designee shall inform teachers of NCLB requirements and shall identify additional qualifications, if any, that individual teachers need to demonstrate in order to meet the requirements. He/she shall work with individual teachers to develop a plan for attaining full qualifications.

**TEACHER QUALIFICATIONS UNDER THE NO CHILD LEFT BEHIND ACT**  
(continued)

Note: As required by the USDOE, the California Department of Education submitted a revised state plan in November 2006 that includes activities to ensure equitable distribution of "highly qualified" teachers throughout each district and among school districts throughout the state. The following paragraph is optional.

The Superintendent or designee shall monitor the distribution of "highly qualified" teachers among district schools and develop strategies, as needed, to encourage teachers who meet NCLB requirements to teach in schools with the lowest student performance.

*(cf. 0520.1 - High Priority Schools Grant Program)*  
*(cf. 0520.2 - Title I Program Improvement Schools)*  
*(cf. 0520.4 - Quality Education Investment Schools)*  
*(cf. 4113 - Assignment)*  
*(cf. 4114 - Transfers)*  
*(cf. 4138 - Mentor Teachers)*

The Superintendent or designee shall report to the Board on the progress of the district's teachers toward becoming fully qualified. Such reports shall include, but need not be limited to, the percentage of teachers in core academic subjects, districtwide and at each school, who meet the definition of a "highly qualified" teacher in accordance with federal law, and the percentage of teachers who are receiving professional development to enable them to satisfy this definition. (20 USC 6319)

*(cf. 4131 - Staff Development)*  
*(cf. 4131.1 - Beginning Teacher Support/Induction)*

*Legal Reference: (see next page)*



## **TEACHER QUALIFICATIONS UNDER THE NO CHILD LEFT BEHIND ACT (continued)**

### *Legal Reference:*

#### EDUCATION CODE

44500-44508 *Peer Assistance and Review Program for Teachers*

44662 *Performance evaluation; Stull Act review*

44664 *Teacher evaluation; program to improve performance*

44865 *Alternative programs*

#### CODE OF REGULATIONS, TITLE 5

6100-6126 *Teacher qualifications, No Child Left Behind Act*

80021 *Short-term staff permit*

80021.1 *Provisional internship permit*

80089.3-80089.4 *Subject matter authorizations*

#### UNITED STATES CODE, TITLE 20

1401 *Definition of highly qualified special education teacher*

6311 *Parental notifications*

6312 *Title I local educational agency plan*

6314 *Schoolwide programs*

6315 *Targeted assistance schools*

6319 *Highly qualified teachers*

7345-7345b *Small Rural Schools Achievement Program*

7801 *Definitions, highly qualified teacher*

#### CODE OF FEDERAL REGULATIONS, TITLE 34

200.55-200.57 *Highly qualified teachers*

200.61 *Parent notification regarding teacher qualifications*

300.18 *Highly qualified special education teachers*

### *Management Resources:*

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

*California's Subject Matter Verification Process for Middle and High School Level Teachers in Special Settings, January 2007*

*NCLB Teacher Requirements Resource Guide, March 1, 2004*

#### COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

*Standards of Quality and Effectiveness for Professional Teacher Induction Programs, March 2002*

*Standards of Quality and Effectiveness for Professional Teacher Preparation Programs, September 2001*

*California Standards for the Teaching Profession, July 1997*

#### U.S. DEPARTMENT OF EDUCATION GUIDANCE

*Improving Teacher Quality State Grants, ESEA Title II, Part A, Non-Regulatory Guidance, revised October 5, 2006*

*New No Child Left Behind Flexibility: Highly Qualified Teachers, Fact Sheet, March 15, 2004*

#### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, NCLB Teacher Quality: <http://www.cde.ca.gov/nclb/sr/tq>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

U.S. Department of Education, No Child Left Behind: <http://www.ed.gov/nclb>

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# **Board Policy**

## **BP 4112.24 Personnel**

### **Teacher Qualifications Under The No Child Left Behind Act**

Recognizing the importance of teacher effectiveness in improving student achievement, the Governing Board desires to recruit and hire teachers who possess the subject matter knowledge and teaching skills required by the federal No Child Left Behind Act (NCLB) in programs for educationally disadvantaged students and for students in core academic subjects.

(cf. 4112.2 - Certification)

(cf. 4112.21 - Interns)

(cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)

(cf. 4112.23 - Special Education Staff)

All teachers hired after the first day of the 2002-03 school year to teach core academic subjects in a program supported by Title I funds shall be "highly qualified," as defined by federal law and the State Board of Education, upon hire. (20 USC 6319, 7801; 34 CFR 200.55; 5 CCR 6100-6126)

(cf. 6171 - Title I Programs)

All teachers who were hired prior to the beginning of the 2002-03 school year in Title I programs and all teachers of core academic subjects in non-Title I programs shall demonstrate that they are "highly qualified" not later than the end of the 2006-07 school year. (20 USC 6319, 7801; 34 CFR 200.55; 5 CCR 6100-6126)

The Superintendent or designee shall monitor the distribution of "highly qualified" teachers among district schools and develop strategies, as needed, to encourage teachers who meet NCLB requirements to teach in schools with the lowest student performance.

(cf. 0520 - Intervention for Underperforming Schools)

(cf. 0520.1 - High Priority Schools Grant Program)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 0520.4 - Quality Education Investment Schools)

(cf. 4113 - Assignment)

(cf. 4114 - Transfers)

(cf. 4138 - Mentor Teachers)

The Superintendent or designee shall inform teachers of NCLB requirements and shall identify the additional qualifications, if any, that individual teachers need to demonstrate

in order to meet the requirements. He/she shall work with individual teachers to develop a plan for attaining full qualifications.

The Superintendent or designee shall publicly report on the progress of the district's teachers toward becoming fully qualified. Such reports shall include, but need not be limited to, the percentage of teachers in core academic subjects, districtwide and at each school, who meet the definition of a "highly qualified" teacher in accordance with federal law, and the percentage of teachers who are receiving professional development to enable them to satisfy this definition. (20 USC 6319)

(cf. 4131 - Staff Development)

**Legal Reference:**

**EDUCATION CODE**

44500-44508 Peer Assistance and Review Program for Teachers

44662 Performance evaluation; Stull Act review

44664 Teacher evaluation; program to improve performance

**CODE OF REGULATIONS, TITLE 5**

6100-6126 Teacher qualifications, No Child Left Behind Act

80021 Short-term staff permit

80021.1 Provisional internship permit

80089.3-80089.4 Subject matter authorizations

**UNITED STATES CODE, TITLE 20**

1401 Definition of highly qualified special education teacher

6311 Parental notifications

6312 District Title I plan

6314 Schoolwide programs

6315 Targeted assistance schools

6319 Highly qualified teachers

7801 Definitions, highly qualified teacher

**CODE OF FEDERAL REGULATIONS, TITLE 34**

200.55-200.57 Highly qualified teachers

200.61 Parent notification regarding teacher qualifications

300.18 Highly qualified special education teachers

**Management Resources:**

**CSBA ADVISORIES**

California's Implementation of the No Child Left Behind Act, July 2003

**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**

NCLB Teacher Requirements Resource Guide, March 1, 2004

**COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS**

Standards of Quality and Effectiveness for Professional Teacher Induction Programs, March 2002

Standards of Quality and Effectiveness for Professional Teacher Preparation Programs, September 2001

**California Standards for the Teaching Profession, July 1997**

**U.S. DEPARTMENT OF EDUCATION GUIDANCE**

**New No Child Left Behind Flexibility: Highly Qualified Teachers, Fact Sheet, March 15, 2004**

**Improving Teacher Quality State Grants, ESEA Title II, Part A, Non-Regulatory Guidance, revised October 5, 2006**

**WEB SITES**

**CSBA: <http://www.csba.org>**

**California Department of Education: <http://www.cde.ca.gov>**

**Commission on Teacher Credentialing: <http://www.ctc.ca.gov>**

**U.S. Department of Education, No Child Left Behind: <http://www.ed.gov/nclb>**

**Policy CENTER UNIFIED SCHOOL DISTRICT**

**adopted: May 2, 2007                      Antelope, California**

# CSBA Sample Administrative Regulation

Certificated Personnel

AR 4112.24(a)

## TEACHER QUALIFICATIONS UNDER THE NO CHILD LEFT BEHIND ACT

Note: The following optional administrative regulation reflects requirements of the federal No Child Left Behind Act (NCLB) (20 USC 6319, 7801; 34 CFR 200.55-200.57) and 5 CCR 6100-6126 pertaining to qualifications of teachers of core academic subjects in both Title I and non-Title I programs. The district should select material applicable to the grade levels offered by the district.

### Definitions

*Core academic subjects* include English, reading or language arts, mathematics, science, foreign languages, civics and government, economics, arts, history, and geography. (20 USC 7801)

Note: The following definition of "hard-to-staff setting," established in 5 CCR 6100, as amended by Register 2008, No. 21, is for use by districts that maintain middle and/or high schools that offer any of the programs specified below. The following paragraph should be revised to reflect programs offered by the district. Eligibility for the Small Rural Schools Achievement Program is described in 20 USC 7345.

*Hard-to-staff setting* means a middle or high school classroom eligible for the federal Small Rural Schools Achievement Program, a middle or high school special education classroom, or a middle or high school alternative education program as specified in Education Code 44865, including home teaching, hospital classes, necessary small high schools, continuation schools, alternative schools, opportunity schools, juvenile court schools, county community schools, and district community day schools. (5 CCR 6100)

(cf. 6181 - Alternative Schools)  
(cf. 6183 - Home and Hospital Instruction)  
(cf. 6184 - Continuation Education)  
(cf. 6185 - Community Day School)

Note: 5 CCR 6104 describes the High Objective Uniform State Standard Evaluation (HOUSSE) option by which teachers may demonstrate subject matter competency when allowed by law; see section on "Demonstration of Subject Matter Competency" below. As provided in the following definition, HOUSSE Part 1 includes consideration of the teacher's service to the profession. As amended by Register 2008, No. 21, 5 CCR 6104 provides examples of activities that constitute "service to the profession" for this purpose.

*High Objective Uniform State Standard Evaluation (HOUSSE)* is a method of determining a teacher's subject matter competence using forms developed by the California Department of Education (CDE). HOUSSE Part 1 consists of a summation of the teacher's years of experience, coursework, professional development, and service to the profession. HOUSSE Part 2, to be conducted only if Part 1 does not indicate subject matter competency, consists of direct observation and portfolio assessment and, if necessary, completion of the Peer Assistance and Review Program for Teachers or other individualized professional development plan. (5 CCR 6104)

## **TEACHER QUALIFICATIONS UNDER THE NO CHILD LEFT BEHIND ACT** (continued)

(cf. 4139 - Peer Assistance and Review)

Note: The following definition of Level 1 and Level 2 professional development, established in 5 CCR 6100, as amended by Register 2008, No. 21, is for use by districts that maintain middle and/or high schools in "hard-to-staff" settings as defined above.

*Level 1 professional development* means training that will provide a teacher with the requisite understanding of each set of state content standards. *Level 2 professional development* means training that will provide a teacher with more in-depth understanding of the content standards than provided in a Level 1 professional development program. The trainings shall be consistent with state-adopted academic content standards, curriculum frameworks, and adopted texts and shall incorporate the assessment of subject matter competency as outlined in the CDE's document California's Subject Matter Verification Process for Middle and High School Level Teachers in Special Settings. For each type of training, at least 36 hours in the core subject for which the teacher is being certified is required to substantively address the subject matter content. (5 CCR 6100, 6105)

*Teacher new to the profession* is a teacher who either graduated from an accredited institution of higher education and received a credential, or was enrolled in or had completed an approved intern program, on or after July 1, 2002. (5 CCR 6100)

*Teacher not new to the profession* is a teacher who either graduated from an accredited institution of higher education and received a credential, or was enrolled in or had completed an approved intern program, before July 1, 2002. (5 CCR 6100)

### **Teacher Qualifications**

To meet the teacher qualification requirements of the federal No Child Left Behind Act (NCLB), a teacher of a core academic subject shall meet all of the following conditions: (20 USC 6319, 7801; 34 CFR 200.55, 200.56, 300.18; 5 CCR 6101, 6104, 6105, 6110)

1. Hold a bachelor's degree
2. Hold a full credential or be currently enrolled in an approved intern program for less than three years

(cf. 4112.2 - Certification)

(cf. 4112.21 - Interns)

3. Demonstrate subject matter competency in accordance with the applicable requirements below

(cf. 6171 - Title I Programs)

## TEACHER QUALIFICATIONS UNDER THE NO CHILD LEFT BEHIND ACT (continued)

A teacher who holds a supplementary authorization or is employed on a local teaching assignment shall meet the teacher qualification requirements of NCLB if he/she holds a California teaching credential and has demonstrated subject matter competency for the grade span and subject matter taught. (5 CCR 6116)

Note: 5 CCR 6115 provides that teachers will not be considered to have satisfied NCLB requirements under specified conditions, including possession of an emergency permit or pre-intern certificate. Effective June 30, 2006, pursuant to Commission on Teacher Credentialing action in December 2003, the emergency permit and pre-intern certificate were replaced by the short-term staff permit (STSP) and the provisional internship permit (PIP). See AR 4112.2 - Certification.

A teacher shall not meet the teacher qualification requirements of NCLB if he/she is teaching with a short-term staff permit, a provisional internship permit, or a state or local waiver for the grade or subject taught. (5 CCR 6115, 80021, 80021.1)

### Demonstration of Subject Matter Competency

Note: Subject matter competency requirements differ for elementary teachers (items #1, 2, and #6 below) and middle or high school teachers (items #3-6 below). The NCLB Teacher Requirements Resource Guide issued by the California Department of Education (CDE) clarifies that teachers of a specific grade and subject are expected to have the same skills and knowledge regardless of the configuration of the school. 5 CCR 6100 gives each district the discretion to determine, based on the curriculum taught, which grades and courses shall be included in the definition of elementary, middle, or high school grade spans.

Subject matter competency shall be demonstrated in accordance with the following requirements based on the grade levels taught and the teacher's length of time in the profession:

1. *An elementary teacher who is new to the profession* shall pass a validated statewide subject matter examination certified by the Commission on Teacher Credentialing (CTC). (5 CCR 6102)
2. *An elementary teacher who is not new to the profession* shall complete one of the following: (5 CCR 6103-6104)
  - a. A validated statewide subject matter examination that the CTC has utilized to determine subject matter competency for credentialing purposes
  - b. The HOUSSE, as defined above, to determine the teacher's subject matter competency in each of the core academic subjects taught by the teacher
3. *A middle or high school teacher who is new to the profession* shall pass or complete one of the following for every core academic subject currently assigned: (5 CCR 6111)

**TEACHER QUALIFICATIONS UNDER THE NO CHILD LEFT BEHIND ACT**  
(continued)

- a. A validated statewide subject matter examination certified by the CTC
  - b. University subject matter program approved by the CTC
  - c. Undergraduate major in the subject taught
  - d. Graduate degree in the subject taught
  - e. Coursework equivalent to the undergraduate major
4. *A middle or high school teacher who is not new to the profession* shall pass or complete one of the following for every core subject assigned: (5 CCR 6112)
- a. A validated statewide subject matter examination that the CTC has utilized to determine subject matter competency for credentialing purposes
  - b. University subject matter program approved by the CTC
  - c. Undergraduate major in the subject taught
  - d. Graduate degree in the subject taught
  - e. Coursework equivalent to the undergraduate major
  - f. Advanced certification or credential, such as certification from the National Board for Professional Teaching Standards
  - g. The HOUSSE, as defined above, to determine the teacher's subject matter competency in each of the core academic subjects taught by the teacher

Note: 5 CCR 6105, as added by Register 2008, No. 21, establishes the following requirements for middle and high school teachers in a "hard-to-staff setting" as defined above and in 5 CCR 6100.
--

5. *A middle or high school teacher in a hard-to-staff setting*, as defined above, shall complete professional development for the subject matter verification process within three years of the date of assignment to such a setting. (5 CCR 6100, 6105)
- a. If the teacher has fewer than 20 total or 10 upper division nonremedial college-level semester units, or equivalent quarter units, in a core academic subject, he/she shall complete both Level 1 and Level 2 professional development courses as defined above.



**TEACHER QUALIFICATIONS UNDER THE NO CHILD LEFT BEHIND ACT**  
(continued)

- b. If the teacher has fewer than 32 semester nonremedial college-level units, but at least 20 total or 10 upper division nonremedial semester units, or the equivalent quarter units, in a core academic subject, he/she shall complete a Level 2 professional development course.

(cf. 4131 - Staff Development)

Note: 20 USC 1401, 34 CFR 300.18, and 5 CCR 6111 provide new special education teachers who teach multiple subjects the option to demonstrate subject matter competency through the HOUSSE, as provided in item #6 below. 34 CFR 300.18 clarifies that a fully credentialed regular education teacher who subsequently becomes fully certified as a special education teacher is considered to be a new special education teacher when first hired as a special education teacher.

- 6. *An elementary, middle, or high school special education teacher teaching multiple subjects* exclusively to students with disabilities may either: (20 USC 1401; 34 CFR 300.18; 5 CCR 6111)
  - a. Meet the requirements above for teachers who are new or not new to the profession, as applicable
  - b. In the case of a new special education teacher who has demonstrated subject matter competency in mathematics, language arts, or science, demonstrate competency in the other core academic subject(s) he/she teaches through the HOUSSE no later than two years after the date of employment

**Satisfaction of Requirements Outside District**

A teacher who has been determined by another district in California to have met the teacher qualification requirements for the grade level and/or subject taught shall not be required to demonstrate again that he/she meets those requirements. (5 CCR 6120)

A teacher who has been determined to meet subject matter competency requirements outside of California shall be considered to have met those requirements for the particular subject and/or grade span in California. The date of issuance of a valid out-of-state credential shall be used to identify a teacher as new or not new to the profession. (5 CCR 6125)

A teacher prepared in a country other than the United States shall be considered to have met NCLB teaching requirements if he/she: (5 CCR 6126)

- 1. Holds a degree from a foreign college or university that is at least equivalent to a bachelor's degree offered by an American institution of higher education

**TEACHER QUALIFICATIONS UNDER THE NO CHILD LEFT BEHIND ACT**  
(continued)

2. Has completed a teacher preparation program that meets CTC requirements for out-of-country trained teachers
3. Demonstrates subject matter competency for the grade span and subjects taught through the same or equivalent processes and methods required of California teachers
4. Holds a California teaching credential

**Certification of Compliance**

Note: The following optional section is for use by districts that receive Title I funds. The CDE's NCLB Teacher Requirements Resource Guide contains a certificate of compliance to be completed by all teachers of core subjects and specifies that districts should keep the signed original copy for data reporting purposes.

All teachers teaching core academic subjects shall complete and sign a certificate of compliance with NCLB requirements and attach appropriate documentation. The Superintendent or designee shall verify the information and retain the signed original copy.

Note: See the accompanying exhibit E(1) for a sample attestation form that meets the requirements of the following paragraph.

The principal of each school receiving Title I funds shall annually attest in writing as to whether the school is in compliance with NCLB requirements related to teacher qualifications. Copies of the attestation shall be maintained at the school and at the district office and shall be available to any member of the public upon request. (20 USC 6319)

**District Plan for Highly Qualified Teachers**

Note: The following optional section is for use by districts that receive Title I funds. 20 USC 6319 specifies that at least five percent of Title I funds must be used each year for professional development, as defined in 20 USC 7801, to ensure that teachers become "highly qualified."

Within the Title I local educational agency plan, the Superintendent or designee shall develop a plan for ensuring that all teachers of core academic subjects will meet NCLB requirements in accordance with law. As part of this plan, the Superintendent or designee shall provide high-quality professional development designed to enable teachers to meet NCLB requirements. (20 USC 6312, 6319)

**Parental Notifications**

Note: The following optional section is for use by districts that receive Title I funds.

**TEACHER QUALIFICATIONS UNDER THE NO CHILD LEFT BEHIND ACT**  
(continued)

At the beginning of each school year, the Superintendent or designee shall notify the parents/guardians of each student attending a school receiving Title I funds that they may request information regarding the professional qualifications of their child's classroom teacher including, but not limited to: (20 USC 6311)

1. Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction
2. Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived
3. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree
4. Whether the student is provided services by paraprofessionals and, if so, their qualifications

*(cf. 1312.4 - Williams Uniform Complaint Procedures)*  
*(cf. 4222 - Teacher Aides/Paraprofessionals)*  
*(cf. 5145.6 - Parental Notifications)*

Note: See the accompanying exhibit E(2) for a sample parental notification that meets the following requirements. Such notification is also required for noncompliant middle and high school teachers teaching multiple subjects in districts eligible for the Small Rural Schools Achievement Program pursuant to 20 USC 7345, even though 5 CCR 6113 grants such teachers who are highly qualified in at least one core subject additional time to become highly qualified in all the core academic subjects they teach.

In addition, the Superintendent or designee shall provide timely notice to individual parents/guardians of students attending a Title I school whenever their child has been assigned to or has been taught for four or more consecutive weeks by a teacher of a core academic subject who does not meet NCLB teacher qualification requirements. (20 USC 6311; 34 CFR 200.61)

The Superintendent or designee shall notify teachers, as appropriate, prior to distributing the above notice to parents/guardians.

The notice and information provided to parents/guardians shall be in an understandable and uniform format and, to the extent practicable, be provided in a language that the parents/guardians can understand. (20 USC 6311)

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# **Administrative Regulation**

**AR 4112.24**  
**Personnel**

## **Teacher Qualifications Under The No Child Left Behind Act**

### **Definitions**

Core academic subjects include English, reading or language arts, mathematics, science, foreign languages, civics and government, economics, arts, history, and geography. (20 USC 7801)

Teacher new to the profession is a teacher who either graduated from an accredited institution of higher education and received a credential, or began an approved intern program, on or after July 1, 2002. (5 CCR 6100)

Teacher not new to the profession is a teacher who either graduated from an accredited institution of higher education and received a credential, or was enrolled in or had completed an approved intern program, before July 1, 2002. (5 CCR 6100)

### **Teacher Qualifications**

To meet the teacher qualification requirements of the federal No Child Left Behind Act (NCLB) for staff teaching core academic subjects in Title I or non-Title I programs, a teacher shall meet all of the following conditions: (20 USC 6319, 7801; 34 CFR 200.55, 200.56, 300.18; 5 CCR 6101, 6104, 6110)

1. Hold at least a bachelor's degree
2. Hold a full credential or be currently enrolled in an approved intern program for less than three years

(cf. 4112.2 - Certification)  
(cf. 4112.21 - Interns)

3. Demonstrate subject matter competency in accordance with the applicable requirements below

(cf. 6171 - Title I Programs)

Subject matter competency shall be demonstrated in accordance with the following requirements based on the grade levels taught and the teacher's length of time in the profession:

**1. An elementary teacher who is new to the profession shall pass a validated statewide subject matter examination certified by the Commission on Teacher Credentialing (CTC). (5 CCR 6102)**

**2. An elementary teacher who is not new to the profession shall complete one of the following: (5 CCR 6103-6104)**

**a. A validated statewide subject matter examination that the CTC has utilized to determine subject matter competence for credentialing purposes**

**b. A high objective uniform state standard evaluation (HOUSSE), as described below, to determine the teacher's subject matter competence in each of the academic subjects taught by the teacher**

**3. A middle or high school teacher who is new to the profession shall pass or complete one of the following for every core academic subject currently assigned: (5 CCR 6111)**

**a. A validated statewide subject matter examination certified by the CTC**

**b. University subject matter program approved by the CTC**

**c. Undergraduate major in the subject taught**

**d. Graduate degree in the subject taught**

**e. Coursework equivalent to the undergraduate major**

**4. A middle or high school special education teacher who is new to the profession, holds a special education credential or is currently enrolled in an approved special education intern program for less than three years, and has demonstrated subject matter competence in mathematics, language arts, or science in accordance with item #3 above, may demonstrate competence in other core academic subjects through the HOUSSE, as described below. The HOUSSE shall be completed not later than two years after the date of employment. (20 USC 1401; 34 CFR 300.18; 5 CCR 6111)**

**5. A middle or high school teacher who is not new to the profession shall pass or complete one of the following for every core subject assigned: (5 CCR 6112)**

**a. A validated statewide subject matter examination that the CTC has utilized to determine subject matter competence for credentialing purposes**

**b. University subject matter program approved by the CTC**

**c. Undergraduate major in the subject taught**

- d. Graduate degree in the subject taught
- e. Coursework equivalent to the undergraduate major
- f. Advanced certification or credential, such as certification from the National Board for Professional Teaching Standards
- g. The HOUSSE option, as described below, to determine the teacher's subject matter competence in each of the academic subjects taught by the teacher

To determine a teacher's fulfillment of the HOUSSE option as described in items #2, #4 and #5 above, the Superintendent or designee shall complete the following steps in the manner prescribed by the California Department of Education: (5 CCR 6104)

1. The Superintendent or designee shall summarize the teacher's years of experience in the grade span or subject, core academic coursework in the assigned grade span or subject, in-depth standards-aligned professional development, and service to the profession in the relevant core academic content area.
2. If this summation does not identify sufficient experience, coursework, professional development, or service to demonstrate subject matter competency, the evaluation shall include direct observation and portfolio assessment in the grade span or subject taught. The observation and portfolio assessment shall be used to determine whether the teacher meets Standard 3 (understanding and organizing subject matter for student learning) and Standard 5.1 (establishing and communicating learning goals for all students) of the California Standards for the Teaching Profession.
3. If the teacher does not satisfactorily meet Standards 3 and 5.1 of the California Standards for the Teaching Profession, subject matter competency shall be demonstrated through completion of the Peer Assistance and Review Program for Teachers pursuant to Education Code 44500-44508 or other individualized professional development plan pursuant to Education Code 44664 aimed at assisting the teacher to meet Standards 3 and 5.1. (5 CCR 6104)

(cf. 4139 - Peer Assistance and Review)

A teacher who holds a supplementary authorization or is employed on a local teaching assignment shall meet the teacher qualification requirements of NCLB if he/she holds a California teaching credential and has demonstrated subject matter competency for the grade span and subject matter taught. (5 CCR 6116)

A teacher who has been determined by another school district in California to have met the teacher qualification requirements for the grade level and/or subject taught shall not be required to demonstrate again that he/she meets those requirements. (5 CCR 6120)

A teacher who has been determined to meet subject matter competency requirements

outside of California shall be considered to have met those requirements for the particular subject and/or grade span in California. The date of issuance of a valid out-of-state credential shall be used to identify a teacher as new or not new to the profession. (5 CCR 6125)

A teacher prepared in a country other than the United States shall be considered to have met NCLB teaching requirements if he/she: (5 CCR 6126)

1. Holds a degree from a foreign college or university that is at least equivalent to a bachelor's degree offered by an American institution of higher education
2. Has completed a teacher preparation program that meets CTC requirements for out-of-country trained teachers
3. Demonstrates subject matter competency for the grade span and subjects taught through the same or equivalent processes and methods required of California teachers
4. Holds a California teaching credential

A teacher shall not meet the teacher qualification requirements of NCLB if he/she is teaching with a short-term staff permit, a provisional internship permit, or a state or local waiver for the grade or subject taught. (5 CCR 6115, 80021, 80021.1)

#### **Certification of Compliance**

All teachers teaching core academic subjects shall complete and sign a certificate of compliance and attach appropriate documentation. The Superintendent or designee shall verify the information and retain the signed original copy.

The principal of each school receiving Title I funds shall annually attest in writing as to whether the school is in compliance with federal requirements related to teacher qualifications. Copies of the attestation shall be maintained at the school and at the district office and shall be available to any member of the public upon request. (20 USC 6319)

#### **District Plan for Highly Qualified Teachers**

Within the Title I local educational agency plan, the Superintendent or designee shall develop a plan for ensuring that all teachers of core academic subjects will meet NCLB requirements within the timelines established by law. As part of this plan, the Superintendent or designee shall provide high-quality professional development designed to enable teachers to meet NCLB requirements. (20 USC 6312, 6319)

#### **Parent Notifications**

At the beginning of each school year, the Superintendent or designee shall notify the

parents/guardians of each student attending a school receiving Title I funds that they may request information regarding the professional qualifications of their child's classroom teacher including, but not limited to: (20 USC 6311)

1. Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction
2. Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived
3. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree
4. Whether the student is provided services by paraprofessionals and, if so, their qualifications

(cf. 1312.4 - Williams Uniform Complaint Procedures)  
(cf. 4222 - Teacher Aides/Paraprofessionals)  
(cf. 5145.6 - Parental Notifications)

In addition, the Superintendent or designee shall provide timely notice to individual parents/guardians of students attending a Title I school whenever their child has been assigned to or has been taught for four or more consecutive weeks by a teacher of a core academic subject who does not meet NCLB teacher qualification requirements. (20 USC 6311; 34 CFR 200.61)

The Superintendent or designee shall notify teachers, as appropriate, prior to distributing the above notice to parents/guardians.

The notice and information provided to parents/guardians shall be in an understandable and uniform format, and to the extent practicable, be provided in a language that the parents/guardians can understand. (20 USC 6311)

Regulation      **CENTER UNIFIED SCHOOL DISTRICT**  
approved: May 2, 2007      Antelope, California



# CSBA Sample

## Board Policy

All Personnel

BP 4112.41(a)  
4212.41  
4312.41

### EMPLOYEE DRUG TESTING

**Note:** The following optional policy is for use by districts that wish to institute an employee drug testing program. Federal law contains independent requirements for the drug and alcohol testing of school bus drivers. See BP/AR 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers.

The Governing Board maintains a drug- and alcohol-free workplace. In accordance with law, all employees shall render service without using, possessing, being impaired by, or being under the influence of alcohol or drugs.

*(cf. 0450 - Comprehensive Safety Plan)*  
*(cf. 4020 - Drug and Alcohol-Free Workplace)*  
*(cf. 4030 - Nondiscrimination in Employment)*  
*(cf. 4032 - Reasonable Accommodation)*  
*(cf. 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers)*  
*(cf. 5131.61 - Drug Testing)*

### Pre-Employment Drug/Alcohol Testing for Safety-Sensitive Positions

**Note:** The following optional section is for use by districts that require testing of applicants as part of a pre-employment medical exam given to every job applicant. Pursuant to Education Code 44839, prior to employing a certificated employee who has not yet held a certificated position in California, a district must require the employee to undergo a physical examination. Classified employees may also be required to take a pre-employment physical examination as specified in Education Code 45122. See BP 4112.4/4212.4/4312.4 - Health Examinations. Because it is a condition of employment, drug testing of current employees would be subject to collective bargaining.

In Lanier v. City of Woodburn, the 9th Circuit Court of Appeals held that a city policy requiring all applicants to undergo a pre-employment drug/alcohol test was unconstitutional unless the city could demonstrate that the special needs of the position which required screening, beyond the generalized societal problem of drug use. Although the California Supreme Court previously held in Loder v. City of Glendale that an across-the-board pre-employment drug testing program is valid when given as part of a pre-employment medical exam required of every job applicant, the more recent 9th Circuit opinion effectively overrules that part of the opinion relative to the types of positions that may be subject to testing.

Thus, districts are authorized to institute a pre-employment testing program for those positions for which the district can demonstrate a special need for testing, such as safety-sensitive positions that involve work that may pose a danger to the public and/or require the operation of dangerous equipment. Examples of "safety-sensitive positions" would likely include school police/security officers or maintenance workers and could also include shop teachers, the school nurse, or staff responsible for distributing student medication, depending on the specific duties of the position. Whether all teaching or principal positions might qualify as "safety-sensitive" has not been decided in the 9th Circuit, although courts in other circuits have found such testing constitutional since teachers and principals need to ensure the safety of children and teach children the dangers of substance abuse.

## EMPLOYEE DRUG TESTING (continued)

In Lanier v. City of Woodburn, the 9th Circuit Court of Appeals held that the need for drug/alcohol testing must be specific and substantial and that the governing body must make a specific finding demonstrating the need for testing potential employees in those specific positions. Thus, in order to provide the necessary justification for the district's program, the district should identify the specific positions and the duties of those positions that necessitate the need for testing in the blanks provided below. It is strongly recommended that districts consult legal counsel as part of this process.

Because students and staff have the right to a safe and secure campus where they are free from physical and psychological harm, the Board authorizes the testing of prospective employees in safety-sensitive positions for drug and alcohol use. The following positions are safety-sensitive and are subject to the district's program:

Position	Safety-Sensitive Duties
Bus Driver	Transportation of Students
Mechanic (Transportation)	Maintenance of bus to transport students

Once a conditional offer of employment has been made, prospective employees in these identified positions shall undergo a pre-employment drug and alcohol screening for any substance which could impair their ability to safely and effectively perform their job functions. This screening shall be part of the employee's pre-employment physical examination.

Final selection of a job applicant for a position shall not be made until the applicant has successfully completed the screening.

All testing and medical examinations shall be conducted in accordance with state and federal law, Board policy, and administrative regulation.

(cf. 4112.4/4212.4/4312.4 - Health Examinations)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

Note: In Lanier v. City of Woodburn, the 9th Circuit Court of Appeals did not determine whether the employer could impose a suspicionless drug testing requirement upon every current employee who applies for or is offered a promotion. However, similar to the requirements imposed by the 9th Circuit for pre-employment testing, the U.S. Supreme Court has held that drug testing as a condition of promotion is permissible only when the testing is justified by the nature of the promotion sought, such as employees who carry firearms. (National Treasury Employees Union v. Von Raab) Therefore, districts wishing to institute a promotional drug testing program must also analyze the functions of the job for which testing is being sought and the specific duties that necessitate testing. Districts should consult legal counsel before implementing such a program.

*Legal Reference: (see next page)*

## EMPLOYEE DRUG TESTING (continued)

### *Legal Reference:*

#### EDUCATION CODE

44011 Controlled substance offense  
44455 Conviction for controlled substance offenses as grounds for revocation of credential  
44836 Employment of certificated persons convicted of controlled substance offenses  
44940 Compulsory leave of absence for certificated persons  
44940.5 Procedures when employees are placed on compulsory leave of absence  
45123 Employment after conviction for controlled substance offense  
45304 Compulsory leave of absence for classified persons  
44839 Medical certificate; periodic medical examination  
45122 Physical examinations

#### GOVERNMENT CODE

8350-8357 Drug-free workplace  
12940 Unlawful employment practices

#### CODE OF REGULATIONS, TITLE 5

5504 Medical certification procedures

#### CALIFORNIA CONSTITUTION

Article I, Section 28(c) Right to Safe Schools

#### UNITED STATES CODE, TITLE 20

7101-7184 Safe and Drug-Free Schools and Communities Act

#### UNITED STATES CODE, TITLE 41

701-707 Drug-Free Workplace Act

#### COURT DECISIONS

Lanier v. City of Woodburn, (2008, 9th Circuit) 518 F.3d 1147

Knox County Education Association v. Knox County Board of Education, (1998, 6th Circuit) 158 F.3d 361

Loder v. City of Glendale, (1997) 14 Cal. 4th 846

Vernonia School District 47J v. Acton, (1995) 115 S.Ct. 2386

International Brotherhood of Teamsters v. Department of Transportation, (1991) 932 F.2d 1292

Skinner v. Railway Labor Executives' Assn., (1989) 489 U.S. 602

National Treasury Employees Union v. Von Raab, (1989) 489 U.S. 456

(10/93 6/97) 7/08

# **Board Policy**

BP 4112.41 4212.41,4312.41

## **Personnel**

### **Employee Drug Testing**

The Governing Board maintains a drug and alcohol-free workplace. In accordance with law, all employees shall render service without using, possessing, being impaired by or being under the influence of alcohol or drugs.

(cf. 4020 - Drug and Alcohol-Free Workplace)

(cf. 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers)

### **Pre-Employment Drug/Alcohol Testing**

Once a conditional offer of employment has been made, prospective employees shall undergo a pre-employment drug and alcohol screening for any substance which could impair their ability to safely and effectively perform their job functions. This screening shall be part of the employee's pre-employment physical examination. The pre-employment physical examination is to be paid for by the applicant.

All medical examinations shall be conducted in accordance with state and federal law, and in accordance with Board policy and administrative regulation.

(cf. 4112.4 /4212.4/4312.4 - Health Examinations)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

### **Legal Reference:**

#### **EDUCATION CODE**

44839 Medical certificate; periodic medical examination

45122 Physical examinations

#### **GOVERNMENT CODE**

8350-8357 Drug-free workplace

12940 Unlawful employment practices

#### **CODE OF REGULATIONS, TITLE 5**

5504 Medical certification procedures

#### **UNITED STATES CODE, TITLE 41**

701-707 Drug-Free Workplace Act

#### **UNITED STATES CODE, TITLE 20**

7101-7184 Safe and Drug-Free Schools and Communities Act

#### **COURT DECISIONS**

Loder v. City of Glendale, (1997) 14 Cal. 4th 846  
National Treasury Employees Union v. Von Raab, (1989) 109 S.Ct. 1384  
International Brotherhood of Teamsters v. Department of Transportation, (1991) 932  
F.2d 1292  
Skinner v. Railway Labor Executives' Assn, (1989) 489 U.S. 602  
Vernonia School District 47J v. Acton, (1995) 115 S.Ct. 2386

Policy CENTER UNIFIED SCHOOL DISTRICT  
adopted: February 25, 1998 Antelope, California

# CSBA Sample

## Administrative Regulation

All Personnel

AR 4112.41

4212.41

**EMPLOYEE DRUG TESTING**

4312.41

Note: The following **optional** administrative regulation is for use by districts implementing a pre-employment drug/alcohol screening program for prospective employees in safety-sensitive positions as identified in Board policy and should be modified to reflect district practice.

### Pre-Employment Drug/Alcohol Screening for Safety-Sensitive Positions

Note: Job applicants may have an expectation of privacy related to the procedure used for drug and alcohol screening. Courts will therefore analyze whether the testing procedure unreasonably intrudes upon the applicant's privacy. Districts should make efforts to ensure that the laboratory procedure ensures individual privacy (e.g., taking samples in a private restroom).

Applicants shall sign a form consenting to the drug and alcohol testing. The consent form shall authorize release of the test results to the district. To ensure an individual's privacy, the district shall not use test results for any purpose other than those stated in Board policy and administrative regulation, shall maintain the confidentiality of screening records, and shall not disclose such records unless the applicant consents or the Superintendent or designee is presented with a court order requiring the disclosure.

*(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)*

*(cf. 4112.4/4212.4/4312.4 - Health Examinations)*

All initial screening tests shall be conducted at the district's expense. If an applicant's initial test is positive, a second test, at the district's expense, shall be administered as soon as possible to confirm the results. Upon obtaining a second positive result, the applicant may seek an independent drug and alcohol screening from a recognized medical laboratory at his/her own expense. Any applicant who fails to provide the district with a negative drug and alcohol screening report within five working days of a confirmed positive result shall be determined to have failed the screening and shall not be employed.

Failure to submit to the process or to complete the process shall preclude the applicant from being hired into the position. Disqualified applicants shall not be prohibited from applying for another job within the district.

(10/93 6/97) 7/08

# **Administrative Regulation**

**AR 4112.41 4212.41,4312.41**

## **Personnel**

### **Employee Drug Testing**

#### **Pre-Employment Drug/Alcohol Screening**

Final selection of a job applicant for a position shall not be made until the applicant has successfully completed a drug and alcohol screening required as part of the pre-employment physical examination.

Applicants shall sign a form consenting to the drug and alcohol testing. The consent form shall authorize release of the test results to the district.

To ensure the privacy of the drug and alcohol screening of job applicants, the district will not use test results for any purpose other than those stated in Governing Board policy and administrative regulation. The district shall maintain the confidentiality of screening records and shall not disclose these records unless the applicant has consented to the disclosure or the Superintendent or designee is presented with a court order requiring the disclosure.

All initial screening tests shall be conducted at the district's expense. If an applicant's initial test is positive, a second test shall be administered as soon as possible to confirm the results. This test also shall be conducted at the district's expense.

Upon obtaining a second positive result, the applicant may seek an independent drug and alcohol screening from a recognized medical laboratory at his/her own expense. Any applicant who fails to provide the district with a negative drug and alcohol screening report within five working days of a confirmed positive result shall be determined to have failed the screening and shall not be employed.

Failure to submit to the process or to complete the process shall preclude the applicant from being hired into the position. Disqualified applicants shall not be prohibited from applying for another job within the district.

**Regulation     CENTER UNIFIED SCHOOL DISTRICT**  
**approved: February 25, 1998 Antelope, California**

# CSBA Sample

## Board Policy

All Personnel

BP 4132(a)

4232

**PUBLICATION OR CREATION OF MATERIALS**

4332

Note: The following optional policy may be modified to reflect district practice. In general, federal copyright law provides that the owner of the copyright is the creator of the work. However, 17 USC 201 specifies that the employer is the copyright holder of a "work for hire" created by an employee within the scope of his/her employment. Examples of a "work for hire" may include an instructional text, test, computer program, or web design. Although the district is the owner of a copyright of a "work for hire," 17 USC 201 authorizes the employee and district to enter into an agreement to transfer ownership of the copyright to the employee, jointly to the district and employee, or to a third party.

This topic may also be a subject of collective bargaining agreements.

The Governing Board recognizes the importance of creating a work environment that encourages employee innovation in creating and developing high-quality materials to improve student achievement and the efficiency of district operations.

*(cf. 4119.21/4219.21/4319.21 - Professional Standards)*

*(cf. 6162.6 - Use of Copyrighted Materials)*

The Superintendent or designee shall oversee the development of instructional materials, computer programs, and other copyrightable materials by employees, independent contractors, and consultants. An employee, independent contractor, or consultant shall notify the Superintendent or designee of his/her intent to publish or register a work developed in whole or in part within the scope of his/her employment.

*(cf. 3600 - Consultants)*

Note: Education Code 60076 authorizes the district to claim royalties or other compensation for instructional materials when the materials were written or prepared during the normal school day during which the employee was required to be on duty.

Instructional materials, computer programs, and other copyrightable materials developed by an employee within the scope of his/her employment shall be the property of the district.

*(cf. 1113 - District and School Web Sites)*

*(cf. 4040 - Employee Use of Technology)*

*(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)*

*(cf. 6161 - Equipment, Books and Materials)*

*(cf. 6161.11 - Supplementary Instructional Materials)*

*(cf. 6163.1 - Library Media Centers)*

If an employee has developed copyrightable material during both work and non-working hours, and the work was within the scope of his/her employment, the Superintendent or designee shall negotiate a contract with the employee to protect the district's right as to the ownership or partial ownership of the copyright.



## **PUBLICATION OR CREATION OF MATERIALS (continued)**

*(cf. 3312 - Contracts)*

Note: Courts have held that materials created by independent contractors or consultants are not a "work for hire" within the definition of 17 USC 201. Thus, whenever a district contracts with a consultant to prepare any type of material, it is recommended that a written contract be developed outlining the respective rights of the parties with regard to the copyright of the materials.

The Superintendent or designee shall ensure that any contract with an independent contractor or consultant contains a provision specifying the district's right to ownership of the copyright of any work produced by the contractor or consultant for the district.

The Superintendent or designee may secure copyrights in the name of the district for all copyrightable works developed by the district. All royalties or revenues from these copyrights shall be used for the benefit of the district. (Education Code 35170)

### *Legal Reference:*

#### EDUCATION CODE

32360 Copyrights; use of funds

32361 Copyrights; use of employee work time

35170 Authority to secure copyrights

35182 Marketing or licensing noneducational mainframe electronic data-processing software

60076 Royalties or other compensation

#### LABOR CODE

2870-2872 Inventions made by an employee

#### UNITED STATES CODE, TITLE 17

101-122 Subject matter and scope of copyright

201 Copyright ownership and transfer

#### COURT DECISIONS

Community for Creative Non-Violence v. Reid, (1989) 490 U.S. 730

### *Management Resources:*

#### WEB SITES

Copyright Clearance Center: <http://www.copyright.com>

Copyright Society of the USA: <http://www.csusa.org>

U.S. Copyright Office: <http://www.copyright.gov>

(1/85 12/89) 7/08

# **Board Policy**

**BP 4132 4232,4332**

## **Personnel**

### **Publication or Creation of Materials**

The Governing Board may market or license any noneducational electronic software developed by the district. Proceeds from this marketing or licensing shall be used exclusively for educational purposes. (Education Code 35182)

The Governing Board may secure copyrights in the name of the district or Board for all copyrightable works or materials developed by district personnel. No funds or employee time shall be expended by the district to secure a copyright for any individual or firm.

The Governing Board recognizes that staff members under contract to the school district may, in carrying out their professional responsibilities, develop patentable or copyrightable educational materials for use in the school program. It is understood by the Governing Board and the staff members that such materials developed as part of regular employment are equally the properties of the school district and the employee.

The Superintendent shall insure that the contractual agreement and the assignment of copyright interests form shall be executed between the employee and the school district when requested by the Governing Board and/or the employee.

Educational materials created by an employee during his/her leisure hours are the property of the employee.

#### **Legal Reference:**

##### **EDUCATION CODE**

32360 Copyrights; use of funds

32361 Copyrights; use of employee worktime

35170 Authority to secure copyrights

60076 Inapplicability of article; royalties or other compensation of school officials writing or preparing instructional materials; claim of district to royalty

#### **Policy**

#### **CENTER UNIFIED SCHOOL DISTRICT**

adopted: November 19, 1986

Antelope, California

Revised: November 13, 1990

# CSBA Sample

## Board Policy

All Personnel

BP 4136(a)  
4236  
4336

### NONSCHOOL EMPLOYMENT

Note: In order to help prevent financial conflicts of interest, Government Code 1126 prohibits a district employee or Governing Board member from engaging in any activity which is inconsistent, incompatible, in conflict with, or inimical to his/her duties. Government Code 1126 mandates the district to adopt procedures regarding this prohibition. See BB 9270 - Conflict of Interest for language regarding incompatible activities of Board members and other designated employees. Also see BP 4135/4235/4335 - Soliciting and Selling.

The following policy should be modified to reflect district practice.

In order to help maintain public trust in the integrity of district operations, the Governing Board expects all employees to give the responsibility of their positions precedence over any other outside employment. A district employee may receive compensation for outside activities as long as these activities are not inconsistent, incompatible, in conflict with, or inimical to his/her district duties.

*(cf. 4119.21/4219.21/4319.21 - Professional Standards)*

*(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)*

*(cf. 9270 - Conflict of Interest)*

Note: Pursuant to Government Code 1126, the district may determine which particular outside activities would be incompatible with an employee's duties. The following list may be modified to reflect any specific positions or activities which the district has determined to be incompatible.

An outside activity shall be considered inconsistent, incompatible, or inimical to district employment when such activity: (Government Code 1126)

1. Requires time periods that interfere with the proper, efficient discharge of the employee's duties
2. Entails compensation from an outside source for activities which are part of the employee's regular duties
3. Involves using the district's name, prestige, time, facilities, equipment, or supplies for private gain
4. Involves service which will be wholly or in part subject to the approval or control of another district employee or Board member

*(cf. 1321 - Solicitation of Funds from and by Students)*

*(cf. 3300 - Expenditures and Purchases)*

*(cf. 4040 - Employee Use of Technology)*

*(cf. 4132/4232/4332 - Publication or Creation of Materials)*

## **NONSCHOOL EMPLOYMENT (continued)**

*(cf. 4135/4235/4335 - Soliciting and Selling)*  
*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*

Note: Government Code 1126 mandates that the district's procedure include a provision for giving notice to employees of the determination of whether an activity is prohibited and of disciplinary action to be taken, as well as a process for employees to appeal either the determination or the imposition of disciplinary action. The following two paragraphs should be modified to reflect district practice.

An employee wishing to accept outside employment that may be inconsistent, incompatible, in conflict with, or inimical to the employee's duties shall file a written request with his/her immediate supervisor describing the nature of the employment and the time required. The supervisor shall evaluate each request based on the employee's specific duties within the district and determine whether to grant authorization for such employment.

*(cf. 4112.9/4212.9/4312.9 - Employee Notifications)*

The supervisor shall inform the employee whether the outside employment is prohibited. The employee may appeal a supervisor's denial of authorization to the Superintendent or designee. An employee who continues to pursue a prohibited activity may be subject to disciplinary action.

*(cf. 4118 - Suspension/Disciplinary Action)*  
*(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)*  
*(cf. 4144/4244/4344 - Complaints)*  
*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*

## **Tutoring**

Note: 5 CCR 80334 prohibits a certificated employee from accepting any compensation or benefit, other than his/her regular compensation, for the performance of any service which he/she must perform within the scope of his/her district employment. However, 5 CCR 80334 does not apply to overtime or the performance of supplemental services at the district's request, nor does it restrict the acceptance of gifts or tokens of minimal value offered and accepted openly from students, parents/guardians, or other persons in recognition or appreciation of service. See BP/E 4112.21 - Professional Standards.

The following section may be modified to reflect district practice.

A certificated employee shall not accept any compensation or other benefit for tutoring a student enrolled in his/her class(es). An employee who wishes to tutor another district student shall first request authorization from his/her supervisor in accordance with this Board policy. If authorization is granted, the employee shall not use district facilities, equipment, or supplies when providing the tutoring service.

*Legal Reference: (see next page)*

## **NONSCHOOL EMPLOYMENT (continued)**

### *Legal Reference:*

#### EDUCATION CODE

35160 Authority of governing boards

35160.1 Broad authority of school districts

51520 Prohibited solicitation on school premises

#### GOVERNMENT CODE

1126 Incompatible activities of employees

1127 Incompatible activities; off duty work

1128 Incompatible activities, attorney

#### CODE OF REGULATIONS, TITLE 5

80334 Unauthorized private gain or advantage

#### ATTORNEY GENERAL OPINIONS

70 Ops. Cal. Atty. Gen. 157 (1987)

### *Management Resources:*

#### WEB SITES

CSBA: <http://www.csba.org>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

# **Board Policy**

**BP 4136 4236,4336**  
**Personnel**

## **Non-school Employment**

No employee shall engage in employment which would interfere with his/her contractual duties.

District personnel may receive compensation for outside activities as long as such activities are not inconsistent, incompatible, in conflict with, or inimical to the duties of the employee, or to the duties, functions or responsibilities of the school district.

The Superintendent is authorized to determine which outside activities are inconsistent, incompatible, or in conflict with any employee's duties.

Such outside activities may be prohibited if they:

1. Involve the use of district time, facilities, equipment or supplies, or the name, prestige or influence of the district for private gain or advantage.
2. Involve the acceptance of any money or other consideration from any person or agency, other than this school district, for the performance of any act which the district would normally consider a part of the duties of the employee.
3. Involve the performance of an act as part of the employee's outside activities which may later be subject to the control, inspection, review, audit or enforcement of any other officer or employee of the school district.
4. Make such time demands of the employee that there is interference with the proper discharge of the employee's duties.
5. Would be unethical, or bring disrepute to the district or cause poor public relations between the district and the community.

## **Tutoring**

It is expected that every effort will be made by the principal and teacher to resolve the learning problems of a student at school before recommending that parents engage a tutor or seek other outside professional help. In those exceptional cases where individual tutoring is recommended, the Superintendent shall establish such rules as will protect both the school district and teachers from charges of conflict of interest.

**Legal Reference:**

**EDUCATION CODE**

**35160 Powers of governing board after January 1, 1976**

**GOVERNMENT CODE**

**1126 Incompatible activities of employees**

**Policy**

**CENTER UNIFIED SCHOOL DISTRICT**

**adopted: September 17, 1986**

**Antelope, California**

# Delete

## **Board Policy**

**BP 4137  
Personnel**

### **Tutoring**

The Governing Board expects teachers and other members of the instructional staff to make every effort to resolve students' learning problems at school before recommending that parents/guardians engage a tutor or other professional help. By maintaining a competent, dedicated staff and adequate instructional resources, the Board seeks to minimize the need for individual tutoring.

To preclude conflicts of interest, teachers may not accept any kind of remuneration for tutoring a student enrolled in any of their classes. Teachers who tutor other students must perform this service outside of school facilities and make their own arrangements with parents/guardians for the fees to be charged.

(cf. 4119.21/4219.21/4319.21 - Codes of Ethics)  
(cf. 4135 - Soliciting and Selling)

Legal Reference:  
GOVERNMENT CODE  
1126 Incompatible activities of employees

Policy  
adopted: March 11, 1992

CENTER UNIFIED SCHOOL DISTRICT  
Antelope, California



# CSBA Sample

## Board Policy

All Personnel

BP 4151(a)  
4251  
4351

### EMPLOYEE COMPENSATION

Note: Districts that include provisions related to employee compensation in their collective bargaining agreements should modify or delete the following optional policy accordingly.

In order to recruit and retain employees committed to the district's goals for student learning, the Governing Board recognizes the importance of offering a competitive compensation package which includes salaries and health and welfare benefits.

*(cf. 3100 - Budget)*

*(cf. 3400 - Management of Districts Assets/Accounts)*

*(cf. 4000 - Concepts and Roles)*

*(cf. 4154/4254/4354 - Health and Welfare Benefits)*

Note: Education Code 45023 requires the Governing Board to adopt and publish a certificated employee salary schedule. Pursuant to Education Code 45028, every certificated employee, except persons employed in administrative or supervisory positions, must be classified on the salary schedule on the basis of a uniform allowance for years of training and years of experience. In addition, Education Code 45028 specifies that a certificated employee may not be classified or paid differently solely because of the grade level at which he/she serves. However, Government Code 3543.2 permits the district and exclusive bargaining representative to "mutually agree" to a salary schedule based on criteria other than training and years of experience.

For districts operating under a merit system, Education Code 45268 specifies that the personnel commission will recommend a salary schedule to the Board for approval and that the Board may not amend the schedule without first giving the commission an opportunity to respond to the amendments.

The Board shall adopt separate salary schedules for certificated, classified, and supervisory and administrative personnel. These schedules shall comply with law and negotiated agreements and shall be printed and made available for review at the district office. (Education Code 45023, 45028)

*(cf. 4121 - Temporary/Substitute Personnel)*

*(cf. 4141/4241 - Collective Bargaining Agreement)*

*(cf. 4143/4243 - Negotiations/Consultation)*

Salary schedules for staff who are not a part of a bargaining unit shall be determined by the Board at the recommendation of the Superintendent or designee.

*(cf. 4312.1 - Contacts)*

Note: Education Code 45038 and 45039 authorize a district to pay employees in either 10, 11, or 12 equal installments. In 2007, the Internal Revenue Service (IRS) issued new rules, 26 CFR 1.409A-1, as amended by 72 Fed. Reg. 19234, regarding tax implications for employees who work 10 months per year but are paid over a 12-month period so that they receive a paycheck every month. This is a form of "deferred

## EMPLOYEE COMPENSATION (continued)

compensation." If the district allows a employees to "elect" whether to receive their paychecks in such a manner then according to the IRS, such employees must submit written election forms to the district in order to avoid any additional tax on the deferred compensation. If the district requires employees to receive their paychecks in such a manner, without offering them an option, then the employees do not need to complete election forms, but the district must develop a written document describing how the employees will be paid, including the dates, schedule, and amounts of payment.

Education Code 45048 specifies when salary payments must be made and, should payment not be made in a timely manner, requires the district to pay the employee interest on the unpaid amount.

The Superintendent or designee shall ensure that the district's payroll system complies with all applicable laws and bargaining agreements, including, but not limited to, timelines regarding payment of compensation and deductions of dues for employee organizations.

(cf. 4140/4240 - Bargaining Units)

### *Legal Reference:*

#### EDUCATION CODE

45022-45061.5 Salaries, especially:

45023 Availability of salary schedule

45028 Salary schedule for certificated employees

45160-45169 Salaries for classified employees

45268 Salary schedule for classified service in merit system districts

#### GOVERNMENT CODE

3540-3549 Meeting and negotiating, especially:

3543.2 Scope of representation

3543.7 Duty to meet and negotiate in good faith

#### LABOR CODE

226 Employee access to payroll records

232 Disclosure of wages

#### UNITED STATES CODE, TITLE 26

409A Deferred compensation plans

#### CODE OF FEDERAL REGULATIONS, TITLE 26

1.409A-1 Definitions and covered plans

### *Management Resources:*

#### NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

NEA and NSBA Joint Guidance on the Tax Consequences of Deferred Compensation – Section 409A of the Internal Revenue Code, January 2008

#### WEB SITES

CSBA: <http://www.csba.org>

Internal Revenue Service: <http://www.irs.gov>

National School Boards Association: <http://www.nsba.org>

(1/85 2/97) 7/08

# **Board Policy**

BP 4151 4251,4351

## **Personnel**

### **Employee Compensation**

In order to secure and hold staff committed to student learning, the Governing Board recognizes the importance of an attractive compensation package which includes salaries, health benefits and other amenities.

The Board shall adopt separate salary schedules for certificated, classified, and management/supervisory/confidential personnel. These schedules shall comply with law and negotiated agreements and shall be printed and made available for inspection at the district office. Salary schedules for staff who are not a part of a bargaining unit shall be determined by the Board at the recommendation of the Superintendent or designee.

(cf. 4121 - Temporary/Substitute Personnel)

(cf. 4141/4241 - Collective Bargaining Agreement)

#### **Legal Reference:**

##### **EDUCATION CODE**

44492-44494 Mentor teacher stipends

44977 Salary deductions during absence

45022-45061 Salaries, especially:

45023 Availability of salary schedule

45028 Salary schedule for certificated employees

45030 Salary schedule for substitutes

45032 Power of governing board to increase salaries

45160-45169 Salaries for classified employees

45268 Salary schedule for classified service in merit system districts

##### **GOVERNMENT CODE**

3540-3549 Meeting and negotiating, especially:

3543.2 Scope of representation

3543.7 Duty to meet and negotiate in good faith

**Policy CENTER UNIFIED SCHOOL DISTRICT**

**adopted: February 25, 1998 Antelope, California**

# CSBA Sample

## Board Policy

All Personnel

BP 4161(a)

LEAVES

4261

4361

Note: Employee leave provisions are frequently governed by a collective bargaining agreement or a memorandum of understanding between the Governing Board and employee organizations. The following optional policy should be deleted or revised for consistency with any such district agreements.

The Governing Board shall provide for paid and unpaid leaves of absence for employees in accordance with law, Board policy, administrative regulation, collective bargaining agreements, and merit system rules, as applicable.

*(cf. 4141/4241 - Collective Bargaining Agreement)*

*(cf. 4161.9/4261.9/4361.9 - Catastrophic Leave Program)*

Note: Items #1-10 below reflect categories of leave which are described in more detail in the cited cross-referenced policies or administrative regulations. In addition, Education Code 44963 and 45198 allow Boards to grant leaves with or without pay to certificated and classified staff for any purpose or period of time, as long as no employee is deprived of any leave to which he/she is legally entitled. Any additional types of leaves so granted by the Board may be added to the following list.

The Board recognizes the following justifiable reasons for employee absence:

1. Personal illness or injury

*(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)*

*(cf. 4261.1 - Personal Illness/Injury Leave)*

2. Industrial accident or illness

*(cf. 4161.11/4361.11 - Industrial Accident/Illness Leave)*

*(cf. 4261.11 - Industrial Accident/Illness Leave)*

3. Family care and medical leave

*(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)*

4. Military service

*(cf. 4161.5/4261.5/4361.5 - Military Leave)*

5. Personal necessity and personal emergencies

*(cf. 4161.2/4261.2/4361.2 - Personal Leaves)*

## LEAVES (continued)

Note: Pursuant to Education Code 44986, the Board may grant to any certificated employee who has applied for disability benefits a leave of absence, not to exceed 30 days beyond final determination of the employee's eligibility for disability benefits by the State Teachers' Retirement System. If the employee is determined to be eligible, that leave must be extended for the term of the disability, up to 39 months.

6. Disability leave for certificated employees in accordance with Education Code 44986

7. Vacations for classified staff and certificated management staff, as applicable

8. Sabbaticals for purposes of study or training related to the employee's job duties

*(cf. 4161.3 - Professional Leaves)*

*(cf. 4261.3 - Professional Leaves)*

9. Attendance at work-related meetings and staff development opportunities

*(cf. 4131 - Staff Development)*

*(cf. 4231 - Staff Development)*

*(cf. 4331 - Staff Development)*

10. Compulsory leave

*(cf. 4118 - Suspension/Disciplinary Action)*

*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*

## Long-Term Leaves

Note: The following optional section should be revised as necessary for consistency with a collective bargaining agreement or a memorandum of understanding between the Board and employee organizations.

With Board approval, an employee may receive a leave of absence, without pay and without accruing seniority or service credit, for a period of up to one school year. Applications for long-term leave shall be made in writing and shall state the purpose for which leave is requested. All long-term leave agreements shall be in writing and shall state the terms and conditions of the leave, including the conditions governing the employee's return.

At the end of a long-term leave, the employee shall be reinstated to a similar position as that held at the time leave was granted, unless otherwise agreed upon.

The Board shall consider any written request by an employee to return to work prior to the expiration date of the leave.

## **LEAVES (continued)**

### **Administrative and Supervisory Personnel**

**Note:** Leave provisions for administrative and supervisory personnel who are not subject to collective bargaining agreements may be detailed in an individual contract, memorandum of understanding, or Board policy. The following optional section is for use by districts that, via policy, grant the same leave provisions to administrative and supervisory employees as are granted to other certificated or classified employees.

Certificated administrative and supervisory employees who are not subject to the district's bargaining agreement for certificated employees shall generally be entitled to those leave provisions provided in the bargaining agreement for other certificated employees unless otherwise specified in individual contract, memorandums of understanding, Board policy, administrative regulation, or law.

Classified administrative and supervisory employees who are not subject to the district's bargaining agreement for classified employees shall generally be entitled to those leave provisions provided in the bargaining agreement for other classified employees unless otherwise specified in individual contract, memoranda of understanding, Board policy, administrative regulation, or law.

*(cf. 2121 - Superintendent's Contract)*  
*(cf. 4300 - Administrative and Supervisory Personnel)*  
*(cf. 4312.1 - Contracts)*

*Legal Reference: (see next page)*

## LEAVES (continued)

### *Legal Reference:*

#### EDUCATION CODE

22850-22856 Pension benefits, STRS members on military leave

44018 Compensation for employees on active military duty

44036-44037 Leaves of absence for judicial and official appearances

44043.5 Catastrophic leave

44800 Effect of active military service on status of employees

44842 Failure to provide notice or to report to work

44940 Sex offenses and narcotic offenses; compulsory leave of absence

44962-44988 Leaves of absence (certificated)

45059 Employee ordered to active military/naval duty, computation of salary

45190-45210 Leaves of absence (classified)

#### FAMILY CODE

297-297.5 Registered domestic partner rights, protections and benefits

#### GOVERNMENT CODE

3543.1 Release time for representatives of employee organizations

3543.2 Scope of representation

12945.1-12945.2 California Family Rights Act

20990-21013 Pension benefits, PERS members on military leave

#### LABOR CODE

230-230.2 Leaves for victims of domestic violence, sexual assault or specified felonies

230.3 Leave for emergency personnel

230.4 Leave for volunteer firefighters

230.8 Leave to visit child's school

233 Illness of child, parent, spouse or domestic partner

#### MILITARY AND VETERANS CODE

395-395.9 Military leave

395.10 Leave when spouse on leave from military deployment

#### UNITED STATES CODE, TITLE 29

2601-2654 Family and Medical Leave Act of 1993

#### UNITED STATES CODE, TITLE 38

4301-4334 Uniformed Services Employment and Reemployment Rights Act of 1994

(12/88 10/98) 7/08

# **Board Policy**

**BP 4161 4261  
Personnel**

## **Leaves**

The Governing Board shall provide for paid and unpaid employee leaves of absence in accordance with law, Board policy, administrative regulation and collective bargaining agreements.

The Board recognizes the following justifiable reasons for absence as provided by law:

1. Personal illness or injury
2. Industrial accident or illness
3. Childbirth and recovery, care of newborn, placement of a child with the employee for foster care or adoption of a child
4. Military service
5. Family illness or accident; bereavement; fire, flood or other immediate danger to the employee's home or property; and other personal emergencies
6. Vacations for classified staff and certificated management staff, as applicable
7. Jury duty or required court appearances
8. Religious observances
9. Participation in child's school or day care activities
10. For certificated staff, sabbaticals for purposes of study or travel; for classified staff, sabbaticals for purposes of study or retraining
11. Attendance at work-related meetings and staff development opportunities
12. Compulsory leave

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4131 - Staff Development)

(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)

(cf. 4161.11/4361.11 - Industrial Accident/Illness Leave)



(cf. 4161.2/4261.2/4361.2 - Personal Leaves)  
(cf. 4161.3 - Professional Leaves)  
(cf. 4161.5/4261.5/4361.5 - Military Leave)  
(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)  
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)  
(cf. 4231 - Staff Development)  
(cf. 4261.1 - Personal Illness/Injury Leave)  
(cf. 4261.11 - Industrial Accident/Illness Leave)  
(cf. 4261.3 - Professional Leaves)  
(cf. 4331 - Staff Development)  
(cf. 4361 - Leaves)

### **Long-term Leaves**

With Board approval, certificated employees may receive a voluntary personal leave of absence without pay and without increment, seniority or tenure credit, for a period of up to one school year, for any of the following purposes:

- \* Professional study, training or research
- \* Restoration of health
- \* Care for a member of the immediate family who is ill
- \* Maternity/child care
- \* Campaign for or service in an elected public office
- \* Peace Corps or like service
- \* Teaching in a foreign country
- \* Service on a government committee
- \* Travel, rest or recreation
- \* Other reasons the Board deems necessary

Applications for long-term leave shall be made in writing and shall state the purpose for which leave is requested.

All long-term leave agreements shall be reduced to writing and shall state the terms and conditions of the leave, including the conditions governing the employee's return to employment.

All long-term leaves for certificated employees shall begin at the end of the semester, except in cases of emergency.

Certificated employees on leave for an entire school year shall notify the district by March 1 of their intent to return to work the following school term. Classified employees on leave for a year shall notify the district of their intent to return 30 days before the expiration date of the leave. If such notification is not made, the employee shall be deemed to have resigned.

At the end of a long-term leave, the employee shall be reinstated:

1. As an employee of the district
2. On the same salary schedule placement as he/she was placed prior to the leave
3. Into a position which is appropriate to his/her credential(s), if the individual is credentialed or into a position that capitalizes on his/her training, skills or knowledge if he/she is classified.

If permitted under the terms of the district's contract with the insurance company, employees on leave may remain active participants in the health insurance program by paying the full premiums required in advance.

Employees shall not accept gainful employment while on long-term leave without prior written approval of the Board.

Employees may request the Board, in writing, to return to work prior to the expiration date of the leave. The Board may approve or reject the request.

The Board reserves the right to rescind a leave of absence upon discovery that the agreed upon terms of the approval were violated.

Whenever possible, employees shall request personal leaves in advance and prepare suitable lesson plans or instructions for a substitute employee.

**Legal Reference:**

**EDUCATION CODE**

44036 Leaves of absence for judicial and official appearances

44037 Unlawful to encourage exemption from jury duty

44842 Failure to provide notice or to report to work

44940 Sex offenses and narcotic offenses; compulsory leave of absence

44962-44988 Leaves of absence (certificated)

45190-45210 Leaves of absence (classified)

**GOVERNMENT CODE**

3543.2 Scope of representation

**Policy CENTER UNIFIED SCHOOL DISTRICT**  
adopted: May 5, 1999      Antelope, California

# CSBA Sample

## Board Policy

Students

BP 5112.1(a)

### EXEMPTIONS FROM ATTENDANCE

Note: The following policy is **optional**. See the accompanying administrative regulation for a list of conditions under which students may legally be exempted from regular and continuation education.

Each student between the ages of 6 and 18 shall be subject to compulsory full-time education. (Education Code 48200)

*(cf. 5113.1 - Truancy)*

However, the Superintendent or designee may grant exemptions from compulsory attendance to a student as allowed by law and in the best interest of the student. Exemptions shall not be used to remove a student from the school for disciplinary purposes.

*(cf. 5111 - Admission)*  
*(cf. 5112.2 - Exclusions from Attendance)*  
*(cf. 5112.3 - Student Leave of Absence)*  
*(cf. 5113.2 - Work Permits)*  
*(cf. 5141.22 - Infectious Diseases)*  
*(cf. 5144 - Discipline)*  
*(cf. 5144.1 - Suspension and Expulsion/Due Process)*  
*(cf. 5146 - Married/Pregnant/Parenting Students)*  
*(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)*  
*(cf. 6158 - Independent Study)*  
*(cf. 6172.1 - Concurrent Enrollment in College Classes)*  
*(cf. 6178.2 - Regional Occupational Center/Program)*  
*(cf. 6183 - Home and Hospital Instruction)*  
*(cf. 6184 - Continuation Education)*  
*(cf. 6200 - Adult Education)*

As needed, the Superintendent or designee may require a student or his/her parent/guardian to submit written documentation that the student fulfills one of the conditions specified in law and administrative regulation for which exemption is authorized.

*(cf. 5125 - Student Records)*

*Legal Reference: (see next page)*

## EXEMPTIONS FROM ATTENDANCE (continued)

### *Legal Reference:*

#### EDUCATION CODE

33190 Affidavit by persons conducting private school instruction

46100-46147 Minimum school day

46170 Minimum school day, continuation education

48200-48341 Compulsory education law

48400-48454 Compulsory continuation education

48800-48802 Attendance at community college

49110-49119 Permits to work

49130-49135 Permits to work full time

#### LABOR CODE

1285-1312 Employment of minors

1390-1399 Employment of minors

#### CODE OF REGULATIONS, TITLE 5

11522 Parental consent for exemption based on high school proficiency certificate

#### UNITED STATES CODE, TITLE 20

1681-1688 Title IX, discrimination

#### UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act of 1973

#### CODE OF FEDERAL REGULATIONS, TITLE 34

106.40 Marital or parental status

#### COURT DECISIONS

*Thomas v. Atascadero Unified School District*, (1987) 662 F.Supp. 342

### *Management Resources:*

#### WEB SITES

California Department of Education, Attendance Improvement: <http://www.cde.ca.gov/ls/ai/>

(6/98 3/04) 7/08

# **Board Policy**

## **BP 5112.1 Students**

### **Exemptions From Attendance**

Each child between the ages of 6 and 18 shall be subject to compulsory full-time education. (Education Code 48200)

However, the Governing Board may grant exemptions from compulsory attendance to a student as allowed by law and in the best interest of the student. Exemptions shall not be used to remove a student who is a disciplinary problem.

(cf. 5111 - Admission)  
(cf. 5112.2 - Exclusions from Attendance)  
(cf. 5112.3 - Student Leave of Absence)  
(cf. 5113.2 - Work Permits)  
(cf. 5144 - Discipline)  
(cf. 5144.1 - Suspension and Expulsion/Due Process)  
(cf. 6158 - Independent Study)  
(cf. 6183 - Home and Hospital Instruction)

### **Legal Reference:**

#### **EDUCATION CODE**

33190 Affidavit by persons conducting private school instruction  
46113 Minimum schoolday for grades four through eight  
48200-48341 Compulsory education law  
48400-48454 Compulsory continuation education  
48800.5 Petition for enrollment as special full-time student

#### **LABOR CODE**

1295.5 Employment of minors; performance of sports-attending services  
1390-1399 Employment of minors

#### **UNITED STATES CODE, TITLE 20**

1681-1688 Title IX, Discrimination

#### **UNITED STATES CODE, TITLE 29**

794 Section 504 of the Rehabilitation Act of 1973

#### **CODE OF FEDERAL REGULATIONS, TITLE 34**

106.40 Marital or parental status

#### **COURT DECISIONS**

Thomas v. Atascadero Unified School District, (1987) 662 F.Supp. 342

**Policy CENTER UNIFIED SCHOOL DISTRICT**  
**adopted: June 23, 2004      Antelope, California**

# CSBA Sample

## Administrative Regulation

Students

AR 5112.1(a)

### EXEMPTIONS FROM ATTENDANCE

Note: The following optional administrative regulation should be modified to reflect the ages of students served by the district and the position responsible for performing duties related to attendance exemptions. Pursuant to Education Code 48240-48246, the district may appoint an attendance supervisor or may, with approval of the County Board of Education, contract with the County Superintendent of Schools to supervise the attendance of district students.

#### Exemptions from Regular Education Program

A student may be exempted from full-time attendance in the district's regular education program if he/she:

1. Is being instructed in a private full-time school and the Superintendent or designee verifies that the private school has filed an affidavit pursuant to Education Code 33190 (Education Code 48222, 48223)
2. Is being instructed by a private tutor who holds a valid state credential for the grade taught, provided that the instruction consists of study and recitation for at least three hours a day for 175 days of each calendar year (Education Code 48224)
3. Holds a work permit to work temporarily in the entertainment or allied industries (Education Code 48225, 48225.5)

*(cf. 5113.2 - Work Permits)*

4. Holds a work permit and attends part-time classes (Education Code 48230)
5. Is between the ages of 12 and 18 and enters a school attendance area from another state within 10 days of the end of the school term, with the exemption applicable for the remainder of the term (Education Code 48231)

Note: Education Code 48232 requires the Governing Board to adopt policy if it wishes to grant student leaves of absence for the purposes described in item #6 below. See BP/AR 5112.3 - Student Leave of Absence for language fulfilling this mandate. Districts that do not offer such leaves of absence should delete optional item #6 below.

6. Is at least age 15 and is taking a leave of absence for up to one semester for the purpose of supervised travel, study, training, or work not available to the student under another educational option (Education Code 48232)

*(cf. 5112.3 - Student Leave of Absence)*

## **EXEMPTIONS FROM ATTENDANCE (continued)**

7. Attends a community college as a special full-time student on the grounds that he/she would benefit from advanced scholastic or vocational work (Education Code 48800.5)

*(cf. 6172.1 - Concurrent Enrollment in College Classes)*

### **Exemptions from Continuation Education**

Note: The remainder of this regulation is for use by districts that maintain high schools and are required by Education Code 48432 to establish and maintain continuation education classes. Pursuant to Education Code 48400, all students age 16 or 17 who are not attending full-time day school are required to attend continuation school, unless they are exempt as provided below. See BP/AR 6184 - Continuation Education.

A student who would otherwise be subject to compulsory continuation education pursuant to Education Code 48400 or 48402 may be exempted if he/she: (Education Code 48410)

1. Has graduated from a public high school maintaining a four-year course above grade 8 or has had an equal amount of education in a private school or from a private tutor

In the case of a private school, the exemption shall be granted only if the Superintendent or designee has verified that the private school has filed an affidavit pursuant to Education Code 33190. (Education Code 48415)

Note: 5 CCR 11522 requires the district to provide a form to obtain parent/guardian consent before a student age 16-17 can be exempted from compulsory continuation education on the basis of demonstrated proficiency as described in item #2 below. Pursuant to Education Code 48414, a student age 16-17 who terminates his/her enrollment on this basis must be permitted to re-enroll without prejudice. See AR 6146.2 - Certificate of Proficiency/High School Equivalency.

2. Has successfully demonstrated proficiency equal to or greater than standards established by the California Department of Education and has verified approval submitted by his/her parent/guardian

*(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)*

3. Is attending a public or private full-time day school or satisfactory part-time classes maintained by other agencies
4. Is attending adult school for not less than four hours per calendar week

*(cf. 6200 - Adult Education)*

5. Is attending a regional occupational program or center pursuant to Education Code 48432



## EXEMPTIONS FROM ATTENDANCE (continued)

*(cf. 6178.2 - Regional Occupational Center/Program)*

Note: Education Code 48410 authorizes students to be exempted from continuation education because of their physical condition or if they provide care for their dependents, as provided in item #6 below. Pursuant to Title IX (20 USC 1681-1688), no school receiving federal assistance may deny participation in a class because of a student's pregnancy or parenthood, but such students may request an exemption from the regular program; see BP 5146 - Married/Pregnant/Parenting Students.

6. Is disqualified because of his/her physical or mental condition or because of personal services that must be rendered to his/her dependents

*(cf. 5141.22 - Infectious Diseases)*

*(cf. 5146 - Married/Pregnant/Parenting Students)*

*(cf. 6158 - Independent Study)*

*(cf. 6183 - Home and Hospital Instruction)*

*(cf. 6184 - Continuation Education)*

7. Is between the ages of 12 and 18 and enters a school attendance area from another state within 10 days of the end of the school term, with the exemption applicable for the remainder of the term pursuant to Education Code 48231

Note: Education Code 48416 requires the Board to adopt policy if it wishes to grant student leaves of absence for the purposes described in the following paragraph. See BP/AR 5112.3 - Student Leave of Absence for language fulfilling this mandate. Districts that do not offer such leaves of absence should delete the following optional paragraph.

In addition, a student who is between the ages of 16 and 18 may be exempted from continuation education if he/she is taking a leave of absence for up to two semesters for the purpose of supervised travel, study, training, or work not available to the student under another educational option. (Education Code 48416)

(6/98 3/04) 7/08

# **Administrative Regulation**

## **AR 5112.1 Students**

### **Exemptions From Attendance**

A student may be exempted from full-time attendance in the district's regular education program if he/she:

1. Is being instructed in a private full-time school and the district attendance supervisor or designee verifies that the private school has filed an affidavit pursuant to Education Code 33190 (Education Code 48222, 48223)
2. Is being instructed by a private tutor who holds a valid state credential for the grade taught, provided that the instruction consists of study and recitation for at least three hours a day for 175 days of each calendar year (Education Code 48224)
3. Holds a work permit to work temporarily in the entertainment or allied industry (Education Code 48225)

(cf. 5113.2 - Work Permits)

4. Holds a work permit and attends part-time classes (Education Code 48230)
5. Is between the ages of 12 and 18 and enters a school attendance area from another state within 10 days of the end of the school term, with the exemption applicable for the remainder of the term (Education Code 48231)
6. Is at least 15 years old and is taking a leave of absence for up to one semester for the purpose of supervised travel and study (Education Code 48232)

(cf. 5112.3 - Student Leave of Absence)

7. Attends a community college as a special full-time student on the grounds that he/she would benefit from advanced scholastic or vocational work (Education Code 48800.5)

(cf. 6172 - Gifted and Talented Student Program)

A student may be exempted from full-time attendance in the district's continuation education program if he/she: (Education Code 48410)

1. Has graduated from a public or private high school maintaining a four-year course above the eighth grade

**2. Has successfully demonstrated proficiency equal to or greater than standards established by the California Department of Education and has verified approval submitted by his/her parent/guardian**

**(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)**

**3. Is attending a public or private full-time day school, or satisfactory part-time classes maintained by other agencies**

**4. Is attending adult school for not less than four hours per week**

**(cf. 6200 - Adult Education)**

**5. Is attending a regional occupation program or center pursuant to Education Code 48432**

**6. Is disqualified because of his/her physical or mental condition or because of personal services that must be rendered to his/her dependents**

**(cf. 5141.22 - Infectious Diseases)**

**(cf. 5146 - Married/Pregnant/Parenting Students)**

**(cf. 6158 - Independent Study)**

**(cf. 6183 - Home and Hospital Instruction)**

**(cf. 6184 - Continuation Education)**

**7. Is between the ages of 12 and 18 and enters a school attendance area from another state within 10 days of the end of the school term, with the exemption applicable for the remainder of the term pursuant to Education Code 48231**

**Regulation      CENTER UNIFIED SCHOOL DISTRICT**  
**approved: June 23, 2004      Antelope, California**

# CSBA Sample

## Board Policy

Students

BP 5131.1(a)

### BUS CONDUCT

Note: The following policy should be modified to reflect district practice.

In order to help ensure the safety and well-being of students, bus drivers, and others, the Governing Board expects students to exhibit appropriate and orderly conduct at all times when using school transportation, including while preparing to ride, riding, or leaving the bus.

*(cf. 0450 - Comprehensive Safety Plan)*  
*(cf. 3516 - Emergencies and Disaster Preparedness Plan)*  
*(cf. 3540 - Transportation)*  
*(cf. 3541.2 - Transportation for Students with Disabilities)*  
*(cf. 3543 - Transportation Safety and Emergencies)*  
*(cf. 5131 - Conduct)*

Note: 5 CCR 14103 mandates that the Governing Board adopt rules relating to bus driver authority, bus conduct, and the suspension of riding privileges. See the accompanying administrative regulation.

The Superintendent or designee shall establish regulations related to student conduct on buses, bus driver authority, and the suspension of riding privileges. He/she shall make these rules available to parents/guardians, students, and other interested parties. (5 CCR 14103)

*(cf. 3452 - School Bus Drivers)*

Students found to be in violation of the district's bus conduct rules shall be subject to discipline in accordance with Board policy and administrative regulation.

*(cf. 5144 - Discipline)*  
*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

The Superintendent or designee may deny a student the privilege of using school transportation upon the student's continued disorderly conduct or his/her persistent refusal to submit to the authority of the driver. (5 CCR 14103)

### Bus Surveillance Systems

Note: The following optional section is for use by districts with school bus surveillance systems. For language regarding use of surveillance systems on school grounds, see BP/AR 3515 - Campus Security.

The Board believes that the use of surveillance systems on school buses will help to deter misconduct and improve discipline, ensure the safety of students and bus drivers, and prevent

## **BUS CONDUCT (continued)**

vandalism. Therefore, surveillance systems may be installed and used on school buses to monitor student behavior while traveling to and from school and school activities.

*(cf. 3515 - Campus Security)*

The Superintendent or designee shall notify students, parents/guardians, and staff that surveillance may occur on any school bus and that the contents of a recording may be a student record and, as such, may be used in student disciplinary proceedings or referred to local law enforcement, as appropriate. In addition, a prominent notice shall be placed in each bus stating that the bus is equipped with a surveillance monitoring system.

*(cf. 5125 - Student Records)*

### *Legal Reference:*

#### EDUCATION CODE

35160 Authority of governing boards

39800 Transportation

39839 Transportation of guide dogs, signal dogs, service dogs

44808 Duty to supervise conduct of students

48900 Grounds for suspension and expulsion

48918 Expulsion procedures

49060-49079 Student records

49073-49079 Privacy of student records

#### GOVERNMENT CODE

6253-6270 California Public Records Act

#### CODE OF REGULATIONS, TITLE 5

14103 Authority of the driver

#### CODE OF REGULATIONS, TITLE 13

1200-1228 General provisions, school bus regulations

#### UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

#### CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

### *Management Resources:*

#### NATIONAL INSTITUTE OF JUSTICE PUBLICATIONS

The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies, 1999

#### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Office of School Transportation: <http://www.cde.ca.gov/ls/tn>

U.S. Department of Education, Family Policy Compliance Office:

<http://www.ed.gov/policy/gen/guid/fpc>

(9/88 6/94) 7/08

# **Board Policy**

## **BP 5131.1 Students**

### **Bus Conduct**

Bus transportation is a privilege extended only to students who display good conduct while preparing to ride, riding or leaving the bus. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a student to be denied transportation.

The Superintendent or designee shall establish regulations related to bus conduct, bus driver authority, and the suspension of riding privileges. The Governing Board shall make these rules available to parents/ guardians and students and shall be posted at the front of each bus. Full cooperation of parents/guardians and students is required. (Code of Regulations, Title 5, Section 14103)

(cf. 3540 et seq. - Transportation)

(cf. 3543 - Procedures for Emergencies; Safety)

(cf. 3541.1 - Transportation for Students with Disabilities or Handicaps)

Video cameras may be used on schoolbuses to monitor student behavior while traveling to and from school and school activities. The Board believes that such monitoring will deter misconduct and help to ensure the safety of students and staff. Students found to be in violation of the district's bus conduct rules shall be subject to discipline in accordance with district policy and regulations.

(cf. 3515.4 - Recovery for Property Loss or Damage)

(cf. 5144 - Discipline)

At the discretion of the Superintendent or designee, schoolbus video recordings also may be used to resolve complaints by students and/or parents/guardians and to help employees maintain discipline.

### **Legal Reference:**

#### **EDUCATION CODE**

35160 Authority of governing boards

39800 Transportation

44808 Duty to supervise conduct of students

48918 Expulsion procedures

49061 Definition of student records

49073-49079 Privacy of student records

**GOVERNMENT CODE**

**6253-6253.4 Public records open to inspection**

**6254 Records exempt from disclosure**

**CODE OF REGULATIONS, TITLE 5**

**14103 Authority of the driver**

**UNITED STATES CODE, TITLE 20**

**1232g Family Educational Rights and Privacy Act**

**Policy CENTER UNIFIED SCHOOL DISTRICT**

**adopted: November 16, 1994 Antelope, California**

# CSBA Sample

## Administrative Regulation

**Students**

AR 5131.1(a)

### **BUS CONDUCT**

#### **Bus Rider Rules**

Note: 5 CCR 14103 mandates the Governing Board to adopt rules relating to bus driver authority, bus conduct, and the suspension of riding privileges. The following administrative regulation may be used to fulfill this mandate and should be revised to reflect district practice.

The following rules apply at all times when students are riding a school bus, including when on school activity trips:

1. Riders shall follow the instructions and directions of the bus driver at all times.

*(cf. 3542 - School Bus Drivers)*

2. Riders should arrive at their designated bus stop on time and stand in a safe place at the stop to wait quietly for the bus.

*(cf. 3541 - Transportation Routes and Services)*

3. Riders shall enter the bus in an orderly manner and go directly to their seats.
4. Riders shall sit down and fasten any passenger restraint systems. Riders shall remain seated while the bus is in motion.
5. Riders shall not block the aisle or emergency exit with their body or personal belongings. Riders may bring large or bulky items, such as class projects or musical instruments, on the bus only if the item does not displace any other rider or obstruct the driver's vision.
6. Riders should be courteous to the driver and to fellow passengers. Vulgarity, rude, or abusive behavior is prohibited.
7. Any noise or behavior that could distract the driver, such as loud talking, scuffling or fighting, throwing objects, or standing or changing seats, is prohibited and may lead to suspension of riding privileges.

*(cf. 5144 - Discipline)*

8. Riders shall not use tobacco products, eat, or drink while riding the bus.

*(cf. 5131.62 - Tobacco)*



**BUS CONDUCT (continued)**

Note: Districts that do not allow students to possess cell phones or other mobile communications devices at school should modify the following item accordingly. For language regarding possession of cell phones at school, see BP 5131 - Conduct.

9. Riders may bring electronic devices onto the bus only if such devices are permitted at school. If the use of cellular telephones or similar devices disrupts the safe operation of the school bus, the bus driver may direct the student to no longer use the device on the bus.

*(cf. 5131 - Conduct)*

10. Riders shall not put any part of the body out of the window nor throw any item from the bus.
11. Riders shall help keep the bus and the area around the bus stop clean. Riders shall not damage or deface the bus or tamper with bus equipment.

Note: Pursuant to Education Code 39839 and 13 CCR 1216, service animals are the only type of animal permitted on school transportation services.

12. Service animals are permitted on school transportation services; all other animals are prohibited. (Education Code 39839; 13 CCR 1216)

*(cf. 6163.2 - Animals at School)*

13. Upon reaching their destination, riders shall remain seated until the bus comes to a complete stop and upon the signal from the driver, unfasten any restraint system, enter the aisle, and go directly to the exit.
14. Riders should be alert for traffic when leaving the bus and shall follow the district's transportation safety plan when crossing the road and exiting the bus.

*(cf. 3543 - Transportation Safety and Emergencies)*

Note: The following paragraph should be modified to reflect district practice.

The driver or any passenger shall report any violation of the district's bus rules to the principal or designee. The principal or designee shall notify the student's parent/guardian of the misbehavior, determine the severity of the misconduct, and take action accordingly. In instances of a severe violation or repeated offenses, the rider may be denied transportation for a period of time determined appropriate by the principal or designee.

Bus drivers shall not deny transportation services except as directed by the principal or designee.

**BUS CONDUCT (continued)****Bus Surveillance Systems**

**Note:** The following optional section is for use by districts with school bus surveillance systems.

The Superintendent or designee shall monitor the use and maintenance of the district's bus surveillance system. Students are prohibited from tampering with the bus surveillance system. Any student found tampering with the system shall be subject to discipline and shall be responsible for the costs of any necessary repairs or replacement.

*(cf. 3515.4 - Recovery for Property Loss or Damage)*

*(cf. 5131.5 - Vandalism, Theft and Graffiti)*

**Note:** The following optional paragraph is provided for districts that rotate a limited number of cameras among all of their buses.

Camera supports may be installed in all buses. Cameras may be rotated among the buses and activated at the discretion of the Superintendent or designee.

**Note:** Pursuant to Education Code 49061, a "student record" is any item of information, except directory information, which directly relates to an identifiable student. Therefore, the content of recordings from the bus surveillance system is a student record and is subject to legal requirements regarding parent/guardian consent, access, and retention of student records; see BP/AR 5125 - Student Records.

34 CFR 99.3 generally prohibits the disclosure to third parties of "personally identifiable information" contained in student records without parent/guardian consent. However, because surveillance systems may display the images of several students at one time, there is a question as to whether a recording is a student record for each student whose image is displayed or a record only for the students directly related to the focus or subject of the recording. The issue often arises when parents/guardians of a student involved in a fight want to review the recording and the district must determine whether the parents/guardians of all students displayed in the recording, even if the students were not involved in the incident, must first give consent for review of the recording, which is a "record" of their child. Because there has been conflicting advice from the U.S. Department of Education's Family Policy Compliance Office as to whether parent/guardian consent is required, districts should consult legal counsel as appropriate.

The content of any recording is a student record and may only be accessed in accordance with the district's policy and administrative regulation concerning student records.

*(cf. 5125 - Student Records)*

*(cf. 5125.1 - Release of Directory Information)*

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# **Administrative Regulation**

## **AR 5131.1 Students**

### **Bus Conduct**

Because school bus passengers' behavior can directly affect their safety and the safety of others, the following regulations apply at all times when students are riding a school bus, including school activity trips.

1. Riders shall follow the instructions and directions of the bus driver at all times.

(cf. 3542 - Schoolbus Drivers)

2. Riders should arrive at the bus stop on time and stand in a safe place to wait quietly for the bus.
3. Riders shall enter the bus in an orderly manner and go directly to their seats.
4. Riders shall remain seated while the bus is in motion and shall not obstruct the aisle with their legs, feet, or other objects. When reaching their destination, riders shall remain seated until the bus stops and only then enter the aisle and go directly to the exit.
5. Riders should be courteous to the driver and to fellow passengers.
6. Because serious safety hazards can result from noise or behavior that distracts the driver, loud talking, laughing, yelling, singing, whistling, scuffling, throwing objects, smoking, eating, drinking, standing and changing seats are prohibited actions which may lead to suspension of riding privileges.
7. No part of the body, hands, arms or head should be put out of the window. Nothing should be thrown from the bus.
8. Riders shall help keep the bus and the area around the bus stop clean. Riders shall not damage or deface the bus or tamper with bus equipment.
9. No animals shall be allowed on the bus without express permission from the principal or designee.
10. Riders should be alert for traffic when leaving the bus.
11. Students shall remain seated while bus is in motion.

12. Students shall have written permission to leave the bus other than home or school.

Riders who fail to comply with the above rules shall be reported to the school principal, who shall determine the severity of the misconduct and take action accordingly. In all instances of misconduct, the rider and his/her parent/guardian shall be given notice and warning. In the case of a severe violation or repeated offenses, the rider may be denied transportation for a period of time determined by the principal, or Transportation Supervisor, up to the remainder of the school year.

Bus drivers shall not deny transportation except as directed by the Transportation Supervisor.

#### **Video Camera Surveillance**

The Superintendent or designee shall supervise the use and maintenance of video cameras.

Students and staff shall not tamper or interfere with video camera equipment on schoolbuses.

The Superintendent or designee shall notify students, parents/guardians and staff that video surveillance may occur on any schoolbus and that video recordings may be used in student disciplinary proceedings. This notification shall include a copy of the district's policy and regulation on bus conduct. In addition, a prominent notice shall be placed in each bus, stating that the bus is equipped with a video monitoring system.

The Superintendent or designee shall routinely review videotapes taken on schoolbuses and shall document any evidence of student misconduct. Two weeks after this review, the Superintendent or designee may erase any tapes that do not show incidents of misconduct.

Tapes retained as part of an individual student's disciplinary record shall be maintained in accordance with law and Board policy governing the access, review and release of student records. Tapes retained as part of an expulsion record are nonprivileged, disclosable public records pursuant to Education Code 48918.

(cf. 5125 - Student Records)

Videotapes may be viewed by persons other than the Superintendent or designee under the following conditions:

1. When student misconduct is revealed as a result of a schoolbus videotape or reported to the Superintendent or designee by a student, staff member or parent/guardian, students involved in the incident and their parents/guardians may ask the Superintendent or designee for an opportunity to view the videotape.

- a. Requests for viewing must be made within five school days of receiving notification that misconduct occurred.
  - b. A viewing shall be provided or denied within five days of the request.
  - c. Viewing will be limited to those frames containing the incident of misconduct.
2. Bus drivers and school administrators may ask to view a videotape in order to observe a specific problem and work toward its solution.
  3. Viewing shall occur only at a school-related site and in the presence of the Superintendent or designee.
  4. All persons who view a tape shall be identified in a written log.

Regulation  
approved: November 16, 1994

CENTER UNIFIED SCHOOL DISTRICT  
Antelope, California

# CSBA Sample

## Board Policy

### Instruction

BP 6141(a)

### CURRICULUM DEVELOPMENT AND EVALUATION

Note: The following optional policy may be revised to reflect district practice.
--

The Governing Board desires to provide a research-based, sequential curriculum which promotes high levels of student achievement and emphasizes the development of basic skills, problem solving, and decision making. Upon recommendation of the Superintendent or designee, the Board shall adopt a written district curriculum which describes, for each subject area and grade level, the content objectives which are to be taught in all district schools.

*(cf. 6000 - Concepts and Roles)*  
*(cf. 6141.6 - Multicultural Education)*  
*(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)*  
*(cf. 6142.3 - Civic Education)*  
*(cf. 6142.4 - Service Learning/Community Service Classes)*  
*(cf. 6142.5 - Environmental Education)*  
*(cf. 6142.6 - Visual and Performing Arts Education)*  
*(cf. 6142.7 - Physical Education)*  
*(cf. 6142.8 - Comprehensive Health Education)*  
*(cf. 6142.91 - Reading/Language Arts Instruction)*  
*(cf. 6142.92 - Mathematics Instruction)*  
*(cf. 6142.93 - Science Instruction)*  
*(cf. 6143 - Courses of Study)*  
*(cf. 6178 - Career Technical Education)*  
*(cf. 6178.2 - Regional Occupational Center/Program)*  
*(cf. 9000 - Role of the Board)*

The district's curriculum shall be aligned with the district's vision and goals for student learning, Board policies, academic content standards, state curriculum frameworks, state and district assessments, graduation requirements, school and district improvement plans, and, when necessary, related legal requirements.

*(cf. 0000 - Vision)*  
*(cf. 0200 - Goals for the School District)*  
*(cf. 0420 - School Plans/Site Councils)*  
*(cf. 0420.1 - School-Based Program Coordination)*  
*(cf. 0520.1 - High Priority Schools Grant Program)*  
*(cf. 0520.2 - Title I Program Improvement Schools)*  
*(cf. 0520.3 - Title I Program Improvement Districts)*  
*(cf. 0520.4 - Quality Education Investment Schools)*  
*(cf. 6011 - Academic Standards)*  
*(cf. 6146.1 - High School Graduation Requirements)*  
*(cf. 6162.5 - Student Assessment)*  
*(cf. 6162.51 - Standardized Testing and Reporting Program)*  
*(cf. 6162.52 - High School Exit Examination)*  
*(cf. 6171 - Title I Programs)*  
*(cf. 9310 - Board Policies)*

## **CURRICULUM DEVELOPMENT AND EVALUATION (continued)**

The Superintendent or designee shall establish a process for curriculum development, selection, and/or adaptation which utilizes the professional expertise of teachers, principals, and district administrators representing various grade levels, disciplines, special programs, and categories of students as appropriate. The process also may provide opportunities for input from students, parents/guardians, representatives of local businesses and postsecondary institutions, and other community members.

*(cf. 1220 - Citizen Advisory Committees)*

*(cf. 1700 - Relations Between Private Industry and the Schools)*

Note: Since instructional materials are often an important component of the curriculum, the process of adopting instructional materials should be coordinated with the curriculum review and adoption process. See BP/AR 6161.1 - Selection and Evaluation of Instructional Materials.

The selection and evaluation of instructional materials shall be coordinated with the curriculum development and evaluation process.

*(cf. 1312.2 - Complaints Concerning Instructional Materials)*

*(cf. 6161 - Equipment, Books and Materials)*

*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*

*(cf. 6161.11 - Supplementary Instructional Materials)*

*(cf. 6163.1 - Library Media Centers)*

When presenting a recommended curriculum for adoption, the Superintendent or designee shall provide research, data, or other evidence demonstrating the proven effectiveness of the proposed curriculum. He/she also shall present information about the resources that would be necessary to successfully implement the curriculum and describe any modifications or supplementary services that would be needed to make the curriculum accessible to all students.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 3100 - Budget)*

*(cf. 4131 - Staff Development)*

*(cf. 4143/4243 - Negotiations/Consultation)*

*(cf. 5149 - At-Risk Students)*

*(cf. 6141.5 - Advanced Placement)*

*(cf. 6159 - Individualized Education Program)*

*(cf. 6172 - Gifted and Talented Student Program)*

*(cf. 6174 - Education for English Language Learners)*

*(cf. 6179 - Supplemental Instruction)*

Note: The following optional paragraph may be revised to reflect district practice. Education Code 52376 requires districts with high schools to compare their career technical education programs with state model curriculum standards at least every three years; see AR 6178 - Career Technical Education. At their discretion, districts may choose to establish a schedule of regular reviews in other subject areas to ensure continued alignment of district curricula with state standards.

**CURRICULUM DEVELOPMENT AND EVALUATION (continued)**

The Board shall establish a review cycle for regularly evaluating the district's curriculum in order to ensure continued alignment with state and district goals for student achievement. At a minimum, these reviews shall be conducted whenever the State Board of Education adopts new or revised content standards or the curriculum framework for a particular subject or when new law requires a change or addition to the curriculum.

In addition, the Board may require a review of the curriculum in one or more subject areas as needed in response to student assessment results; feedback from teachers, administrators, or parent/guardians; new research on program effectiveness; or changing student needs.

(cf. 0500 - Accountability)

(cf. 6190 - Evaluation of the Instructional Program)

*Legal Reference:*EDUCATION CODE

221.5 Equal opportunity

35160 Authority of governing boards

35160.1 Broad authority of school districts

51050-51057 Enforcement of courses of study

51200-51263 Required courses of study

51500-51540 Prohibited instruction

51720-51879.9 Authorized classes and courses of instruction

60000-60424 Instructional materials

GOVERNMENT CODE

3543.2 Scope of representation

CODE OF REGULATIONS, TITLE 5

4000-4091 School improvement programs

4400-4426 Improvement of elementary and secondary education

*Management Resources:*CSBA PUBLICATIONS

Maximizing School Board Leadership: Curriculum, 1996

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Content Standards for California Public Schools: Kindergarten Through Grade 12

Curriculum Frameworks for California Public Schools: Kindergarten Through Grade 12

WEB SITES

CSBA: <http://www.csba.org>

Association for Supervision and Curriculum Development: <http://www.ascd.org>

Association of California School Administrators: <http://www.acsa.org>

California Association for Supervision and Curriculum Development: <http://www.cascd.org>

California Department of Education, Curriculum and Instruction: <http://www.cde.ca.gov/ci>

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# **Board Policy**

## **BP 6141 Instruction**

### **Curriculum Development And Evaluation**

The Governing Board accepts responsibility for establishing what students should learn. The Board shall adopt a district curriculum which reflects district philosophy, responds to student needs and abilities, and is consistent with the requirements of law. Insofar as possible, this curriculum shall also reflect the desires of the community and the needs of society as a whole.

The Board considers curriculum improvement to be a top priority for the district. Curriculum development and evaluation will therefore be an ongoing process in the district, routinely supported by planned allocations of resources and staff time.

The Board may establish a curriculum review cycle for comparing each area of the curriculum against state model curriculum standards and Board policy.

(cf. 6178 - Vocational Education)

The Superintendent or designee shall establish procedures which ensure that the curriculum development and evaluation process includes input from teachers, administrators, students and parents/guardians from all grade levels, disciplines, schools, special programs and categories of students. The selection and evaluation of instructional materials shall be coordinated with the curriculum development and evaluation process.

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

The Superintendent or designee shall keep the Board informed about student interest and achievement in each area of the curriculum. The Superintendent or designee also shall facilitate the Board's efforts to discuss its findings with district staff and students before adopting the district curriculum.

#### **Legal Reference:**

##### **EDUCATION CODE**

- 221.5 Equal opportunity without regard to sex
- 35160 Authority of governing boards
- 35160.1 Broad authority of school districts
- 51050-51057 Enforcement of courses of study
- 51200-51263 Required courses of study, especially
- 51225.3 Requirements for high school graduation

51500-51540 Prohibited instruction  
51720-51879.9 Authorized classes and courses of instruction  
52160-52178.4 Bilingual-Bicultural Act  
52200-52213 Mentally gifted and talented pupil program  
52300-52414 Vocational education  
54000-54028 Programs for disadvantaged pupils  
54100-54145 Miller-Unruh Act of 1965  
56000-56865 Special education programs  
GOVERNMENT CODE  
3543.2 Scope of representation  
CODE OF REGULATIONS, TITLE 5  
4000-4091 School improvement programs  
4304-4320 Bilingual education programs  
4400-4426 Improvement of elementary and secondary education

Management Resources:

CDE PROGRAM ADVISORIES

1123.87 Curriculum Review, Improvement and Implementation, CIL:87/8-9

Policy CENTER UNIFIED SCHOOL DISTRICT  
adopted: June 13, 1994 Antelope, California

Add

## CSBA Sample Administrative Regulation

Instruction

AR 6141(a)

### CURRICULUM DEVELOPMENT AND EVALUATION

Note: The following **optional** administrative regulation may be revised to reflect district practice.

#### Curriculum Review Committee

Note: The following **optional** section may be revised to reflect the composition of the district's curriculum review committee. Also see AR 6161.1 - Selection and Evaluation of Instructional Materials for legal requirements for substantial teacher involvement in the selection of instructional materials, which may include establishment of an instructional materials evaluation committee.

The Superintendent or designee may establish a curriculum review committee to evaluate and recommend curriculum for Governing Board approval. This committee shall consist of a majority of teachers and may also include administrators, other staff who have subject-matter expertise, parents/guardians, representatives of local businesses and postsecondary institutions, other community members, and students as appropriate. This committee may be the same committee charged with the evaluation and recommendation of instructional materials pursuant to Board policy and administrative regulation.

*(cf. 1220 - Citizen Advisory Committees)*

*(cf. 1700 - Relations Between Private Industry and the Schools)*

*(cf. 6143 - Courses of Study)*

*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*

#### Curriculum Development/Selection Process

The Superintendent or designee shall research and identify available curriculum in the subject area(s) and grade level(s) scheduled for review. He/she may select a limited number of programs to present to the curriculum review committee for evaluation.

The committee shall recommend the curriculum that best meets the district's needs based on the following criteria and any additional factors deemed relevant by the committee:

1. Analysis of the effectiveness of the existing district curriculum for all students, including student achievement data disaggregated by grade level and student population

*(cf. 0500 - Accountability)*

*(cf. 6162.5 - Student Assessment)*

*(cf. 6162.51 - Standardized Testing and Reporting Program)*

*(cf. 6162.52 - High School Exit Examination)*

*(cf. 6190 - Evaluation of the Instructional Program)*

**CURRICULUM DEVELOPMENT AND EVALUATION (continued)**

2. Alignment of the proposed curriculum with expectations established by the Board and the State Board of Education as to what students need to know and be able to do in the subject(s) and grade level(s) under consideration

*(cf. 0000 - Vision)*

*(cf. 0200 - Goals for the School District)*

*(cf. 6011 - Academic Standards)*

3. Evidence of proven effectiveness of the proposed curriculum in raising student achievement, including the research and learning theory upon which the curriculum is based
4. Applicability and accessibility of the curriculum to all students, including, but not limited to, underperforming students, students with disabilities, English learners, and gifted and talented students

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 0520.1 - High Priority Schools Grant Program)*

*(cf. 0520.2 - Title I Program Improvement Schools)*

*(cf. 0520.3 - Title I Program Improvement Districts)*

*(cf. 0520.4 - Quality Education Investment Schools)*

*(cf. 5149 - At-Risk Students)*

*(cf. 6159 - Individualized Education Program)*

*(cf. 6164.6 - Identification and Education Under Section 504)*

*(cf. 6172 - Gifted and Talented Student Program)*

*(cf. 6174 - Education for English Language Learners)*

*(cf. 6179 - Supplemental Instruction)*

5. The estimated cost to purchase, adapt, and/or develop the curriculum
6. Resources required to implement the curriculum, such as time, facilities, instructional materials and technology, staffing, staff development, and funding

*(cf. 0440 - District Technology Plan)*

*(cf. 3100 - Budget)*

*(cf. 4131 - Staff Development)*

*(cf. 4143/4243 - Negotiations/Consultation)*

*(cf. 7110 - Facilities Master Plan)*

7. If the curriculum includes instructional materials, the extent to which the materials meet criteria established by law and the district
8. Any potential impact on other parts of the educational program

**CURRICULUM DEVELOPMENT AND EVALUATION (continued)**

If it is determined that available prepackaged curriculum is not cost effective or is inadequate to meet the needs of the district's students, the Superintendent or designee may adapt curriculum or develop new curriculum. Curriculum modification or development shall be performed by teachers, school administrators, and district administrators, with support and assistance, when available, from curriculum experts from the county office of education, postsecondary institutions, and/or curriculum or professional associations. Any modified or new curriculum shall be reviewed by the curriculum committee in accordance with the above criteria prior to being recommended to the Board.

Upon approval by the Board, a new curriculum may be implemented in a limited number of schools or classrooms on a pilot basis so that modifications may be made as necessary before implementing the curriculum districtwide.

# CSBA Sample Board Policy

## Instruction

BP 6141.5(a)

### ADVANCED PLACEMENT

Note: The following **optional** policy and administrative regulation are for use by districts that maintain high schools and may be revised to reflect district practice. Students who participate in Advanced Placement (AP) courses and pass AP examinations conducted by the College Board will receive college credit for those courses.

Education Code 52200-52212 provide funding for districts to develop educational opportunities for high-achieving and underachieving students in California public elementary and secondary schools who have been identified as gifted and talented. High schools often focus on AP and honors courses for their gifted and talented education program; see BP/AR 6172 - Gifted and Talented Student Program.

To encourage students to challenge themselves academically and to enable students to be more competitive when applying for admission to postsecondary institutions, the Governing Board shall provide opportunities for college-level coursework that will prepare interested high school students to pass Advanced Placement (AP) examinations.

*(cf. 0200 - Goals for the School District)*

*(cf. 6172 - Gifted and Talented Student Program)*

*(cf. 6172.1 - Concurrent Enrollment in College Classes)*

Note: The following paragraph should be modified to reflect district practice.

The Board desires to provide at least four AP courses at each high school. The Superintendent or designee shall recommend subject areas for AP courses at each school based on student interest and the availability of qualified certificated staff, instructional materials, and other resources. The Superintendent or designee shall also explore alternative methods of delivering AP courses, such as online courses or distance learning.

The Superintendent or designee shall ensure that the district's educational program provides opportunities for students to acquire the skills necessary to successfully undertake AP coursework. To the extent possible, the Superintendent or designee shall collaborate with feeder middle schools in developing and implementing a preparation program.

*(cf. 6141 - Curriculum Development and Evaluation)*

*(cf. 6143 - Courses of Study)*

All students who meet course prerequisites shall have equal access to AP courses.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

Grades for AP courses shall be assigned in accordance with Board policy and administrative regulation.

## **ADVANCED PLACEMENT (continued)**

*(cf. 5121 - Grades/Evaluation of Student Achievement)*

The Superintendent or designee shall make efforts to encourage students to participate in AP courses and to take end-of-course AP exams by creating support systems for AP students, such as resource centers and programs to recognize student accomplishments. In addition, the Superintendent or designee shall explore partnerships with colleges and universities to help encourage students to pursue postsecondary education.

*(cf. 5126 - Awards for Achievement)*

*(cf. 6164.2 - Guidance/Counseling Services)*

To increase the capacity of district schools to offer these courses, the Superintendent or designee shall provide staff development and support to AP teachers. Such professional development may include, but not be limited to, opportunities for teachers to obtain course-specific information, as well as information on instructional methods and data-driven decisions; mentoring for prospective AP teachers; and opportunities for staff within the district to share course syllabi and practices.

*(cf. 4111 - Recruitment and Selection)*

*(cf. 4113 - Assignment)*

*(cf. 4131 - Staff Development)*

Note: The College Board has created a voluntary audit process in order to provide guidelines for administrators and AP teachers regarding the curricular and resource requirements for AP courses. The AP audit specifies a set of expectations established by college and university faculty for college-level courses. Courses that meet or exceed these expectations will be authorized to use the "AP" designation on students' transcripts. In addition, approved courses are listed in the AP Course Ledger, which is used by colleges to confirm high school course content. Schools that offer the AP exam without labeling the school's courses as AP on students' transcripts do not need to participate in the audit.

The following optional paragraph is for use by districts that wish to participate in the AP audit.

The Board desires that every district AP course receive authorization to use the AP designation by the College Board. To that end, the Superintendent or designee shall coordinate the process for submitting courses for approval as part of the AP course audit.

*Legal Reference: (see next page)*

## **ADVANCED PLACEMENT (continued)**

### *Legal Reference:*

#### EDUCATION CODE

48980 Parental notifications

52200-52212 Gifted and talented education program

52240-52244 Advanced Placement program

#### CODE OF REGULATIONS, TITLE 5

3840 Advanced Placement as program option for gifted and talented students

### *Management Resources:*

#### WEB SITES

CSBA: <http://www.csba.org>

Advancement Via Individual Determination: <http://www.avidcenter.org>

California Colleges.edu: <http://californiacolleges.edu>

California Department of Education, Advanced Placement Programs:

<http://www.cde.ca.gov/ci/ga/ps/apgen.asp>

College Board: <http://www.collegeboard.org/ap>

U.S. Department of Education: <http://www.ed.gov>

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# **Board Policy**

## **BP 6141.5 Instruction**

### **Advanced Placement**

To encourage students to challenge themselves academically and to enable students to be more competitive when applying for admission to postsecondary institutions, the Governing Board shall provide opportunities for college-level coursework that will prepare interested high school students to pass Advanced Placement examinations.

The Board desires to provide at least four Advanced Placement courses at each high school. The Superintendent or designee shall recommend subject areas for Advanced Placement courses at each school based on student interest, availability of qualified certificated staff, and availability of instructional materials and other resources. To increase the capacity of the school to offer these courses, the Superintendent or designee shall provide staff development and support to Advanced Placement teachers and shall explore alternative methods of delivering Advanced Placement courses, including but not limited to online courses.

(cf. 4111 - Recruitment and Selection)  
(cf. 4113 - Assignment)  
(cf. 4131 - Staff Development)

The Superintendent or designee shall ensure that the district's curriculum provides opportunities for students to acquire the skills necessary to successfully undertake Advanced Placement coursework. To the extent possible, the Superintendent or designee shall collaborate with feeder middle schools in developing and implementing a preparation program.

(cf. 6141 - Curriculum Development and Evaluation)  
(cf. 6143 - Courses of Study)

The Superintendent or designee also shall provide academic support services designed to increase the rate of successful participation in Advanced Placement courses offered by the district.

(cf. 6164.2 - Guidance/Counseling Services)

All students who meet course prerequisites shall have equal access to Advanced Placement courses.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Grades for Advanced Placement courses shall be assigned in accordance with Board policy and administrative regulation.

(cf. 5121 - Grades/Evaluation of Student Achievement)

**Legal Reference:**

**EDUCATION CODE**

48980 Parental notifications

52240-52244 Advanced Placement program

**CODE OF REGULATIONS, TITLE 5**

3840 Advanced Placement as program option for gifted and talented students

**Management Resources:**

**WEB SITES**

CDE: <http://www.cde.ca.gov>

AP Challenge Project: <http://www.apchallenge.net>

College Entrance Examination Board: <http://www.collegeboard.org/ap>

Advancement Via Individual Determination: <http://www.avidcenter.org>

**Policy CENTER UNIFIED SCHOOL DISTRICT**

**Adopted: June 19, 2002      Antelope, California**

# CSBA Sample

## Board Policy

Instruction

BP 6142.1(a)

### SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION

Note: The following policy and accompanying administrative regulation are **optional**. Education Code 51934 requires districts to provide HIV/AIDS prevention instruction to students in grades 7-12. Pursuant to Education Code 51933, districts are not required to provide comprehensive sexual health education; however, if such instruction is provided, it must satisfy all of the criteria listed in Education Code 51933. See the accompanying administrative regulation.

During the Categorical Program Monitoring (CPM) review, California Department of Education (CDE) staff will review the district's policies and procedures regarding HIV/AIDS instruction. The following paragraph reflects the purposes of the law as stated in Education Code 51930, as well as the desired outcomes of the CPM review.

The Governing Board recognizes that the purpose of the district's sexual health and HIV/AIDS prevention instruction is to provide students with the knowledge and skills necessary to protect them from unintended pregnancy and sexually transmitted diseases and to encourage students to develop healthy attitudes concerning adolescent growth and development, body image, gender roles, sexual orientation, dating, marriage, and family. The Board therefore desires to provide a well-planned sequence of instruction on comprehensive sexual health and HIV/AIDS prevention.

*(cf. 5030 - Student Wellness)*

*(cf. 6142.8 - Comprehensive Health Education)*

Note: In 2008, the State Board of Education adopted voluntary content standards for health education as required by Education Code 51210.8. One of the six content areas is growth, development, and sexual health. See BP/AR 6142.8 - Comprehensive Health Education.

The district's curriculum shall be aligned with the state's content standards, based on medically accurate and factual information, and designed to teach students to make healthy choices and reduce high-risk behaviors. The district's program shall comply with the requirements of law, Board policy, and administrative regulation and shall respect the rights of parents/guardians to supervise their children's education on these subjects and to impart values regarding human sexuality to their children.

*(cf. 5141.22 - Infectious Diseases)*

*(cf. 5141.25 - Availability of Condoms)*

*(cf. 5146 - Married/Pregnant/Parenting Students)*

*(cf. 6143 - Courses of Study)*

Note: The following paragraph is **optional** and should be revised to reflect district practice.

## **SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION (continued)**

The Superintendent or designee may appoint a coordinator and/or an advisory committee regarding the district's comprehensive sexual health program. The advisory committee shall represent a divergence of viewpoints and may participate in planning, implementing, and evaluating the district's comprehensive sexual health education program. The Board shall consider the advisory committee's recommendations when approving the district's program.

*(cf. 1220 - Citizen Advisory Committees)*

### **Parent/Guardian Consent**

**Note:** Prior to providing instruction in sexual health or HIV/AIDS prevention, Education Code 51938 requires districts to notify parents/guardians of the instruction and of the opportunity to request that their child not receive the instruction. See the accompanying administrative regulation for details of the required notice.

According to the CDE, Education Code 51938 requires districts to use a "passive consent" or "opt-out" model regarding HIV/AIDS prevention instruction, whereby the student receives the instruction unless the parent/guardian otherwise notifies the district. However, according to the CDE, districts may choose to use an "active consent" or "opt-in" model regarding comprehensive sexual health instruction, whereby the parent/guardian must first give affirmative consent before his/her child receives sexual health instruction. Districts that wish to adopt an active consent/opt-in model for sexual health instruction should modify the following paragraph accordingly.

A parent/guardian may request in writing that his/her child be excused from participating in HIV/AIDS prevention or sexual health education. Students so excused by their parents/guardians shall be given an alternative educational activity. (Education Code 51240, 51939)

*(cf. 5022 - Student and Family Privacy Rights)*

A student shall not be subject to disciplinary action, academic penalty, or other sanction if the student's parent/guardian declines to permit the student to receive the instruction. (Education Code 51939)

**Note:** Pursuant to Education Code 51938 and 51513, the district may administer to students in grades 7-12 an anonymous, voluntary survey regarding sexual behaviors upon providing written parent/guardian notification and allowing parents/guardians to request in writing that the survey not be administered (i.e., "passive consent"). Parents/guardians of students below grade 7 must give permission (i.e., "active consent") before the research instrument is administered to their child. In addition, 20 USC 1232h mandates districts to adopt a policy regarding the district's arrangements to protect student privacy when such a survey is administered. See BP/AR 5022 - Student and Family Privacy Rights for language implementing this requirement.

*Legal Reference: (see next page)*

## SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION (continued)

### *Legal Reference:*

#### EDUCATION CODE

220 Prohibition of discrimination

48980 Notice at beginning of term

51202 Instruction in personal and public health and safety

51210.8 Health education curriculum

51240 Excuse from instruction due to religious beliefs

51513 Materials containing questions about beliefs or practices

51930-51939 Comprehensive Sexual Health and HIV/AIDS Prevention Education Act

#### HEALTH AND SAFETY CODE

1255.7 Parents surrendering physical custody of a baby

#### PENAL CODE

243.4 Sexual battery

261.5 Unlawful sexual intercourse

271.5 Parents voluntarily surrendering custody of a baby

#### UNITED STATES CODE, TITLE 20

1232h Protection of student rights

7906 Sex education

### *Management Resources:*

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public Schools, Kindergarten Through Grade 12, 2008

Health Framework for California Public Schools: Kindergarten through Grade 12, 2003

#### WEB SITES

CSBA: <http://www.csba.org>

American Academy of Pediatrics: <http://www.aap.org>

American College of Obstetricians and Gynecologists: <http://www.acog.org>

American Public Health Association: <http://www.apha.org>

California Department of Education, Sex Education and HIV/STD Instruction:  
<http://www.cde.ca.gov/ls/he/se>

California Department of Public Health: <http://www.cdph.ca.gov>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Safe Schools Coalition: <http://www.casafeschools.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

National Academy of Sciences: <http://www.nationalacademies.org>

U.S. Department of Health and Human Services, Office of the Surgeon General:  
<http://www.surgeongeneral.gov>

U.S. Food and Drug Administration: <http://www.fda.gov>

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### **Policy Reference UPDATE Service**

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# **Board Policy**

## **BP 6142.1 Instruction**

### **Sexual Health And HIV/AIDS Prevention Instruction**

The Governing Board recognizes that accurate information about family life and human sexuality may contribute to a decreased risk for sexually transmitted diseases or unintended pregnancies. The Board also recognizes that Human Immunodeficiency Virus (HIV) and Acquired Immune Deficiency Syndrome (AIDS) pose a public health crisis and that education is a necessary component for helping to slow the spread of this disease. The Board therefore desires to provide a well-planned sequence of instruction on comprehensive sexual health and HIV/AIDS prevention.

(cf. 6142.8 - Comprehensive Health Education)

The district's curriculum shall be based on medically accurate and factual information and shall help students understand the biological, psychological, social, moral, and ethical aspects of human sexuality. The district's program shall comply with the requirements of law and administrative regulation and shall respect the rights of parents/guardians to supervise their children's education on these subjects and to impart values regarding human sexuality to their children.

(cf. 5141.22 - Infectious Diseases)  
(cf. 5141.23 - Infectious Disease Prevention)  
(cf. 5141.25 - Availability of Condoms)  
(cf. 5146 - Married/Pregnant/Parenting Students)  
(cf. 6142.8 - Comprehensive Health Education)  
(cf. 6143 - Courses of Study)

The Superintendent or designee may appoint a coordinator and an advisory committee regarding the district's comprehensive sexual health program. This advisory committee shall represent a divergence of viewpoints and may participate in planning, implementing and evaluating the district's comprehensive sexual health education program. The Board shall consider the advisory committee's recommendations when approving the district's program.

(cf. 1220 - Citizen Advisory Committees)

### **Parent/Guardian Notification and Excuse**

At the beginning of each school year, or at the time of a student's enrollment, parents/guardians shall be notified about instruction in comprehensive sexual health

education and HIV/AIDS prevention education, as well as research on student health behaviors and risks, planned for the coming year. The notice shall advise parents/guardians: (Education Code 48980, 51938)

1. That written and audiovisual educational materials to be used in comprehensive sexual health and HIV/AIDS prevention education are available for inspection
2. That parents/guardians may request in writing that their child not receive comprehensive sexual health or HIV/AIDS prevention education
3. That parents/guardians have a right to request a copy of Education Code 51930-51939
4. Whether the comprehensive sexual health or HIV/AIDS prevention education will be taught by district personnel or outside consultants

If the district chooses to use outside consultants or to hold an assembly with guest speakers to teach the comprehensive sexual health or HIV/AIDS prevention education, the notification shall include: (Education Code 51938)

- a. The date of the instruction
- b. The name of the organization or affiliation of each guest speaker
- c. Information stating the right of the parent/guardian to request a copy of Education Code 51933-51934

If the arrangements for instruction by outside consultants or guest speakers are made after the beginning of the school year, the district shall notify parents/guardians by mail or another commonly used method of notification no fewer than 14 days before the instruction is given. (Education Code 51938)

(cf. 5145.6 - Parental Notifications)

The district may administer to students in grades 7-12 anonymous, voluntary, and confidential research and evaluation instruments, including tests and surveys, containing age-appropriate questions about their attitudes or practices relating to sex. Prior to administering such a research and evaluation instrument, parents/guardians shall be provided written notice of the administration. Parents/guardians shall be given an opportunity to review the research instrument and to request in writing that their child not participate. (Education Code 51938, 51939)

Parents/guardians shall be asked to sign and return to the school an acknowledgment that they have received the notification.

(cf. 5022 - Student and Family Privacy Rights)

Upon written request, a parent/guardian may excuse his/her child from participating in comprehensive sexual health or HIV/AIDS prevention education or from participating in questionnaires or surveys regarding health behaviors and risks. Students so excused by their parents/guardians shall be given an alternative educational activity. (Education Code 51240, 51939)

A student shall not be subject to disciplinary action, academic penalty, or other sanction if the student's parent/guardian declines to permit the student to receive the instruction. (Education Code 51939)

**Legal Reference:**

**EDUCATION CODE**

48980 Notice at beginning of term

51202 Instruction in personal and public health and safety

51240 Excuse from instruction due to religious beliefs

51513 Materials containing questions about beliefs or practices

51930-51939 Comprehensive Sexual Health and HIV/AIDS Prevention Education Act

**HEALTH AND SAFETY CODE**

1255.7 Parents surrendering physical custody of a baby

**PENAL CODE**

243.4 Sexual battery

261.5 Unlawful sexual intercourse

271.5 Parents voluntarily surrendering custody of a baby

**UNITED STATES CODE, TITLE 20**

1232h Protection of Student Rights

7906 Sex education

**Management Resources:**

**CDE PUBLICATIONS**

Health Framework for California Public Schools, 2003

**WEB SITES**

California Department of Education, Sex Education and HIV/STD Instruction:

<http://www.cde.ca.gov/ls/he/se/>

California Department of Health Services: <http://www.dhs.ca.gov>

California Department of Social Services: <http://www.dss.cahwnet.gov>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Safe Schools Coalition: <http://www.casafeschools.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

**Policy CENTER UNIFIED SCHOOL DISTRICT**

adopted: March 2, 2005      Antelope, California



# CSBA Sample

## Administrative Regulation

### Instruction

AR 6142.1(a)

### SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION

Note: The following administrative regulation is **optional**. Education Code 51934 requires districts to provide HIV/AIDS prevention instruction to students in grades 7-12. Pursuant to Education Code 51933, districts are not required to provide comprehensive sexual health education; however, if such instruction is provided, it must contain all of the components listed in Education Code 51933.

### Instruction and Materials

Note: The following section lists the requirements of Education Code 51933 and 51934 that are applicable to both HIV/AIDS prevention and sexual health instruction. Districts that do not offer comprehensive sexual health instruction should delete references to that program. During the Categorical Program Monitoring (CPM) process, California Department of Education (CDE) staff will check to see if the district's HIV/AIDS prevention instruction and materials comply with items #1-7 below.

The Superintendent or designee shall ensure that the district's sexual health and HIV/AIDS prevention instruction and materials are: (Education Code 51933, 51934):

1. Age appropriate

*Age appropriate* refers to topics, messages, and teaching methods suitable to particular ages or age groups of children and adolescents, based on developing cognitive, emotional, and behavioral capacity typical for the age or age group.

2. Factually and medically accurate and objective

*Medically accurate* means verified or supported by research conducted in compliance with scientific methods and published in peer-reviewed journals, where appropriate, and recognized as accurate and objective by professional organizations and agencies with expertise in the relevant field, such as the federal Centers for Disease Control and Prevention, the American Public Health Association, the American Academy of Pediatrics, and the American College of Obstetricians and Gynecologists.

3. Available on an equal basis to a student who is an English learner, consistent with the existing curriculum and alternative options for an English learner, as otherwise provided in the Education Code

(cf. 6174 - Education for English Language Learners)

4. Appropriate for use with students of all races, genders, sexual orientations, and ethnic and cultural backgrounds, and students with disabilities

(cf. 0410 - Nondiscrimination in District Programs and Activities)

**SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION (continued)**

*(cf. 1312.3 - Uniform Complaint Procedures)*

5. Accessible to students with disabilities, including, but not limited to, the provision of a modified curriculum, materials, and instruction in alternative formats and auxiliary aids
6. Not teaching or promoting religious doctrine
7. Not reflecting bias or promoting prejudice against students in protected categories of discrimination pursuant to Education Code 220

*(cf. 5145. 3 - Nondiscrimination/Harassment)*

Note: Education Code 51931 defines "HIV/AIDS prevention instruction" as instruction on the nature of HIV/AIDS, methods of transmission, strategies to reduce the risk of HIV infection, and social and public health issues related to HIV/AIDS. Education Code 51931 defines "comprehensive sexual health instruction" as education regarding human development and sexuality, including education on pregnancy, family planning, and sexually transmitted diseases. Education Code 51932 specifies that, when human reproductive organs are described in a separate instructional context, such as an illustration in a physiology textbook, this instruction shall not be considered comprehensive sexual health instruction or HIV/AIDS prevention instruction. Similarly, when gender, sexual orientation, and family life are addressed in a separate instructional context, such as social studies, which does not also discuss human reproductive organs and their function, this instruction shall not be considered comprehensive sexual health instruction or HIV/AIDS prevention instruction. Education Code 51930-51939 requirements pertaining to instructional content, teacher training, and parental notification and consent do not apply to instruction that is not sexual health instruction or HIV/AIDS prevention instruction as defined.

Other district courses that may include subject matter related to that which is presented in either HIV/AIDS prevention or comprehensive sexual health instruction, shall not be subject to the requirements of Education Code 51930-51939 pertaining to instructional content, teacher training, and parental notification and consent, if such courses contain: (Education Code 51932)

1. Solely a description or illustration of human reproductive organs that may appear in a textbook adopted pursuant to law on physiology, biology, zoology, general science, personal hygiene, or health

*(cf. 6142.8 - Comprehensive Health Education)*  
*(cf. 6142.93 - Science Instruction)*

2. Instruction or materials that discuss gender, sexual orientation, or family life and do not discuss human reproductive organs and their function

*(cf. 6143 - Courses of Study)*

## **SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION (continued)**

### **Additional Requirements for HIV/AIDS Prevention Instruction**

HIV/AIDS prevention instruction shall be offered at least once in junior high or middle school and once in high school. (Education Code 51934)

Note: Education Code 51934 requires districts to provide HIV/AIDS prevention instruction to students in grades 7-12. In addition to items #1-7 listed in the section entitled "Instruction and Materials" above, during the CPM process, CDE staff will check to ensure that the district's instruction includes all of the components listed in items #1-7 below.

Instruction shall accurately reflect the latest information and recommendations from the United States Surgeon General, the federal Centers for Disease Control and Prevention, and the National Academy of Sciences. The district's curriculum shall satisfy the criteria listed in items #1-7 in the section entitled "Instruction and Materials" above and shall also include: (Education Code 51931, 51934)

1. Information on the nature of HIV/AIDS and its effects on the human body
2. Information on the manner in which HIV is and is not transmitted, including information on activities that present the highest risk of HIV infection
3. Discussion of methods to reduce the risk of HIV infection, including:
  - a. Emphasis that sexual abstinence, monogamy, the avoidance of multiple sexual partners, and abstinence from intravenous drug use are the most effective means for HIV/AIDS prevention
  - b. Statistics based upon the latest medical information citing the failure and success rates of condoms and other contraceptives in preventing sexually transmitted HIV infection
  - c. Information on other methods that may reduce the risk of HIV transmission from intravenous drug use
4. Discussion of the public health issues associated with HIV/AIDS
5. Information on local resources for HIV testing and medical care
6. Development of refusal skills to assist students in overcoming peer pressure and using effective decision-making skills to avoid high-risk activities
7. Discussion about societal views on HIV/AIDS, including stereotypes and myths

## **SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION (continued)**

regarding persons with HIV/AIDS and emphasizing compassion for persons living with HIV/AIDS

### **Additional Requirements for Sexual Health Instruction**

Note: Education Code 51933 specifies that, if a district elects to provide sexual health instruction, the instruction must comply with all of the criteria specified below as well as items #1-7 in the section entitled "Instruction and Materials" above. The following **optional** section is for use by districts that provide sexual health instruction and should be deleted by districts that do not offer such curriculum.

The district's sexual health education curriculum shall satisfy the criteria listed in items #1-7 in the section entitled "Instruction and Materials" above as well as the following criteria: (Education Code 51931, 51933)

1. Instruction and materials shall encourage a student to communicate with his/her parents/guardians about human sexuality.
2. Instruction and materials shall teach respect for marriage and committed relationships.

Note: Pursuant to Education Code 51933, a district's sexual health education program for students in grades 7-12 must also include the criteria listed in items #3-7 below. At their discretion, districts offering sexual health instruction for students in grades 1-6 may also offer medically accurate and age-appropriate instruction on any of the general topics listed in items #3-7 below.

3. Beginning in grade 7, instruction and materials shall teach that abstinence from sexual intercourse is the only certain way to prevent unintended pregnancy, teach that abstinence from sexual activity is the only certain way to prevent sexually transmitted diseases, and provide information about the value of abstinence while also providing medically accurate information on other methods of preventing pregnancy and sexually transmitted diseases.
4. Beginning in grade 7, instruction and materials shall provide information about sexually transmitted diseases. This instruction shall include how sexually transmitted diseases are and are not transmitted, the effectiveness and safety of all federal Food and Drug Administration (FDA) approved methods of reducing the risk of contracting sexually transmitted diseases, and information on local resources for testing and medical care for sexually transmitted diseases.
5. Beginning in grade 7, instruction and materials shall provide information about the effectiveness and safety of all FDA-approved contraceptive methods in preventing pregnancy, including, but not limited to, emergency contraception.

*(cf. 5141.25 - Availability of Condoms)*

## **SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION (continued)**

6. Beginning in grade 7, instruction and materials shall provide students with skills for making and implementing responsible decisions about sexual conduct.

*(cf. 5146 - Married/Pregnant/Parenting Students)*

7. Beginning in grade 7, instruction and materials shall provide students with information on the law concerning surrendering physical custody of a minor child 72 hours or younger, pursuant to Health and Safety Code 1255.7 and Penal Code 271.5.

*(cf. 6143 - Courses of Study)*

### **Professional Development**

The district's instruction shall be provided by instructors trained in the appropriate courses who are knowledgeable of the most recent medically accurate research on human sexuality, pregnancy, and sexually transmitted diseases. (Education Code 51932, 51933, 51934)

Note: During the CPM process, CDE staff will check to ensure that the district has provided professional development in accordance with the requirements of Education Code 51935 as specified below.

The Superintendent or designee shall cooperatively plan and conduct in-service training for all district personnel who provide HIV/AIDS prevention education, through regional planning, joint powers agreements, or contract services. (Education Code 51935)

*(cf. 4131 - Staff Development)*

In developing and providing in-service training, the Superintendent or designee shall cooperate and collaborate with the teachers who provide HIV/AIDS prevention education and with the California Department of Education (CDE). (Education Code 51935)

The district shall periodically conduct in-service training to enable district personnel to learn new developments in the scientific understanding of HIV/AIDS. In-service training shall be voluntary for district personnel who have demonstrated expertise or received in-service training from the CDE or federal Centers for Disease Control and Prevention. (Education Code 51935)

Note: The following optional paragraph is for use by districts that choose to offer in-service training for instructors of sexual health education.

The Superintendent or designee may expand HIV/AIDS in-service training to cover the topic of comprehensive sexual health education for district personnel teaching sexual health education to learn new developments in the scientific understanding of sexual health. (Education Code 51935)

## **SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION (continued)**

### **Use of Consultants or Guest Speakers**

Note: Pursuant to Education Code 51933 and 51934, the district's HIV/AIDS prevention or sexual health instruction may be taught by outside consultants or delivered by guest speakers at an assembly and any such instruction must comply with the same requirements as instruction provided by the district and in accordance with Education Code 51930-51939.

If the district elects to use guest speakers, parents/guardians must be provided additional notice about the speaker and his/her organization; see item #4 in the section below entitled "Parent/Guardian Notification."

The Superintendent or designee may contract with outside consultants with expertise in comprehensive sexual health or HIV/AIDS prevention education, including those who have developed multilingual curricula or curricula accessible to persons with disabilities, to deliver the instruction or to provide training for district personnel. The Superintendent or designee shall ensure that any instruction provided by an outside speaker or consultant complies with Board policy, administrative regulation, and Education Code 51930-51939. (Education Code 51933, 51934, 51936)

*(cf. 6145.8 - Assemblies and Special Events)*

### **Parent/Guardian Notification**

Note: Education Code 51938 requires the district to provide parents/guardians the following notification. During the CPM review, the CDE will check to ensure that the notification was provided and contains the information required by Education Code 51938, as listed in items #1-4 below. A sample notification letter is available on the CDE's web site. Districts that do not offer curriculum in sexual health education should delete references to that program.

At the beginning of each school year, or at the time of a student's enrollment, parents/guardians shall be notified about instruction in comprehensive sexual health education and HIV/AIDS prevention education, as well as research on student health behaviors and risks, planned for the coming year. The notice shall advise parents/guardians: (Education Code 48980, 51938)

1. That written and audiovisual educational materials to be used in comprehensive sexual health and HIV/AIDS prevention education are available for inspection
2. That parents/guardians may request in writing that their child not receive comprehensive sexual health or HIV/AIDS prevention education
3. That parents/guardians have a right to request a copy of Education Code 51930-51939
4. Whether the comprehensive sexual health or HIV/AIDS prevention education will be taught by district personnel or outside consultants

**SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION (continued)**

If the district chooses to use outside consultants or to hold an assembly with guest speakers to teach the comprehensive sexual health or HIV/AIDS prevention education, the notification shall include: (Education Code 51938)

- a. The date of the instruction
- b. The name of the organization or affiliation of each guest speaker
- c. Information stating the right of the parent/guardian to request a copy of Education Code 51933-51934

If the arrangements for instruction by outside consultants or guest speakers are made after the beginning of the school year, the district shall notify parents/guardians by mail or another commonly used method of notification no fewer than 14 days before the instruction is given. (Education Code 51938)

*(cf. 5145.6 - Parental Notifications)*

**Note:** The following paragraph is **optional** and should be modified to reflect district practice. For information regarding parent/guardian consent for the instruction, see the section entitled "Parent/Guardian Consent" in the accompanying Board policy.

Parents/guardians shall be asked to sign and return to the school an acknowledgment that they have received the notification. If a parent/guardian wishes to excuse his/her child from instruction, he/she must provide a separate written request, as specified in Board policy.

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# **Administrative Regulation**

## **AR 6142.1 Instruction**

### **Sexual Health And HIV/AIDS Prevention Instruction**

#### **HIV/AIDS Prevention Instruction**

HIV/AIDS prevention instruction shall be offered at least once in junior high or middle school and once in high school by instructors trained in the appropriate courses. Instruction shall accurately reflect the latest information and recommendations from the United States Surgeon General, the federal Centers for Disease Control and Prevention, and the National Academy of Sciences and shall include: (Education Code 51934)

1. Information on the nature of HIV/AIDS and its effects on the human body.
2. Information on the manner in which HIV is and is not transmitted, including information on activities that present the highest risk of HIV infection.
3. Discussion of methods to reduce the risk of HIV infection, including:
  - a. Emphasis that sexual abstinence, monogamy, the avoidance of multiple sexual partners and abstinence from intravenous drug use are the most effective means for HIV/AIDS prevention.
  - b. Statistics based upon the latest medical information citing the failure and success rates of condoms and other contraceptives in preventing sexually transmitted HIV infection.
  - c. Information on other methods that may reduce the risk of HIV transmission from intravenous drug use.
4. Discussion of the public health issues associated with HIV/AIDS.
5. Information on local resources for HIV testing and medical care.
6. Development of refusal skills to assist students in overcoming peer pressure and using effective decision-making skills to avoid high-risk activities.
7. Discussion about societal views on HIV/AIDS, including stereotypes and myths regarding persons with HIV/AIDS. This instruction shall emphasize compassion for persons living with HIV/AIDS.



## **In-Service Training and Use of Consultants**

**The Superintendent or designee shall cooperatively plan and conduct in-service training for all district personnel who provide HIV/AIDS prevention education, through regional planning, joint powers agreements or contract services. (Education Code 51935)**

**In developing and providing in-service training, the Superintendent or designee shall cooperate and collaborate with the teachers who provide HIV/AIDS prevention education and with the California Department of Education. (Education Code 51935)**

**The district shall periodically conduct in-service training to enable district personnel to learn new developments in the scientific understanding of HIV/AIDS. In-service training shall be voluntary for district personnel who have demonstrated expertise or received in-service training from the California Department of Education or federal Centers for Disease Control and Prevention. (Education Code 51935)**

**Regulation      CENTER UNIFIED SCHOOL DISTRICT  
approved: March 3, 2004      Antelope, California**

# CSBA Sample Board Policy

## Instruction

BP 6142.8(a)

### COMPREHENSIVE HEALTH EDUCATION

Note: The following **optional** policy may be revised to reflect district practice.

The Governing Board believes that health education should foster the knowledge, skills, and attitudes that students need in order to lead healthy lives and avoid high-risk behaviors. The district's health education program shall be part of a coordinated school health system which supports the well-being of students and is linked to district and community services and resources.

(cf. 1020 - Youth Services)  
(cf. 3513.3 - Tobacco-Free Schools)  
(cf. 3514 - Environmental Safety)  
(cf. 3550 - Food Service/Child Nutrition Program)  
(cf. 3554 - Other Food Sales)  
(cf. 5131.6 - Alcohol and Other Drugs)  
(cf. 5131.63 - Steroids)  
(cf. 5141.22 - Infectious Diseases)  
(cf. 5141.23 - Asthma Management)  
(cf. 5141.3 - Health Examinations)  
(cf. 5141.32 - Health Screening for School Entry)  
(cf. 5141.4 - Child Abuse Prevention and Reporting)  
(cf. 5141.6 - Student Health and Social Services)  
(cf. 5141.7 - Sun Safety)  
(cf. 5142 - Safety)  
(cf. 5146 - Married/Pregnant/Parenting Students)  
(cf. 6164.2 - Guidance/Counseling Services)

Note: The federal Child Nutrition and Women, Infants and Children (WIC) Reauthorization Act of 2004 (42 USC 1751 Note) requires each district participating in the National School Lunch program (42 USC 1751-1769) or any program in the Child Nutrition Act of 1966, including the School Breakfast Program (42 USC 1771-1791), to adopt a districtwide school wellness policy which includes goals for nutrition education and physical education. See BP 5030 - Student Wellness for language fulfilling this mandate.

Goals for the district's health education program shall be designed to promote student wellness and shall include, but not be limited to, goals for nutrition education and physical activity.

(cf. 0200 - Goals for the School District)  
(cf. 5030 - Student Wellness)  
(cf. 6142.7 - Physical Education)

Note: The following **optional** paragraph should be revised as necessary to reflect grade levels offered by the district. Education Code 51210 requires that the adopted course of study for grades 1-6 include instruction in health, including instruction in the principles and practices of individual, family, and community health.

**COMPREHENSIVE HEALTH EDUCATION (continued)**

Education Code 51202 requires that certain health-related topics be addressed at the appropriate elementary and secondary grade levels and in appropriate subject areas, as determined by the district. Education Code 51934 requires that students be provided HIV/AIDS prevention instruction at least once in middle school or junior high school and at least once in high school. See AR 6143 - Courses of Study and BP/AR 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction.

In March 2008, the State Board of Education adopted voluntary content standards for health education as required by Education Code 51210.8; see the accompanying administrative regulation. The state's Health Framework for California Public Schools, scheduled to be revised in 2010 to reflect the content standards, provides nonprescriptive guidance on the scope and sequence of the health curriculum.

The district shall provide a planned, sequential, research-based, and developmentally appropriate health education curriculum for students in grades K-12 which is aligned with the state's content standards and curriculum framework. The Superintendent or designee shall determine the grade levels and subject areas in which health-related topics will be addressed, in accordance with law, Board policy, and administrative regulation.

*(cf. 6011 - Academic Standards)*

*(cf. 6141 - Curriculum Development and Evaluation)*

*(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)*

*(cf. 6143 - Courses of Study)*

Note: The following optional paragraph may be revised to reflect district practice. Education Code 51890 defines a "comprehensive health education program" as one that includes community participation in the classroom. Education Code 51891 defines "community participation" as including participation by parents/guardians, practicing health care and public safety personnel, and public and private health care and service agencies in the planning, implementation, and evaluation of the program.

As appropriate, the Superintendent or designee shall involve school administrators, teachers, school nurses, health professionals representing various fields of health care, parents/guardians, community-based organizations, and other community members in the development, implementation, and evaluation of the district's health education program. Health and safety professionals may be invited to provide related instruction in the classroom, school assemblies, and other instructional settings.

*(cf. 1220 - Citizen Advisory Committees)*

*(cf. 1240 - Volunteer Assistance)*

*(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)*

*(cf. 1700 - Relations Between Private Industry and the Schools)*

*(cf. 6020 - Parent Involvement)*

*(cf. 6145.8 - Assemblies and Special Events)*

*(cf. 6162.8 - Research)*

The Superintendent or designee shall provide professional development as needed to ensure that health education teachers are knowledgeable about academic content standards and effective instructional methodologies.

## COMPREHENSIVE HEALTH EDUCATION (continued)

(cf. 4131 - Staff Development)

Note: The following optional paragraph should be revised to reflect indicators agreed upon by the Governing Board and Superintendent for evaluating the district's health education program.

The Superintendent or designee shall provide periodic reports to the Board regarding the implementation and effectiveness of the district's health education program which may include, but not be limited to, a description of the district's program and the extent to which it is aligned with the state's content standards and curriculum framework, the amount of time allotted for health instruction at each grade level, and student achievement of district standards for health education.

(cf. 0500 - Accountability)

(cf. 6190 - Evaluation of the Instructional Program)

### *Legal Reference:*

#### EDUCATION CODE

8850.5 Family relationships and parenting education

35183.5 Sun protection

49413 First aid training

49430-49436 Pupil Nutrition, Health and Achievement Act of 2001

49490-49494 School breakfast and lunch programs

49500-49505 School meals

51202 Instruction in personal and public health and safety

51203 Instruction on alcohol, narcotics and dangerous drugs

51210 Areas of study

51210.8 State content standards for health education

51220.5 Parenting skills; areas of instruction

51260-51269 Drug education

51513 Personal beliefs

51880-51881.5 Health education, legislative findings and intent

51890-51891 Comprehensive health education programs

51913 District health education plan

51920 Inservice training, health education

51930-51939 Comprehensive sexual health and HIV/AIDS prevention education

#### CALIFORNIA CODE OF REGULATIONS, TITLE 5

11800-11801 District health education plan

### *Management Resources:*

#### CSBA PUBLICATIONS

Asthma Management in the Schools, Policy Brief, March 2008

Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007

Physical Education and California Schools, Policy Brief, rev. October 2007

Promoting Oral Health for California's Students: New Roles, New Opportunities for Schools, Policy Brief, March 2007

*Management Resources continued: (see next page)*

## COMPREHENSIVE HEALTH EDUCATION (continued)

### *Management Resources: (continued)*

#### CSBA PUBLICATIONS (continued)

*Sun Safety in Schools, Policy Brief, July 2006*

*Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006*

#### AMERICAN ASSOCIATION FOR HEALTH EDUCATION PUBLICATIONS

*National Health Education Standards: Achieving Excellence, 2007*

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

*Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2008*

*Health Framework for California Public Schools: Kindergarten Through Grade Twelve, 2003*

#### WEB SITES

CSBA: <http://www.csba.org>

American Association for Health Education: <http://www.aahperd.org>

American School Health Association: <http://www.ashaweb.org>

California Association of School Health Educators: <http://www.cashe.org>

California Department of Education, Health Education: <http://www.cde.ca.gov/ci/he>

California Department of Public Health: <http://www.cdph.ca.gov>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Subject Matter Project, Physical Education-Health Project: <http://csmp.ucop.edu/cpehp>

Center for Injury Prevention Policy and Practice: <http://www.cipp.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

National Center for Health Education: <http://www.nche.org>

National Hearing Conservation Association: <http://www.hearingconservation.org>

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# **Board Policy**

## **BP 6142.8 Instruction**

### **Comprehensive Health Education**

The Governing Board believes that health education should foster the knowledge, skills, and behaviors that students need in order to lead healthy, productive lives. The district's health education program shall teach personal responsibility for one's own lifelong health, respect for and promotion of the health of others, the process of growth and development, and informed use of health-related information, products, and services.

Goals for the district's health education program shall be designed to promote student wellness and shall be developed in accordance with Board policy. Such goals shall include, but not be limited to, goals for nutrition education and physical activity.

(cf. 5030 - Student Wellness)  
(cf. 6011 - Academic Standards)  
(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Education)  
(cf. 6142.7 - Physical Education)

The district shall provide a planned, sequential, research-based, and age-appropriate health education curriculum for students in grades K-12. The content of health instruction shall be offered in accordance with law, Board policy, administrative regulation, and shall be aligned with state curriculum frameworks.

(cf. 6143 - Courses of Study)

The Board intends for health education to be part of a coordinated school health system that links district, school, and community programs and services to promote the health and well-being of students.

(cf. 1020 - Youth Services)  
(cf. 3513.3 - Tobacco-Free Schools)  
(cf. 3514 - Environmental Safety)  
(cf. 3550 - Food Service/Child Nutrition Program)  
(cf. 3554 - Other Food Sales)  
(cf. 4020 - Drug and Alcohol-Free Workplace)  
(cf. 5131.6 - Alcohol and Other Drugs)  
(cf. 5131.63 - Steroids)  
(cf. 5141.23 - Infectious Disease Prevention)  
(cf. 5141.3 - Health Examinations)  
(cf. 5141.32 - Health Screening for School Entry)

(cf. 5141.4 - Child Abuse Prevention and Reporting)  
(cf. 5141.6 - Student Health and Social Services)  
(cf. 5142 - Safety)  
(cf. 5146 - Married/Pregnant/Parenting Students)  
(cf. 6164.2 - Guidance/Counseling Services)

The Superintendent or designee shall provide periodic reports to the Board regarding the implementation and effectiveness of the district's health education program.

(cf. 0500 - Accountability)

**Legal Reference:**

**EDUCATION CODE**

8850.5 Family relationships and parenting education  
35183.5 Sun protection  
49413 First aid training  
49430-49436 Pupil Nutrition, Health and Achievement Act of 2001  
49490-49493 School breakfast and lunch programs  
49500-49505 School meals  
51202 Instruction in personal and public health and safety  
51203 Instruction on alcohol, narcotics and dangerous drugs  
51210 Areas of study  
51220.5 Parenting skills; areas of instruction  
51260-51269 Drug education  
51265 Gang violence and drug and alcohol abuse prevention inservice  
51513 Personal beliefs  
51890-51891 Comprehensive health education programs  
51913 District health education plan  
51920 Inservice training, health education  
51930-51939 Comprehensive sexual health and HIV/AIDS prevention education  
**CALIFORNIA CODE OF REGULATIONS, TITLE 5**  
11800-11801 District health education plan

**Management Resources:**

**CSBA PUBLICATIONS**

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. 2005

**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**

Health Framework for California Public Schools: Kindergarten Through Grade Twelve, 2003

**CALIFORNIA DEPARTMENT OF HEALTH PUBLICATIONS**

Jump Start Teens, 1997

**WEB SITES**

CSBA: <http://www.csba.org>

California Department of Education, Health Education: <http://www.cde.ca.gov/ci/he>

**California Department of Health, School Health Connections:**

**<http://www.mch.dhs.ca.gov/programs/shc/shc.htm>**

**California Healthy Kids Resource Center: <http://www.californiahealthykids.org>**

**California Project LEAN (Leaders Encouraging Activity and Nutrition):**

**<http://www.californiaprojectlean.org>**

**Centers for Disease Control and Prevention: <http://www.cdc.gov>**

**National Hearing Conservation Association: <http://www.hearingconservation.org>**

**Policy CENTER UNIFIED SCHOOL DISTRICT**

**adopted: June 7, 2006      Antelope, California**



# CSBA Sample Administrative Regulation

## Instruction

AR 6142.8(a)

## COMPREHENSIVE HEALTH EDUCATION

### Content of Instruction

Note: Items #1-6 below reflect six content areas delineated in the voluntary content standards for health education adopted by the State Board of Education in March 2008. The district may revise the following list to reflect the topics to be addressed in the district's program.

The district's health education program shall include instruction at the appropriate grade levels in the following content areas:

1. Alcohol, tobacco, and other drugs

*(cf. 3513.3 - Tobacco-Free Schools)*

*(cf. 5131.6 - Alcohol and Other Drugs)*

*(cf. 5131.63 - Steroids)*

2. Human growth, development, and sexual health

*(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Education)*

Note: The optional paragraph under item #3 below includes examples of topics that are addressed in the state content standards within the content area of injury prevention and safety. In addition, pursuant to Education Code 51940, districts may, on a voluntary basis, use curricula distributed by the California Healthy Kids Resource Center that focuses on prevention of brain and spinal cord injuries.

3. Injury prevention and safety

Instruction related to injury prevention and safety may include, but is not limited to, first aid, protective equipment such as helmets, prevention of brain and spinal cord injuries, violence prevention, topics related to bullying and harassment, and Internet safety.

*(cf. 0450 - Comprehensive Safety Plan)*

*(cf. 3543 - Transportation Safety and Emergencies)*

*(cf. 5131 - Conduct)*

*(cf. 5138 - Conflict Resolution/Peer Mediation)*

*(cf. 5142 - Safety)*

*(cf. 5145.3 - Nondiscrimination/Harassment)*

*(cf. 5145.7 - Sexual Harassment)*

*(cf. 5145.9 - Hate-Motivated Behavior)*

*(cf. 6163.4 - Student Use of Technology)*

4. Mental, emotional, and social health

## COMPREHENSIVE HEALTH EDUCATION (continued)

*(cf. 5137 - Positive School Climate)*  
*(cf. 5141.52 - Suicide Prevention)*  
*(cf. 5149 - At-Risk Students)*

### 5. Nutrition and physical activity

*(cf. 3550 - Food Service/Child Nutrition Program)*  
*(cf. 5030 - Student Wellness)*  
*(cf. 6142.7 - Physical Education)*

Note: The optional paragraph under item #6 below includes examples of topics that are addressed in the state content standards within the content area of personal and community health.

### 6. Personal and community health

Instruction in personal and community health may include, but is not limited to, oral health, personal hygiene, sun safety, hearing protection, transmission of germs and communicable diseases, symptoms of common health problems and chronic diseases such as asthma and diabetes, emergency procedures, and the effect of behavior on the environment.

*(cf. 3516 - Emergencies and Disaster Preparedness Plan)*  
*(cf. 5141 - Health Care and Emergencies)*  
*(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)*  
*(cf. 5141.22 - Infectious Diseases)*  
*(cf. 5141.23 - Asthma Management)*  
*(cf. 5141.7 - Sun Safety)*  
*(cf. 5146 - Married/Pregnant/Parenting Students)*  
*(cf. 6142.5 - Environmental Education)*

Note: Items #1-6 below combine eight "overarching standards" described in the state content standards as essential concepts and skills to be taught to students.

Within each of the above content areas, instruction shall be designed to assist students in developing:

1. An understanding of essential concepts related to enhancing health
2. The ability to analyze internal and external influences that affect health
3. The ability to access and analyze health information, products, and services

*(cf. 5141.6 - Student Health and Social Services)*

4. The ability to use interpersonal communication skills, decision-making skills, and goal-setting skills to enhance health

## **COMPREHENSIVE HEALTH EDUCATION (continued)**

5. The ability to practice behaviors that reduce risk and promote health
6. The ability to promote and support personal, family, and community health

### **Exemption from Health Instruction**

Note: Pursuant to Education Code 51513, districts may not administer exams, surveys, or questionnaires containing questions about a student's or his/her family's personal beliefs or practices in sex, family life, morality, and religion unless the student's parent/guardian has provided prior written consent. See AR 5022 - Student and Family Privacy Rights.

Upon written request from a parent/guardian, a student shall be excused from any part of health instruction that conflicts with his/her religious training and beliefs, including personal moral convictions. (Education Code 51240)

*(cf. 5020 - Parent Rights and Responsibilities)*  
*(cf. 5022 - Student and Family Privacy Rights)*  
*(cf. 6141.2 - Recognition of Religious Beliefs and Customs)*  
*(cf. 6145.8 - Assemblies and Special Events)*

Students so excused shall be given an alternative educational activity.

### **Involvement of Health Professionals**

Health care professionals, health care service plans, health care providers, and other entities participating in a voluntary initiative with the district are prohibited from communicating about a product or service in a way that is intended to encourage persons to purchase or use the product or service. However, the following activities may be allowed: (Education Code 51890)

1. Health care or health education information provided in a brochure or pamphlet that contains the logo or name of a health care service plan or health care organization, if provided in coordination with the voluntary initiative
2. Outreach, application assistance, and enrollment activities relating to federal, state, or county-sponsored health care insurance programs

*(cf. 1325 - Advertising and Promotion)*

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# **Administrative Regulation**

## **AR 6142.8 Instruction**

### **Comprehensive Health Education**

#### **Content of Instruction**

The district's health education program shall include instruction to aid students in making decisions in matters of personal, family and community health, including the following topics: (Education Code 51890)

**1. The use of health care services and products**

(cf. 1020 - Youth Services)

(cf. 5141.6 - Student Health and Social Services)

**2. Mental and emotional health and development**

**3. Use and misuse of drugs, including tobacco and alcohol**

(cf. 3513.3 - Tobacco-Free Schools)

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5131.63 - Steroids)

**4. Family health and child development, including the legal and financial aspects and responsibilities of marriage and parenthood**

(cf. 5146 - Married/Pregnant/Parenting Students)

**5. Oral health, vision, and hearing**

**6. Nutrition, which may include related topics such as obesity and diabetes prevention**

(cf. 5030 - Student Wellness)

**7. Exercise, rest, and posture**

(cf. 6142.7 - Physical Education)

**8. Diseases and disorders, including sickle cell anemia and related genetic diseases and disorders**

(cf. 5141.23 - Infectious Disease Prevention)

9. Environmental health and safety

10. Community health

Instruction also shall include injury prevention and safety, which may include but not be limited to prevention of brain and spinal cord injuries, hearing conservation, and avoidance of overexposure to sun.

(cf. 5142 - Safety)

#### **Exemption from Health Instruction**

Upon written request from a parent/guardian, a student shall be excused from any part of the school's health instruction that conflicts with his/her religious training and beliefs, including personal moral convictions. (Education Code 51240)

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Education)

Students so excused shall be given an alternative educational activity.

#### **Involvement of Health Professionals**

The district's health education program shall be designed to actively involve the community, including professional health and safety personnel, in course evaluation. (Education Code 51913)

Health care professionals also shall be involved in the development and implementation of the district's health education plan and in course evaluation. Such professionals shall represent, at the district's option, the varied fields of health care, including voluntary collaborations with managed health care and health care providers; local public and private health, safety, and community service agencies; and other appropriate community resources. (Education Code 51913)

Health care professionals, health care service plans, health care providers, and other entities participating in a voluntary initiative with the district are prohibited from communicating about a product or service in a way that is intended to encourage persons to purchase or use the product or service. However, the following activities may be allowed: (Education Code 51890)

1. Health care or health education information provided in a brochure or pamphlet that contains the logo or name of a health care service plan or health care organization, if provided in coordination with the voluntary initiative

**2. Outreach, application assistance, and enrollment activities relating to federal, state, or county-sponsored health care insurance programs**

**Regulation      CENTER UNIFIED SCHOOL DISTRICT**  
**approved: June 7, 2006      Antelope, California**

# CSBA Sample Board Policy

## Instruction

BP 6146.11(a)

### ALTERNATIVE CREDITS TOWARD GRADUATION

Note: The following optional policy is for use by districts that maintain high schools and should be revised to reflect district practice. Education Code 51225.3 requires the Governing Board to adopt alternative means for students to complete the prescribed course of study required for high school graduation as specified in BP 6146.1 - High School Graduation Requirements. Satisfying course requirements through alternative means does not exempt students from the requirement to pass the high school exit examination as a condition of graduation.

In order to meet individual student needs and encourage all students to complete their high school education, the Governing Board desires to provide flexibility in the completion of prescribed courses in accordance with law.

*(cf. 6143 - Courses of Study)*  
*(cf. 6146.1 - High School Graduation Requirements)*  
*(cf. 6146.3 - Reciprocity of Academic Credit)*  
*(cf. 6162.52 - High School Exit Examination)*  
*(cf. 6200 - Adult Education)*

With the active involvement of parents/guardians, administrators, teachers, and students, the Board shall adopt alternative means for students to complete the prescribed course of study required for high school graduation. These alternative means shall be made available to students, parents/guardians, and the public. (Education Code 51225.3)

*(cf. 1220 - Citizen Advisory Committees)*  
*(cf. 6020 - Parent Involvement)*

Note: Items #1-12 below are **optional**. The district should select those items that reflect alternative means adopted by the Board and/or expand the list to add other means adopted by the Board.

Students may fulfill any course requirement for graduation through the following:

Note: Education Code 51225.3 authorizes students to satisfy course requirements through practical demonstration of skills and competencies, as provided in item #1 below. However, on its web site, the California Department of Education (CDE) indicates that the General Educational Development (GED) test administered pursuant to Education Code 51420-51427 is prohibited as an alternative means of satisfying course requirements; this prohibition is based on a policy of the national GED Testing Service. In addition, although the use of the California High School Proficiency Examination or other state or national tests is not expressly prohibited for these purposes, the CDE advises that such tests may not be aligned with district courses and are not intended for this use. The paragraph under item #1 below is **optional**.

1. Practical demonstration of skills and competencies (Education Code 51225.3)

**ALTERNATIVE CREDITS TOWARD GRADUATION (continued)**

Opportunities to demonstrate skills and competencies shall include, but not be limited to, challenging a course through successful completion of a district-developed examination which covers course objectives. The district shall not use results from the General Educational Development test or other state or national tests for this purpose.

*(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)*  
*(cf. 6155 - Challenging Courses by Examinations)*

Note: If the district offers work experience education, Education Code 51760.3 and 5 CCR 1635 require the district to grant credit within prescribed limits for students who meet eligibility criteria and are provided specified instruction or counseling; see AR 6178.1 - Work Experience Education. However, the district may determine whether these courses satisfy course requirements for graduation.

2. Supervised work experience or other outside school experience in accordance with Education Code 51760.3 and 5 CCR 1635 (Education Code 51225.3)

*(cf. 6178.1 - Work Experience Education)*

3. Career technical education classes offered in high school (Education Code 51225.3)

*(cf. 6178 - Career Technical Education)*

4. Courses offered by regional occupational centers or programs (Education Code 51225.3)

*(cf. 6178.2 - Regional Occupational Center/Program)*

5. Interdisciplinary study (Education Code 51225.3)

6. Independent study (Education Code 51225.3)

*(cf. 6158 - Independent Study)*

Note: According to the CDE, students concurrently enrolled in college classes will receive credit from the postsecondary institution, but the district has discretion to determine whether completion of college classes will be awarded credit from the district; see AR 6172.1 - Concurrent Enrollment in College Classes.

7. Credit earned at a postsecondary institution (Education Code 48800, 51225.3)

*(cf. 6172.1 - Concurrent Enrollment in College Classes)*

8. Private instruction in accordance with 5 CCR 1631



**ALTERNATIVE CREDITS TOWARD GRADUATION (continued)**

Note: Education Code 51740-51741 require that, in order to offer credit for correspondence instruction as provided in item #9 below, the district must receive authorization from the Superintendent of Public Instruction (SPI). Correspondence instruction could include a course offered online or through distance learning or other means provided that the coursework meets the criteria specified in 5 CCR 1633 and is approved by the SPI; see the accompanying administrative regulation.

9. Correspondence instruction from a California university or college accredited for teacher training in accordance with 5 CCR 1633 (Education Code 51740-51741)
10. Military service and training in accordance with 5 CCR 1634 (Education Code 51440)

Note: Item #11 below is for use by districts that require driver education as part of the prescribed course of study, but allow students to alternatively meet this requirement through a program approved by the Department of Motor Vehicles pursuant to Vehicle Code 12814.6.

11. To satisfy the district's driver education and training requirement, a program approved by the Department of Motor Vehicles which offers driver education and behind-the-wheel instruction through a driving school or licensed independent driving instructor in accordance with Vehicle Code 12814.6

*(cf. 6143 - Courses of Study)*

Note: Item #12 below is for use by districts wishing to give physical education credit for the participation of students in a regular school-sponsored interscholastic athletic program carried on wholly or partially after regular school hours. Education Code 51242 authorizes districts to grant exemptions from physical education to high school students participating in such programs; see BP 6142.7 - Physical Education. This item may be expanded to specify a limit on the number of credits that may be obtained in this manner.

12. For credit toward the district's physical education requirement, participation in district interscholastic athletic programs carried on wholly or partially after regular school hours (Education Code 51242)

A student shall be eligible to satisfy graduation requirements in this manner only if the interscholastic program entails a comparable amount of time and physical activity.

*(cf. 6142.7 - Physical Education)*

*(cf. 6145.2 - Athletic Competition)*

Note: Item #13 below is required. Pursuant to Education Code 51243 and 5 CCR 1632, districts are required to grant credit for foreign language studies completed in a private school; see the accompanying administrative regulation.

**ALTERNATIVE CREDITS TOWARD GRADUATION (continued)**

Note: Education Code 51740-51741 require that, in order to offer credit for correspondence instruction as provided in item #9 below, the district must receive authorization from the Superintendent of Public Instruction (SPI). Correspondence instruction could include a course offered online or through distance learning or other means provided that the coursework meets the criteria specified in 5 CCR 1633 and is approved by the SPI; see the accompanying administrative regulation.

9. Correspondence instruction from a California university or college accredited for teacher training in accordance with 5 CCR 1633 (Education Code 51740-51741)
10. Military service and training in accordance with 5 CCR 1634 (Education Code 51440)

Note: Item #11 below is for use by districts that require driver education as part of the prescribed course of study, but allow students to alternatively meet this requirement through a program approved by the Department of Motor Vehicles pursuant to Vehicle Code 12814.6.

11. To satisfy the district's driver education and training requirement, a program approved by the Department of Motor Vehicles which offers driver education and behind-the-wheel instruction through a driving school or licensed independent driving instructor in accordance with Vehicle Code 12814.6

*(cf. 6143 - Courses of Study)*

Note: Item #12 below is for use by districts wishing to give physical education credit for the participation of students in a regular school-sponsored interscholastic athletic program carried on wholly or partially after regular school hours. Education Code 51242 authorizes districts to grant exemptions from physical education to high school students participating in such programs; see BP 6142.7 - Physical Education. This item may be expanded to specify a limit on the number of credits that may be obtained in this manner.

12. For credit toward the district's physical education requirement, participation in district interscholastic athletic programs carried on wholly or partially after regular school hours (Education Code 51242)

A student shall be eligible to satisfy graduation requirements in this manner only if the interscholastic program entails a comparable amount of time and physical activity.

*(cf. 6142.7 - Physical Education)*  
*(cf. 6145.2 - Athletic Competition)*

Note: Item #13 below is required. Pursuant to Education Code 51243 and 5 CCR 1632, districts are required to grant credit for foreign language studies completed in a private school; see the accompanying administrative regulation.

**ALTERNATIVE CREDITS TOWARD GRADUATION (continued)**

13. For credit toward the district's foreign language requirement, foreign language studies successfully completed in a private school in accordance with 5 CCR 1632 (Education Code 51243)

Note: The following <b>optional</b> paragraphs should be revised to reflect district practice.
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Upon receiving advance, written application by the student or his/her parent/guardian, the Superintendent or designee shall determine whether completion of the proposed alternative means would satisfy course requirements for graduation and what documentation shall be required, if any, to verify the student's successful completion. The Superintendent or designee shall make the final determination as to whether the student's completion of an alternative means is sufficient to satisfy the district's graduation requirements.

As appropriate, the Superintendent or designee shall determine the grade to be assigned to students for the completion of any of the above alternative means. When a grade is assigned by a private school, postsecondary institution, or other educational institution for completion of coursework, that same grade shall be awarded by the district provided that the Superintendent or designee has determined the alternative course to be substantially equivalent to a district course.

*(cf. 5121 - Grades/Evaluation of Student Achievement)*

*Legal Reference: (see next page)*

## ALTERNATIVE CREDITS TOWARD GRADUATION (continued)

### *Legal Reference:*

#### EDUCATION CODE

*35160 Authority of governing boards*

*35160.1 Broad authority of school districts*

*48412 Certificate of proficiency*

*48645.5 Course credit, juvenile court schools*

*48800-48802 Attendance at community college; advanced education*

*51220 Areas of study; grades 7-12*

*51225.3 Requirements for graduation*

*51240-51246 Exemptions from requirements*

*51420-51427 General Educational Development test*

*51440 Veterans' education, evaluation and credit toward high school graduation*

*51740-51741 Authority to provide instruction by correspondence*

*51745-51749.3 Independent study*

*51760-51769.5 Work experience education*

*52300-52499.66 Career technical education*

#### VEHICLE CODE

*12814.6 Teen driver's act*

#### CODE OF REGULATIONS, TITLE 5

*1600-1635 Alternative credit*

*10070-10075 Work experience education*

*11500-11508 Regional occupational centers and programs*

*11520-11523 Proficiency examination and certificate*

*11700-11703 Independent study*

#### UNITED STATES CODE, TITLE 20

*2301-2414 Carl D. Perkins Career and Technical Education Act of 2006*

### *Management Resources:*

#### WEB SITES

*California Department of Education: <http://www.cde.ca.gov>*

(7/04 3/06) 7/08

# **Board Policy**

## **BP 6146.11 Instruction**

### **Alternative Credits Toward Graduation**

In order to meet individual student needs and encourage all students to complete their high school education, the Governing Board desires to provide flexibility in the completion of prescribed courses in accordance with law.

(cf. 6143 - Courses of Study)  
(cf. 6146.1 - High School Graduation Requirements)  
(cf. 6146.3 - Reciprocity of Academic Credit)  
(cf. 6200 - Adult Education)

The Board shall actively involve parents/guardians, administrators, teachers, and students in helping the district develop alternative means for students to complete the prescribed course of study required for graduation. (Education Code 51225.3)

As an alternative to completing the course requirements for high school graduation, students may fulfill one or more of the course requirements through the following:

1. Practical demonstration of skills and competencies (Education Code 51225.3)

(cf. 6155 - Challenging Courses by Examinations)

2. Supervised work experience or other outside school experience in accordance with Education Code 51760.3 and 5 CCR 1635 (Education Code 51225.3)

(cf. 6178.1 - Work Experience Education)

3. Career technical education classes offered in high schools (Education Code 51225.3)

(cf. 6178 - Vocational Education)

4. Courses offered by regional occupational centers or programs (Education Code 51225.3)

5. Interdisciplinary study (Education Code 51225.3)

6. Independent study (Education Code 51225.3)

(cf. 6158 - Independent Study)

7. Credit earned at a postsecondary institution (Education Code 48800, 51225.3)

(cf. 6172 - Gifted and Talented Student Program)

8. Private instruction in accordance with 5 CCR 1631

9. Military service and training in accordance with 5 CCR 1634 (Education Code 51440)

10. Correspondence instruction from a California university or college accredited for teacher training in accordance with 5 CCR 1633 (Education Code 51740-51741)

11. To satisfy the district's driver education and training requirement, a program approved by the Department of Motor Vehicles which offers driver education and behind-the-wheel instruction through a driving school or licensed independent driving instructor in accordance with Vehicle Code 12814.6

(cf. 6143 - Courses of Study)

12. For credit toward the district's physical education requirement, participation in district interscholastic athletic programs carried on wholly or partially after regular school hours when such participation entails a comparable amount of time and physical activity (Education Code 51242)

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6142.7 - Physical Education)

(cf. 6145.2 - Athletic Competition)

13. For credit toward the district's foreign language requirement, foreign language studies successfully completed in a private school in accordance with 5 CCR 1632 (Education Code 51243)

The Superintendent or designee shall determine whether a student has satisfactorily met course requirements through any of the above alternative means.

**Legal Reference:**

**EDUCATION CODE**

35160 Authority of governing boards

35160.1 Broad authority of school districts

48645.5 Course credit, juvenile court schools

48800-48802 Attendance at community college; advanced education

51220 Areas of study; grades 7-12

51225.3 Requirements for graduation

51241-51246 Exemptions from requirements  
51440 Veterans' education, evaluation and credit toward high school graduation  
51740-51741 Authority to provide instruction by correspondence  
51760-51769.5 Work experience education  
VEHICLE CODE  
12814.6 Teen driver's act  
CODE OF REGULATIONS, TITLE 5  
1600-1635 Alternative credit

**Management Resources:**

**WEB SITES**

California Department of Education: <http://www.cde.ca.gov>

**Policy CENTER UNIFIED SCHOOL DISTRICT**  
adopted: August 16, 2006    Antelope, California

# CSBA Sample

## Administrative Regulation

### Instruction

AR 6146.11(a)

### ALTERNATIVE CREDITS TOWARD GRADUATION

#### Definitions

A *semester period* is one period of 40 to 60 minutes of instructional time per week throughout one semester of at least 17 weeks, or a minimum of 12 clock hours of instructional time provided during the academic year or in summer school. While the content to be covered is planned within these time frames, a student may be granted one semester period of credit even though the student spends less than the aforementioned amount of time in completing the necessary work. (5 CCR 1600)

#### Private Instruction

Note: The following section is for use by districts that grant credit toward graduation for private instruction as authorized by 5 CCR 1631; see item #8 in the accompanying Board policy.

A student who is regularly enrolled and in attendance at a high school shall receive credit toward high school graduation for private instruction under the following conditions: (5 CCR 1631)

1. The instruction entails fields and subjects included in the high school's courses of study and curricula.
2. The student demonstrates his/her capabilities at the beginning and at the end of the period of private instruction by examination(s) given under the school's supervision, thereby showing that he/she has made progress in learning satisfactory to the school.

#### Correspondence Instruction

Note: The following section is for use by districts that grant credit for correspondence instruction pursuant to Education Code 51740-51741 and 5 CCR 1633; see item #9 in the accompanying Board policy.

The following paragraph is optional.

~~Prior to registering for a correspondence course, the student or his/her parent/guardian shall obtain verification from the Superintendent or designee that the course is essentially equivalent to the high school curriculum and meets district graduation requirements. The number of semester credits assigned to the course shall be determined before the student begins coursework.~~

Note: Pursuant to Education Code 51740 and 51741 and 5 CCR 1633, the district may pay the cost of the correspondence instruction when all the conditions listed below are satisfied.



## **ALTERNATIVE CREDITS TOWARD GRADUATION (continued)**

The district shall grant credit toward graduation for correspondence instruction if all of the following conditions are met: (Education Code 51740, 51741; 5 CCR 1633)

1. The correspondence instruction is provided by the University of California, or other university or college in California accredited for teacher training, in subjects included within or related to the student's course of study.
2. The student is, for good reason, unable to take the course of study offered in the school.
3. The Superintendent or designee determines the number of semester periods to be credited for successful completion of a particular correspondence course.
4. No more than 40 total semester periods of correspondence instruction are credited to a student towards graduation.

### **Military Service and Training**

Note: The following section is for use by districts that grant credit for military service and training pursuant to Education Code 51440 and 5 CCR 1634; see item #10 in the accompanying Board policy.
---

Credit toward graduation shall be granted for military service and training received while in the military service of the United States, within the maximum limits established in 5 CCR 1634. A person is eligible for this credit if he/she is either: (Education Code 51440; 5 CCR 1634)

1. A former member of the Armed Forces who is a California resident and who has received an honorable discharge
2. A member of the Armed Forces who is a California resident and was a California resident on the date he/she entered the Armed Forces

The Superintendent or designee shall keep a permanent record of the credit allowed for military service or training. (5 CCR 1634)

*(cf. 5125 - Student Records)*

### **Private Foreign Language Instruction**

Note: Education Code 51243-51245 and 5 CCR 1632 require districts to give credit toward high school graduation for private school foreign language courses if the conditions and standards described below have been met; see item #13 in the accompanying Board policy.
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**ALTERNATIVE CREDITS TOWARD GRADUATION (continued)**

The district shall grant credit for foreign language studies successfully completed in a private school and shall apply the credit toward meeting any foreign language requirement prescribed for grades 9-12, provided that all of the following conditions are met: (Education Code 51243-51245; 5 CCR 1632)

1. The courses are in languages designated in Education Code 51244.
2. The student is regularly enrolled or applying to the district in grades 9-12.
3. The student or his/her parent/guardian applies in writing for the credit, specifies the private school attended and the amount and level of credit requested, and submits a transcript or other documents from the private school showing that the student successfully completed the course.
4. The amount of credit sought equals at least one semester's work.
5. The principal or designee determines that the student's achievement is equivalent to that expected of a student of comparable ability taking the same or similar instruction in district schools. This determination shall be based upon the private school's report of a test developed by the private school in cooperation with the district or, if the private school is located outside the district, the principal or designee may use a test given by a public school or other evidence which he/she deems appropriate.

(7/04 3/06) 7/08

# **Administrative Regulation**

## **AR 6146.11 Instruction**

### **Alternative Credits Toward Graduation**

Alternative means specified by the district for completing the prescribed course of study shall be made available to students, parents/guardians, and the public. (Education Code 51225.3)

### **Definitions**

A semester period is one period of 40 to 60 minutes of instructional time per week throughout one semester of at least 17 weeks, or a minimum of 12 clock hours of instructional time provided during the academic year or in summer school. While the content to be covered is planned within these time frames, a student may be granted one semester period of credit even though the student spends less than the aforementioned amount of time in completing the necessary work. (5 CCR 1600)

### **Supervised Work Experience Education**

A student shall be granted up to 40 semester periods of credit for work experience education of one or more of the following types: (Education Code 51760.3; 5 CCR 1635)

1. For exploratory work experience education, the student may earn 10 semester periods for each semester, with a maximum of 20 semester periods earned in two semesters.
2. For general work experience education, the student may earn 10 semester periods for each semester, with a maximum of 40 semester periods.
3. For vocational work experience education, the student may earn 10 semester periods for each semester, with a maximum of 40 semester periods.

To receive credit, the student must satisfy eligibility requirements and receive at least the minimum period of instruction or counseling pursuant to Education Code 51760.3.

(cf. 6178.1 - Work Experience Education)

### **College Courses**

To receive high school credit for coursework completed at a community college or four-year college, the student or parent/guardian shall submit a written request and a transcript

showing successful completion of the course. The course shall be one that satisfies college entrance requirements, applies toward college-level general education requirements, or is part of a vocational or career technical education course leading to a degree or certificate.

For students attending community college as special part-time students, credit shall be at a level jointly determined by the Governing Board and the community college governing board. (Education Code 48800)

(cf. 6172 - Gifted and Talented Student Program)

#### **Private Instruction**

A student who is regularly enrolled and in attendance at a high school shall receive credit toward high school graduation for private instruction under the following conditions: (5 CCR 1631)

1. The instruction entails fields and subjects included in the high school's courses of study and curricula.
2. The student demonstrates his/her capabilities at the beginning and at the end of the period of private instruction by examinations given under the school's supervision, thereby showing that he/she has made progress in learning satisfactory to the school.

#### **Correspondence Instruction**

The district shall grant credit for correspondence instruction under the following conditions: (Education Code 51740; 5 CCR 1633)

1. The correspondence instruction is provided by the University of California, or other university or college in California accredited for teacher training, in subjects included within or related to the student's course of study.
2. The student is, for good reason, unable to take the course of study offered in the school.
3. The Board determines the number of semester periods to be credited for successful completion of a particular correspondence course.
4. No more than 40 semester periods of correspondence instruction are credited to a student towards graduation.

#### **Foreign Language Instruction**

The district shall grant credit for foreign language studies successfully completed in a private school and shall apply the credit toward meeting any foreign language

requirement prescribed for grades 9-12, provided that all of the following conditions are met: (Education Code 51243-51245; 5 CCR 1632)

1. The courses are in languages designated in Education Code 51244.
2. The student is regularly enrolled or applying to the district in grades 9-12.
3. The student or parent/guardian applies in writing for the credit, specifies the private school attended and the amount and level of credit requested, and submits a transcript or other documents from the private school showing that the student successfully completed the course.
4. The amount of credit sought equals at least one semester's work.
5. The principal or designee determines that the student's achievement is equivalent to that expected of a student of comparable ability taking the same or similar instruction in district schools. This determination shall be based upon the private school's report of a test developed by the private school in cooperation with the district or, if the private school is located outside the district, the principal or designee may use a test given by a public school or other evidence which he/she deems appropriate.

Regulation      CENTER UNIFIED SCHOOL DISTRICT  
approved: August 16, 2006    Antelope, California

# CSBA Sample

## Board Policy

Instruction

BP 6162.6(a)

### USE OF COPYRIGHTED MATERIALS

Note: The purpose of copyright protection is to provide the creators of original materials with the exclusive right to reproduce, perform, prepare derivative works, distribute copies, or to sell, transfer, or perform the work or to authorize others to do so. Pursuant to 17 USC 107, the "fair use" doctrine is an exception and allows the unauthorized reproduction of copyrighted materials for such purposes as criticism, comment, news reporting, teaching, scholarship, or research based on the following criteria: (1) purpose and character of the use, (2) nature of the copyrighted work, (3) amount and substantiality of the portion used, and (4) effect of the use upon the potential market for or value of the copyrighted work. Other exceptions exist for schools, including library reproduction and archiving (17 USC 108); first sale (17 USC 109); and classroom performance, display, and distance education (17 USC 110). If not covered by an exception, the copyright owner's permission must be obtained before a work can be copied or performed.

The same copyright laws apply to material available on the Internet and most works distributed electronically are protected by copyright, including images, text, logos, software, sounds, movie clips, email, and postings to newsgroups. Thus, like other works, material found on the Internet may not be copied unless permission is given by the copyright holder or the use conforms to an exception, such as the "fair use" doctrine.

The following optional policy and administrative regulation reflect copyright guidelines adopted by Congress for use by educational institutions.

The Governing Board recognizes the importance of ensuring that the district complies with federal law regarding copyrights. District staff and students are expected to maintain the highest ethical standards in using copyrighted materials.

*(cf. 1113 - District and School Web Sites)*  
*(cf. 4119.21/4219.21/4319.21 - Professional Standards)*  
*(cf. 6163.1 - Library Media Centers)*

When selecting appropriate supplementary instructional materials, it is each staff member's responsibility to adhere to the provisions of federal copyright law, Board policy, and administrative regulation. The district shall not be responsible for any violation of copyright laws by its staff or students. If a staff member is uncertain as to whether reproducing or using copyrighted material complies with the law, he/she shall contact the Superintendent or designee for clarification and assistance. At no time shall it be necessary for a district employee to violate copyright laws in order to perform his/her duties.

*(cf. 4040 - Employee Use of Technology)*  
*(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)*  
*(cf. 6161 - Equipment, Books and Materials)*  
*(cf. 6161.11 - Supplementary Instructional Materials)*

The Superintendent or designee shall ensure that the district observes all publisher licensing agreements between vendors and the district, including monitoring the number of users

## USE OF COPYRIGHTED MATERIALS (continued)

permitted by an agreement. Unless the applicable licensing agreement authorizes multiple users of a single program, the district shall not make multiple copies of a computer program or software. Staff members shall take reasonable precautions to prevent copying or the use of unauthorized copies on school equipment.

(cf. 0440 - District Technology Plan)  
(cf. 3300 - Expenditures and Purchases)  
(cf. 3312 - Contracts)  
(cf. 6163.4 - Student Use of Technology)

~~The Superintendent or designee shall ensure that staff and students receive information and training about copyright laws and the penalties for violating such laws.~~  
The legal, ethical and practical problems caused by plagiarism should be taught in all of the schools in Center Unified School District.

(cf. 4131 - Staff Development)  
(cf. 4231 - Staff Development)  
(cf. 4331 - Staff Development)

### Legal Reference:

#### EDUCATION CODE

35182 Computer software

#### UNITED STATES CODE, TITLE 17

101-122 Subject matter and scope of copyright, especially:

102 Definitions

107 Fair use

110 Limitations on exclusive rights: Exemption of certain performances and displays

#### COURT DECISIONS

Marcus v. Rowley, (9th Cir., 1982) 695 F.2d 1171

### Management Resources:

#### U.S. COPYRIGHT OFFICE PUBLICATIONS

Circular 21: Reproduction of Copyrighted Works by Educators and Librarians, 1995

#### WEB SITES

Copyright Clearance Center: <http://www.copyright.com>

Copyright Society of the USA: <http://www.csusa.org>

U.S. Copyright Office: <http://www.copyright.gov>

# **Board Policy**

**BP 6162.6**  
**Instruction**

## **Use Of Copyrighted Materials**

It is the intent of the governing Board of Center Unified School District to adhere to the provisions of the U.S. copyright law (United States Code, Title 17), including the Berne Convention for the Protection of Literary and Artistic Works, and to maintain the highest ethical standards in the use of all copyrighted materials. The willful infringement of a copyright and plagiarism of any sort by district employees is prohibited. The Board, therefore, directs the Superintendent or designee to provide employees with guidelines that ensure compliance with the U.S. copyright law and adherence to standards of ethical conduct as they relate to the use of someone else's creative work.

Copyrighted materials, whether they be print or nonprint, may not be duplicated without first receiving written permission from the owner of such materials (copyright holder) and/or complying with guidelines presented in administrative regulations.

The Center Unified School District does not sanction the illegal use or unauthorized duplication of someone else's work in any form. Employees who willfully violate the district's copyright policy do so at their own risk and may be required to remunerate the district in the event of a loss resulting from litigation.

Employees are hereby notified that willful infringement of the law may result in disciplinary action.

The legal, ethical and practical problems caused by plagiarism should be taught in all of the schools in Center Unified School District.

Legal Reference:  
UNITED STATES CODE, TITLE 17  
Public Law 96-517  
Amends Section 117 of Title 17

Policy  
adopted: August 2, 1995

CENTER UNIFIED SCHOOL DISTRICT  
Antelope, California



# CSBA Sample Board Policy

## Instruction

BP 6163.2(a)

## ANIMALS AT SCHOOL

Note: The following optional policy and accompanying administrative regulation may be modified to reflect district practice.

The Governing Board recognizes that animals can be an effective teaching aid and can help support the district's instructional program. In addition, instruction related to the care and treatment of animals teaches students a sense of responsibility and promotes the humane treatment of living creatures.

*(cf. 6142.4 - Service Learning/Community Service Classes)*  
*(cf. 6142.5 - Environmental Education)*

A teacher may bring an animal to school or arrange for students in his/her class to bring an animal to school for instructional purposes upon written permission from the principal or designee and subject to administrative regulation and other reasonable health, safety, and sanitation precautions. Teachers shall be responsible for ensuring that animals are strictly controlled and for ensuring that all such precautions are observed so as to protect both the students and the animal.

*(cf. 5141 - Health Care and Emergencies)*  
*(cf. 5141.22 - Infectious Diseases)*  
*(cf. 5142 - Safety)*  
*(cf. 5145.8 - Refusal to Harm or Destroy Animals)*  
*(cf. 6142.93 - Science Instruction)*  
*(cf. 6145.8 - Assemblies and Special Events)*

Note: Pursuant to Civil Code 54.2, individuals with disabilities have the right to be accompanied by specially trained guide dogs, signal dogs, or service dogs in all public places, including schools. Civil Code 54.1 defines a "guide dog" as a dog trained by an appropriately licensed person to assist a visually impaired or blind individual, a "signal dog" as a dog trained to alert a person who is deaf or hard of hearing, and a "service dog" as a dog individually trained to assist the physically disabled, such as pulling a wheelchair or fetching dropped items.

In Sullivan v. Vallejo USD, the court held that a disabled student had a right to use a service dog at school. According to the court, the district was required to incorporate the dog into the student's educational program and to accommodate the dog in a way that did not impinge on the legitimate rights of others. Thus, the student's placement might need to be changed because of her teacher's severe allergies; however, the district could not alter the student's placement to accommodate the purely personal feelings of students or faculty about dogs in the school environment.

Individuals with disabilities may be accompanied by specially trained guide dogs, signal dogs, or service dogs on school premises or on school transportation. (Education Code 39839; Civil Code 54.2)

## **ANIMALS AT SCHOOL (continued)**

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 3541.2 - Transportation for Students with Disabilities)*

*(cf. 5131.1 - Bus Conduct)*

*(cf. 6159 - Individualized Education Program)*

*(cf. 6164.6 - Identification and Education Under Section 504)*

**Note:** The following optional paragraph requires the district to notify parents/guardians when an animal is brought into the class so that the district can be informed of any students with allergies, asthma, or other health conditions that may be affected by the animal. When an animal is brought into the classroom on a limited basis for instructional purposes, students with such health conditions may be provided an alternative instructional activity; see the accompanying administrative regulation.

When any animal is brought into the classroom, the principal or designee shall provide written notification to all parents/guardians of students in the affected class asking them to verify whether their child has any known allergies, asthma, or other health condition that may be affected by the animal's presence.

*(cf. 3514 - Environmental Safety)*

*(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)*

*(cf. 5141.23 - Asthma Management)*

The district assumes no liability for the safety of animals voluntarily brought to school.

*(cf. 3320 - Claims and Actions Against the District)*

*(cf. 3530 - Risk Management/Insurance)*

*Legal Reference: (see next page)*

## ANIMALS AT SCHOOL (continued)

### *Legal Reference:*

#### EDUCATION CODE

233.5 *Instruction in kindness to pets and humane treatment of living creatures*

39839 *Transportation of guide dogs, signal dogs, service dogs*

51202 *Instruction in personal and public health and safety*

51540 *Safe and humane treatment of animals at school*

#### CIVIL CODE

54.1 *Access to public places*

54.2 *Guide, signal, or service dogs, right to accompany*

#### GOVERNMENT CODE

810-996.6 *California Tort Claims Act, especially:*

815 *Liability for injuries generally; immunity of public entity*

835 *Conditions of liability*

#### VEHICLE CODE

21113 *Public grounds*

#### CODE OF REGULATIONS, TITLE 13

1216 *Transportation of property*

#### UNITED STATES CODE, TITLE 20

1400-1482 *Individuals with Disabilities Education Act*

#### UNITED STATES CODE, TITLE 29

794 *Rehabilitation Act of 1973, Section 504*

#### COURT DECISIONS

*Sullivan v. Vallejo City USD*, 731 F.Supp. 947 (1990)

### *Management Resources:*

#### CSBA PUBLICATIONS

*Indoor Air Quality: Governing Board Actions for Creating Healthy School Environments*, Policy Brief, July 2008

*Asthma Management in the Schools*, Policy Brief, March 2008

#### WEB SITES:

CSBA: <http://www.csba.org>

American Society for the Prevention of Cruelty to Animals: <http://www.asPCA.org>

Humane Society of the United States: <http://www.hsus.org>

U.S. Department of Education, Office of Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

# **Board Policy**

## **BP 6163.2 Instruction**

### **Animals At School**

The Governing Board recognizes that animals can be an effective teaching aid. In addition, instruction related to the care and treatment of animals teaches students a sense of responsibility and promotes the humane treatment of living creatures.

Animals may be brought to school for educational purposes, subject to rules and precautions specified in administrative regulations related to health, safety and sanitation. Teachers shall ensure that these rules and precautions are observed so as to protect both the students and animals.

Seeing-eye dogs and service dogs may accompany students and staff at school as needed.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

The district assumes no liability for the safety of animals voluntarily brought to school.

(cf. 5141 - Health Care and Emergencies)

(cf. 5141.1 - Accidents)

(cf. 5141.23 - Infectious Disease Prevention)

#### **Legal Reference:**

##### **EDUCATION CODE**

233.5 Instruction in kindness to pets and humane treatment of living creatures

51202 Instruction in personal and public health and safety

51540 Safe and humane treatment of animals at school

##### **GOVERNMENT CODE**

810-996.6 California Tort Claims Act, especially:

815 Liability for injuries generally; immunity of public entity

835 Conditions of liability

#### **Management Resources:**

##### **HUMANE SOCIETY OF THE UNITED STATES**

Catalogue of Publications, 1996

Guidelines for the Study of Animals in Elementary and Secondary School Biology, HE 1079

**Policy CENTER UNIFIED SCHOOL DISTRICT**  
**adopted: October 1, 1997    Antelope, California**

# CSBA Sample

## Administrative Regulation

### Instruction

AR 6163.2

### ANIMALS AT SCHOOL

Note: The following administrative regulation is <b>optional</b> and may be revised to reflect district practice.
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In accordance with Board policy, a teacher or student may bring an animal into the classroom for instructional purposes with prior approval of the principal or designee. When a parent/guardian has provided notification that his/her child has an allergy, asthma, or health condition that may be affected by the animal, the teacher shall remove the animal from the classroom or provide an alternative instructional activity for the student as appropriate.

*(cf. 3514 - Environmental Safety)*

*(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)*

*(cf. 5141.23 - Asthma Management)*

All animals brought to school must be in good physical condition and appropriately immunized. The teacher shall ensure that the species of animal is appropriate for the instructional purpose and age and maturity of the students.

All animals, with the exception of service animals, are prohibited on school transportation services. (Education Code 39839; 13 CCR 1216)

*(cf. 3541.2 - Transportation for Students with Disabilities)*

*(cf. 5131.1 - Bus Conduct)*

All animals shall be humanely and properly housed in cages or containers specific for the species or otherwise appropriately controlled. The teacher shall also ensure that cages and containers are cleaned regularly and that waste materials are removed and disposed of in an appropriate manner. If the animal is to remain in the classroom longer than one day, the teacher shall be responsible for care and maintenance of the animal and ensure proper care when school is not in session, such as weekends, vacations, and holidays.

*(cf. 5141 - Health Care and Emergencies)*

*(cf. 5142 - Safety)*

The teacher shall ensure that students receive instruction regarding personal hygiene around animals.

*(cf. 5141.22 - Infectious Diseases)*

(10/96) 7/08

# **Administrative Regulation**

## **AR 6163.2 Instruction**

### **Animals At School**

All animals brought to school must be:

1. In good physical condition
2. Vaccinated against transmittable diseases
3. In clean, safe and suitable cages or containers or otherwise appropriately controlled

Students bringing animals to school must first obtain the consent of the teacher and the parent/guardian.

Animals shall not be brought to school on school buses without express permission of the principal or designee. Such permission shall not be required for seeing-eye dogs or service dogs needed by students.

(cf. 5131.1 - Bus Conduct)

Students shall not bring poisonous or wild animals to school. If wildlife specimens are used in a biology class, protective gloves and a face shield shall be worn by anyone handling these specimens and the animals' saliva and neurological tissue shall be treated as infectious.

(cf. 5141.23 - Infectious Disease Prevention)

Animals brought to school by students shall generally be taken home the same day they are brought to school.

With the consent of the principal or designee, animals may remain at school longer under the following conditions:

1. The animal shall remain in the classroom only for the number of days needed to achieve the educational goal.
2. The teacher shall provide a plan for the proper care, sanitation, feeding and handling of the animal.
3. The teacher shall be responsible for the animal's care in the event of any school

closure and may allow students to take class pets home over weekends.

4. The teacher shall be familiar with any potential dangers caused by the animal and shall give special consideration to any students who have allergies to certain animals.

Regulation    CENTER UNIFIED SCHOOL DISTRICT  
approved: October 1, 1997    Antelope, California



# CSBA Sample

## Board Policy

**Instruction**

BP 6172(a)

### **GIFTED AND TALENTED STUDENT PROGRAM**

**Note:** The following optional policy is for use by districts that elect to offer a gifted and talented education (GATE) program pursuant to Education Code 52200-52212. Pursuant to Education Code 52207 and 52210, the Governing Board may instead choose to contract with another school district or with the county office of education to furnish GATE programs for district students.

If a district participates in School-Based Program Coordination (SBPC) pursuant to Education Code 52800-52887, it may choose to coordinate GATE funding under that program; see BP/AR 0420.1 - School-Based Program Coordination. In such a situation, according to the California Department of Education (CDE), the district, as opposed to each school, must still meet GATE program requirements related to identification of GATE students, determination of funding amounts, and alignment of funding expenditures with the district plan. District schools will be subject to the SBPC requirements of Education Code 52853.

To be eligible for state funding for the GATE program, districts must provide services to gifted and talented students at all grade levels, including grades K-1 even if students are not formally identified at those grade levels. The following paragraph should be revised to reflect grade levels offered by the district.

The Governing Board believes that all students deserve an education that challenges them to meet their fullest potential. The Board shall provide gifted and talented students in grades K-12 opportunities for learning commensurate with their particular abilities and talents.

*(cf. 0200 - Goals for the School District)*

*(cf. 0420.1 - School-Based Program Coordination)*

*(cf. 6000 - Concepts and Roles)*

**Note:** To receive state funding, districts must submit a program application and district plan to the CDE and may be approved for one, two, or three years based on the quality of the plan as measured under the Recommended Standards for Programs for Gifted and Talented Students, adopted by the State Board of Education (SBE) pursuant to Education Code 52212. An application may be approved for five years with an on-site validation. See the accompanying administrative regulation for further information about the plan.

The Board shall approve a district plan for gifted and talented education (GATE) which meets criteria established by the State Board of Education for program approval.

The district's program shall be designed to provide articulated learning experiences across subjects and grade levels and shall be aligned with and extend the state academic content standards and curriculum frameworks.

*(cf. 6011 - Academic Standards)*

*(cf. 6142.7 - Physical Education)*

*(cf. 6142.8 - Comprehensive Health Education)*

*(cf. 6142.91 - Reading/Language Arts Instruction)*

*(cf. 6142.92 - Mathematics Instruction)*

*(cf. 6142.93 - Science Instruction)*

*(cf. 6178 - Career Technical Education)*

## **GIFTED AND TALENTED STUDENT PROGRAM (continued)**

### **Identification of Gifted and Talented Students**

Note: **Optional** items #1-6 below reflect categories of abilities by which students may be identified for the GATE program pursuant to Education Code 52202 and 5 CCR 3822. The district should select those items that reflect criteria selected by the Board. The Board may establish any other criteria provided that the criteria meet the standards set forth in 5 CCR 3831.

Appropriate types of data that may be used by the district to determine whether students meet the following criteria are described in 5 CCR 3831; see the accompanying administrative regulation.

Students may be identified for the GATE program on the basis of demonstrated or potential abilities in any one or more of the following categories: (Education Code 52202; 5 CCR 3822)

1. Intellectual Ability: The student demonstrates extraordinary or potential for extraordinary intellectual development.
2. Creative Ability: The student characteristically perceives unusual relationships among aspects of the student's environment and among ideas, overcomes obstacles to thinking and doing, and/or produces unique solutions to problems.
3. Specific Academic Ability: The student functions at highly advanced academic levels in particular subject areas.
4. Leadership Ability: The student displays the characteristic behaviors necessary for extraordinary leadership.
5. High Achievement: The student consistently produces advanced ideas and products and/or attains exceptionally high scores on achievement tests.
6. Performing and Visual Arts Talent: The student originates, performs, produces, or responds at extraordinarily high levels in the arts.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 6142.6 - Visual and Performing Arts Education)*

### **Instructional Components**

Note: Education Code 52206 requires that any special day classes, part-time groupings, or cluster groups offered by the district be an integrated, differentiated learning experience within the regular school day, and that other programs may augment or supplement these approaches. 5 CCR 3840 defines the program options; see the accompanying administrative regulation. The district may offer other services or activities with 90 days advance approval by the Superintendent of Public Instruction.

## **GIFTED AND TALENTED STUDENT PROGRAM (continued)**

One program option specified in 5 CCR 3840 is postsecondary education opportunities, including attendance in college or community college classes. Pursuant to Education Code 48800, if the Board denies the petition of a highly gifted student, as defined in Education Code 52201, to enroll as a special part-time or full-time student at a community college, the Board must issue its written decision and the reasons for the denial and the parent/guardian may file an appeal with the County Board of Education; see BP 6172.1 - Concurrent Enrollment in College Classes for language reflecting this requirement.

Pursuant to 5 CCR 3840, postsecondary education opportunities also include participation in the Advanced Placement program; see BP/AR 6141.5 - Advanced Placement. The CDE clarifies that the Advanced Placement program is an appropriate use of GATE funding even though this program is also open to students who are not identified as gifted and talented. Similarly, the International Baccalaureate program is an acceptable option for high school students enrolled in the GATE program.

The following section should be revised to reflect the types of programs offered by the district.

The district's GATE program may include special day classes, part-time groupings, and cluster groupings which shall be planned and organized as an integrated, differentiated learning experience within the regular school day. This program may be augmented or supplemented with other differentiated activities related to the core curriculum using such strategies as independent study, acceleration, postsecondary education, and enrichment. (Education Code 52206; 5 CCR 3840)

*(cf. 5123 - Promotion/Acceleration/Retention)*  
*(cf. 6141.5 - Advanced Placement)*  
*(cf. 6146.11 - Alternative Credits Toward Graduation)*  
*(cf. 6158 - Independent Study)*  
*(cf. 6172.1 - Concurrent Enrollment in College Classes)*  
*(cf. 6176 - Weekend/Saturday Classes)*  
*(cf. 6177 - Summer School)*

GATE students may regularly participate, on a planned basis, in special counseling or instructional activity during or outside of the regular school day in order to benefit from additional educational opportunities not provided in the regular classroom. (5 CCR 3840)

*(cf. 6164.2 - Guidance/Counseling Services)*

In addition, the district may provide specialized services designed to assist underachieving, linguistically diverse, culturally diverse, and/or economically disadvantaged GATE students to achieve at levels commensurate with their abilities. (5 CCR 3840)

*(cf. 5145.3 - Nondiscrimination/Harassment)*  
*(cf. 6174 - Education for English Language Learners)*

The district's GATE program shall include an academic component and, as appropriate, instruction in basic skills for each student. (Education Code 52206)

## **GIFTED AND TALENTED STUDENT PROGRAM (continued)**

Note: The SBE's Recommended Standards for Programs for Gifted and Talented Students include support for the social and emotional development of GATE students. The following optional paragraph may be revised to reflect district practice.

The district's program shall support the social and emotional development of GATE students in order to increase responsibility, self-awareness, and social awareness and adjustment.

Staff development shall be provided to support teachers of GATE students in understanding the unique learning styles and abilities of these students and in developing appropriate instructional strategies.

*(cf. 4131 - Staff Development)*

### **Advisory Committee**

Note: The following optional section may be revised to reflect district practice. 5 CCR 3831 requires that the district's plan for the GATE program include procedures for ensuring continuous parent/guardian participation in planning, implementing, and evaluating the program. In addition, parent/guardian and community involvement is one of the criteria in the SBE's Recommended Standards for Programs for Gifted and Talented Students.

The Superintendent or designee shall appoint an advisory committee to support the needs of the GATE program and to assist in program planning, implementation, and evaluation. The committee shall include the district's program coordinator, certificated staff, parents/guardians of GATE students, community members, and students as appropriate.

*(cf. 1220 - Citizen Advisory Committees)*  
*(cf. 6020 - Parent Involvement)*

### **Program Evaluation**

Note: The following optional section should be revised to reflect district practice. 5 CCR 3831 requires that the district annually review student progress and program administration using methods identified in the district's GATE plan and that the district develop procedures for modifying the program based on the annual review. During the Categorical Program Monitoring process, the CDE will review the district's compliance with these provisions. In addition, Education Code 52212 requires submission of a program assessment each time the district submits an application to the CDE for renewal of program authorization. The types of data and information that districts may select and use to assess student progress and program administration are specified in the CDE's program application.

The Board shall annually review the progress of students enrolled in the district's GATE program and administration of the program using methods identified in the district's GATE plan, and may require modifications in the program as indicated by the results of this review. (5 CCR 3831)

*(cf. 0500 - Accountability)*

## **GIFTED AND TALENTED STUDENT PROGRAM (continued)**

(cf. 6162.5 - Student Assessment)  
(cf. 6162.51 - Standardized Testing and Reporting Program)  
(cf. 6162.52 - High School Exit Examination)  
(cf. 6190 - Evaluation of the Instructional Program)

### *Legal Reference:*

#### EDUCATION CODE

37223 Weekend classes for mentally gifted minors  
41500-41573 Categorical education block grants  
48800-48802 Enrollment of gifted students in community college  
51740 Instruction by correspondence  
51745-51749.3 Independent study programs  
52200-52212 Gifted and talented education program  
52800-52887 School-Based Program Coordination  
64000 Categorical programs included in consolidated application  
64001 Single plan for student achievement, consolidated application programs  
76000-76002 Enrollment in community college  
CODE OF REGULATIONS, TITLE 5  
1633 Instruction by correspondence  
3820-3870 Gifted and talented education program

### *Management Resources:*

#### CALIFORNIA ASSOCIATION FOR THE GIFTED PUBLICATIONS

GATE Standards Workbook: A Guide to Design, Improve and Assess Gifted Programs, 2005

Meeting the Standards: A Guide to Developing Services for Gifted Students, 2002

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Gifted and Talented Education Program Resource Guide, rev. 2005

Recommended Standards for Programs for Gifted and Talented Students, rev. 2005

#### WEB SITES

CSBA: <http://www.csba.org>

California Association for the Gifted: <http://www.cagifted.org>

California Department of Education, Gifted and Talented Education: <http://www.cde.ca.gov/sp/gt>

Council for Exceptional Children, The Association for the Gifted (CEC-TAG): <http://www.cectag.org>

National Association for Gifted Children: <http://www.nagc.org>

(3/01 11/05) 7/08

# **Board Policy**

## **BP 6172 Instruction**

### **Gifted And Talented Student Program**

The Governing Board believes that all students deserve an education that challenges them to meet their fullest potential. The Board shall provide gifted and talented students opportunities for learning commensurate with their particular abilities and talents.

Programs for gifted and talented students may include special day classes, part-time and cluster groupings which shall be planned and organized as an integrated, differentiated learning experience within the regular school day. These programs may be augmented or supplemented with other differentiated activities related to the core curriculum using such strategies as independent study, acceleration, postsecondary education, and enrichment. (Education Code 52206)

(cf. 5123 - Promotion/Acceleration/Retention)  
(cf. 6141.5 - Advanced Placement)  
(cf. 6146.11 - Alternative Credits Toward Graduation)  
(cf. 6158 - Independent Study)  
(cf. 6177 - Summer School)

The Board shall determine the most appropriate curricular components for participating students. Each participating student's program shall include an academic component and, as appropriate, instruction in basic skills. (Education Code 52206)

The Superintendent or designee shall ensure the full participation of eligible students regardless of their ethnic, cultural, linguistic, or economic background.

(cf. 0410 - Nondiscrimination in District Programs and Activities)  
(cf. 5145.3 - Nondiscrimination/Harassment)  
(cf. 6174 - Education for English Language Learners)

Staff development shall be provided to support teachers of gifted and talented students in understanding the unique learning styles and abilities of these students and in developing appropriate instructional strategies.

(cf. 4131 - Staff Development)

The Board shall regularly evaluate the effectiveness of the district's program in meeting the needs of gifted and talented students.

(cf. 0500 - Accountability)  
(cf. 6190 - Evaluation of the Instructional Program)

The Superintendent or designee shall designate a district coordinator to be responsible for all aspects of the program. In addition, the Superintendent or designee shall appoint an advisory committee to support the needs of the program and to assist in program planning, implementation, and evaluation. The committee shall include the program coordinator, parents/guardians, staff, community members, and students as appropriate.

(cf. 1220 - Citizen Advisory Committees)  
(cf. 6020 - Parent Involvement)

**Legal Reference:**

**EDUCATION CODE**

48800-48802 Enrollment of gifted students in community college

51740 Instruction by correspondence

51745-51749.3 Independent study programs

52200-52212 Gifted and Talented Pupil Program

76001 Enrollment in community college

76002 Community college courses

**CODE OF REGULATIONS, TITLE 5**

1633 Instruction by correspondence

3820-3870 Gifted and Talented Pupil Program

**Management Resources:**

**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**

Recommended Standards for Programs for Gifted and Talented Students, adopted  
October 2001, rev. September 2005

**WEB SITES**

California Association for the Gifted: <http://www.cagifted.org>

California Department of Education: <http://www.cde.ca.gov>

National Association for Gifted Children: <http://www.nagc.org>

**Policy CENTER UNIFIED SCHOOL DISTRICT**  
adopted: June 7, 2006      Antelope, California

# CSBA Sample

## Administrative Regulation

Instruction

AR 6172(a)

### GIFTED AND TALENTED STUDENT PROGRAM

Note: The following **optional** administrative regulation is for use by districts that elect to offer a gifted and talented education (GATE) program pursuant to Education Code 52200-52212.

#### Definitions

A *gifted and talented student* is a student enrolled in a public school who is identified as possessing demonstrated or potential abilities that give evidence of high performance capability in categories selected by the Governing Board. (Education Code 52201)

A *highly gifted student* is one who has achieved a measured intelligence quotient of 150 or more points on an assessment of intelligence administered by qualified personnel or has demonstrated extraordinary aptitude and achievement in language arts, mathematics, science, or other academic subjects, as evaluated and confirmed by both the student's teacher and principal. Highly gifted students shall generally constitute not more than one percent of the student population. (Education Code 52201)

A *special day class* for gifted and talented students consists of one or more classes totaling a minimum school day where each class: (5 CCR 3840)

1. Is composed of students identified as gifted and talented
2. Is designed to meet the specific academic needs of gifted and talented students for enriched or advanced instruction and is appropriately differentiated from other classes in the same subjects at the school
3. Is taught by a teacher who has specific preparation, experience, personal attributes, and competencies in the teaching of gifted children

A *part-time grouping* is one in which students attend classes or seminars that are organized to provide advanced or enriched subject matter for a part of the school day and those classes are composed of identified gifted and talented students. (5 CCR 3840)

A *cluster grouping* is one in which students are grouped within a regular classroom setting and receive appropriately differentiated activities from the regular classroom teacher. (5 CCR 3840)

*Independent study* provides additional instructional opportunities supervised by a certificated district employee through special tutors or mentors or through enrollment in correspondence courses specified in Education Code 51740 and 5 CCR 1633. (5 CCR 3840)



## **GIFTED AND TALENTED STUDENT PROGRAM (continued)**

*(cf. 6158 - Independent Study)*

*Acceleration* means that students are placed in grades or classes more advanced than those of their chronological age group and are provided special counseling and/or instruction outside the regular classroom in order to facilitate their advanced work. (5 CCR 3840)

*(cf. 5123 - Promotion/Acceleration/Retention)*

*Postsecondary education opportunities* offer students the opportunity to attend classes conducted by a college or community college or to participate in Advanced Placement programs. (5 CCR 3840)

*(cf. 6141.5 - Advanced Placement)*

*(cf. 6172.1 - Concurrent Enrollment in College Classes)*

*Enrichment activities* are supplemental educational activities that augment students' regular educational programs in their regular classrooms. Students use advanced materials and/or receive special opportunities from persons other than the regular classroom teacher. (5 CCR 3840)

### **Program Coordinator**

Note: The following **optional** section may be revised to reflect district practice. Education Code 52212 requires that the district's application for program funding designate a person who will fulfill specified program oversight responsibilities. The California Department of Education's (CDE) Gifted and Talented Education Program Resource Guide lists sample duties of the district coordinator.

The Superintendent or designee shall appoint a district coordinator for the gifted and talented education (GATE) program who has demonstrated experience and knowledge in gifted education and/or has opportunities to gain or continue such experience and knowledge.

*(cf. 4131 - Staff Development)*

*(cf. 4331 - Staff Development)*

Responsibilities of the district's GATE coordinator shall include program development and implementation, identification procedures, fiscal management, and the collection of auditable records for evaluation. (Education Code 52212)

Note: The following paragraph is **optional**. The CDE's Gifted and Talented Education Program Resource Guide lists sample duties of site-level program coordinators for use by districts that choose to establish such positions.

The Superintendent or designee also may appoint a GATE coordinator at each school site who shall be responsible for implementation of program services at that school site.

## **GIFTED AND TALENTED STUDENT PROGRAM (continued)**

### **Program Plan**

Note: 5 CCR 3831 requires the district to develop a written plan with specified components and to make the plan available to the public. During the Categorical Program Monitoring process, the CDE will review whether the district's plan contains the required components.

The Superintendent or designee shall develop a written plan which describes the differentiated curricula for the program and the methods used to examine the appropriateness of participating students' total educational experience. The plan shall include the components specified in 5 CCR 3831. (5 CCR 3831)

Note: The following **optional** paragraph is for use by districts that incorporate GATE funding into School-Based Program Coordination (SBPC); see BP/AR 0420.1 - School-Based Program Coordination. In such cases, Education Code 64001 requires that each participating school site have a single plan for student achievement which incorporates the components of the SBPC plan as specified in Education Code 52853, including, but are not limited to, instructional and auxiliary services to meet the needs of GATE students.

Whenever a school's GATE program is incorporated into School-Based Program Coordination, its school site council shall address the needs of GATE students within the school's single plan for student achievement. (Education Code 52853, 64001)

*(cf. 0420 - School Plans/Site Councils)*

*(cf. 0420.1 - School-Based Program Coordination)*

### **Identification of Gifted and Talented Students**

The Superintendent or designee shall design methods to seek out and identify gifted and talented students from varying linguistic, economic, and cultural backgrounds whose extraordinary capacities require special services and programs. (5 CCR 3820)

Note: The following **optional** paragraph may be revised to reflect district practice. The CDE's Gifted and Talented Education Program Resource Guide contains sample forms for obtaining parent/guardian permission for student testing and for program participation.

Students may be recommended for the GATE program by administrators, teachers, counselors, other staff, or parents/guardians. Parent/guardian consent shall be obtained before administering any assessments for the sole purpose of identifying students for this program.

Note: Pursuant to Education Code 52202 and 5 CCR 3822, the Board may determine the categories of abilities for which students may be identified for the GATE program; see the accompanying Board policy. 5 CCR 3823 describes appropriate data that may be used to determine whether students meet the criteria and requires that the range of data used by districts be broad enough to reveal gifts and talents across cultural, economic, and linguistic groups. The CDE's Gifted and Talented Education Program Resource Guide contains a resource list of commonly used instruments for identification of GATE students.

## **GIFTED AND TALENTED STUDENT PROGRAM (continued)**

The district should select the items below which reflect data used by the district.

Students shall be selected for the program based on their demonstrated or potential ability for high performance in categories identified by the Board, as evidenced by any of the following indicators: (5 CCR 3823)

1. School, class, and individual student records
2. Individual tests, including summary and evaluation by a credentialed school psychologist
3. Group tests
4. Interviews and questionnaires of teachers, parents/guardians, and others
5. Student products
6. Opinions of professional persons

*(cf. 5121 - Grades/Evaluation of Student Achievement)*

*(cf. 6162.5 - Student Assessment)*

*(cf. 6164.2 - Guidance/Counseling Services)*

Final determination of a student's eligibility shall be made by the Superintendent or designee. (5 CCR 3824)

Note: Pursuant to 5 CCR 3824, the following evaluation authorizes the use of an identification and placement committee. Districts that choose to establish such a committee may revise the following paragraph accordingly.

The Superintendent or designee shall base his/her decision upon the evaluation of pertinent evidence by the principal or designee, a classroom teacher familiar with the student's work, and, when appropriate, a credentialed school psychologist. An individual recognized as an expert in the gifted and talented category under consideration, and/or an individual who has in-depth understanding of the student's linguistic or cultural group, shall participate in the evaluation of the evidence unless there is no doubt as to the student's eligibility. These persons may review screening, identification, and placement data in serial order and shall be required to meet only as necessary to resolve any differences in assessment and recommendations. (5 CCR 3824)

In reviewing evidence of a student's abilities, the Superintendent or designee also shall consider the economic, linguistic, and cultural characteristics of the student's background and, when appropriate, studies of the factors contributing to the student's underachievement, including handicapping or disadvantaged conditions. (5 CCR 3823)

## **GIFTED AND TALENTED STUDENT PROGRAM (continued)**

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*  
*(cf. 6174 - Education for English Language Learners)*

Prior to a student's participation in the program, the Superintendent or designee shall obtain written consent from the student's parent/guardian. (5 CCR 3831)

Note: The following **optional** paragraph should be revised to reflect district practice. The State Board of Education's (SBE) Recommended Standards for Programs for Gifted and Talented Students recommends that the district establish an eligibility appeals process.

If the Superintendent or designee determines that a student is not eligible, the student's parent/guardian may appeal the decision. The Superintendent or designee may use a committee, including the district's GATE coordinator and certificated personnel, to review the student's evidence and determine whether the initial identification decision should be reversed.

Note: Education Code 52202 requires the district to "consider" identifying as gifted and talented any transfer student who was identified as a GATE student in his/her previous district, but does not require the district to continue that identification. Pursuant to 5 CCR 3831, the district's GATE plan must include a procedure for the consideration of the identification of transfer students. The following paragraph may be expanded to include any procedure established by the district, which may include a review of all the evidence used to identify the student in the previous district.

The Superintendent or designee shall consider identifying for the district's GATE program any student who has transferred from another district in which he/she was identified as a GATE student. (Education Code 52202; 5 CCR 3831)

Note: The following paragraphs are **optional** and should be revised to reflect district practice. The SBE's Recommended Standards for Programs for Gifted and Talented Students and the CDE's web site address the continuing eligibility of identified students and the need to re-examine previously unidentified students.

Because students who do not initially meet district criteria for the GATE program may become eligible at a later grade level, the district may re-examine student eligibility whenever the district receives a referral through the process noted above or the Superintendent or designee determines it to be in the student's best interest.

Once identified as a GATE student, a student shall remain eligible even though services provided to the student may change.

(11/03 11/05) 7/08

# **Administrative Regulation**

## **AR 6172 Instruction**

### **Gifted And Talented Student Program**

#### **Definitions**

A gifted and talented student is a student enrolled in a public school who is identified as possessing demonstrated or potential abilities that give evidence of high performance capability in categories selected by the Governing Board. (Education Code 52201)

A highly gifted student is one who has achieved a measured intelligence quotient of 150 or more points on an assessment of intelligence administered by qualified personnel or has demonstrated extraordinary aptitude and achievement in language arts, mathematics, science, or other academic subjects, as evaluated and confirmed by both the student's teacher and principal. Highly gifted students shall generally constitute not more than one percent of the student population. (Education Code 52201)

A special day class for gifted and talented students consists of one or more classes totaling a minimum school day where each class: (5 CCR 3840)

1. Is composed of students identified as gifted and talented
2. Is designed to meet the specific academic needs of gifted and talented students for enriched or advanced instruction and is appropriately differentiated from other classes in the same subjects at the school
3. Is taught by a teacher who has specific preparation, experience, personal attributes, and competencies in the teaching of gifted children

A part-time grouping is one in which students attend classes or seminars that are organized to provide advanced or enriched subject matter for a part of the school day and those classes are composed of identified gifted and talented students. (5 CCR 3840)

A cluster grouping is one in which students are grouped within a regular classroom setting and receive appropriately differentiated activities from the regular classroom teacher. (5 CCR 3840)

Independent study provides additional instructional opportunities supervised by a certificated district employee through special tutors or mentors or through enrollment in correspondence courses specified in Education Code 51740 and 5 CCR 1633. (5 CCR 3840)

(cf. 6158 - Independent Study)

Acceleration means that students are placed in grades or classes more advanced than those of their chronological age group and are provided special counseling and/or instruction outside the regular classroom in order to facilitate their advanced work. (5 CCR 3840)

(cf. 5123 - Promotion/Acceleration/Retention)

Postsecondary education opportunities offer students the opportunity to attend classes conducted by college or community college or to participate in Advanced Placement programs. (5 CCR 3840)

(cf. 6141.5 - Advanced Placement)

Enrichment activities are supplemental educational activities that augment students' regular educational programs in their regular classrooms. Students use advanced materials and/or receive special opportunities from persons other than the regular classroom teacher. (5 CCR 3840)

#### **Program Plan**

The Superintendent or designee shall develop a written plan for the district's program which shall include the components specified in 5 CCR 3831 and be designed in accordance with state program standards.

#### **Identification of Gifted and Talented Students**

Students shall be selected for the program based on their demonstrated or potential ability for high performance in accordance with the categories specified in Education Code 52202 and 5 CCR 3822.

Evidence of a student's capability shall include any of the data specified in 5 CCR 3823 and shall consider the economic, linguistic, and cultural characteristics of students' background. (5 CCR 3823)

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6162.5 - Student Assessment)

The Superintendent or designee shall design methods to seek out and identify gifted and talented students from varying linguistic, economic, and cultural backgrounds and whose extraordinary capacities require special services and programs. (5 CCR 3820)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 6174 - Education for English Language Learners)

Prior to making a final determination of a student's eligibility, the pertinent evidence shall be evaluated by the student's principal or designee, a classroom teacher familiar with the student's work, and, when appropriate, a credentialed school psychologist. A person recognized as an expert in the gifted and talented category under consideration, and/or a person who has in-depth understanding of the student's linguistic or cultural group, shall participate in the evaluation of the evidence unless there is no doubt as to the student's eligibility. These persons shall meet as necessary to resolve any differences in assessment and recommendations. (5 CCR 3824)

The district's advisory committee on gifted and talented education shall make the final determination of a student's eligibility.

The Superintendent or designee shall identify as gifted and talented any student who has transferred from a district in which he/she was identified as a gifted and talented student.

Written consent shall be secured from a student's parent/guardian before he/she participates in the program. (5 CCR 3831)

#### **Community College Enrollment**

With parent/guardian consent, a principal may recommend students of any age or grade level for part-time enrollment in community college courses. For any particular grade level, a principal may not recommend for community college summer session attendance more than five percent of the total number of students who completed that grade immediately prior to the time of recommendation unless all of the criteria specified in Education Code 48800 are satisfied. (Education Code 48800)

The principal may only recommend a student for community college summer session if that student satisfies both of the following conditions: (Education Code 48800)

1. Demonstrates adequate preparation in the discipline to be studied
2. Exhausts all opportunities to enroll in an equivalent course, if any, at his/her school of attendance

If a community college course is to be held at a district high school campus, the Board shall define, at a regularly scheduled meeting, the times that the campus will be closed to the general public. (Education Code 76002)

Special part-time students may enroll in up to 11 units per semester, or the equivalent, in a community college. Such students shall receive credit for community college courses that they complete at a level jointly determined appropriate by the Board and the community college governing board. (Education Code 48800, 76001)

Any student's parent/guardian may petition the Board to authorize the student to attend a community college as a special full-time student if he/she believes the student would benefit from advanced scholastic or vocational work that would thereby be available. (Education Code 48800.5)

If the Board denies a request for special part-time or full-time enrollment at a community college for a student who is identified as highly gifted and talented as defined above, the Board shall issue its written recommendation and the reasons for the denial within 60 days. The written recommendation and denial shall be issued at the next regularly scheduled Board meeting that falls at least 30 days after the request has been submitted. (Education Code 48800, 48800.5)

Regulation      CENTER UNIFIED SCHOOL DISTRICT  
approved: June 7, 2006      Antelope, California



Add

## CSBA Sample Board Policy

### Instruction

BP 6172.1(a)

### CONCURRENT ENROLLMENT IN COLLEGE CLASSES

Note: The following optional policy may be revised to reflect district practice. Education Code 48800-48802 and 76000-76002 authorize enrollment in community college courses as an option for a limited number of district students to benefit from advanced scholastic or career technical work.

In addition, a limited number of school districts receive funding through the Foundation for California Community Colleges to operate Early College High Schools. These schools are designed so that students can achieve two years of college credit at the same time they are earning a high school diploma, and are targeted toward student groups that historically have below-average high school and college graduation rates (e.g., low-income, at-risk, English language learner, and minority students). For more information, see the Foundation's or California Department of Education's (CDE) web site.

The Governing Board desires to provide opportunities for eligible district students to enroll concurrently in courses offered at postsecondary institutions in order to foster individual student achievement, increase opportunities for students to complete college preparatory course requirements or career technical education preparation, and prepare students for a smooth transition into college by providing exposure to the collegiate environment.

(cf. 6143 - Courses of Study)

(cf. 6172 - Gifted and Talented Student Program)

(cf. 6178 - Career Technical Education)

(cf. 6178.1 - Regional Occupational Center/Program)

Note: The following paragraph is optional. Education Code 51225.3 provides that completion of postsecondary courses may be used as an alternative means of satisfying high school graduation requirements when approved by the Governing Board. According to the CDE, students enrolled in college classes will receive credit from the postsecondary institution but, pursuant to Education Code 48800-48802 and 76001-76002 and as a result of the repeal in 2005 of 5 CCR 1630, the district has discretion to determine whether completion of such courses will receive credit from the district. See BP 6146.11 - Alternative Credits Toward Graduation.

When it is determined that the postsecondary course in which the student intends to enroll is substantially equivalent to a course provided by the district, the student may receive credit toward high school graduation requirements in addition to credit received from the college.

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.11 - Alternative Credits Toward Graduation)

### Approval of Concurrent Enrollment

Note: Although the Board may approve students for postsecondary classes in accordance with Education Code 48800 and 48800.5, the decision to admit a student into a postsecondary class rests with the college. Pursuant to Education Code 76002, a community college may restrict the admission of special part-time or full-time students based on age, completion of a specified grade level, and/or demonstrated eligibility for

## CONCURRENT ENROLLMENT IN COLLEGE CLASSES (continued)

instruction using assessment methods and procedures approved by the Board of Governors of the California Community Colleges. Education Code 76001 requires that community colleges assign a low enrollment priority to special part-time or full-time students in order to ensure that they do not displace regularly admitted students.

The following optional paragraph may be revised to reflect criteria for approval established by the Board.

The Board may approve a limited number of students of any age or grade level to apply for part-time or full-time concurrent enrollment in a community college or four-year college when it is determined to be in the student's best interest and the student is adequately prepared for such coursework.

Upon recommendation of the principal and with parent/guardian consent, the Board may authorize a student to apply for attendance at a community college during any session or term as a special part-time or full-time student and to undertake one or more courses of instruction offered at the community college level. (Education Code 48800)

Note: Education Code 48800 provides a five percent enrollment cap on the number of students at each grade level that may be recommended for community college summer session. However, this enrollment cap does not include students who are enrolled in college-level lower division general education courses or in career technical education courses leading to a degree or certificate in the subject area, under the conditions specified in Education Code 48800.

In addition, the enrollment cap does not apply to courses necessary to assist students in passing the high school exit examination when the enrolled student is a high school senior who has completed, or will complete by the end of the summer session, all graduation requirements except for passage of the exit exam. Such courses must not offer the student college credit in English language arts or mathematics.

Within the enrollment limits and exceptions allowed by law, the principal may recommend a student for community college summer session if that student demonstrates adequate preparation in the discipline to be studied and exhausts all opportunities to enroll in an equivalent course, if any, at his/her school of attendance. (Education Code 48800)

(cf. 6162.52 - High School Exit Examination)

Any student's parent/guardian may petition the Board to authorize full-time attendance at a community college if he/she believes the student would benefit from advanced scholastic or career technical work that would be available. (Education Code 48800.5)

If the Board denies a request for special part-time or full-time enrollment at a community college for a student who is identified as highly gifted and talented as defined in Education Code 52201, the Board shall issue its written recommendation and the reasons for the denial within 60 days. The written recommendation and denial shall be issued at the next regularly scheduled Board meeting that falls at least 30 days after the request has been submitted. (Education Code 48800, 48800.5)

## CONCURRENT ENROLLMENT IN COLLEGE CLASSES (continued)

Note: Pursuant to Education Code 48800.5, if the Board denies any student's petition for full-time enrollment in a community college, the student's parent/guardian may file an appeal with the County Board, which must render a final decision, in writing, within 30 days.

### Program Evaluation

Note: The following optional section should be revised to reflect indicators agreed upon by the Board and Superintendent for evaluating the district's program.

~~The Superintendent or designee shall regularly report to the Board regarding the number of district students participating in the concurrent enrollment option, their success in completing in postsecondary courses, and any impact on their achievement in district courses.~~

(cf. 0500 - Accountability)

(cf. 6162.5 - Student Assessment)

(cf. 6190 - Evaluation of the Instructional Program)

### Legal Reference:

#### EDUCATION CODE

46145-46147 Minimum day, high school

48800-48802 Enrollment of gifted students in community college

51225.3 Alternative means of satisfying graduation requirements

52200-52212 Gifted and talented education program

76000-76002 Enrollment in community college

### Management Resources:

#### WEB SITES

California Community Colleges System: <http://www.cccco.edu>

California Department of Education: <http://www.cde.ca.gov>

California Postsecondary Education Commission: <http://www.cpec.ca.gov>

California State University: <http://www.calstate.edu>

Foundation for California Community Colleges, Early College High School Initiative:

<http://www.foundationccc.org/ECHS>

University of California: <http://www.universityofcalifornia.edu>

# Add

## CSBA Sample Administrative Regulation

Instruction

AR 6172.1(a)

### CONCURRENT ENROLLMENT IN COLLEGE CLASSES

#### Credit

Note: Pursuant to Education Code 48800-48802 and 76001-76002, and as a result of the repeal of 5 CCR 1630 in 2005, the district has discretion to determine whether to grant credit for completion of postsecondary courses; see the accompanying Board policy. Education Code 51225.3 authorizes the Governing Board to grant credit for such courses as an alternative means of satisfying high school graduation requirements; see BP 6146.11 - Alternative Credits Toward Graduation.

Special part-time students may enroll in up to 11 units per semester, or the equivalent, in a community college. Such students shall receive credit for community college courses that they complete in an amount jointly determined appropriate by the district and the community college governing board. (Education Code 48800, 76001)

*(cf. 6146.11 - Alternative Credits Toward Graduation)*

Note: According to the California Department of Education, concurrent enrollment requires an agreement between the parties on appropriate forms provided by the postsecondary institution. The following optional paragraph may be revised to reflect district practice.

A written agreement regarding the student's enrollment in postsecondary courses and the credits to be awarded for successful completion shall be signed by the student, parent/guardian, principal, and college representative. The student shall be informed whether the credits to be earned are considered academic credits or elective credits and whether the course would need to be completed again during the college years to satisfy college requirements.

To receive district credit for coursework completed at a community college or four-year college, the student or parent/guardian shall submit a transcript showing completion of the course with a passing grade.

*(cf. 5125 - Student Records)*

#### Minimum School Day

Except under the conditions specified in Education Code 46146, the minimum day of attendance in district schools shall be 180 minutes for any student who is enrolled part-time in a community college and any student in grades 11-12 who is enrolled part-time in the California State University or University of California, when the student is enrolled in classes for which academic credit will be provided upon satisfactory completion of enrolled courses. (Education Code 46146, 48801)

## **CONCURRENT ENROLLMENT IN COLLEGE CLASSES (continued)**

*(cf. 6112 - School Day)*

A student enrolled full-time at a community college shall be exempted from full-time attendance in the district's regular education program. (Education Code 48800.5)

*(cf. 5112.1 - Exemptions from Attendance)*

However, both part-time and full-time community college students shall be required to undertake courses of instruction of a scope and duration sufficient to satisfy the requirements of law. (Education Code 48800.5, 48801)

### **Community College Classes on High School Campus**

Note: The following **optional** section is for use by districts that maintain high schools. Education Code 76002 details criteria that must be satisfied before the community college district can claim state apportionment for high school students, including the fact that any community college class offered on a high school campus cannot be held during the time the campus is closed to the general public, as defined by the Board at a regularly scheduled meeting.

If a community college class is to be offered at a district high school campus, the class shall not be held during the time the campus is closed to the general public. (Education Code 76002)

Add

## CSBA Sample Board Policy

### Instruction

BP 6178.2(a)

### REGIONAL OCCUPATIONAL CENTER/PROGRAM

Note: The following policy is for use by any district with high school students who attend a Regional occupational center or program (ROC/P). ROC/Ps established pursuant to Education Code 52300-52335.6 allow students from various schools or districts to attend career technical education programs at a designated facility, regardless of the geographic location of their residence in a county or region, and are intended to provide advanced, focused occupational training. ROC/P classes also may be held on high school campuses.

The Governing Board desires to provide opportunities for district students to receive specialized training and career technical skills through a regional occupational center or program (ROC/P) that prepares them for employment, advanced training, or postsecondary education.

*(cf. 6112 - School Day)*

*(cf. 6178 - Career Technical Education)*

*(cf. 6178.1 - Work Experience Education)*

Note: Education Code 52301 authorizes the establishment of an ROC/P by (1) the County Superintendent of Schools, with the approval of the State Board of Education (SBE); (2) two or more districts through a joint powers agreement (JPA), with the approval of the SBE and the County Superintendent; or (3) a single district with an average daily attendance (ADA) of 50,000 or more located in a class 1 county or a district with an ADA of 100,000 or more located in a class 2 county, as defined in Education Code 1205.

The district should select the appropriate option below.

### OPTION 1: (Participation in County-Operated ROC/P)

Note: The following paragraphs are for use by districts whose students participate in an ROC/P maintained by the County Superintendent. Pursuant to Education Code 52310.5, the governing board of a county ROC/P is the County Board of Education. The following option reflects information provided in the California Department of Education's (CDE) Regional Occupational Centers and Programs Operations Handbook regarding this type of delivery system and should be revised to reflect district practice.

The district shall refer eligible students to an ROC/P that has been established by the County Superintendent of Schools and is under the governance of the County Board of Education. (Education Code 52301, 52310.5)

The Board and Superintendent or designee shall maintain effective communications with the County Board and County Superintendent in order to ensure that district students receive a high-quality career technical program. The Superintendent or designee shall work with the County Superintendent to identify appropriate means for the district to provide input into ROC/P program development, budget adoption, program evaluation, and other matters.

## **REGIONAL OCCUPATIONAL CENTER/PROGRAM (continued)**

The Board may enter into a contract with the county-operated ROC/P to provide district teachers, student support services, facilities, or other services to students enrolled in the ROC/P.

### **~~OPTION 2: (Multidistrict JPA)~~**

Note: The following paragraphs are for use by districts that participate in the operation of an ROC/P through a JPA with one or more other districts. Pursuant to Education Code 52310.5, the governing board of an ROC/P maintained by two or more districts consists of at least one member of the board of each participating school district, selected by the board of that district. The following option reflects information provided in the CDE's Regional Occupational Centers and Programs Operations Handbook regarding this type of delivery system and should be revised to reflect district practice.

~~The district shall jointly operate an ROC/P with one or more other school districts in accordance with the terms of a joint powers agreement (JPA). The Board shall select one or more members of the Board to represent the district on the governing board of the ROC/P. (Education Code 52301, 52310.5)~~

~~Board members selected to represent the district on the governing board of the ROC/P shall communicate to that body the district Board's positions on matters pertaining to ROC/P program development, budget adoption, program evaluation, and other issues as directed by the Board.~~

~~When specified in the JPA, the district may provide teachers, student support services, facilities, or other services to students enrolled in the ROC/P.~~

~~The Superintendent or designee shall maintain effective communications with the administrator and staff of the ROC/P and shall ensure that the district is fulfilling its responsibilities as delineated under the JPA.~~

### **~~OPTION 3: (Single District ROC/P)~~**

Note: The following paragraphs are for use by districts that individually operate their own ROC/P. Pursuant to Education Code 52310.5, the governing board of an ROC/P maintained by a single school district is the board of that school district.

Districts operating their own ROC/Ps should review all applicable legal requirements, the CDE's Regional Occupational Centers and Programs Operations Handbook, and the CDE's Model Programs and Practices which presents standards and quality indicators used to recognize exemplary programs in the areas of curriculum and instruction, student accomplishments, community involvement and collaboration, business services, organizational structure, personnel services, program accountability, and student support services. The district may choose to maintain a separate policy manual and administrative regulations governing the operations of the ROC/P.

## REGIONAL OCCUPATIONAL CENTER/PROGRAM (continued)

~~The district shall operate its own ROC/P, with the district Board serving as the governing board of the ROC/P. (Education Code 52301, 52310.5)~~

~~The Board shall adopt and regularly review the mission, goals, budget, curriculum, and policies of the ROC/P to ensure that the program is focused on student learning and meets all applicable state and federal laws, regulations, and standards.~~

~~The Board shall establish an employer advisory board to perform the duties specified in Education Code 52302.2. The employer advisory board shall be composed of representatives of trade organizations and businesses or government agencies that hire a significant number of employees each year and require the skills and knowledge that are taught in the course sequence(s) in that occupational area, as well as at least one representative from a school district career technical educational advisory committee. (Education Code 52302.2)~~

*(cf. 1700 - Relations Between Private Industry and the Schools)*

### Student Eligibility and Participation

Note: The following section applies to all districts with students attending an ROC/P of any type.

Education Code 52314 provides that high school students must have priority for enrollment in ROC/P classes and Education Code 52302.5 requires priority for services to be given to students ages 16-18. Participation by students under age 16 generally requires an approved comprehensive high school plan pursuant to Education Code 52314. Education Code 52302.8 establishes limits for state funding for adult students and provides that the ROC/P may contract with a community college district to provide classes to adult students.

To enroll in the ROC/P on a part-time or full-time basis, a district high school or adult student must have his/her admittance approved by the ROC/P based on a determination that he/she will benefit from the program. To be eligible, a student must be at least 16 years of age, unless he/she meets one of the conditions specified in Education Code 52314. (Education Code 52314, 52314.5, 52315)

*(cf. 5147 - Dropout Prevention)*

*(cf. 6200 - Adult Education)*

Note: If the district chooses to enroll adult students in ROC/P courses during the school day on a high school campus, then Education Code 52314 mandates that the district Board adopt policy specifically authorizing such enrollment, as provided below.

Adult students may have access to ROC/P classes offered on high school campuses during the school day.



## REGIONAL OCCUPATIONAL CENTER/PROGRAM (continued)

Note: The following paragraph is **optional**. Pursuant to Education Code 48410 and 48432, the Governing Board may exempt from continuation education a student who is enrolled in an ROC/P; see AR 5112.1 - Exemptions from Attendance and BP/AR 6184 - Continuation Education. In addition, a student who attends an ROC/P may be exempted from physical education courses under the conditions specified in Education Code 52316; see BP 6142.7 - Physical Education.

A student who is attending an ROC/P may be exempted from the district's full-time compulsory continuation education program and/or physical education in accordance with law, Board policy, and administrative regulation. (Education Code 48410, 52316)

*(cf. 5112.1 - Exemptions from Attendance)*

*(cf. 6142.7 - Physical Education)*

*(cf. 6184 - Continuation Education)*

Note: The following paragraph is **optional**. Education Code 51225.3 requires the Board to adopt alternative means for completing the prescribed course of study required for high school graduation. Education Code 51225.3 and 52310 provide that one such alternative means may include completion of courses offered through an ROC/P; see BP 6146.11 - Alternative Credits Toward Graduation. Students fulfilling course requirements through an ROC/P are still subject to the requirements of Education Code 60850-60859 to successfully pass the high school exit examination as a condition of high school graduation; see BP/AR 6146.1 - High School Graduation Requirements and BP/AR 6162.52 - High School Exit Examination.

According to the CDE, students who complete the ROC/P training receive certificates typically indicating the competencies they have mastered. Depending on the course, students may also receive industry certification that is recognized regionally, statewide, or nationally. In addition, many ROC/P courses are articulated with a local community college district and also award college credit upon successful completion.

Credits earned from courses completed in an ROC/P may be applied toward fulfillment of high school graduation course requirements. (Education Code 51225.3, 52310)

*(cf. 6146.1 - High School Graduation Requirements)*

*(cf. 6146.11 - Alternative Credits Toward Graduation)*

### Student Services

Note: The following **optional** section applies to all districts with students attending an ROC/P of any type.

Education Code 52311 authorizes the district to provide or arrange for transportation between the district school and the ROC/P. The district may charge a fee for such service in accordance with Education Code 39807.5. See AR 3250 - Transportation Fees, AR 3260 - Fees and Charges, and BP 3541 - Transportation Routes and Services.

The district may provide or arrange for transportation to the ROC/P in accordance with law, Board policy, and administrative regulation.

*(cf. 3250 - Transportation Fees)*

## **REGIONAL OCCUPATIONAL CENTER/PROGRAM (continued)**

*(cf. 3260 - Fees and Charges)*

*(cf. 3541 - Transportation Routes and Services)*

Note: Pursuant to Education Code 52378, districts participating in the Supplemental School Counseling Program for grades 7-12 are required to provide an opportunity for counselors to meet with students and parents/guardians to explain available educational options, including ROC/Ps if such programs are available to district students; see AR 6164.2 - Guidance/Counseling Services.

The district's academic counseling program shall be designed to increase students' awareness of available educational options aligned with their career goals, including, as appropriate, career technical programs offered through the ROC/P.

*(cf. 6164.2 - Guidance/Counseling Services)*

### **Program Evaluation**

Note: The following optional section applies to all districts with students attending an ROC/P of any type.

Pursuant to Education Code 52304.1, the review and assessment described below are the responsibility of each district maintaining a high school.

The Board shall annually hold a public hearing to review and assess the participation of district students in grades 11-12 in the ROC/P and shall adopt an annual plan to increase participation of students in this program, unless it is determined that there are no additional district students who would benefit from this participation. (Education Code 52304.1)

Note: The following optional paragraph may be revised to reflect district practice. ROC/Ps that receive funding under the federal Carl D. Perkins Career and Technical Education Act of 2006 (20 USC 2301-2414) must annually submit a program evaluation to the CDE which includes enrollment and outcome data; also see BP/AR 6178 - Career Technical Education. Pursuant to Education Code 52335.12, when longitudinal data on students enrolled in ROC/Ps can be disaggregated from the California longitudinal student achievement data system established pursuant to Education Code 60900, each ROC/P will be expected to annually report to the CDE on the academic and workforce preparation progress of the secondary students enrolled in the ROC/P as a condition of receiving additional funding based on ADA.

The Board also shall review student achievement data for participating district students.

*(cf. 0500 - Accountability)*

*(cf. 6162.5 - Student Assessment)*

*(cf. 6162.51 - Standardized Testing and Reporting Program)*

*(cf. 6162.52 - High School Exit Examination)*

*Legal Reference: (see next page)*

## REGIONAL OCCUPATIONAL CENTER/PROGRAM (continued)

### *Legal Reference:*

#### EDUCATION CODE

1205 *Classification of counties*  
37223 *Weekend classes*  
39807.5 *Transportation to ROC/P, parent/guardian payment*  
41850 *Transportation to ROC/P, apportionments*  
44910 *Permanent employment status; preclusion of ROC/P service*  
46140 *Attendance credit*  
46300 *Computation of average daily attendance*  
48410 *Exemption from compulsory continuation education*  
48430-48433 *Continuation education, ROC/P classes*  
51225.3 *Requirements for graduation*  
52300-52335.6 *Regional occupational centers/programs*  
52378 *Supplemental school counseling program, grades 7-12*  
60850-60859 *High school exit examination*  
60900 *California longitudinal student achievement data system*

#### GOVERNMENT CODE

6500-6536 *Joint powers agreements*

#### LABOR CODE

3368 *Workers' compensation, responsibility in jointly operated ROC/P*

#### UNEMPLOYMENT INSURANCE CODE

15037.1 *Education and job training, performance accountability*

#### CODE OF REGULATIONS, TITLE 5

10080-10092 *Community classrooms*

10100-10111 *Cooperative vocational education*

11500-11508 *Regional occupational centers and programs*

#### UNITED STATES CODE, TITLE 20

2301-2414 *Carl D. Perkins Career and Technical Education Act of 2006*

6319 *Highly qualified teachers*

### *Management Resources:*

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

2008-2012 State Plan for Career Technical Education

Regional Occupational Centers and Programs Operations Handbook March 2008

Model Programs and Practices: Setting Standards for Regional Occupational Centers and Programs (ROCPs), rev. October 2007

Career Technical Education Framework for California Public Schools, Grades Seven Through Twelve, January 2007

California Career Technical Education Model Curriculum Standards, Grades Seven Through Twelve, May 2005

#### WEB SITES

CSBA: <http://www.csba.org>

Association for Career and Technical Education: <http://www.acteonline.org>

California Association of Regional Occupational Centers and Programs: <http://www.carocp.org>

California Department of Education, ROC/P: <http://www.cde.ca.gov/ci/ct/rp>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Add

## CSBA Sample Board Policy

Facilities

BP 7160(a)

### CHARTER SCHOOL FACILITIES

Note: The following optional policy and administrative regulation should be modified to reflect district practice.

Education Code 47614, as added by Proposition 39 (operative November 8, 2000), requires that, upon request by a charter school, a district make facilities available to the charter school that are reasonably equivalent to those in other district schools. The State Board of Education has developed implementing regulations (5 CCR 11969.1-11969.10). These regulations were substantially revised and amended in January 2008 and became operative on March 29, 2008. Thus, the new requirements in the amended regulations are applicable to requests for facilities submitted to districts by charter schools beginning in the fall of 2008 for the 2009-10 school year. Although the revised regulations are likely to be challenged in court, districts must begin implementing the new requirements until a decision is reached.

Upon request by a charter school operating within the district, the Governing Board shall provide facilities in accordance with law, Board policy, and administrative regulation.

(cf. 0420.4 - Charter Schools)

(cf. 7110 - Facilities Master Plan)

Note: The district is required to grant facilities, upon request, to a charter school "operating in the district." As specified in Education Code 47614 and 5 CCR 11969.2, a charter school is "operating in the district" when certain conditions are satisfied, including the identification by the charter school of at least 80 in-district students who are meaningfully interested in enrolling in that charter school. As amended by Register 2008, No. 9, 5 CCR 11969.2 clarifies that the district must provide facilities regardless of whether the district is or will be the chartering authority or whether the charter school has a facility within district boundaries.

A charter school must be operating in the district as defined in Education Code 47614 before it submits a request for facilities. A new or proposed charter school operating within the district is eligible to request facilities for a particular fiscal year only if it submits its charter petition before November 1 of the fiscal year preceding the year for which facilities are requested. A new charter school is entitled to be allocated and/or provided access to facilities only if it receives approval of the petition before March 15 of the fiscal year preceding the year for which facilities are requested. (5 CCR 11969.9)

Note: Pursuant to Education Code 47614, facilities provided to the charter school must be contiguous, furnished, and equipped. In addition, the facilities must be sufficient to accommodate all of the charter school's in-district students in conditions reasonably equivalent to those in which the students would be accommodated if they were attending other public schools in the district. As amended by Register 2008, No. 9, 5 CCR 11969.1-11969.10 specify a detailed process and timelines that the district must follow in evaluating the charter school's request for facilities. See the accompanying administrative regulation.

## CHARTER SCHOOL FACILITIES (continued)

When determining whether the offered facilities are "reasonably equivalent," 5 CCR 11969.3 requires the district to develop a comparison group of district-operated schools with similar grade levels of the charter school. The district must then compare the capacity and condition of the comparison group schools with the offered facilities using the formulas and factors specified in 5 CCR 11969.3.

The Superintendent or designee shall ensure that requests received are evaluated and processed in accordance with law, Board policy, and administrative regulation.

Note: Pursuant to 5 CCR 11969.2, charter school facilities may be located at more than one site if the charter school's students cannot be "accommodated" on any single district site, provided that the district minimizes the number of sites and considers student safety. The term "accommodated" is not defined in law, and the extent to which a district may need to reorganize existing district programs at a site in order to "accommodate" the charter school students is unclear. 5 CCR 11969.2, as amended by Register 2008, No. 9, clarifies that when evaluating and accommodating a charter school's request, the charter school's in-district students must be given the same consideration as students in district-run schools, subject to the requirement that the facilities provided to the charter school be contiguous. See the accompanying administrative regulation.

If the district's preliminary or final offer of facilities does not accommodate the charter school at a single school site, 5 CCR 11969.2, as amended, requires the Governing Board to first make a finding that the charter school cannot be accommodated at a single school site and to adopt a written statement of reasons explaining the finding. In Ridgecrest Charter School v. Sierra Sands Unified School District, an appellate court held that a district must begin with the assumption that all charter school students will be assigned to a single school site and then adjust other factors to accommodate this goal. How those factors will be weighed and whether those factors would make a single school site feasible will be a case-by-case determination. Districts with questions on this issue should consult legal counsel.

If the district's preliminary proposal or final notification of space does not accommodate the charter school at a single school site, the Board shall consider the offer, make a specific finding that the district cannot accommodate the charter school's students at a single school site, and adopt a written statement of reasons explaining the finding. (5 CCR 11969.2)

*Legal Reference: (see next page)*

## CHARTER SCHOOL FACILITIES (continued)

### *Legal Reference:*

#### EDUCATION CODE

*17070.10-17080 Leroy F. Greene School Facilities Act of 1998, including:*

*17078.52-17078.66 Charter schools facility funding; state bond proceeds*

*17280-17317 Field Act*

*46600 Interdistrict attendance agreements*

*47600-47616.5 Charter Schools Act of 1992, as amended*

*48204 Residency requirements for school attendance*

#### GOVERNMENT CODE

*53094 Authority to render zoning ordinance inapplicable*

*53097.3 Charter school ordinances*

#### CODE OF REGULATIONS, TITLE 2

*1859.2 Definitions*

*1859.31 Classroom inventory*

*1859.160-1859.171 Charter school facilities program, new construction*

#### CODE OF REGULATIONS, TITLE 5

*11969.1-11969.10 Charter school facilities*

#### COURT DECISIONS

*Ridgecrest Charter School v. Sierra Sands Unified School District, (2005) 130 Cal.App.4<sup>th</sup> 986*

*Sequoia Union High School District v. Aurora Charter High School (2003) 112 Cal.App.4<sup>th</sup> 185*

#### ATTORNEY GENERAL OPINIONS

*80 Ops.Cal.Atty.Gen. 52 (1997)*

### *Management Resources:*

#### CSBA PUBLICATIONS

*Charter Schools: A Manual for Governance Teams, rev. 2008*

#### WEB SITES

*CSBA: <http://www.csba.org>*

*California Department of Education, Charter Schools Office: <http://www.cde.ca.gov/sp/cs>*

*Coalition for Adequate School Housing: <http://www.cashnet.org>*

*Office of Public School Construction: <http://www.opsc.dgs.ca.gov>*

# CSBA Sample

## Administrative Regulation

### Facilities

AR 7160(a)

### CHARTER SCHOOL FACILITIES

Note: Education Code 47614, as added by Proposition 39 (operative November 8, 2000), requires that districts make available to eligible charter schools facilities that are reasonably equivalent to those in other district schools. The State Board of Education has developed implementing regulations (5 CCR 11969.1-11969.10). These regulations were substantially revised and amended in January 2008 and became operative on March 29, 2008. Thus, the new requirements in the amended regulations are applicable to requests for facilities submitted to districts by charter schools beginning in the fall of 2008 for the 2009-10 school year. Although the revised regulations are likely to be challenged in court, until a decision is reached, districts must begin implementing the new requirements, as reflected in the provisions below.

### Definitions

*Average daily classroom attendance (ADA) or classroom ADA* is ADA for classroom-based apportionment as used in Education Code 47612.5. (5 CCR 11969.2)

*In-district classroom ADA* is classroom ADA attributable to in-district students. *In-district students* are those charter school students who are entitled to attend a district school. Students eligible to attend district schools based on an interdistrict attendance agreement or parent/guardian employment shall be considered students of the district where they reside. (5 CCR 11969.2)

(cf. 5111.1 - District Residency)

(cf. 5117 - Interdistrict Attendance)

Note: 5 CCR 11959.2 provides that the district need not provide facilities for nonclassroom-based charter school students, unless it so chooses. Items #1-2 below are optional.

The district may allow a charter school to include *nonclassroom ADA* in the ADA calculation only: (5 CCR 11969.2)

1. To the extent of the instructional time that the students generating the nonclassroom-based ADA are actually in the classroom under the direct supervision of and control of a charter school employee
2. If the district and charter school agree upon the time(s) that the facilities devoted to students generating the nonclassroom-based ADA will be used

Note: 5 CCR 11969.2 clarifies that the district need not be the authorizing entity, nor contain the charter school within its boundaries, in order to be responsible for the provision of facilities to an eligible charter school that satisfies the definition of "operating in the district," as specified below.

**CHARTER SCHOOL FACILITIES (continued)**

An eligible charter school *operating in the district* is one that is either currently providing public education to in-district students or has identified at least 80 in-district students who are meaningfully interested in enrolling in the charter school for the following year, regardless of whether the district is or is proposed to be the chartering entity and whether or not the charter school has a facility inside the district's boundaries. (Education Code 47614; 5 CCR 11969.2)

Note: Register 2008, No. 9 amended 5 CCR 11969.2 to significantly expand the definition of "furnished and equipped" for purposes of calculating whether the offered facilities are reasonably equivalent, as specified below.

*Furnished and equipped* means the facilities include reasonably equivalent furnishing necessary to conduct classroom instruction and to provide for student services that directly support classroom instruction as found in the comparison group schools established under 5 CCR 11969.3(a) and that the facilities have equipment that is reasonably equivalent to the comparison group schools. *Equipment* means property that does not lose its identity when removed from its location and is not changed materially or consumed immediately (e.g., within one year). *Equipment* has relatively permanent value and its purchase increases the total value of the district's physical properties. Examples include furniture, vehicles, machinery, motion picture film, videotape, furnishings that are not an integral part of the building or building system, and certain intangible assets such as major software programs. Furnishings and equipment acquired for a school site with nondistrict resources are excluded when determining reasonable equivalence. (5 CCR 11969.2)

**Determination of Reasonably Equivalent Facilities**

The district shall provide facilities to a charter school sufficient to accommodate charter school students in conditions reasonably equivalent to those in which the students would be accommodated if they were attending other public schools of the district. (Education Code 47614; 5 CCR 11969.3)

Note: In determining whether the offered facilities are sufficient to accommodate the charter school students in "reasonably equivalent" conditions, 5 CCR 11969.3 requires the district to develop a comparison group of district-operated schools with similar grade levels. As amended by Register 2008, No. 9, 5 CCR 11969.3 provides that if none of the district-operated schools has grade levels similar to the charter school, then a "reasonably equivalent" facility is an existing facility most consistent with the needs of students in the grade levels served at the charter school. 5 CCR 11969.3, as amended, states that the district is not required to modify a school site to accommodate the charter school's grade-level configuration; however, the district and charter school may enter into an agreement to modify an existing school site with the costs to be paid exclusively by the charter school, the district, or jointly.

Once the comparison group is selected, the district must then compare the condition and capacity of the comparison group schools with the offered facilities, including an analysis of the ratio of teaching stations, specialized classroom space, and nonteaching space. Register 2008, No. 9 amended 5 CCR 11969.3 to significantly modify the calculation of the comparison group, capacity, and condition, as specified below.



**CHARTER SCHOOL FACILITIES (continued)**

*Reasonably equivalent conditions* shall be determined on the basis of: (5 CCR 11969.3)

1. A comparison group of district schools with similar grade levels, selected in accordance with 5 CCR 11969.3 (5 CCR 11969.3)

If a charter school's grade-level configuration is different from the configuration of the district's schools, the district is not obligated to pay for the modification of a school site to accommodate the charter school's configuration. (5 CCR 11969.3)

Note: 5 CCR 11969.3, as amended by Register 2008, No. 9, provides different methods for selecting the comparison group for districts with high schools depending on whether or not students in the district attend high school based on attendance areas. Districts maintaining high schools should select Option 1 or 2 below; districts without high schools should delete both options.

**~~OPTION 1: (Districts maintaining high schools with attendance areas)~~**

~~For high schools, the comparison group shall be the district-operated schools with similar grade levels that serve students living in the high school attendance area, as defined in Education Code 17070.15(b), in which the largest number of students of the charter school reside. The number of charter school students residing in a high school attendance area shall be determined using in-district classroom ADA projected for the fiscal year for which facilities are requested. (5 CCR 11969.3)~~

**OPTION 2: (Districts maintaining high schools without attendance areas)**

For high schools, the comparison group shall be the three schools in the district with similar grade levels that the largest number of students of the charter school would otherwise attend or if there are fewer than three schools with similar grade levels, then comparison group all schools in the district with similar grade levels. (5 CCR 11969.3)

2. Capacity, in accordance with 5 CCR 11969.3, including equivalency of the ratio of teaching stations (classrooms) to ADA as those provided to district students attending comparison group schools, as well as a share of the specialized classroom space and/or a provision for access to reasonably equivalent specialized classroom space. District ADA shall be determined using projections for the fiscal year and grade levels for which facilities are requested. (5 CCR 11969.3)

The number of teaching stations shall be determined using the classroom inventory prepared pursuant to 2 CCR 1859.31, adjusted to exclude classrooms identified as interim housing. *Interim housing* means the rental or lease of classrooms used to house students temporarily displaced as a result of the modernization of classroom

**CHARTER SCHOOL FACILITIES (continued)**

facilities, as defined in 2 CCR 1859.2, and classrooms used as emergency housing for schools vacated due to structural deficiencies or natural disasters. (5 CCR 11969.3)

The district shall allocate and/or provide access to nonteaching station space commensurate with the in-district classroom ADA of the charter school and the per-student amount of nonteaching station space in the comparison group schools. Nonteaching station space is all of the space that is not identified as teaching station space or specialized classroom space and includes, but is not limited to, administrative, kitchen, multipurpose room, and play area space. (5 CCR 11969.3)

3. Condition of facilities, as determined by assessing such factors as age of facilities (from last modernization), quality of materials, and state of maintenance, including: (5 CCR 11969.3)
  - a. School site size
  - b. Condition of interior and exterior surfaces
  - c. Condition of mechanical, plumbing, electrical, and fire alarm systems, including conformity to applicable codes
  - d. Availability and condition of technology infrastructure
  - e. Condition of the facility as a safe learning environment, including, but not limited to, the suitability of lighting, noise mitigation, and size for intended use
  - f. Condition of the facility's furnishing and equipment
  - g. Condition of athletic fields and/or play area space

*(cf. 7111 - Evaluating Existing Buildings)*

If a charter school was established through the conversion of an existing public school, the condition of the facility previously used by the district shall be considered to be reasonably equivalent for the first year the charter school uses the facility. (5 CCR 11969.3)

**Request and Provision of Facilities: Timelines and Procedures**

<p>Note: Items #1-10 below reflect timelines and procedures specified in 5 CCR 11969.9 and Education Code 47614 for facilities requests and approvals. Register 2008, No. 9 amended 5 CCR 11969.9 to revise the process and modify and develop new timelines by which the charter school must submit a request for</p>
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**CHARTER SCHOOL FACILITIES (continued)**

facilities, express any objections to the district's ADA projection, or make a counter proposal to the district's preliminary proposal. 5 CCR 11969.9 was also amended relative to the timelines and procedure for the district to respond to the charter school's attendance projections, prepare a preliminary proposal, and submit a final notification regarding its offer of facilities. In addition, 5 CCR 11969.9 was amended to delete the provision that authorized the district and charter school to mutually establish different timelines and procedures other than those specified in 5 CCR 11969.1-11969.10.

The following procedures shall apply to a charter school's request for and the district's provision of facilities:

1. On or before November 1, a charter school shall submit a written request for facilities to the Superintendent or designee for the next fiscal year. The request shall include: (Education Code 47614; 5 CCR 11969.9)
  - a. Reasonable projections of in-district and total ADA and in-district and total classroom ADA, based on ADA claimed for apportionment, if any, in the fiscal year prior to the fiscal year in which the facilities request is made, adjusted for expected changes in enrollment in the forthcoming fiscal year  
  
Projections of in-district ADA, in-district classroom ADA, and the number of in-district students shall be broken down by grade level and by the district school that the student would otherwise attend.
  - b. A description of the methodology for the projections
  - c. If relevant (i.e., when a charter school is not yet open or to the extent an operating charter school projects a substantial increase in ADA), documentation of the number of in-district students meaningfully interested in attending the charter school that is sufficient for the district to determine the reasonableness of the projection, but that need not be verifiable for precise arithmetical accuracy
  - d. The charter school's operational calendar
  - e. Information regarding the district's school site and/or general geographic area in which the charter school wishes to locate
  - f. Information on the charter school's educational program, if any, that is relevant to assignment of facilities

Note: Pursuant to 5 CCR 11969.9, the district may require the charter school to submit its request on a form available from the California Department of Education (CDE) or another form specified by the district. The district may also require the charter school to either distribute a reasonable number of copies of the request for review by other interested parties or otherwise make the request available for review. The following optional paragraph may be revised to reflect district practice.

**CHARTER SCHOOL FACILITIES (continued)**

In submitting a facilities request, the charter school shall use a form specified by the district. The charter school shall distribute, or otherwise make available for review, the written request to interested parties, including, but not limited to, parents/guardians and school staff.

2. On or before December 1, the district shall review the charter school's projections of in-district and total ADA and in-district and total classroom ADA, express any objections in writing, and state the projections the district considers reasonable. If the district does not express any objections in writing and state its own projections by the deadline, the charter school's projections are no longer subject to challenge and the district shall base its offer of facilities on those projections. (5 CCR 11969.9)
3. On or before January 2, the charter school shall respond to any objections expressed by the district and to the district's attendance projections provided pursuant to item #2 above. The charter school shall reaffirm or modify its previous projections as necessary to respond to the information received from the district pursuant to item #2. If the charter school does not respond by January 2, the district's projections provided pursuant to item #2 are no longer subject to challenge and the district shall base its offer of facilities on those projections. (5 CCR 11969.9)
4. On or before February 1, the district shall prepare a written preliminary proposal regarding the space to be allocated to the charter school and/or to which the charter school is to be provided access. At a minimum, the preliminary proposal shall include: (5 CCR 11969.9)
  - a. The projections of in-district classroom ADA on which the proposal is based
  - b. The specific location(s) of the space
  - c. All conditions pertaining to the space, including a draft of any proposed agreement pertaining to the charter school's use of the space
  - d. The projected pro rata share amount and a description of the methodology used to determine that amount
  - e. A list and description of the comparison group schools used in developing the district's preliminary proposal and a description of the difference between the preliminary proposal and the charter school's request submitted pursuant to item #1 above

<p>Note: Pursuant to 5 CCR 11969.2, charter school facilities must be "contiguous," meaning that the facilities are contained on the school site or immediately adjacent to the school site. However, 5 CCR 11969.2, as</p>
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**CHARTER SCHOOL FACILITIES (continued)**

amended by Register 2008, No. 9, requires that, if the district's preliminary or final facilities offer does not accommodate the charter school's students at a single school site, the Governing Board must make that specific finding and adopt a written statement of reasons explaining the finding. See the accompanying Board policy.

In evaluating and accommodating the charter school's request, the charter school's in-district students shall be given the same consideration as students in the district's schools, subject to the requirement that the facilities provided must be contiguous. (5 CCR 11969.2)

*Contiguous facilities* are those facilities contained on a school site or immediately adjacent to a school site. If the in-district classroom ADA of the charter school cannot be accommodated on any single school site, contiguous facilities also include facilities located at more than one site, provided that the district minimizes the number of sites assigned and considers student safety. (5 CCR 11969.2)

If none of the district-operated schools has grade levels similar to the charter school, then a contiguous facility shall be an existing facility that is most consistent with the needs of students in the grade levels served at the charter school. The district shall not be obligated to pay for the modification of an existing school site to accommodate the charter school's grade level configuration. (5 CCR 11969.3)

5. On or before March 1, the charter school shall respond in writing to the district's preliminary proposal made pursuant to item #4 above and shall express any concerns, including addressing differences between the preliminary proposal and the charter school's request, and/or make a counter proposal. (5 CCR 11969.9)
6. On or before April 1, having reviewed any concerns and/or counter proposals made by the charter school pursuant to item #5 above, the district shall submit, in writing, a final notification of the space offered to the charter school. The notification shall include a response to the charter school's concerns and/or counter proposal, if any. The final notification shall specifically identify: (5 CCR 11969.9)
  - a. The teaching stations, specialized classroom spaces, and nonteaching station spaces offered for the exclusive use of the charter school and the teaching stations, specialized classroom spaces, and nonteaching spaces to which the charter school is to be provided access on a shared basis with district-operated programs
  - b. Arrangements for sharing any shared space
  - c. The assumptions of in-district classroom ADA for the charter school upon which the allocation is based, and if the assumptions are different than those

**CHARTER SCHOOL FACILITIES (continued)**

submitted by the charter school pursuant to item #3 above, a written explanation of the reasons for the differences

- d. The specific location(s) of the space
  - e. All conditions pertaining to the space
  - f. The pro rata share amount
  - g. The payment schedule for the pro rata amount, which shall take into account the timing of revenues from the state and from local property taxes
7. By May 1 or within 30 days after the district notification pursuant to item #6 above, whichever is later, the charter school shall notify the district in writing whether or not it intends to occupy the offered space. (5 CCR 11969.9)

The charter school's notification may be withdrawn or modified before this deadline. After the deadline, if the charter school has notified the district that it intends to occupy the offered space, the charter school is committed to paying the pro rata share amount as identified. If the charter school does not notify the district by this deadline that it intends to occupy the offered space, then the space shall remain available for district programs and the charter school shall not be entitled to use facilities of the district in the following fiscal year. (5 CCR 11969.9)

Note: As amended by Register 2008, No. 9, 5 CCR 11969.9 requires that the agreement contain the items listed in #8(a)-(e) below.
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8. The district and charter school shall negotiate an agreement regarding the use of and payment for the space. In addition, the district shall provide a draft of any proposed agreement pertaining to the charter school's use of the space in conjunction with the preliminary offer, as detailed in item #4 above. (5 CCR 11969.9)
- a. At a minimum, the agreement shall contain the information included in the district's final notification, as listed in item #6 above.
  - b. The charter school shall maintain general liability insurance naming the district as an additional insured in order to indemnify the district for any damage and losses. The district shall maintain first party property insurance for the facilities allocated to the charter school.

*(cf. 3530 - Risk Management/Insurance)*

**CHARTER SCHOOL FACILITIES (continued)**

- c. The charter school shall comply with Board policies regarding the operations and maintenance of school facilities, furnishings, and equipment.
- d. A reciprocal hold-harmless/indemnification provision shall be established between the district and the charter school.
- e. The district shall be responsible for any modifications necessary to maintain the facility in accordance with Education Code 47610(d) or 47610.5.

Note: Register 2008, No. 9 amended 5 CCR 11969.9 to specify that the district must make the space available for at least 10 working days prior to the first day of instruction, as specified below, except for circumstances of "good cause." However, the district may not provide the space less than seven days prior to the first day of instruction.

- 9. The space allocated to the charter school by the district, or the space to which the district provides the charter school access, shall be furnished, equipped, and available for occupancy at least 10 working days prior to the first day of instruction of the charter school. For good cause, the district may reduce the period of availability to a period of not less than seven working days. (5 CCR 11969.9)

Space allocated for use by the charter school, subject to sharing arrangements, shall be available for the charter school's entire school year regardless of the district's instructional year or class schedule. The charter school shall not sublet or use the facilities for purposes other than those that are consistent with Board policies and district practices without permission of the Superintendent or designee. (5 CCR 11969.5)

*(cf. 1330 - Use of School Facilities)*

- 10. Facilities, furnishings, and equipment provided to a charter school by the district shall remain the property of the district. The district shall be responsible for projects eligible to be included in the district's deferred maintenance plan and the replacement of district-provided furnishings and equipment in accordance with district schedules and practices. The ongoing operations and maintenance of facilities, furnishings, and equipment shall be the responsibility of the charter school. (Education Code 47614; 5 CCR 11969.4)

**Charges for Facilities Costs**

Note: Education Code 47614 authorizes the district to charge the charter school a pro-rata share of the district facilities costs which the district has paid with unrestricted general fund resources. 5 CCR 11969.7 specifies the formula for calculating the district's facilities costs. Register 2008, No. 9 amended 5 CCR 11969.7 to require charter schools to annually report to the CDE the per-square foot cost charged by the

**CHARTER SCHOOL FACILITIES (continued)**

district and for the CDE to post the information on its web site. The district may provide the CDE with explanatory information regarding its charges, which shall also be posted on the CDE's web site.

The district shall not be required to use unrestricted general fund revenues to rent, buy, or lease facilities for charter schools. The district may charge the charter school for a pro-rata share of the district's facilities costs for the charter school's use of the facilities in accordance with 5 CCR 11969.7. (Education Code 47614)

*General fund* means the main operating fund of the district which is used to account for all activities except those that are required to be accounted for in another fund. (5 CCR 11969.2)

*Unrestricted revenues* are those funds whose uses are not subject to specific constraints and that may be used for any purposes not prohibited by law. *Restricted revenues* are those funds received from external sources that are legally restricted or that are restricted by the donor to specific purposes. Programs funded by a combination of restricted and unrestricted sources will be accounted for and reported as restricted. Funds or activities that are not restricted or designated by the donor, but rather by the Governing Board, shall be accounted for and reported as unrestricted. (5 CCR 11969.2)

*Facilities costs* are those activities concerned with keeping the physical plant open, comfortable, and safe for use and keeping the grounds, buildings, and equipment in working condition and a satisfactory state of repair. These include the activities of maintaining safety in buildings, on the grounds, and in the vicinity of schools, as well as plant maintenance and operations, facilities acquisition and construction, and facilities rents and leases. (5 CCR 11969.2)

The charter school shall report actual in-district and total ADA and classroom ADA to the district every time that the charter school reports ADA for apportionment purposes. If the charter school generates less ADA than projected, the charter school shall reimburse the district for the over-allocated space as set forth in 5 CCR 11969.8, unless the district agrees, in response to the notification by the charter school of over-allocation, to exercise its sole discretion to use the over-allocated space for district programs. (Education Code 47614; 5 CCR 11969.8, 11969.9)

**Additional Provisions for Charter School Established at an Existing School Site**

Note: Register 2008, No. 9 amended 5 CCR 11969.3 to add new requirements for a charter school established at an existing school site either as a conversion charter school or because the school failed to achieve its growth target as part of the Immediate Intervention/Underperforming Schools Program or High Priority Schools Grant Program, as specified below.

The following provisions apply only to a charter school established at an existing school site pursuant to Education Code 47605(a)(2), 52055.5, 52055.55, or 52055.650 that operated at the site in its first year pursuant to 5 CCR 11969.3(c)(2). (5 CCR 11969.3)



**CHARTER SCHOOL FACILITIES (continued)**

1. The school site, as identified in the school's charter, shall be made available to the charter school for its second year of operation and thereafter upon annual request for facilities from the district pursuant to Education Code 47614 and this administrative regulation. (5 CCR 11969.3)

The district may charge the charter school the pro-rata costs for the site pursuant to 5 CCR 11969.7 and the district shall be entitled to receive reimbursement for over-allocated space from the charter school pursuant to 5 CCR 11969.8. (5 CCR 11969.3)

If, by February 1 of its first year of operation, a charter school notifies the district that it will have over-allocated space in the following fiscal year, the space identified is not subject to reimbursement for over-allocation space pursuant to 5 CCR 11969.8 in the following year or thereafter. The district may occupy all or a portion of the space identified. (5 CCR 11969.3)

A charter school that wants to recover space surrendered to the district shall apply to the district and the district shall evaluate the application in accordance with law and this administrative regulation. (5 CCR 11969.3)

2. If, as a result of a material revision of the charter, either the location of the charter school is changed or the district approves the operation of additional sites by the charter school, then the charter school may request, and the district shall provide, facilities in accordance with the revised charter, law, and this administrative regulation. (5 CCR 11969.3)
  - a. If the charter school was established pursuant to Education Code 47605(a)(2), the district shall change the school's attendance area only if the State Board of Education (SBE) grants a waiver of the requirement in Education Code 47605(d)(1) that the charter school continuously give admission preference to students residing in the former attendance area of the school site. (5 CCR 11969.3)
  - b. If the charter school was established pursuant to Education Code 52055.5, 52055.55, or 52055.650, the district shall relocate the school or change the school's attendance area only if the SBE grants a waiver of the provision of statute binding the school to the existing site. (5 CCR 11969.3)
  - c. If the district decides to change the charter school's attendance areas as provided in #2(a) or 2(b) above, and if the decision occurs between November 1 and June 30 and becomes operative in the forthcoming fiscal year, then the space allocated to the charter school is not subject to reimbursement for over-

## **CHARTER SCHOOL FACILITIES (continued)**

allocated space pursuant to 5 CCR 11969.8 in the forthcoming fiscal year. (5 CCR 11969.3)

### **Mediation of Disputes**

Note: As added by Register 2008, No. 9, 5 CCR 11969.10 authorizes the charter school and the district to resolve any disputes regarding facilities through the use of mediation, as long as both parties agree.
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If a dispute arises between the district and a charter school pursuant to Education Code 47614 or 5 CCR 11969.1-11969.10 both parties may agree to settle the dispute using mediation. Mediation consists of the following steps: (5 CCR 11969.10)

1. If both parties agree to mediation, the initiating party shall select a mediator, subject to the agreement of the responding party. If the parties are unable to agree on a mediator, the initiating party shall request the CDE to appoint a mediator within seven days to assist the parties in resolving the dispute. The mediator shall meet with the parties as quickly as possible.
2. Within seven days of the selection or appointment of the mediator, the party initiating the dispute resolution process shall send a notice to the responding party and the mediator. The notice shall include the following information:
  - a. Name, address, and phone numbers of designated representatives of the parties
  - b. A statement of the facts of the dispute, including information regarding the parties' attempts to resolve the dispute
  - c. The specific sections of the statute or regulations that are in dispute
  - d. The specific resolution sought by the initiating party
3. Within seven days of receiving the notice, the responding party shall file a written response.
4. The mediation shall be entirely informal in nature. Each party shall share copies of exhibits upon which its case is based with the other party. The relevant facts shall be elicited in a narrative fashion to the extent possible, rather than through examination and cross-examination of witnesses.
5. Any agreement reached by the parties shall be in writing and shall not set a precedent for any other case.

**CHARTER SCHOOL FACILITIES (continued)**

6. The mediation shall be terminated if the district and the charter school fail to meet within the specified timelines, have not reached an agreement within 15 days from the first meeting held by the mediator, or if the mediator declares an impasse.
7. The costs of the mediation shall be divided equally between the parties and paid promptly.

(11/02 7/04) 7/08

# **Administrative Regulation**

**AR 7160**

## **Facilities**

### **Charter School Facilities**

#### **Definitions**

**In-district students are those charter school students who are entitled to attend a district school. Students eligible to attend district schools based on an interdistrict attendance agreement or parent/guardian employment shall be considered students of the district where they reside. (5 CCR 11969.2)**

**(cf. 5111.1 - District Residency)**

**(cf. 5117 - Interdistrict Attendance)**

**An eligible charter school operating in the district is one that is either currently providing public education to in-district students or has identified at least 80 in-district students who are meaningfully interested in enrolling in the charter school for the following year, regardless of whether the district is or is proposed to be the chartering entity and whether or not the charter school has a facility inside the district's boundaries. (Education Code 47614; 5 CCR 11969.2)**

**Contiguous facilities are those contained on a school site or immediately adjacent to a school site. If the charter school's students cannot be accommodated on any single district school site, contiguous facilities also include facilities located at more than one site, provided that the district minimizes the number of sites assigned and considers student safety. (5 CCR 11969.2)**

**Reasonably equivalent conditions shall be determined on the basis of: (5 CCR 11969.3)**

- 1. A comparison group of district schools with similar grade levels, selected in accordance with 5 CCR 11969.3**
- 2. Capacity, in accordance with 5 CCR 11969.3, including equivalency of the ratio of teaching stations to average daily attendance as those provided to students in the school district attending comparison group schools, allocation of specialized classroom space and access to nonteaching station space**
- 3. Condition of facilities, including:**
  - a. School site size**

- b. Condition of interior and exterior surfaces
- c. Condition of mechanical, plumbing, electrical and fire alarm systems
- d. Conformity of mechanical, plumbing, electrical and fire alarm systems to applicable codes
- e. Availability and condition of technology infrastructure
- f. Suitability of the facility as a learning environment, including but not limited to lighting, noise mitigation, and size for intended use
- g. The manner in which the facility is furnished and equipped

(cf. 7111 - Evaluating Existing Buildings)

#### **Provision of Facilities by District**

As of November 8, 2003, or on the first day of July following the passage of a local school bond measure, the district shall make available to a charter school operating in the district facilities within the district sufficient for the charter school to accommodate all of its in-district students in conditions reasonably equivalent to those in other district schools. Facilities provided to charter schools shall be contiguous and shall be furnished and equipped as necessary to conduct classroom-based instruction. (Education Code 47614; 5 CCR 11969.2, 11969.4)

(cf. 0420.4 - Charter Schools)

(cf. 7110 - Facilities Master Plan)

If a charter school was established through the conversion of an existing public school, the condition of the facility previously used by the district shall be considered to be reasonably equivalent for the first year the charter school uses the facility. (5 CCR 11969.3)

The district shall not be required to use unrestricted general fund revenues to rent, buy or lease facilities for charter schools. The district may charge the charter school a pro rata share of its facilities costs that the district pays with unrestricted general fund revenues. (Education Code 47614; 5 CCR 11969.7)

Procedures for requesting facilities shall include the following steps:

1. A charter school must be operating in the district as defined in Education Code 47614 before it submits a request for facilities. A new or proposed charter school is eligible to request facilities for a particular fiscal year only if it submitted its charter petition before November 15 of the fiscal year preceding the year for which facilities are requested. A new charter school is entitled to receive facilities only if its petition was

approved before March 1 of the fiscal year preceding the year for which facilities are requested. (5 CCR 11969.9)

2. The charter school shall submit a written facilities request to the Governing Board by October 1 of the preceding fiscal year. A new charter school, as defined in 5 CCR 11969.9, shall submit its request by January 1 of the preceding fiscal year. The request shall include: (Education Code 47614; 5 CCR 11969.9)

a. Reasonable projections of in-district and total average daily attendance and total classroom average daily attendance, broken down by grade level and by the schools that the students would otherwise attend

b. A description of the methodology for the projections

c. If relevant, documentation of the number of in-district students meaningfully interested in attending the charter school

d. The charter school's instructional calendar

e. Information regarding the general geographic area in which the charter school wishes to locate

f. Information on the charter school's educational program that is relevant to assignment of facilities

3. The Board shall review the charter school's projections of in-district and total average daily attendance and in-district and total classroom average daily attendance, and shall provide the charter school a reasonable opportunity to respond to any concerns raised by the district. (5 CCR 11969.9)

4. The district may deny a facilities request when the projected average daily attendance for the year is less than 80. (Education Code 47614)

5. The Board shall prepare a preliminary proposal regarding the space to be allocated to the charter school and the pro rata share amount, and shall provide the charter school a reasonable opportunity to review and comment on the proposal. (5 CCR 11969.9)

6. The Board shall provide a final notification of the space offered to the charter school by April 1 preceding the fiscal year for which facilities are requested. The notification shall identify: (5 CCR 11969.9)

a. The teaching station and nonteaching station space offered for the exclusive use of the charter school and that to be shared with district-operated programs

b. Arrangements for sharing any shared space

c. The assumptions of in-district classroom average daily attendance upon which the allocation is based, and a written explanation of the reasons for any differences than those submitted by the charter school

d. The pro rata share amount

e. The payment schedule for the pro rata amount, which shall take into account the timing of revenues from the state and from local property taxes

7. The charter school shall provide written notification to the Board, by May 1 or within 30 days after the district notification, whichever is later, whether or not it intends to occupy the offered space. (5 CCR 11969.9)

The district and charter school shall negotiate an agreement regarding the use of and payment for the space. The agreement shall contain the information included in item #6 above. (5 CCR 11969.9)

The agreement also shall require the charter school to maintain liability insurance naming the district as an additional insured in order to indemnify the district for any damage or loss for which the charter school is liable, and that the charter school shall comply with Board policies regarding the operations and maintenance of school facilities, furnishings and equipment.

(cf. 3530 - Risk Management/Insurance)

The space allocated to the charter school shall be furnished, equipped and available for occupancy at least seven days prior to the first day of instruction of the charter school. (5 CCR 11969.9)

Space allocated for use by the charter school shall not be sublet or used for purposes other than those that are consistent with Board policies and district practices without permission of the Superintendent or designee. (5 CCR 11969.5)

(cf. 1330 - Use of School Facilities)

Facilities, furnishings and equipment provided to a charter school by the district shall remain the property of the district. The district shall be responsible for projects eligible to be included in the district's deferred maintenance plan and the replacement of district-provided furnishings and equipment in accordance with district schedules and practices. The ongoing operations and maintenance of facilities, furnishings and equipment shall be the responsibility of the charter school. (Education Code 47614; 5 CCR 11969.2, 11969.4)

The charter school shall report actual in-district and total average daily attendance and classroom average daily attendance to the district every time that the charter school

reports average daily attendance for apportionment purposes. If the charter school generates less average daily attendance than projected, the charter school shall reimburse the district for the over-allocated space at rates set by the State Board of Education. (Education Code 47614; 5 CCR 11969.9)

#### **Funding for New Construction**

Applications for facilities funding for new construction pursuant to Education Code 17078.52-17078.62 may be submitted by either: (Education Code 17078.53)

1. The district on behalf of a charter school that is physically located within the geographical boundaries of the district
2. A charter school on its own behalf, if the charter school has provided written notification of its intent to both the Board and Superintendent at least 30 days prior to submitting the preliminary application that had demonstrated construction grant eligibility based on current enrollment data

Any project applying for such funding shall: (Education Code 17078.54)

1. Meet all the requirements for public school construction, including Field Act, plan approvals, toxic substance review, site selection and site approval that apply to noncharter school projects

(cf. 7150 - Site Selection and Development)

2. Fund only new construction to be physically located within the geographical jurisdiction of the district

If a charter school ceases to use any facilities funded through this program, the facility may be used for other purposes in accordance with the priorities established in Education Code 17078.62.

#### **Zoning Ordinances**

Upon a two-thirds vote, the Board may render a city or county ordinance inapplicable to a charter school facility if the facility is physically located within the district's geographical jurisdiction. (Government Code 53097.3)

(cf. 9323.2 - Actions by the Board)

#### **Legal Reference:**

##### **EDUCATION CODE**

17070.10-17080 Leroy F. Greene School Facilities Act of 1998, including:  
17078.52-17078.66 Charter schools facility funding; state bond proceeds



17280-17317 Field Act

46600 Interdistrict attendance agreements

47600-47616.5 Charter Schools Act of 1992, as amended

48204 Residency requirements for school attendance

**GOVERNMENT CODE**

53094 Authority to render zoning ordinance inapplicable

53097.3 Charter school ordinances

**CODE OF REGULATIONS, TITLE 2**

1859.160-1859.171 Charter school facilities program, new construction

**CODE OF REGULATIONS, TITLE 5**

11969.1-11969.9 Charter school facilities

**COURT DECISIONS**

Sequoia Union High School District v. Aurora Charter High School (2003) 112

Cal.App.4th 185

Ridgecrest Charter School v. Sierra Sands Unified School District, (2005) 130

Cal.App.4th 986

**ATTORNEY GENERAL OPINIONS**

80 Ops.Cal.Atty.Gen. 52 (1997)

**Management Resources:**

**WEB SITES**

California Department of Education, Charter Schools Office:

<http://www.cde.ca.gov/sp/cs>

CSBA: <http://www.csba.org>

Coalition for Adequate School Housing: <http://www.cashnet.org>

Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

**Regulation      CENTER UNIFIED SCHOOL DISTRICT**

**approved: October 6, 2004    Antelope, California**

# CSBA Sample Board Bylaw

## Bylaws of the Board

BB 9230(a)

### ORIENTATION

Note: The following optional bylaw may be revised to reflect district practice.

#### Board Candidate Orientation

Note: CSBA's School Board Leadership publication is designed to assist Governing Board candidates and other community members by providing answers to frequently asked questions about school Board service, including Board roles and responsibilities, how to work effectively as a governance team, and requirements for becoming a Board member.

Pursuant to Elections Code 20440, when filing to run for public office, the county elections official presents each candidate with a voluntary Code of Fair Campaign Practices for the candidate to sign. For language regarding the Board's intent that candidates for the Board adhere to those fair campaign principles, see BB 9220 - Governing Board Elections.

The Governing Board desires to provide Board candidates with orientation that will enable them to understand the responsibilities and expectations of Board membership. The Superintendent or designee shall provide all candidates with general information about school programs, district operations, and Board responsibilities. He/she may also provide candidates with information about the election process, including, but not limited to, information about campaign conduct and ballot statement information.

*(cf. 9200 - Limits of Board Member Authority)*  
*(cf. 9220 - Governing Board Elections)*  
*(cf. 9270 - Conflict of Interest)*

The Board encourages all candidates to attend public Board meetings during the period of their candidacy. Candidates shall have the same access as members of the public to district staff and information.

*(cf. 1340 - Access to District Records)*  
*(cf. 9011 - Disclosure of Confidential/Privileged Information)*

#### New Board Member Orientation

Note: In addition to providing new Board members with information about district programs and operations, it is recommended that new Board members be provided information and professional development regarding the roles and responsibilities of the Board (see BB 9000 - Role of the Board) and professional governance standards agreed upon by the Board (see BB 9005 - Governance Standards).

The Board shall convene a meeting to provide an orientation and information to incoming Board members to assist them in understanding the Board's functions, policies, procedures,

## **ORIENTATION (continued)**

protocols, and agreed-upon standards of conduct. Incoming Board members shall receive the district's policy manual and other materials related to the district and Board member responsibilities.

*(cf. 9000 - Role of the Board)*

*(cf. 9005 - Governance Standards)*

Note: The following **optional** paragraph may be revised as desired. Pursuant to Government Code 54952.7, the Board may require that a copy of the Brown Act be given to each member of the Board and any person elected to the Board who has not yet assumed the duties of office. Government Code 54952.1 states that persons elected to serve as Board members, even if they have not yet assumed office, are subject to the requirements of the Brown Act as soon as they are elected.

Upon their election, incoming Board members shall be provided a copy of the Brown Act and informed that, pursuant to Government Code 54952.1, they must conform to the Act's requirements as if they had already assumed office.

The Superintendent may provide incoming Board members with additional background and information regarding the district's vision and goals, operations, and current challenges in areas that include, but are not be limited to, student achievement, curriculum, finance, facilities, policy, human resources, and collective bargaining.

*(cf. 0000 - Vision)*

*(cf. 0200 - Goals for the School District)*

Incoming members are encouraged to attend Board meetings and review agenda materials available to the public in order to become familiar with current issues facing the district. Incoming members also may, at district expense and with approval of the Board, attend workshops and conferences relevant to their individual needs or to the needs of the Board as a whole or the district.

*(cf. 9240 - Board Development)*

*Legal Reference: (see next page)*

## ORIENTATION (continued)

### *Legal Reference:*

#### EDUCATION CODE

33360 Department of Education and statewide association of school district boards; annual workshops

33362-33363 Reimbursement of expenses; board member or member-elect

#### ELECTIONS CODE

13307 Candidate's statement

20440 Code of Fair Campaign Practices

#### GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act, especially:

54952.1 Member of a legislative body

54952.7 Copies of Brown Act to board members

### *Management Resources:*

#### CSBA PUBLICATIONS

School Board Leadership, 2007

The Brown Act: School Boards and Open Meeting Laws, rev. 2007

Guide to Effective Meetings, 2007

Professional Governance Standards, 2000

Maximizing School Board Leadership, 1996

#### NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Becoming a Better Board Member: A Guide to Effective School Board Service, 2006

#### WEB SITES

CSBA: <http://www.csba.org>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

National School Boards Association: <http://www.nsba.org>

(9/89 6/94) 7/08

# **Board Bylaw**

**BB 9230**  
**Board Bylaws**

**Orientation**

## **Board Candidate Orientation**

The Governing Board desires to provide Board candidates with orientation that will enable them to understand the responsibilities of Board membership. The Superintendent or designee shall provide all candidates, upon request, general information about school programs, district operations, and Board responsibilities.

(cf. 9200 - Members (Limits of Authority))  
(cf. 9270 - Conflict of Interest)

The Board encourages all candidates to attend public Board meetings during the period of their candidacy. Candidates have the same access as members of the public to district staff and information.

(cf. 1340 - Access to District Records)  
(cf. 9011 - Disclosure of Confidential/Privileged Information)

## **New Board Member Orientation**

The Board and the Superintendent or designee shall help each new member-elect to understand district operations and the Board's functions, policies and procedures as soon after election as possible. Incoming members shall be given a copy of the Brown Act and informed that they must conform to its requirements as if they had already assumed office. Incoming members shall also receive the district's policy manual and other materials related to the school system and Board member responsibilities.

Incoming members are encouraged to attend Board meetings and meet with the Superintendent or designee and Board president regarding their role and responsibilities. They also may, at district expense, attend workshops for newly elected members.

(cf. 9240 - Board Development)

**Legal Reference:**  
**EDUCATION CODE**  
**33360 Department of Education and statewide association of school district boards;**  
**annual workshops**

33362 Reimbursement of expenses; member of school district board

**GOVERNMENT CODE**

54950-54963 The Ralph M. Brown Act, especially

54952.1 Member of a legislative body

54952.7 Copies of Brown Act to Board members

**Bylaw CENTER UNIFIED SCHOOL DISTRICT**

adopted: April 19, 1995      Antelope, California

# CSBA Sample Board Bylaw

## Bylaws of the Board

BB 9324(a)

### MINUTES AND RECORDINGS

Note: The following optional should be modified to reflect district practice.

The Governing Board recognizes that maintaining accurate minutes of Board meetings provides a record of Board actions for use by district staff and the public. Accurate minutes also help foster public trust that Board actions are occurring in public in accordance with law.

*(cf. 9000 - Role of the Board)*  
*(cf. 9005 - Governance Standards)*  
*(cf. 9323 - Meeting Conduct)*

The secretary of the Board shall keep minutes and record all official Board actions. The Board's minutes shall be public records and shall be made available to the public upon request. (Education Code 35145, 35163)

*(cf. 1340 - Access to District Records)*  
*(cf. 9323.2 - Actions by the Board)*

The Superintendent or designee shall distribute a copy of the "unapproved" minutes of the previous meeting(s) with the agenda for the next regular meeting. At the next meeting, the Board shall approve the minutes as circulated or with necessary amendments.

Note: The following paragraph is optional and should be modified to reflect district practice.

~~In order to ensure that the minutes are focused on Board action, the minutes shall include only a brief summary of the Board's discussion, but shall not include a verbatim record of the Board's discussion on each agenda topic or the names of Board members who made specific points during the discussion.~~

The minutes shall include the specific language of each motion, the names of members who made and seconded the motion, and the individual votes of each member, unless the action was unanimous. When a roll call vote is taken, the names and votes of each member shall be listed. Motions or resolutions shall be recorded as having passed or failed. All motions and Board resolutions shall be numbered consecutively from the beginning of each fiscal year.

The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address.

Note: Pursuant to Government Code 54952.2, a majority of the Board must be present at a meeting in order to hear, discuss, or deliberate on any matter within the subject matter jurisdiction of the Board. Thus, the minutes should reflect when a member is not present for the entire meeting in order to document that a majority of the Board remained in attendance throughout the meeting.

## **MINUTES AND RECORDINGS (continued)**

The minutes shall record which members are present and whether a member is not present for part of the meeting due to late arrival and/or early departure.

*(cf. 9250 - Remuneration, Reimbursement and Other Benefits)*

Note: Pursuant to 5 CCR 16023, minutes and official actions of the Board must be classified and retained in accordance with 5 CCR 16022. See BP/AR 3580 - District Records.

Official Board minutes and recordings shall be stored in a secure location and shall be retained in accordance with law.

*(cf. 3580 - District Records)*

Note: Although Government Code 54957.2 permits keeping of minutes for closed sessions, districts should consult with legal counsel before making it a practice to do so. Should a court determine that a district has violated the Brown Act, Government Code 54960 allows the court to compel the Board to record its closed sessions. See BB 9323.2 - Actions by the Board.

Any minutes or recordings kept for Board meetings held in closed session shall be kept separately from the minutes or recordings of regular and special meetings. Minutes or recordings of closed sessions are not public records. (Government Code 54957.2)

*(cf. 9321.1 - Closed Session Actions and Reports)*

### **Recording or Broadcasting of Meetings**

Note: Pursuant to Government Code 54953.5 and 54953.6, any person attending an open meeting may record or broadcast the meeting, unless the Board makes a reasonable finding that the recording or broadcast cannot continue without noise, illumination, or obstruction of view which would persistently disrupt the meeting. See BB 9323 - Meeting Conduct for language regarding recording by the public.

The district may tape, film, or broadcast any open Board meeting. The Board president shall announce that a recording or broadcasting is being made at the beginning of the meeting and, as practicable, the recorder or camera shall be placed in plain view of meeting participants.

Any district recording may be erased or destroyed 30 days after the meeting. Recordings made during a meeting are public records and, upon request, shall be made available for inspection by members of the public on a district recorder without charge. (Government Code 54953.5)

*Legal Reference: (see next page)*



## MINUTES AND RECORDINGS (continued)

### *Legal Reference:*

#### EDUCATION CODE

35145 *Public meetings*

35163 *Official actions, minutes and journals*

35164 *Vote requirements*

#### GOVERNMENT CODE

54952.2 *Meeting defined*

54953.5 *Audio or video recording of proceedings*

54953.6 *Broadcasting of proceedings*

54957.2 *Closed sessions; clerk; minute book*

54960 *Violations and remedies*

#### PENAL CODE

632 *Unlawful to intentionally record a confidential communication without consent*

#### CODE OF REGULATIONS, TITLE 5

16020-16027 *Classification and retention of records*

### *Management Resources:*

#### CSBA PUBLICATIONS

*The Brown Act: School Boards and Open Meeting Laws*, rev. 2007

*Guide to Effective Meetings*, rev. 2007

*Maximizing School Board Leadership: Boardsmanship*, 1996

#### WEB SITES

CSBA: <http://www.csba.org>

(9/89 2/94) 7/08

# **Board Bylaw**

**BB 9324**  
**Board Bylaws**

## **Minutes And Recordings**

The secretary of the Governing Board shall keep minutes and record all official Board actions. (Education Code 35145, 35163)

(cf. 9323.2 - Actions by the Board)

Copies of the minutes of each regular or special meeting shall be distributed to all Board members with the agenda at a subsequent meeting.

Official Board minutes and recordings shall be stored in a fire-proof location.

## **Recording of Votes**

Motions or resolutions shall be recorded as having passed or failed. Individual votes shall be recorded unless the action was unanimous. All motions and Board resolutions shall be numbered consecutively from the beginning of each fiscal year.

## **Legal Reference:**

### **EDUCATION CODE**

35145 Public meetings

35163 Official actions, minutes and journals

35164 Vote requirements

### **PENAL CODE**

632 Unlawful to intentionally record a confidential communication without consent of all parties to the communication

### **GOVERNMENT CODE**

54957.2 Closed sessions; clerk; minute book

54960 Violations and remedies

Bylaw  
adopted: October 26, 1994

CENTER UNIFIED SCHOOL DISTRICT  
Antelope, California

# Center Unified School District

## AGENDA REQUEST FOR:

Dept./Site: Instructional Services

Date: September 17, 2008

To: Board of Trustees

From: Scott Loehr  
Assistant Superintendent

Principal's Initials: \_\_\_\_\_

Action Item   X  

Information Item

# Attached Pages

**SUBJECT:** Statement of Assurances Instructional Materials Fund

Education Code Section 60119 (c) specifies that the governing boards of school districts are subject to the requirements of Education Code 60119 in order to receive funding for Pupil Textbook and Instruction Materials Incentive Program (Education code 60252), and/or instructional materials from any state source in a fiscal year in which the Superintendent of Public Instruction determines that the base revenue limit per average daily attendance (ADA) for each school district will increase by at least one percent from the prior fiscal year.

**RECOMMENDATION:** CUSD Board of Trustees approve Resolution No. <sup>4/</sup>2008-09 which certifies that the District has sufficient materials in CORE subjects.

# **Center Unified School District**

## ***Notice of Public Hearing***

The governing board of Center Unified School District, in order to comply with the requirements of *Education Code* Section 60119 will hold a public hearing on September 17, 2008, at six o'clock,

The purpose of the public hearing is to comply with Education Code Section 60119 which requires school district to certify that, the District has provided each pupil with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks

**Center High School Theater  
3111 Center Court Lane  
Antelope, CA 95843**

**September 17, 2008  
6:00 p.m.**

POSTED: September 5, 2008

# Resolution

## Center Unified School District

Resolution No. 4 /2008-09

Notification of Compliance With Education Code Section 60119 for Funds Received Under Pupil Textbook and Instructional Materials Incentive Program.

### **RESOLUTION REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS:**

Whereas, the governing board of Center Unified School District, in order to comply with the requirements of *Education Code* Section 60119 held a public hearing on September 17, 2008, at six o'clock, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

Whereas, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

Whereas, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

### **FOR A FINDING OF SUFFICIENT INSTRUCTIONAL MATERIALS:**

Whereas, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Center Unified School District, and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments, and;

Whereas, sufficient textbooks and instructional materials were provided to each student, including English learners, in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, consistent with the cycles and content of the curriculum frameworks, and;

Whereas, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

Whereas, sufficient laboratory science equipment was provided for science laboratory classes offered in grades 9-12, inclusive;

Therefore, it is resolved that for the 2008/2009 school year, the Center Unified School District has provided each pupil with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks.

\_\_\_\_\_  
Matt Friedman

\_\_\_\_\_  
Donald Wilson

\_\_\_\_\_  
Gary Blenner

\_\_\_\_\_  
Dr. Kevin Jolly

\_\_\_\_\_  
Nancy Anderson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Libby Williams

# *Center Unified School District*

		<b>AGENDA REQUEST FOR:</b>
<b>Dept./Site:</b>	Superintendent's Office	<b>Action Item</b> <u>  X  </u>
<b>To:</b>	Board of Trustees	<b>Information Item</b> <u>          </u>
<b>Date:</b>	September 17, 2008	<b># Attached Pages</b> <u>          </u>
<b>From:</b>	Dr. Kevin J. Jolly, Superintendent	
<b>Principal/Administrator Initials:</b>	<u>                                </u>	

<p><b>SUBJECT: Athletic Transportation Plan</b></p> <p>In order to meet the needs of students and families, while being as financially efficient as possible, we recommend the following athletic transportation plan:</p> <ol style="list-style-type: none"> <li>1. Fully staff the transportation department by continued recruiting efforts and by providing training in-house. Being fully staffed will reduce the need for hiring charter busses.</li> <li>2. Rather than running a shuttle service, when athletic events are scheduled in which one bus can carry all teams, the bus will run at the beginning of the events, and after the last event is scheduled. Per AR 3451.1 parents, with advance written permission to the coach, may designate non-district transportation arrangements.</li> <li>3. In the last fiscal year, \$71,493 was expended for CHS athletic transportation while \$36,000 was budgeted. We recommend raising the district contribution for CHS athletic transportation to \$54,000, while implementing the steps above to contain costs.</li> </ol> <p><b>RECOMMENDATION: CUSD Board of Trustees approve the athletic transportation plan as presented.</b></p>
---

# **Administrative Regulation**

AR 3541.1

## **Business and Noninstructional Operations**

### **Transportation For School-Related Trips**

The district may provide transportation for students, employees, and other individuals for field trips and excursions approved according to Board policy and administrative regulations.

(cf. 3541 - Transportation Routes and Services)

(cf. 6153 - School-Sponsored Trips)

The Superintendent or designee shall determine the most appropriate and cost-effective mode of transportation for each approved trip.

(cf. 3312.2 - Educational Travel Program Contracts)

(cf. 3540 - Transportation)

When district transportation is provided, students may be released from using district transportation only with the advance written permission of their parent/guardian.

School-related organizations requesting transportation shall be fully responsible for the costs of their trips unless funding has been approved by the Governing Board.

(cf. 1230 - School-Connected Organizations)

The Superintendent or designee shall ensure that the district has sufficient liability insurance when field trips or excursions involve either transportation by district vehicles or travel to and from a foreign country. When a trip to a foreign country is authorized, liability insurance shall be secured from a carrier licensed to transact insurance business in that country. (Education Code 35330)

(cf. 3530 - Risk Management/Insurance)

### **Transportation by Private Vehicle**

The Superintendent or designee may authorize the transportation of students by private vehicle when the vehicle is driven by an adult age 21 or older who possesses a valid California driver's license or a valid license from his/her state of residence if he/she is a nonresident on active military duty in California. To be approved, a driver shall have a good driving record and possess at least the minimum insurance required by law. Any person providing transportation in a private vehicle shall register with the district for such purposes.

(cf. 1240 - Volunteer Assistance)

Drivers shall receive safety and emergency instructions which shall be kept in their vehicle.



All student passengers shall submit permission slips signed by their parent/guardian. Teachers shall ensure that each driver has a copy of the permission slip for each student riding in his/her vehicle.

The number of passengers, including the driver, shall not exceed the capacity for which the vehicle was designed. Motor trucks may not transport more persons than can safely sit in the passenger compartment. The driver shall also ensure that the manufacturer's recommendations for his/her vehicle are followed regarding the seating of children in seats equipped with airbags.

#### Passenger Restraint Systems

All drivers shall wear safety belts in accordance with law. In addition, drivers shall ensure that:  
(Vehicle Code 27315, 27360, 27360.5, 27363)

1. A child who is under age 6 or under 60 pounds, unless exempted in accordance with Vehicle Code 27360 or 27363, is properly secured in a rear seat in an appropriate child passenger restraint system meeting federal safety standards
2. All other children are properly secured in either a child passenger restraint system or safety belt
3. All other passengers wear seat belts

#### Legal Reference:

##### EDUCATION CODE

35330 Excursions and field trips

35332 Transportation by air

39830 School bus

39830.1 School pupil activity bus

39860 Transportation to special activities by district

44808 Liability when students not on school property

##### VEHICLE CODE

27315 Mandatory use of seat belts in private passenger vehicles

27360-27360.5 Child passenger restraint systems

27363 Child passenger restraint systems, exemptions

#### Management Resources:

##### WEB SITES

California Department of Motor Vehicles: <http://www.dmv.ca.gov>

California Highway Patrol: <http://www.chp.ca.gov>

California Office of Traffic Safety: <http://www.ots.ca.gov>

National Highway Traffic Safety Administration: <http://www.nhtsa.dot.gov>

National Transportation Safety Board: <http://www.nts.gov>

Regulation CENTER UNIFIED SCHOOL DISTRICT

approved: March 2, 2005 Antelope, California

# Exhibit

E 3541.1

## Business and Noninstructional Operations

Transportation For School-Related Trips

School Driver Registration Form

Driver (circle one): Employee    Parent/Guardian    Volunteer

---

Name    Date of Birth

---

Address                      Driver's License No.

---

Telephone No. (    )    Expiration Date

### VEHICLE INFORMATION

---

Name of Owner                      Year

---

Address                      Make

---

License Plate No.

---

Registration Expiration                      Seating Capacity

### INSURANCE INFORMATION

---

Insurance Company    Policy No.

---

Telephone No.    Expiration Date

---

Liability Limits of Policy

### DRIVER STATEMENT

I certify that I have not been convicted of reckless driving or driving under the influence of drugs or alcohol within the past five years and that the information given above is true and correct. I understand that if an accident occurs, my insurance coverage shall bear primary responsibility for any losses or claims for damages.

I certify that I will ensure that all children will be restrained using the appropriate passenger restraint systems.

---

Name    Date

## DRIVER INSTRUCTIONS

When using your vehicle to transport students on field trips or other school activity trips, please:

1. Be sure that you have registered with the district for such purposes and have a valid driver's license and current liability insurance at or above the minimum amount required by law for each occurrence.
2. Check the safety of your vehicle: tires, brakes, lights, horn, suspension, etc.
3. Carry only the number of passengers for which your vehicle was designed. If you have a pickup truck, carry only as many as can safely sit in the passenger compartment.
4. Require each passenger to use an appropriate child passenger restraint system (child car seat or booster seat) or safety belt in accordance with law.

In case of emergency, keep all the children together and call 911 and the district office.

ExhibitCENTER UNIFIED SCHOOL DISTRICT  
version: June 19, 2002      Antelope, California

# *Center Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site:** Business Department

**Date:** 09/17/08

**Action Item**   X  

**To:** Board of Trustees

**Information Item**

**From:** Jeanne Bess   
Director of Fiscal Services

**# Attached Page**   

**SUBJECT:** 2007/08 Unaudited Actuals Report  
and  
Gann Limit Resolution

Jeanne Bess, Director of Fiscal Services will present the 2007/08 fiscal year Unaudited Actuals Report, in SACS format for all District Funds for Approval by Center Unified School District's Governing Board. The SACS Unaudited Actuals Report is a report of the fiscal activity and fund balances for the District.

Included in the Unaudited Actuals is the 2007/08 Gann Limit report. School Districts are required to certify via the Gann Limit that their annual revenues do not increase at a rate greater than the overall increase in State government revenues. CUSD has met that requirement for the 2007/08 fiscal year.

**RECOMMENDATION:** That the CUSD Board of Trustees approve the 2007/08 SACS Unaudited Actuals Report and Gann Limit Resolution as Presented.

**UNAUDITED ACTUAL FINANCIAL REPORT:**

To the County Superintendent of Schools:

2007-08 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed \_\_\_\_\_  
Clark/Secretary of the Governing Board  
(Original signature required)

Date of Meeting: Sep 17, 2008

To the Superintendent of Public Instruction:

2007-08 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed \_\_\_\_\_  
County Superintendent/Designee  
(Original signature required)

Date: \_\_\_\_\_

For additional information on the unaudited actual reports, please contact:

County Office of Education

Debbie Honsa Holden

Name

Coordinator Fiscal Support & Advisory Svcs

Title

(916) 228-2288

Telephone

dholden@scoe.net

E-mail Address

School District

Jeanne Bess

Name

Director Fiscal Services

Title

(916) 338-6302

Telephone

jbess@centerusd.k12.ca.us

E-mail Address

**SELECTION OF BUDGET ADOPTION CYCLE:**

Pursuant to Education Code Section 42127(i), this school district elects to use the following budget adoption cycle for the 2009-10 budget year:

( S ) Budget Adoption Cycle ('D' for Dual or 'S' for Single)

# **CENTER UNIFIED SCHOOL DISTRICT**

## **Resolution # 3/2008/09**

### **ADOPTING THE "GANN" LIMIT**

(Normal, no increase to Limit pursuant to G.C. 7902.1)

**WHEREAS**, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

**WHEREAS**, the provisions of the Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

**WHEREAS**, the District must establish a revised Gann limit for the 2007/08 fiscal year and a projected Gann Limit for the 2008/09 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

**NOW, THEREFORE, BE IT RESOLVED** that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2007/08 and 2008/09 fiscal years are made in accordance with applicable constitutional and statutory law;

**AND BE IT FURTHER RESOLVED** that this Board does hereby declare that the appropriations in the Budget for the 2007/08 and 2008/09 fiscal years do not exceed the limitations imposed by Proposition 4;

**AND BE IT FURTHER RESOLVED** that the Superintendent provide copies of this resolution along with the appropriate attachments to interested citizens of this district.

### **BOARD OF TRUSTEES**

\_\_\_\_\_  
Matthew Friedman, President

\_\_\_\_\_  
Donald Wilson, Clerk

\_\_\_\_\_  
Nancy Anderson, Member

\_\_\_\_\_  
Libby A. Williams, Member

Adoption Date  
September 17, 2008

\_\_\_\_\_  
Gary Blenner, Member

# CENTER UNIFIED SCHOOL DISTRICT

8408 Watt Avenue  
Antelope, CA 95843



DR. KEVIN JOLLY  
SUPERINTENDENT

## **2007/08 Unaudited Actuals**

### Governing Board

Matthew L. Friedman, President

Nancy Anderson

Gary Blenner

Libby Williams

Donald E. Wilson

PREPARED BY

Jeanne Bess, Director of Fiscal Services

## CENTER UNIFIED SCHOOL DISTRICT

Unaudited Actuals for Fiscal Year 2007/08  
Presented for Approval September 17, 2008

The 2007/08 Unaudited Actuals reflects the District's fiscal activities for the fiscal year ended June 30, 2008.

### GENERAL FUND (Fund 01)

The General Fund began and ended the year on a positive note. The District was able to maintain its 3% reserve while still avoiding program or personnel cuts. The District receives funding based on the higher of current year or prior year ADA (average daily attendance). Since the ADA level for 2006/07 was higher than 2007/08, the revenues were negatively affected as a result of declining enrollment.

During the 2007/08, the District began steps to prepare for the loss of funding for the 2008/09 fiscal year as a result of the State's application of a deficit and the continued declining enrollment. The goal was to build up the ending fund balance during the 2007/08 fiscal year so that those one-time monies could help cushion the loss of approximately \$2 million anticipated for fiscal year 2008/09 from the State's application of a 6.99% deficit and reduction in funding as a result of the loss of 150 students.

Some of the steps taken to accomplish our goal included: site and department budget reductions of 5%, the use of District dollars to match technology purchases were eliminated, reduction of the Safe School Officer hours, efficient use of all restricted program dollars where possible, and only essential vacant positions were filled.

As a result of those and other steps taken in 2007/08, we have increased our unappropriated fund balance to \$1.45 million. This one-time money will be available to fund previously unbudgeted expenditures at the Board's discretion.

### CHARTER SCHOOL FUND (Fund 09)

Antelope View Charter School saw a continued drop in ADA during 2007/08. Even with the drop in ADA, Antelope View was able to maintain a positive fund balance.



Global Youth Charter High School held to a small growth during the 2007/08 year. They, too, did not exceed available funds for the year ended June 30, 2008.

#### **ADULT EDUCATION FUND (Fund 11)**

Total ADA in adult education declined slightly but the program maintains a positive fund balance at year's end.

#### **CHILD DEVELOPMENT FUND (Fund 12)**

Revenues exceeded expenditures this year and a reserve account has been set up with approximately \$31,000 to be utilized for student expenses in 2008/09.

#### **CAFETERIA FUND (Fund 13)**

The Cafeteria Fund was self-sustaining in 2007/08 with no encroachment on the General Fund. Fund balance still remains positive.

#### **DEFERRED MAINTENANCE FUND (Fund 14)**

Revenues and other financing sources (including the District contribution of \$240,015) did not exceed expenditures. The fund balance grew to \$894,140.

#### **SPECIAL RESERVE FOR OTHER THAN CAPITAL OUTLAY (Fund 17)**

Once again the District was able to leave Fund 17 in tact. However, with the deficit in Fund 25 (Capital Facilities Fund), Fund 17 must maintain sufficient money to cover the \$1.3 million short fall that exists.

#### **BUILDING FUND (Fund 21)**

This fund has seen expenditure activity that totaled \$3.5 million as a result of the bond sale completed in May 2007. Proceeds from the sale have been used to cover the cost of paving Center Court Lane and modernization projects at Dudley and Spinelli Elementary. Additional projects are on-going.

**CAPITAL FACILITIES FUND (Fund 25)**

This fund continues to have a negative fund balance. As contributions from future development begin to come in, the fund balance will again become positive.

**STATE SCHOOL BUILDING LEASE PURCHASE FUND (Fund 30)**

This fund is no longer in use.

**COUNTY SCHOOL FACILITY FUND (Fund 35)**

This fund accounts for the planning costs and preparation of the land for the future construction of Rex Fortune Elementary.

**BOND INTEREST AND REDEMPTION FUND (Fund 51)**

This fund, which is controlled by the Sacramento County Auditor-Controller's Office, accounts for the repayment of the District's General Obligation Bonds.

			2007-08 Unaudited Actuals			2008-09 Budget			
Description	Resource Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
A. REVENUES									
1) Revenue Limit Sources		8010-8099	29,367,339.24	1,159,615.00	30,526,954.24	28,520,261.00	1,156,972.00	29,677,233.00	-2.8%
2) Federal Revenue		8100-8299	0.00	2,098,399.73	2,098,399.73	0.00	1,779,175.00	1,779,175.00	-15.2%
3) Other State Revenue		8300-8599	2,635,259.59	3,006,793.69	5,642,053.28	2,414,257.00	2,694,665.00	5,108,922.00	-9.4%
4) Other Local Revenue		8600-8799	519,514.53	2,112,301.42	2,631,815.95	460,000.00	1,974,777.00	2,434,777.00	-7.5%
5) TOTAL, REVENUES			32,522,113.36	8,377,109.84	40,899,223.20	31,394,518.00	7,605,589.00	39,000,107.00	-4.6%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	16,709,909.01	4,179,659.15	20,889,568.16	15,765,688.00	3,578,019.00	19,343,707.00	-7.4%
2) Classified Salaries		2000-2999	3,728,967.54	2,745,966.68	6,474,934.22	3,465,704.00	2,753,305.00	6,219,009.00	-4.0%
3) Employee Benefits		3000-3999	4,996,231.30	1,829,016.12	6,825,247.42	5,258,422.00	1,797,832.00	7,056,254.00	3.4%
4) Books and Supplies		4000-4999	519,202.07	1,470,294.32	1,989,496.39	630,729.00	1,466,502.00	2,097,231.00	5.4%
5) Services and Other Operating Expenditures		5000-5999	2,437,028.63	1,435,764.86	3,872,793.49	2,939,616.00	981,315.00	3,920,931.00	1.2%
6) Capital Outlay		6000-6999	58,925.90	36,199.61	95,125.51	0.00	24,000.00	24,000.00	-74.8%
7) Other Outgo (excluding Transfers of Indirect/ Direct Support Costs)		7100-7299 7400-7499	328,476.98	155,700.00	484,176.98	420,256.00	155,700.00	575,956.00	19.0%
8) Transfers of Indirect/Direct Support Costs		7300-7399	(321,708.21)	151,953.45	(169,754.76)	(300,457.00)	137,806.00	(162,651.00)	-4.2%
9) TOTAL, EXPENDITURES			28,457,033.22	12,004,554.19	40,461,587.41	28,179,958.00	10,894,479.00	39,074,437.00	-3.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			4,065,080.14	(3,627,444.35)	437,635.79	3,214,560.00	(3,288,890.00)	(74,330.00)	-117.0%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	240,015.00	240,015.00	0.00	0.00	0.00	-100.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	320,000.00	0.00	320,000.00	New
3) Contributions		8980-8999	(3,795,671.30)	3,795,671.30	0.00	(3,288,890.00)	3,288,890.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(3,795,671.30)	3,555,656.30	(240,015.00)	(3,608,890.00)	3,288,890.00	(320,000.00)	33.3%

			2007-08 Unaudited Actuals			2008-09 Budget			
Description	Resource Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			269,408.84	(71,788.05)	197,620.79	(394,330.00)	0.00	(394,330.00)	-299.5%
<b>F. FUND BALANCE, RESERVES</b>									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	2,450,105.99	2,989,224.22	5,439,330.21	2,719,514.83	2,917,436.17	5,636,951.00	3.6%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,450,105.99	2,989,224.22	5,439,330.21	2,719,514.83	2,917,436.17	5,636,951.00	3.6%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,450,105.99	2,989,224.22	5,439,330.21	2,719,514.83	2,917,436.17	5,636,951.00	3.6%
2) Ending Balance, June 30 (E + F1e)			2,719,514.83	2,917,436.17	5,636,951.00	2,325,184.83	2,917,436.17	5,242,621.00	-7.0%
Components of Ending Fund Balance									
a) Reserve for									
Revolving Cash		9711	10,000.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.0%
Stores		9712	29,306.12	0.00	29,306.12	29,306.12	0.00	29,306.12	0.0%
Prepaid Expenditures		9713	500.00	3,180.00	3,680.00	500.00	0.00	500.00	-86.4%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
General Reserve		9730	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Legally Restricted Balance		9740	0.00	2,914,256.17	2,914,256.17	0.00	2,917,436.17	2,917,436.17	0.1%
b) Designated Amounts									
Designated for Economic Uncertainties		9770	1,221,049.00	0.00	1,221,049.00	1,181,834.00	0.00	1,181,834.00	-3.2%
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Designations		9780	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) Undesignated Amount		9790	1,458,659.71	0.00	1,458,659.71				
d) Unappropriated Amount		9790				1,103,544.71	0.00	1,103,544.71	

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals			2008-09 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>G. ASSETS</b>									
1) Cash									
a) in County Treasury		9110	1,339,396.68	2,540,886.92	3,880,283.60				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	28,008.96	3,894.80	31,903.76				
c) in Revolving Fund		9130	10,000.00	0.00	10,000.00				
d) with Fiscal Agent		9135	0.00	0.00	0.00				
e) collections awaiting deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	2,665,971.72	911,145.86	3,577,117.58				
4) Due from Grantor Government		9290	0.00	0.00	0.00				
5) Due from Other Funds		9310	221,924.80	0.00	221,924.80				
6) Stores		9320	29,306.12	0.00	29,306.12				
7) Prepaid Expenditures		9330	500.00	3,180.00	3,680.00				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) Fixed Assets		9400							
10) TOTAL, ASSETS			4,295,108.28	3,459,107.58	7,754,215.86				
<b>H. LIABILITIES</b>									
1) Accounts Payable		9500	1,558,842.58	487,015.97	2,045,858.55				
2) Due to Grantor Governments		9590	0.00	0.00	0.00				
3) Due to Other Funds		9610	16,750.87	0.00	16,750.87				
4) Current Loans		9640	0.00	0.00	0.00				
5) Deferred Revenue		9650	0.00	54,655.44	54,655.44				
6) Long-Term Liabilities		9660							
7) TOTAL, LIABILITIES			1,575,593.45	541,671.41	2,117,264.86				
<b>I. FUND EQUITY</b>									
Ending Fund Balance, June 30 (must agree with line F2) (G10 - H7)			2,719,514.83	2,917,436.17	5,636,951.00				

			2007-08 Unaudited Actuals			2008-09 Budget			
Description	Resource Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
REVENUE LIMIT SOURCES									
Principal Apportionment									
State Aid - Current Year		8011	23,446,232.50	0.00	23,446,232.50	22,096,754.00	0.00	22,096,754.00	-5.8%
Charter Schools General Purpose Entitlement - State Aid		8015	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions									
Homeowners' Exemptions		8021	62,705.74	0.00	62,705.74	70,736.00	0.00	70,736.00	12.8%
Timber Yield Tax		8022	1.59	0.00	1.59	0.00	0.00	0.00	-100.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes									
Secured Roll Taxes		8041	5,549,730.55	0.00	5,549,730.55	5,737,487.00	0.00	5,737,487.00	3.4%
Unsecured Roll Taxes		8042	195,907.78	0.00	195,907.78	174,953.00	0.00	174,953.00	-10.7%
Prior Years' Taxes		8043	693,308.96	0.00	693,308.96	596,121.00	0.00	596,121.00	-14.0%
Supplemental Taxes		8044	275,890.45	0.00	275,890.45	335,600.00	0.00	335,600.00	21.6%
Education Revenue Augmentation Fund (ERAF)		8045	477,877.91	0.00	477,877.91	768,000.00	0.00	768,000.00	60.7%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)									
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	681.03	0.00	681.03	0.00	0.00	0.00	-100.0%
Less: Non-Revenue Limit (50%) Adjustment		8089	(340.52)	0.00	(340.52)	0.00	0.00	0.00	-100.0%
Subtotal, Revenue Limit Sources			30,701,995.99	0.00	30,701,995.99	29,779,651.00	0.00	29,779,651.00	-3.0%
Revenue Limit Transfers									
Unrestricted Revenue Limit Transfers - Current Year	0000	8091	(1,159,615.00)		(1,159,615.00)	(1,156,972.00)		(1,156,972.00)	-0.2%
Continuation Education ADA Transfer	2200	8091		0.00	0.00		0.00	0.00	0.0%
Community Day Schools Transfer	2430	8091		0.00	0.00		0.00	0.00	0.0%
Special Education ADA Transfer	6500	8091		1,159,615.00	1,159,615.00		1,156,972.00	1,156,972.00	-0.2%
All Other Revenue Limit									

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals			2008-09 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction Transfer		8092	162,999.12	0.00	162,999.12	167,012.00	0.00	167,012.00	2.5%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(338,040.87)	0.00	(338,040.87)	(269,430.00)	0.00	(269,430.00)	-20.3%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, REVENUE LIMIT SOURCES</b>			<b>29,367,339.24</b>	<b>1,159,615.00</b>	<b>30,526,954.24</b>	<b>28,520,261.00</b>	<b>1,156,972.00</b>	<b>29,677,233.00</b>	<b>-2.8%</b>
<b>FEDERAL REVENUE</b>									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	866,008.00	866,008.00	0.00	866,008.00	866,008.00	0.0%
Special Education Discretionary Grants		8182	0.00	52,074.00	52,074.00	0.00	52,024.00	52,024.00	-0.1%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB/IASA	3000-3299, 4000-4139, 4201-4215, 4610, 5510	8290		848,145.50	848,145.50		721,757.00	721,757.00	-14.9%
Vocational and Applied Technology Education	3500-3699	8290		31,272.00	31,272.00		29,819.00	29,819.00	-4.6%
Safe and Drug Free Schools	3700-3799	8290		20,457.93	20,457.93		17,455.00	17,455.00	-14.7%
JTPA / WIA	5600-5625	8290		0.00	0.00		0.00	0.00	0.0%
Other Federal Revenue	All Other	8290	0.00	280,442.30	280,442.30	0.00	92,112.00	92,112.00	-67.2%
<b>TOTAL, FEDERAL REVENUE</b>			<b>0.00</b>	<b>2,098,399.73</b>	<b>2,098,399.73</b>	<b>0.00</b>	<b>1,779,175.00</b>	<b>1,779,175.00</b>	<b>-15.2%</b>

			2007-08 Unaudited Actuals			2008-09 Budget			
Description	Resource Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
OTHER STATE REVENUE									
Other State Apportionments									
Supplemental Instruction Programs									
Current Year	0000	8311	189,496.59		189,496.59	181,397.00		181,397.00	-4.3%
Prior Years	0000	8319	0.00		0.00	0.00		0.00	0.0%
Community Day School Additional Funding									
Current Year	2430	8311		0.00	0.00		0.00	0.00	0.0%
Prior Years	2430	8319		0.00	0.00		0.00	0.00	0.0%
ROC/P Entitlement									
Current Year	6350-6360	8311		0.00	0.00		0.00	0.00	0.0%
Prior Years	6350-6360	8319		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan									
Current Year	6500	8311		0.00	0.00		0.00	0.00	0.0%
Prior Years	6500	8319		0.00	0.00		0.00	0.00	0.0%
Gifted and Talented Pupils	7140	8311		49,623.00	49,623.00		46,063.00	46,063.00	-7.2%
Home-to-School Transportation	7230	8311		278,596.00	278,596.00		260,487.00	260,487.00	-6.5%
School Improvement Program	7260-7265	8311		12,104.39	12,104.39		0.00	0.00	-100.0%
Economic Impact Aid	7090-7091	8311		397,366.00	397,366.00		371,537.00	371,537.00	-6.5%
Spec. Ed. Transportation	7240	8311		49,700.00	49,700.00		46,469.00	46,469.00	-6.5%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	20,730.28	20,730.28	0.00	0.00	0.00	-100.0%
Year Round School Incentive		8425	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Class Size Reduction, K-3		8434	1,644,089.00	0.00	1,644,089.00	1,441,947.00	0.00	1,441,947.00	-12.3%
Class Size Reduction, Grade Nine		8435	106,306.00	0.00	106,306.00	110,295.00	0.00	110,295.00	3.8%
Charter Schools Categorical Block Grant		8480	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	10,142.16	0.00	10,142.16	10,000.00	0.00	10,000.00	-1.4%
Lottery - Unrestricted and Instructional Materials		8560	641,932.91	95,870.47	737,803.38	646,382.00	120,915.00	767,297.00	4.0%
Tax Relief Subventions									
Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%



Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals			2008-09 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Arts and Music Block Grant	6760	8590		96,009.00	96,009.00		77,408.00	77,408.00	-19.4%
Miller Unruh Reading Program	7200	8590		0.00	0.00		0.00	0.00	0.0%
Supplemental School Counseling Program	7080	8590		209,756.00	209,756.00		182,558.00	182,558.00	-13.0%
Instructional Materials	7155, 7156, 7157, 7158, 7160, 7170	8590		395,231.00	395,231.00		344,306.00	344,306.00	-12.9%
Staff Development	7292, 7294, 7295, 7296	8590		0.00	0.00		0.00	0.00	0.0%
Tenth Grade Counseling	7375	8590		0.00	0.00		0.00	0.00	0.0%
Educational Technology Assistance Grants	7100-7125	8590		0.00	0.00		0.00	0.00	0.0%
School Based Coordination Program	7250	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6605-6680	8590		7,972.00	7,972.00		7,175.00	7,175.00	-10.0%
Healthy Start	6240-6245	8590		0.00	0.00		0.00	0.00	0.0%
Class Size Reduction Facilities	6200	8590		0.00	0.00		0.00	0.00	0.0%
Pupil Retention Block Grant	7390	8590		166,832.00	166,832.00		151,096.00	151,096.00	-9.4%
School Community Violence Prevention Grant	7391	8590		0.00	0.00		0.00	0.00	0.0%
Teacher Credentialing Block Grant	7392	8590		0.00	0.00		0.00	0.00	0.0%
Professional Development Block Grant	7393	8590		184,614.00	184,614.00		172,614.00	172,614.00	-6.5%
Targeted Instructional Improvement Block Grant	7394	8590		290,859.00	290,859.00		271,953.00	271,953.00	-6.5%
School and Library Improvement Block Grant	7395	8590		398,511.00	398,511.00		358,660.00	358,660.00	-10.0%
Quality Education Investment Act	7400	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	43,292.93	353,019.55	396,312.48	24,236.00	283,424.00	307,660.00	-22.4%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>2,635,259.59</b>	<b>3,006,793.69</b>	<b>5,642,053.28</b>	<b>2,414,257.00</b>	<b>2,694,665.00</b>	<b>5,108,922.00</b>	<b>-9.4%</b>

			2007-08 Unaudited Actuals			2008-09 Budget			
Description	Resource Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
OTHER LOCAL REVENUE									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds									
Not Subject to RL Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from									
Delinquent Non-Revenue									
Limit Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	1,458.20	0.00	1,458.20	0.00	0.00	0.00	-100.0%
Leases and Rentals		8650	102,791.75	50,000.00	152,791.75	85,000.00	50,000.00	135,000.00	-11.6%
Interest		8660	296,951.31	31,612.58	328,563.89	225,000.00	0.00	225,000.00	-31.5%
Net Increase (Decrease) in the Fair Value of Investments									
		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts									
Non-Resident Students									
		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	20,938.35	20,938.35	0.00	0.00	0.00	-100.0%
Transportation Services	7230, 7240	8677		0.00	0.00		0.00	0.00	0.0%
Interagency Services	All Other	8677	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									

Description			2007-08 Unaudited Actuals			2008-09 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Plus: Misc Funds Non-Revenue Limit (50%) Adjustment		8691	340.52	0.00	340.52	0.00	0.00	0.00	-100.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	117,972.75	71,228.24	189,200.99	150,000.00	0.00	150,000.00	-20.7%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		2,010,454.00	2,010,454.00		1,924,777.00	1,924,777.00	-4.3%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6350, 6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6350, 6360	8792		(71,931.75)	(71,931.75)		0.00	0.00	-100.0%
From JPAs	6350, 6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>519,514.53</b>	<b>2,112,301.42</b>	<b>2,631,815.95</b>	<b>460,000.00</b>	<b>1,974,777.00</b>	<b>2,434,777.00</b>	<b>-7.5%</b>
<b>TOTAL, REVENUES</b>			<b>32,522,113.36</b>	<b>8,377,109.84</b>	<b>40,899,223.20</b>	<b>31,394,518.00</b>	<b>7,605,589.00</b>	<b>39,000,107.00</b>	<b>-4.6%</b>

			2007-08 Unaudited Actuals			2008-09 Budget			
Description	Resource Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	14,774,574.15	3,475,146.55	18,249,720.70	13,839,713.00	2,823,376.00	16,663,089.00	-8.7%
Certificated Pupil Support Salaries		1200	401,298.31	390,989.44	792,287.75	382,561.00	398,188.00	780,749.00	-1.5%
Certificated Supervisors' and Administrators' Salaries		1300	1,534,036.55	152,165.24	1,686,201.79	1,543,414.00	130,566.00	1,673,980.00	-0.7%
Other Certificated Salaries		1900	0.00	161,357.92	161,357.92	0.00	225,889.00	225,889.00	40.0%
TOTAL, CERTIFICATED SALARIES			16,709,909.01	4,179,659.15	20,889,568.16	15,765,688.00	3,578,019.00	19,343,707.00	-7.4%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	46,595.31	1,337,231.74	1,383,827.05	33,932.00	1,378,045.00	1,411,977.00	2.0%
Classified Support Salaries		2200	1,600,834.19	908,973.73	2,509,807.92	1,505,116.00	875,839.00	2,380,955.00	-5.1%
Classified Supervisors' and Administrators' Salaries		2300	304,272.96	179,853.18	484,126.14	310,496.00	181,875.00	492,371.00	1.7%
Clerical, Technical and Office Salaries		2400	1,566,181.16	314,095.95	1,880,277.11	1,418,674.00	317,546.00	1,736,220.00	-7.7%
Other Classified Salaries		2900	211,083.92	5,812.08	216,896.00	197,486.00	0.00	197,486.00	-8.9%
TOTAL, CLASSIFIED SALARIES			3,728,967.54	2,745,966.68	6,474,934.22	3,465,704.00	2,753,305.00	6,219,009.00	-4.0%
EMPLOYEE BENEFITS									
STRS		3101-3102	1,339,350.78	347,394.54	1,686,745.32	1,278,063.00	306,163.00	1,584,226.00	-6.1%
PERS		3201-3202	309,688.24	221,461.02	531,149.26	300,896.00	234,976.00	535,872.00	0.9%
OASDI/Medicare/Alternative		3301-3302	498,129.50	252,785.68	750,915.18	494,374.00	269,131.00	763,505.00	1.7%
Health and Welfare Benefits		3401-3402	2,083,666.21	747,167.26	2,830,833.47	2,417,965.00	743,193.00	3,161,158.00	11.7%
Unemployment Insurance		3501-3502	11,600.87	4,641.04	16,241.91	57,795.00	20,306.00	78,101.00	380.9%
Workers' Compensation		3601-3602	428,013.55	146,242.10	574,255.65	377,613.00	122,943.00	500,556.00	-12.8%
OPEB, Allocated		3701-3702	57,296.49	947.73	58,244.22	60,000.00	0.00	60,000.00	3.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	162,999.12	0.00	162,999.12	167,012.00	0.00	167,012.00	2.5%
Other Employee Benefits		3901-3902	105,486.54	108,376.75	213,863.29	104,704.00	101,120.00	205,824.00	-3.8%
TOTAL, EMPLOYEE BENEFITS			4,996,231.30	1,829,016.12	6,825,247.42	5,258,422.00	1,797,832.00	7,056,254.00	3.4%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	11,952.01	503,988.07	515,940.08	0.00	356,306.00	356,306.00	-30.9%
Books and Other Reference Materials		4200	7,859.64	65,148.85	73,008.49	13,761.00	23,426.00	37,187.00	-49.1%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals			2008-09 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Materials and Supplies		4300	364,973.72	679,006.32	1,043,980.04	579,548.00	1,047,178.00	1,626,726.00	55.8%
Noncapitalized Equipment		4400	134,416.70	222,151.08	356,567.78	37,420.00	39,592.00	77,012.00	-78.4%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>519,202.07</b>	<b>1,470,294.32</b>	<b>1,989,496.39</b>	<b>630,729.00</b>	<b>1,466,502.00</b>	<b>2,097,231.00</b>	<b>5.4%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>									
Subagreements for Services		5100	526,268.77	440,760.40	967,029.17	0.00	0.00	0.00	-100.0%
Travel and Conferences		5200	49,246.19	97,502.93	146,749.12	44,277.00	21,182.00	65,459.00	-55.4%
Dues and Memberships		5300	20,842.38	430.01	21,272.39	25,466.00	0.00	25,466.00	19.7%
Insurance	5400 - 5450		248,343.94	0.00	248,343.94	251,448.00	0.00	251,448.00	1.2%
Operations and Housekeeping Services		5500	872,783.48	0.00	872,783.48	925,000.00	0.00	925,000.00	6.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	96,372.23	149,379.69	245,751.92	126,675.00	149,464.00	276,139.00	12.4%
Transfers of Direct Costs		5710	(35,551.46)	35,551.46	0.00	36,000.00	(36,000.00)	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	173.69	0.00	173.69	0.00	0.00	0.00	-100.0%
Professional/Consulting Services and Operating Expenditures		5800	571,487.27	705,774.48	1,277,261.75	1,327,380.00	837,219.00	2,164,599.00	69.5%
Communications		5900	87,062.14	6,365.89	93,428.03	203,370.00	9,450.00	212,820.00	127.8%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>2,437,028.63</b>	<b>1,435,764.86</b>	<b>3,872,793.49</b>	<b>2,939,616.00</b>	<b>981,315.00</b>	<b>3,920,931.00</b>	<b>1.2%</b>

			2007-08 Unaudited Actuals			2008-09 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Description	Resource Codes	Object Codes							
CAPITAL OUTLAY									
Land		6100	0.00	13,981.84	13,981.84	0.00	0.00	0.00	-100.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	58,925.90	14,804.84	73,730.74	0.00	0.00	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	18,500.00	18,500.00	New
Equipment Replacement		6500	0.00	7,412.93	7,412.93	0.00	5,500.00	5,500.00	-25.8%
TOTAL, CAPITAL OUTLAY			58,925.90	36,199.61	95,125.51	0.00	24,000.00	24,000.00	-74.8%
OTHER OUTGO (excluding Transfers of Indirect/Direct Support Costs)									
Tuition									
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments									
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	42,750.00	155,700.00	198,450.00	129,600.00	155,700.00	285,300.00	43.8%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues									
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments									
To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments									
To Districts or Charter Schools	6350, 6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6350, 6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6350, 6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals			2008-09 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	37,387.94	0.00	37,387.94	34,079.00	0.00	34,079.00	-8.9%
Other Debt Service - Principal		7439	248,339.04	0.00	248,339.04	256,577.00	0.00	256,577.00	3.3%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect/Direct Support Costs)</b>			<b>328,476.98</b>	<b>155,700.00</b>	<b>484,176.98</b>	<b>420,256.00</b>	<b>155,700.00</b>	<b>575,956.00</b>	<b>19.0%</b>
<b>TRANSFERS OF INDIRECT/DIRECT SUPPORT COSTS</b>									
Transfers of Indirect Costs		7310	(151,953.45)	151,953.45	0.00	(137,806.00)	137,806.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(58,812.20)	0.00	(58,812.20)	(162,651.00)	0.00	(162,651.00)	176.6%
Transfers of Direct Support Costs		7370	0.00	0.00	0.00				
Transfers of Direct Support Costs - Interfund		7380	(110,942.56)	0.00	(110,942.56)				
<b>TOTAL, TRANSFERS OF INDIRECT/DIRECT SUPPORT COSTS</b>			<b>(321,708.21)</b>	<b>151,953.45</b>	<b>(169,754.76)</b>	<b>(300,457.00)</b>	<b>137,806.00</b>	<b>(162,651.00)</b>	<b>-4.2%</b>
<b>TOTAL, EXPENDITURES</b>			<b>28,457,033.22</b>	<b>12,004,554.19</b>	<b>40,461,587.41</b>	<b>28,179,958.00</b>	<b>10,894,479.00</b>	<b>39,074,437.00</b>	<b>-3.4%</b>

			2007-08 Unaudited Actuals			2008-09 Budget			
Description	Resource Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
INTERFUND TRANSFERS									
INTERFUND TRANSFERS IN									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT									
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Deferred Maintenance Fund		7615	0.00	240,015.00	240,015.00	0.00	0.00	0.00	-100.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	240,015.00	240,015.00	0.00	0.00	0.00	-100.0%
OTHER SOURCES/USES									
SOURCES									
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds									
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources									
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds									
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%



Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals			2008-09 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	320,000.00	0.00	320,000.00	New
(d) TOTAL, USES			0.00	0.00	0.00	320,000.00	0.00	320,000.00	New
<b>CONTRIBUTIONS</b>									
Contributions from Unrestricted Revenues		8980	(3,795,671.30)	3,795,671.30	0.00	(3,288,890.00)	3,288,890.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Categorical Education Block Grant Transfers		8995	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Restricted Balances		8997	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Categorical Flexibility Transfers per Budget Act Section 12.40		8998	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(3,795,671.30)	3,795,671.30	0.00	(3,288,890.00)	3,288,890.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			(3,795,671.30)	3,555,656.30	(240,015.00)	(3,608,890.00)	3,288,890.00	(320,000.00)	33.3%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>A. REVENUES</b>					
1) Revenue Limit Sources		8010-8099	1,693,680.39	1,969,495.00	16.3%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	279,436.95	158,614.00	-43.2%
4) Other Local Revenue		8600-8799	68,516.13	11,200.00	-83.7%
5) TOTAL, REVENUES			2,041,633.47	2,139,309.00	4.8%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	1,068,775.27	965,857.00	-9.6%
2) Classified Salaries		2000-2999	334,811.18	291,489.00	-12.9%
3) Employee Benefits		3000-3999	348,877.00	331,697.00	-4.9%
4) Books and Supplies		4000-4999	86,694.68	118,174.00	36.3%
5) Services and Other Operating Expenditures		5000-5999	59,653.29	64,756.00	8.6%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect/Direct Support Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Transfers of Indirect/Direct Support Costs		7300-7399	110,942.56	117,078.00	5.5%
9) TOTAL, EXPENDITURES			2,009,553.98	1,889,051.00	-6.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			32,079.49	250,258.00	680.1%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			32,079.49	250,258.00	680.1%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	93,258.94	125,338.43	34.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			93,258.94	125,338.43	34.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			93,258.94	125,338.43	34.4%
2) Ending Balance, June 30 (E + F1e)			125,338.43	375,596.43	199.7%
Components of Ending Fund Balance					
a) Reserve for					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
General Reserve		9730	0.00	220,000.00	New
Legally Restricted Balance		9740	0.00	0.00	0.0%
b) Designated Amounts					
Designated for Economic Uncertainties		9770	0.00	0.00	0.0%
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00	0.0%
Other Designations		9780	0.00	0.00	0.0%
c) Undesignated Amount		9790	125,338.43		
d) Unappropriated Amount		9790		155,596.43	

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	46,754.37		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	245,771.64		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	16,750.87		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets		9400			
10) TOTAL, ASSETS			309,276.88		
<b>H. LIABILITIES</b>					
1) Accounts Payable		9500	68,413.35		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	115,525.10		
4) Current Loans		9640	0.00		
5) Deferred Revenue		9650	0.00		
6) Long-Term Liabilities		9660			
7) TOTAL, LIABILITIES			183,938.45		
<b>I. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G10 - H7)			125,338.43		

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>REVENUE LIMIT SOURCES</b>					
Principal Apportionment					
Charter Schools General Purpose Entitlement - State Aid		8015	1,392,266.13	1,667,623.00	19.8%
State Aid - Prior Years		8019	(36,626.61)	0.00	-100.0%
Revenue Limit Transfers					
Unrestricted Revenue Limit Transfers - Current Year	0000	8091	0.00	0.00	0.0%
All Other Revenue Limit Transfers - Current Year	All Other	8091	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	338,040.87	301,872.00	-10.7%
Property Taxes Transfers		8097	0.00	0.00	0.0%
Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
<b>TOTAL, REVENUE LIMIT SOURCES</b>			<b>1,693,680.39</b>	<b>1,969,495.00</b>	<b>16.3%</b>
<b>FEDERAL REVENUE</b>					
Maintenance and Operations		8110	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
NCLB / IASA	3000-3299, 4000-4139, 4201-4215, 4610, 5510	8290	0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	0.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.0%
JTPA / WIA	5600-5625	8290	0.00	0.00	0.0%
Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>					
Other State Apportionments					
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.0%
Gifted and Talented Pupils	7140	8311	0.00	0.00	0.0%
Home-to-School Transportation	7230	8311	0.00	0.00	0.0%
School Improvement Program	7260-7265	8311	0.00	0.00	0.0%
Economic Impact Aid	7090-7091	8311	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
Special Education Transportation	7240	8311	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.0%
Year Round School Incentive		8425	0.00	0.00	0.0%
Class Size Reduction, K-3		8434	0.00	0.00	0.0%
Class Size Reduction, Grade Nine		8435	0.00	0.00	0.0%
Charter Schools Categorical Block Grant		8480	204,429.72	114,012.00	-44.2%
Child Nutrition Programs		8520	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	42,645.23	36,602.00	-14.2%
Miller Unruh Reading Program	7200	8590	0.00	0.00	0.0%
Supplemental School Counseling Program	7080	8590	0.00	0.00	0.0%
Instructional Materials	7155, 7156, 7157, 7158, 7160, 7170	8590	0.00	0.00	0.0%
Staff Development	7292, 7294, 7295	8590	0.00	0.00	0.0%
Tenth Grade Counseling	7375	8590	0.00	0.00	0.0%
Educational Technology Assistance Grants	7100-7125	8590	0.00	0.00	0.0%
School Based Coordination Program	7250	8590	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6605-6680	8590	0.00	0.00	0.0%
Healthy Start	6240-6245	8590	0.00	0.00	0.0%
Class Size Reduction Facilities	6200	8590	0.00	0.00	0.0%
Pupil Retention Block Grant	7390	8590	0.00	0.00	0.0%
School Community Violence Prevention Grant	7391	8590	0.00	0.00	0.0%
Teacher Credentialing Block Grant	7392	8590	0.00	0.00	0.0%
Professional Development Block Grant	7393	8590	0.00	0.00	0.0%
Targeted Instructional Improvement Block Grant	7394	8590	0.00	0.00	0.0%
School and Library Improvement Block Grant	7395	8590	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	32,362.00	8,000.00	-75.3%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>279,436.95</b>	<b>158,614.00</b>	<b>-43.2%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>OTHER LOCAL REVENUE</b>					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	22,922.00	11,200.00	-51.1%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.0%
Transportation Services	7230, 7240	8677	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
All Other Local Revenue		8699	45,594.13	0.00	-100.0%
Tuition		8710	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.0%
Transfers of Apportionments					
Special Education SELPA Transfers					
From Districts or Charter Schools	6500	8791	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.0%
ROC/P Transfers					
From Districts or Charter Schools	6350	8791	0.00	0.00	0.0%
From County Offices	6350	8792	0.00	0.00	0.0%
From JPAs	6350	8793	0.00	0.00	0.0%
Other Transfers of Apportionments					
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>68,516.13</b>	<b>11,200.00</b>	<b>-83.7%</b>
<b>TOTAL, REVENUES</b>			<b>2,041,633.47</b>	<b>2,139,309.00</b>	<b>4.8%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Certificated Teachers' Salaries		1100	898,277.17	724,647.00	-19.3%
Certificated Pupil Support Salaries		1200	0.00	64,789.00	New
Certificated Supervisors' and Administrators' Salaries		1300	170,498.10	176,421.00	3.5%
Other Certificated Salaries		1900	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>1,068,775.27</b>	<b>965,857.00</b>	<b>-9.6%</b>
<b>CLASSIFIED SALARIES</b>					
Classified Instructional Salaries		2100	45,198.48	22,927.00	-49.3%
Classified Support Salaries		2200	40,166.75	45,156.00	12.4%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	249,445.95	223,406.00	-10.4%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>334,811.18</b>	<b>291,489.00</b>	<b>-12.9%</b>
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	87,382.65	79,274.00	-9.3%
PERS		3201-3202	26,834.61	25,787.00	-3.9%
OASDI/Medicare/Alternative		3301-3302	36,810.36	36,239.00	-1.6%
Health and Welfare Benefits		3401-3402	164,976.84	162,857.00	-1.3%
Unemployment Insurance		3501-3502	822.52	3,089.00	275.6%
Workers' Compensation		3601-3602	29,006.41	24,451.00	-15.7%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	2,843.61	0.00	-100.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>348,677.00</b>	<b>331,697.00</b>	<b>-4.9%</b>
<b>BOOKS AND SUPPLIES</b>					
Approved Textbooks and Core Curricula Materials		4100	0.00	10,000.00	New
Books and Other Reference Materials		4200	13,691.81	4,050.00	-70.4%
Materials and Supplies		4300	64,890.73	104,124.00	60.5%
Noncapitalized Equipment		4400	8,112.14	0.00	-100.0%
Food		4700	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>86,694.68</b>	<b>118,174.00</b>	<b>36.3%</b>



Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	6,522.29	3,820.00	-41.4%
Dues and Memberships		5300	9,557.04	1,635.00	-82.9%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	16,062.84	11,100.00	-30.9%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	1,713.61	0.00	-100.0%
Professional/Consulting Services and Operating Expenditures		5800	20,853.28	43,410.00	108.2%
Communications		5900	4,944.23	4,791.00	-3.1%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>59,653.29</b>	<b>64,756.00</b>	<b>8.6%</b>
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>OTHER OUTGO (excluding Transfers of Indirect/Direct Support Costs)</b>					
Tuition					
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments					
Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
All Other Transfers		7281-7283	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of indirect/Direct Support Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TRANSFERS OF INDIRECT/DIRECT SUPPORT COSTS</b>					
Transfers of Indirect Costs		7310	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	117,078.00	New
Transfers of Direct Support Costs		7370	0.00		
Transfers of Direct Support Costs - Interfund		7380	110,942.56		
<b>TOTAL, TRANSFERS OF INDIRECT/DIRECT SUPPORT COSTS</b>			<b>110,942.56</b>	<b>117,078.00</b>	<b>5.5%</b>
<b>TOTAL, EXPENDITURES</b>			<b>2,009,553.98</b>	<b>1,889,051.00</b>	<b>-6.0%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
Categorical Education Block Grant Transfers		8995	0.00	0.00	0.0%
Transfers of Restricted Balances		8997	0.00	0.00	0.0%
Categorical Flexibility Transfers per Budget Act Section 12.40		8998	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>A. REVENUES</b>					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	212,410.48	128,501.00	-39.5%
4) Other Local Revenue		8600-8799	31,426.88	25,000.00	-20.5%
5) TOTAL, REVENUES			243,837.36	153,501.00	-37.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	89,790.52	76,345.00	-15.0%
2) Classified Salaries		2000-2999	30,866.67	28,675.00	-7.1%
3) Employee Benefits		3000-3999	20,740.86	17,225.00	-17.0%
4) Books and Supplies		4000-4999	21,122.10	26,876.00	27.2%
5) Services and Other Operating Expenditures		5000-5999	4,634.65	4,380.00	-5.5%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect/Direct Support Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Transfers of Indirect/Direct Support Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			167,154.80	153,501.00	-8.2%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			76,682.56	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			76,682.56	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	117,430.11	194,112.67	65.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			117,430.11	194,112.67	65.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			117,430.11	194,112.67	65.3%
2) Ending Balance, June 30 (E + F1e)			194,112.67	194,112.67	0.0%
Components of Ending Fund Balance					
a) Reserve for					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
General Reserve		9730	0.00	0.00	0.0%
Legally Restricted Balance		9740	0.00	0.00	0.0%
b) Designated Amounts					
Designated for Economic Uncertainties		9770	0.00	0.00	0.0%
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00	0.0%
Other Designations		9780	0.00	0.00	0.0%
c) Undesignated Amount		9790	194,112.67		
d) Unappropriated Amount		9790		194,112.67	

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	108,121.54		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	68.45		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	91,116.88		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets		9400			
10) TOTAL, ASSETS			199,306.87		
<b>H. LIABILITIES</b>					
1) Accounts Payable		9500	4,926.88		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	191.58		
4) Current Loans		9640			
5) Deferred Revenue		9650	75.74		
6) Long-Term Liabilities		9660			
7) TOTAL, LIABILITIES			5,194.20		
<b>I. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G10 - H7)			194,112.67		

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
NCLB / IASA	3000-3299, 4000-4139, 4201-4215, 4610, 5510	8290	0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	0.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.0%
JTPA / WIA	5600-5625	8290	0.00	0.00	0.0%
Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>					
Other State Apportionments					
Adult Education					
Current Year	6390	8311	185,330.00	107,928.00	-41.8%
Prior Years	6390	8319	1,596.62	0.00	-100.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.0%
All Other State Revenue		8590	25,483.86	20,573.00	-19.3%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>212,410.48</b>	<b>128,501.00</b>	<b>-39.5%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	7,986.38	5,000.00	-37.4%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Adult Education Fees		8671	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	23,440.50	20,000.00	-14.7%
Tuition		8710	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>31,426.88</b>	<b>25,000.00</b>	<b>-20.5%</b>
<b>TOTAL, REVENUES</b>			<b>243,837.36</b>	<b>153,501.00</b>	<b>-37.0%</b>



Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Certificated Teachers' Salaries		1100	89,790.52	76,345.00	-15.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>89,790.52</b>	<b>76,345.00</b>	<b>-15.0%</b>
<b>CLASSIFIED SALARIES</b>					
Classified Instructional Salaries		2100	4,932.74	10,000.00	102.7%
Classified Support Salaries		2200	417.93	0.00	-100.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	14,113.50	13,675.00	-3.1%
Other Classified Salaries		2900	11,402.50	5,000.00	-56.1%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>30,866.67</b>	<b>28,675.00</b>	<b>-7.1%</b>
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	4,991.03	5,681.00	13.8%
PERS		3201-3202	3,641.31	2,705.00	-25.7%
OASDI/Medicare/Alternative		3301-3302	5,381.63	3,195.00	-40.6%
Health and Welfare Benefits		3401-3402	3,511.45	3,445.00	-1.9%
Unemployment Insurance		3501-3502	70.01	294.00	319.9%
Workers' Compensation		3601-3602	2,525.03	1,905.00	-24.6%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	620.40	0.00	-100.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>20,740.86</b>	<b>17,225.00</b>	<b>-17.0%</b>
<b>BOOKS AND SUPPLIES</b>					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	6,725.68	10,000.00	48.7%
Materials and Supplies		4300	9,269.50	16,876.00	82.1%
Noncapitalized Equipment		4400	5,126.92	0.00	-100.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>21,122.10</b>	<b>26,876.00</b>	<b>27.2%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	1,914.30	2,500.00	30.6%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	986.67	1,000.00	1.4%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,402.66	0.00	-100.0%
Communications		5900	331.02	880.00	165.8%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>4,634.65</b>	<b>4,380.00</b>	<b>-5.5%</b>
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect/Direct Support Costs)</b>					
Tuition					
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of indirect/Direct Support Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>TRANSFERS OF INDIRECT/DIRECT SUPPORT COSTS</b>					
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
Transfers of Direct Support Costs		7370	0.00		
Transfers of Direct Support Costs - Interfund		7380	0.00		
<b>TOTAL, TRANSFERS OF INDIRECT/DIRECT SUPPORT COSTS</b>			0.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			167,154.80	153,501.00	-8.2%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
Categorical Education Block Grant Transfers		8995	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>A. REVENUES</b>					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	695,927.20	682,250.00	-2.0%
4) Other Local Revenue		8600-8799	7,181.00	0.00	-100.0%
5) TOTAL, REVENUES			703,108.20	682,250.00	-3.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	644,296.00	636,677.00	-1.2%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect/Direct Support Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Transfers of Indirect/Direct Support Costs		7300-7399	58,812.20	45,573.00	-22.5%
9) TOTAL, EXPENDITURES			703,108.20	682,250.00	-3.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>					
			0.00	0.00	0.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	0.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	0.00	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	0.00	0.0%
2) Ending Balance, June 30 (E + F1e)			0.00	0.00	0.0%
Components of Ending Fund Balance					
a) Reserve for					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
General Reserve		9730	0.00	0.00	0.0%
Legally Restricted Balance		9740	0.00	0.00	0.0%
b) Designated Amounts					
Designated for Economic Uncertainties		9770	0.00	0.00	0.0%
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00	0.0%
Other Designations		9780	0.00	0.00	0.0%
c) Undesignated Amount		9790	0.00		
d) Unappropriated Amount		9790		0.00	

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	97,580.87		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	28,988.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets		9400			
10) TOTAL, ASSETS			126,568.87		
<b>H. LIABILITIES</b>					
1) Accounts Payable		9500	31,282.87		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	58,812.20		
4) Current Loans		9640			
5) Deferred Revenue		9650	36,473.80		
6) Long-Term Liabilities		9660			
7) TOTAL, LIABILITIES			126,568.87		
<b>I. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G10 - H7)			0.00		

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
Child Nutrition Programs		8220	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>					
Child Nutrition Programs		8520	0.00	0.00	0.0%
Child Development Apportionments		8530	695,927.20	682,250.00	-2.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
State Preschool	6055-6056	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>695,927.20</b>	<b>682,250.00</b>	<b>-2.0%</b>
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
Interest		8660	7,181.00	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>7,181.00</b>	<b>0.00</b>	<b>-100.0%</b>
<b>TOTAL, REVENUES</b>			<b>703,108.20</b>	<b>682,250.00</b>	<b>-3.0%</b>



Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Certificated Teachers' Salaries		1100	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>					
Classified Instructional Salaries		2100	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	644,296.00	636,677.00	-1.2%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>644,296.00</b>	<b>636,677.00</b>	<b>-1.2%</b>
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect/Direct Support Costs)</b>					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of indirect/Direct Support Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TRANSFERS OF INDIRECT/DIRECT SUPPORT COSTS</b>					
Transfers of Indirect Costs - Interfund		7350	58,812.20	45,573.00	-22.5%
Transfers of Direct Support Costs		7370	0.00		
Transfers of Direct Support Costs - Interfund		7380	0.00		
<b>TOTAL, TRANSFERS OF INDIRECT/DIRECT SUPPORT COSTS</b>			<b>58,812.20</b>	<b>45,573.00</b>	<b>-22.5%</b>
<b>TOTAL, EXPENDITURES</b>			<b>703,108.20</b>	<b>682,250.00</b>	<b>-3.0%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund		8911	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
Categorical Education Block Grant Transfers		8995	0.00	0.00	0.0%
Categorical Flexibility Transfers per Budget Act Section 12.40		8998	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>A. REVENUES</b>					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	702,312.03	782,705.00	11.4%
3) Other State Revenue		8300-8599	144,834.03	150,334.00	3.8%
4) Other Local Revenue		8600-8799	579,275.69	710,910.00	22.7%
5) TOTAL, REVENUES			1,426,421.75	1,643,949.00	15.2%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	557,332.14	553,820.00	-0.6%
3) Employee Benefits		3000-3999	198,802.14	224,969.00	13.2%
4) Books and Supplies		4000-4999	653,933.25	810,000.00	23.9%
5) Services and Other Operating Expenditures		5000-5999	29,219.73	55,160.00	88.8%
6) Capital Outlay		6000-6999	32,373.49	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect/Direct Support Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Transfers of Indirect/Direct Support Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,471,660.75	1,643,949.00	11.7%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(45,239.00)	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(45,239.00)	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	92,967.39	47,728.39	-48.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			92,967.39	47,728.39	-48.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			92,967.39	47,728.39	-48.7%
2) Ending Balance, June 30 (E + F1e)			47,728.39	47,728.39	0.0%
Components of Ending Fund Balance					
a) Reserve for					
Revolving Cash		9711	550.00	0.00	-100.0%
Stores		9712	29,107.45	0.00	-100.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
General Reserve		9730	0.00	0.00	0.0%
Legally Restricted Balance		9740	0.00	0.00	0.0%
b) Designated Amounts					
Designated for Economic Uncertainties		9770	0.00	0.00	0.0%
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00	0.0%
Other Designations		9780	0.00	0.00	0.0%
c) Undesignated Amount		9790	18,070.94		
d) Unappropriated Amount		9790		47,728.39	

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	1,030.77		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	842.00		
c) in Revolving Fund		9130	550.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	98,111.67		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	29,107.45		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets		9400			
10) TOTAL, ASSETS			129,641.89		
<b>H. LIABILITIES</b>					
1) Accounts Payable		9500	81,572.95		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	340.55		
4) Current Loans		9640			
5) Deferred Revenue		9650	0.00		
6) Long-Term Liabilities		9660			
7) TOTAL, LIABILITIES			81,913.50		
<b>I. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G10 - H7)			47,728.39		

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>REVENUE LIMIT SOURCES</b>					
Revenue Limit Transfers					
Unrestricted Revenue Limit Transfers - Current Year	0000	8091	0.00	0.00	0.0%
All Other Revenue Limit Transfers - Current Year	All Other	8091	0.00	0.00	0.0%
Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
<b>TOTAL, REVENUE LIMIT SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>FEDERAL REVENUE</b>					
Child Nutrition Programs		8220	702,312.03	782,705.00	11.4%
Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>702,312.03</b>	<b>782,705.00</b>	<b>11.4%</b>
<b>OTHER STATE REVENUE</b>					
Child Nutrition Programs		8520	144,834.03	150,334.00	3.8%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>144,834.03</b>	<b>150,334.00</b>	<b>3.8%</b>
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	571,440.90	706,410.00	23.6%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	2,701.00	2,500.00	-7.4%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	5,133.79	2,000.00	-61.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>579,275.69</b>	<b>710,910.00</b>	<b>22.7%</b>
<b>TOTAL, REVENUES</b>			<b>1,426,421.75</b>	<b>1,643,949.00</b>	<b>15.2%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	469,092.57	471,646.00	0.5%
Classified Supervisors' and Administrators' Salaries		2300	67,165.90	62,748.00	-6.6%
Clerical, Technical and Office Salaries		2400	21,073.67	19,426.00	-7.8%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			557,332.14	553,820.00	-0.6%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	37,936.15	52,219.00	37.6%
OASDI/Medicare/Alternative		3301-3302	41,020.65	42,373.00	3.3%
Health and Welfare Benefits		3401-3402	88,371.59	98,355.00	11.3%
Unemployment Insurance		3501-3502	360.20	1,665.00	362.2%
Workers' Compensation		3601-3602	11,983.81	10,815.00	-9.8%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	19,129.74	19,542.00	2.2%
<b>TOTAL, EMPLOYEE BENEFITS</b>			198,802.14	224,969.00	13.2%
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	67,936.18	82,000.00	20.7%
Noncapitalized Equipment		4400	28,140.64	28,000.00	-0.5%
Food		4700	557,856.43	700,000.00	25.5%
<b>TOTAL, BOOKS AND SUPPLIES</b>			653,933.25	810,000.00	23.9%



Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	3,130.77	6,660.00	112.7%
Dues and Memberships		5300	851.57	1,500.00	76.1%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	21,588.55	39,600.00	83.4%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(1,887.30)	0.00	-100.0%
Professional/Consulting Services and Operating Expenditures		5800	5,374.79	6,900.00	28.4%
Communications		5900	161.35	500.00	209.9%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>29,219.73</b>	<b>55,160.00</b>	<b>88.8%</b>
<b>CAPITAL OUTLAY</b>					
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	32,373.49	0.00	-100.0%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>32,373.49</b>	<b>0.00</b>	<b>-100.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect/Direct Support Costs)</b>					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of indirect/Direct Support Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TRANSFERS OF INDIRECT/DIRECT SUPPORT COSTS</b>					
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
Transfers of Direct Support Costs		7370	0.00		
Transfers of Direct Support Costs - Interfund		7380	0.00		
<b>TOTAL, TRANSFERS OF INDIRECT/DIRECT SUPPORT COSTS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>1,471,660.75</b>	<b>1,643,949.00</b>	<b>11.7%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund		8916	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
Categorical Education Block Grant Transfers		8995	0.00	0.00	0.0%
Categorical Flexibility Transfers per Budget Act Section 12.40		8998	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>					
(a - b + c - d + e)			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>A. REVENUES</b>					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	218,629.00	0.00	-100.0%
4) Other Local Revenue		8600-8799	34,052.00	20,000.00	-41.3%
5) TOTAL, REVENUES			252,681.00	20,000.00	-92.1%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	26,945.67	7,200.00	-73.3%
5) Services and Other Operating Expenditures		5000-5999	174,460.71	6,800.00	-96.1%
6) Capital Outlay		6000-6999	48,555.00	6,000.00	-87.6%
7) Other Outgo (excluding Transfers of Indirect/Direct Support Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Transfers of Indirect/Direct Support Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			249,961.38	20,000.00	-92.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			2,719.62	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	240,015.00	0.00	-100.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			240,015.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			242,734.62	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	651,405.33	894,139.95	37.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			651,405.33	894,139.95	37.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			651,405.33	894,139.95	37.3%
2) Ending Balance, June 30 (E + F1e)			894,139.95	894,139.95	0.0%
Components of Ending Fund Balance					
a) Reserve for					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
General Reserve		9730	0.00	0.00	0.0%
Legally Restricted Balance		9740	0.00	0.00	0.0%
b) Designated Amounts					
Designated for Economic Uncertainties		9770	0.00	0.00	0.0%
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00	0.0%
Other Designations		9780	0.00	0.00	0.0%
c) Undesignated Amount		9790	894,139.95		
d) Unappropriated Amount		9790		894,139.95	

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	908,521.83		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	14,634.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets		9400			
10) TOTAL, ASSETS			923,155.83		
<b>H. LIABILITIES</b>					
1) Accounts Payable		9500	29,015.88		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Deferred Revenue		9650	0.00		
6) Long-Term Liabilities		9660			
7) TOTAL, LIABILITIES			29,015.88		
<b>I. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G10 - H7)			894,139.95		

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>OTHER STATE REVENUE</b>					
Deferred Maintenance Allowance		8540	218,629.00	0.00	-100.0%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>218,629.00</b>	<b>0.00</b>	<b>-100.0%</b>
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	34,052.00	20,000.00	-41.3%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>34,052.00</b>	<b>20,000.00</b>	<b>-41.3%</b>
<b>TOTAL, REVENUES</b>			<b>252,681.00</b>	<b>20,000.00</b>	<b>-92.1%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	26,945.67	7,200.00	-73.3%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>26,945.67</b>	<b>7,200.00</b>	<b>-73.3%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	171,048.21	6,800.00	-96.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	3,412.50	0.00	-100.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>174,460.71</b>	<b>6,800.00</b>	<b>-96.1%</b>
<b>CAPITAL OUTLAY</b>					
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	48,555.00	6,000.00	-87.6%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>48,555.00</b>	<b>6,000.00</b>	<b>-87.6%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect/Direct Support Costs)</b>					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of indirect/Direct Support Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TRANSFERS OF INDIRECT/DIRECT SUPPORT COSTS</b>					
Transfers of Direct Support Costs		7370	0.00		
<b>TOTAL, TRANSFERS OF INDIRECT/DIRECT SUPPORT COSTS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>249,961.38</b>	<b>20,000.00</b>	<b>-92.0%</b>



Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General, Special Reserve, & Building Funds		8915	240,015.00	0.00	-100.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			240,015.00	0.00	-100.0%
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
Categorical Education Block Grant Transfers		8995	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			240,015.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>A. REVENUES</b>					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	92,149.00	50,000.00	-45.7%
5) TOTAL, REVENUES			92,149.00	50,000.00	-45.7%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect/Direct Support Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Transfers of Indirect/Direct Support Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			92,149.00	50,000.00	-45.7%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			92,149.00	50,000.00	-45.7%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	2,147,875.81	2,240,024.81	4.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,147,875.81	2,240,024.81	4.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,147,875.81	2,240,024.81	4.3%
2) Ending Balance, June 30 (E + F1e)			2,240,024.81	2,290,024.81	2.2%
Components of Ending Fund Balance					
a) Reserve for					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
General Reserve		9730	0.00	0.00	0.0%
Legally Restricted Balance		9740	0.00	0.00	0.0%
b) Designated Amounts					
Designated for Economic Uncertainties		9770	0.00	0.00	0.0%
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00	0.0%
Other Designations		9780	0.00	0.00	0.0%
c) Undesignated Amount		9790	2,240,024.81		
d) Unappropriated Amount		9790		2,290,024.81	

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	2,202,907.81		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	37,117.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets		9400			
10) TOTAL, ASSETS			2,240,024.81		
<b>H. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Deferred Revenue		9650	0.00		
6) Long-Term Liabilities		9660			
7) TOTAL, LIABILITIES			0.00		
<b>I. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G10 - H7)			2,240,024.81		

Unaudited Actuals  
Special Reserve Fund for Other Than Capital Outlay Projects  
Expenditures by Object

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	92,149.00	50,000.00	-45.7%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>92,149.00</b>	<b>50,000.00</b>	<b>-45.7%</b>
<b>TOTAL, REVENUES</b>			<b>92,149.00</b>	<b>50,000.00</b>	<b>-45.7%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
To: Deferred Maintenance Fund		7615	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d)			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>A. REVENUES</b>					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	850,176.16	100.00	-100.0%
5) TOTAL, REVENUES			850,176.16	100.00	-100.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	1,726.62	0.00	-100.0%
3) Employee Benefits		3000-3999	164.27	0.00	-100.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	65,869.12	0.00	-100.0%
6) Capital Outlay		6000-6999	3,384,954.08	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect/Direct Support Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Transfers of Indirect/Direct Support Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			3,452,714.09	0.00	-100.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(2,602,537.93)	100.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	23,718.41	0.00	-100.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			23,718.41	0.00	-100.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(2,578,819.52)	100.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	19,104,142.05	16,437,954.72	-14.0%
b) Audit Adjustments		9793	(87,367.81)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			19,016,774.24	16,437,954.72	-13.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			19,016,774.24	16,437,954.72	-13.6%
2) Ending Balance, June 30 (E + F1e)			16,437,954.72	16,438,054.72	0.0%
Components of Ending Fund Balance					
a) Reserve for					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
General Reserve		9730	0.00	0.00	0.0%
Legally Restricted Balance		9740	0.00	0.00	0.0%
b) Designated Amounts					
Designated for Economic Uncertainties		9770	0.00	0.00	0.0%
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00	0.0%
Other Designations		9780	0.00	0.00	0.0%
c) Undesignated Amount		9790	16,437,954.72		
d) Unappropriated Amount		9790		16,438,054.72	



Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	528,800.25		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	17,484,226.44		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets		9400			
10) TOTAL, ASSETS			18,013,026.69		
<b>H. LIABILITIES</b>					
1) Accounts Payable		9500	1,531,061.60		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	44,010.37		
4) Current Loans		9640			
5) Deferred Revenue		9650	0.00		
6) Long-Term Liabilities		9660			
7) TOTAL, LIABILITIES			1,575,071.97		
<b>I. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G10 - H7)			16,437,954.72		

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
FEMA		8281	0.00	0.00	0.0%
Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to RL Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-Revenue Limit Taxes		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	850,176.16	100.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>850,176.16</b>	<b>100.00</b>	<b>-100.0%</b>
<b>TOTAL, REVENUES</b>			<b>850,176.16</b>	<b>100.00</b>	<b>-100.0%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	1,726.62	0.00	-100.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>1,726.62</b>	<b>0.00</b>	<b>-100.0%</b>
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	126.93	0.00	-100.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.87	0.00	-100.0%
Workers' Compensation		3601-3602	36.47	0.00	-100.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>164.27</b>	<b>0.00</b>	<b>-100.0%</b>
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
Professional/Consulting Services and Operating Expenditures		5800	65,869.12	0.00	-100.0%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>65,869.12</b>	<b>0.00</b>	<b>-100.0%</b>
<b>CAPITAL OUTLAY</b>					
Land		6100	108,435.00	0.00	-100.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	3,276,519.08	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>3,384,954.08</b>	<b>0.00</b>	<b>-100.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect/Direct Support Costs)</b>					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect/Direct Support Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>3,452,714.09</b>	<b>0.00</b>	<b>-100.0%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
To: Deferred Maintenance Fund		7615	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds					
Proceeds from Sale of Bonds		8951	23,718.41	0.00	-100.0%
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.0%
Other Sources					
County School Bldg Aid		8961	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			23,718.41	0.00	-100.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			23,718.41	0.00	-100.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>A. REVENUES</b>					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	(74,374.16)	50,000.00	-167.2%
5) TOTAL, REVENUES			(74,374.16)	50,000.00	-167.2%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	71,553.17	50,000.00	-30.1%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect/Direct Support Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Transfers of Indirect/Direct Support Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			71,553.17	50,000.00	-30.1%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(145,927.33)	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(145,927.33)	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	(1,154,753.93)	(1,300,681.26)	12.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			(1,154,753.93)	(1,300,681.26)	12.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			(1,154,753.93)	(1,300,681.26)	12.6%
2) Ending Balance, June 30 (E + F1e)			(1,300,681.26)	(1,300,681.26)	0.0%
Components of Ending Fund Balance					
a) Reserve for					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
General Reserve		9730	0.00	0.00	0.0%
Legally Restricted Balance		9740	0.00	0.00	0.0%
b) Designated Amounts					
Designated for Economic Uncertainties		9770	0.00	0.00	0.0%
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00	0.0%
Other Designations		9780	0.00	0.00	0.0%
c) Undesignated Amount		9790	(1,300,681.26)		
d) Unappropriated Amount		9790		(1,300,681.26)	



Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	(1,252,740.26)		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets		9400			
10) TOTAL, ASSETS			(1,252,740.26)		
<b>H. LIABILITIES</b>					
1) Accounts Payable		9500	47,941.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Deferred Revenue		9650	0.00		
6) Long-Term Liabilities		9660			
7) TOTAL, LIABILITIES			47,941.00		
<b>I. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G10 - H7)			(1,300,681.26)		

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions					
Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
County and District Taxes					
Other Restricted Levies					
Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes					
Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds					
Not Subject to RL Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from					
Delinquent Non-Revenue					
Limit Taxes		8629	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	(78,196.00)	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Mitigation/Developer Fees		8681	3,821.84	50,000.00	1208.3%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			(74,374.16)	50,000.00	-167.2%
<b>TOTAL, REVENUES</b>			(74,374.16)	50,000.00	-167.2%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Other Certificated Salaries		1900	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	24,000.00	24,000.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	47,553.17	26,000.00	-45.3%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>71,553.17</b>	<b>50,000.00</b>	<b>-30.1%</b>
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect/Direct Support Costs)</b>					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect/Direct Support Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TRANSFERS OF INDIRECT/DIRECT SUPPORT COSTS</b>					
Transfers of Direct Support Costs - Interfund		7380	0.00		
<b>TOTAL, TRANSFERS OF INDIRECT/DIRECT SUPPORT COSTS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>71,553.17</b>	<b>50,000.00</b>	<b>-30.1%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds					
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> <b>(a - b + c - d + e)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>A. REVENUES</b>					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	57,197.00	20,000.00	-65.0%
5) TOTAL, REVENUES			57,197.00	20,000.00	-65.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	89,701.69	20,000.00	-77.7%
6) Capital Outlay		6000-6999	202,994.86	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect/Direct Support Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Transfers of Indirect/Direct Support Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			292,696.55	20,000.00	-93.2%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(235,499.55)	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(235,499.55)	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,431,510.90	1,196,011.35	-16.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,431,510.90	1,196,011.35	-16.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,431,510.90	1,196,011.35	-16.5%
2) Ending Balance, June 30 (E + F1e)			1,196,011.35	1,196,011.35	0.0%
Components of Ending Fund Balance					
a) Reserve for					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
General Reserve		9730	0.00	0.00	0.0%
Legally Restricted Balance		9740	0.00	0.00	0.0%
b) Designated Amounts					
Designated for Economic Uncertainties		9770	0.00	0.00	0.0%
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00	0.0%
Other Designations		9780	0.00	0.00	0.0%
c) Undesignated Amount		9790	1,196,011.35		
d) Unappropriated Amount		9790		1,196,011.35	

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	1,176,773.35		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	22,283.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets		9400			
10) TOTAL, ASSETS			1,199,056.35		
<b>H. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	3,045.00		
4) Current Loans		9640			
5) Deferred Revenue		9650	0.00		
6) Long-Term Liabilities		9660			
7) TOTAL, LIABILITIES			3,045.00		
<b>I. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G10 - H7)			1,196,011.35		



Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>					
School Facilities Apportionments		8545	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	57,197.00	20,000.00	-65.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			57,197.00	20,000.00	-65.0%
<b>TOTAL, REVENUES</b>			57,197.00	20,000.00	-65.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	89,701.69	20,000.00	-77.7%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>89,701.69</b>	<b>20,000.00</b>	<b>-77.7%</b>
<b>CAPITAL OUTLAY</b>					
Land		6100	81,978.98	0.00	-100.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	121,015.88	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>202,994.86</b>	<b>0.00</b>	<b>-100.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect/Direct Support Costs)</b>					
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect/Direct Support Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>292,696.55</b>	<b>20,000.00</b>	<b>-93.2%</b>

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
To: State School Building Fund/ County School Facilities Fund From: All Other Funds		8913	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2007-08 Unaudited Actuals	2008-09 Budget	Percent Difference
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds					
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
Categorical Education Block Grant Transfers		8995	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)					
			0.00	0.00	0.0%

Unaudited Actuals  
2007-08 Unaudited Actuals  
Bond Interest and Redemption Fund  
Analysis of Bonded Indebtedness

<b>BOND DESCRIPTION</b>		<b>Treasurer</b>	<b>Total</b>
OUTSTANDING BONDED INDEBTEDNESS	July 1	43,578,216.00	43,578,216.00
Bonds from Acquired District			0.00
Bonds Sold			0.00
Subtotal		43,578,216.00	43,578,216.00
Less: Bonds to Acquiring District			0.00
Less: Bonds Redeemed			0.00
OUTSTANDING BONDED INDEBTEDNESS	June 30	43,578,216.00	43,578,216.00
1. Restricted Balance, July 1	2007-08	1,334,909.00	1,334,909.00
2. Tax Receipts	2007-08	1,396,784.00	1,396,784.00
3. State and Federal Apportionments	2007-08	20,094.00	20,094.00
4. Other Designated Revenue	2007-08	39,294.00	39,294.00
5. Subtotal (Sum of lines 1 through 4)		2,791,081.00	2,791,081.00
6. Less: Actual Expenditures or Other Uses	2007-08	1,253,135.00	1,253,135.00
7. Restricted Balance, June 30 (Line 5 minus 6)	2007-08	1,537,946.00	1,537,946.00
8. Estimated Tax Receipts on the Unsecured Roll	2008-09	8,073.00	8,073.00
9. Estimated State and Federal Apportionments	2008-09	23,671.00	23,671.00
10. Other Estimated Revenue	2008-09	62,047.00	62,047.00
11. Subtotal (Sum of lines 7 through 10)		1,631,737.00	1,631,737.00
12. Amount Budgeted for Expenditures, Other Uses, Transfers, and/or Reserve	2008-09	3,082,332.00	3,082,332.00
13. Maximum Amount: District Secured Tax Requirements (Line 12 minus 11)	2008-09	1,450,595.00	1,450,595.00
14. TAX RATE (For use by County Auditor or entry of data secured from auditor)			
a) COMPUTED	2008-09	0.07210	0.07210
b) LEVIED	2008-09	0.07210	0.07210

**UNAUDITED ACTUAL FINANCIAL REPORT:**

To the County Superintendent of Schools:

2007-08 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed \_\_\_\_\_  
Clerk/Secretary of the Governing Board  
(Original signature required)

Date of Meeting: Sep 17, 2008

To the Superintendent of Public Instruction:

2007-08 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed \_\_\_\_\_  
County Superintendent/Designee  
(Original signature required)

Date: \_\_\_\_\_

For additional information on the unaudited actual reports, please contact:

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**SELECTION OF BUDGET ADOPTION CYCLE:**

Pursuant to Education Code Section 42127(i), this school district elects to use the following budget adoption cycle for the 2009-10 budget year:

( S ) Budget Adoption Cycle ('D' for Dual or 'S' for Single)

Unaudited Actuals  
FINANCIAL REPORTS  
2007-08 Unaudited Actuals  
Summary of Unaudited Actual Data Submission

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected.	66.23%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	\$0.00
CORR	Total Cost for the Education of Adults in County Correctional Facilities If the amount received for this program exceeds actual costs, the next apportionment is subject to reduction (EC 1909, 41841.5, and the Budget Act).	
DAY	Excess Program Revenues Must spend 90% of revenues on direct instructional and documented support costs (EC 48660.2). A positive number here indicates that less than 90% was spent, subjecting the next apportionment to reduction.	
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1 If this amount is not zero, it represents an increase to your appropriations limit. The Department of Finance must be notified of increases within 45 days of budget adoption.	\$0.00
	Adjusted Appropriations Limit	\$28,004,634.69
	Appropriations Subject to Limit	\$28,004,634.69
	These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and Education Code Section 42132.	
ICR	Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2009-10, subject to CDE approval.	3.89%
NCMOE	No Child Left Behind (NCLB) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2009-10 apportionment may be reduced by the lesser of the following two percentages: MOE Deficiency Percentage - Based on Total Expenditures MOE Deficiency Percentage - Based on Expenditures Per ADA	MOE Met
TRAN	Approved Transportation Expense - Home-to-School	\$454,930.02
	Approved Transportation Expense - SD/OI For each of these programs, if the amount received exceeds actual costs, the next apportionment is subject to reduction (EC 41851.5(c)).	\$706,240.66



Description	2007-08 Unaudited Actuals			2008-09 Budget		
	P-2 ADA	Annual ADA	Revenue Limit ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Revenue Limit ADA
<b>ELEMENTARY</b>						
1. General Education			3,428.44	3,261.04	3,261.04	3,301.04
a. Kindergarten	325.80	324.24				
b. Grades One through Three	1,086.34	1,086.41				
c. Grades Four through Six	1,090.82	1,089.00				
d. Grades Seven and Eight	797.42	795.92				
e. Opportunity Schools and Full-day Opportunity Classes						
f. Home and Hospital	0.66	0.49				
g. Community Day School						
2. Special Education						
a. Special Day Class	133.52	132.90	133.52	133.52	133.52	133.52
b. Nonpublic, Nonsectarian Schools (E.C. 56366[a](7))	2.30	2.88	2.88	2.30	2.30	2.30
c. Nonpublic, Nonsectarian Schools - Licensed Children's Institution	1.86	3.06	3.06	1.86	1.86	1.86
3. TOTAL, ELEMENTARY	3,438.72	3,434.90	3,567.90	3,398.72	3,398.72	3,438.72
<b>HIGH SCHOOL</b>						
4. General Education			1,598.12	1,515.64	1,515.64	1,575.64
a. Grades Nine through Twelve	1,464.77	1,448.62				
b. Continuation Education	109.96	107.55				
c. Opportunity Schools and Full-day Opportunity Classes	0.00					
d. Home and Hospital	0.91	0.89				
e. Community Day School						
5. Special Education						
a. Special Day Class	66.91	66.42	66.91	66.91	66.91	66.91
b. Nonpublic, Nonsectarian Schools (E.C. 56366[a](7))	8.50	11.64	11.64	8.50	8.50	8.50
c. Nonpublic, Nonsectarian Schools - Licensed Children's Institution	1.32	1.42	1.42	1.32	1.32	1.32
6. TOTAL, HIGH SCHOOL	1,652.37	1,636.54	1,678.09	1,592.37	1,592.37	1,652.37
<b>COUNTY SUPPLEMENT</b>						
7. County Community Schools (E.C.1982[a])						
a. Elementary						
b. High School						
8. Special Education						
a. Special Day Class - Elementary	20.86	20.88	20.38	20.86	20.86	20.86
b. Special Day Class - High School	11.37	11.70	7.84	11.37	11.37	11.37
c. Nonpublic, Nonsectarian Schools - Elementary						
d. Nonpublic, Nonsectarian Schools - High School						
e. Nonpublic, Nonsectarian Schools - Licensed Children's Institution - Elementary						
f. Nonpublic, Nonsectarian Schools - Licensed Children's Institution - High School						
9. TOTAL, ADA REPORTED BY COUNTY OFFICES	32.23	32.58	28.22	32.23	32.23	32.23
10. TOTAL, K-12 ADA (sum lines 3, 6, and 9)	5,123.32	5,104.02	5,274.21	5,023.32	5,023.32	5,123.32
11. ADA for Necessary Small Schools also included in lines 3 and 6.						
12. REGIONAL OCCUPATIONAL CENTERS & PROGRAMS						

Description	2007-08 Unaudited Actuals			2008-09 Budget		
	P-2 ADA	Annual ADA	Revenue Limit ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Revenue Limit ADA
<b>CLASSES FOR ADULTS</b>						
13. Concurrently Enrolled Secondary Students						
14. Adults Enrolled, State Apportioned	37.19	36.79	36.79	37.19	37.19	37.19
15. Students 21 Years or Older and Students 19 or Older Not Continuously Enrolled Since Their 18th Birthday, Participating in Full-Time Independent Study						
16. TOTAL, CLASSES FOR ADULTS (sum lines 13 through 15)	37.19	36.79	36.79	37.19	37.19	37.19
17. Adults in Correctional Facilities						
18. TOTAL, ADA (sum lines 10, 12, 16, and 17)	5,160.51	5,140.81	5,311.00	5,060.51	5,060.51	5,160.51
<b>SUPPLEMENTAL INSTRUCTIONAL HOURS</b>						
19. ELEMENTARY	46,350.00	52,080.00	52,080.00	46,350.00	46,350.00	46,350.00
20. HIGH SCHOOL	18,012.00	18,012.00	18,012.00	18,012.00	18,012.00	18,012.00
21. TOTAL, SUPPLEMENTAL INSTRUCTIONAL HOURS (sum lines 19 and 20)	64,362.00	70,092.00	70,092.00	64,362.00	64,362.00	64,362.00
<b>COMMUNITY DAY SCHOOLS - Additional Funds</b>						
22. ELEMENTARY						
a. ADA for 5th & 6th Hours						
b. Pupils Hours for 7th & 8th Hours						
23. HIGH SCHOOL						
a. ADA for 5th & 6th Hours						
b. Pupils Hours for 7th & 8th Hours						
<b>CHARTER SCHOOLS</b>						
24. Charter ADA Funded Through the Block Grant						
a. Charters Sponsored by Unified Districts - Resident (E.C. 47660) (applicable only for unified districts with Charter School General Purpose Block Grant Offset recorded on line 30 in Form RL)	107.40	108.43	108.43	107.40	107.40	107.40
b. All Other Block Grant Funded Charters	147.66	150.75	150.75	147.66	147.66	147.66
25. Charter ADA Funded Through the Revenue Limit						
26. TOTAL, CHARTER SCHOOLS ADA (sum lines 24a, 24b and 25)	255.06	259.18	259.18	255.06	255.06	255.06
27. SUPPLEMENTAL INSTRUCTIONAL HOURS						

Unaudited Actuals  
2007-08 Unaudited Actuals  
Schedule of Capital Assets

34 73973 0000000  
Form ASSET

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30
<b>Governmental Activities:</b>						
Capital assets not being depreciated:						
Land	10,495,896.10	1,999.90	10,497,896.00			10,497,896.00
Work in Progress	23,004,010.00	(21,720,465.00)	1,283,545.00	2,435,806.20	469,489.96	3,249,861.24
Total capital assets not being depreciated	33,499,906.10	(21,718,465.10)	11,781,441.00	2,435,806.20	469,489.96	13,747,757.24
Capital assets being depreciated:						
Land Improvements	8,893,824.00	3,316,815.00	12,210,639.00	1,166,124.58		13,376,763.58
Buildings	40,675,352.00	31,063,501.00	71,738,853.00	58,925.90		71,797,778.90
Equipment	2,572,718.00	(162,197.00)	2,410,521.00	14,804.84		2,425,325.84
Total capital assets being depreciated	52,141,894.00	34,218,119.00	86,360,013.00	1,239,855.32	0.00	87,599,868.32
Accumulated Depreciation for:						
Land Improvements	(4,145,043.00)	(2,546,162.00)	(6,691,205.00)			(6,691,205.00)
Buildings	(13,683,111.00)	(6,698,579.00)	(20,381,690.00)			(20,381,690.00)
Equipment	(1,488,208.00)	(361,335.00)	(1,849,543.00)			(1,849,543.00)
Total accumulated depreciation	(19,316,362.00)	(9,606,076.00)	(28,922,438.00)	0.00	0.00	(28,922,438.00)
Total capital assets being depreciated, net	32,825,532.00	24,612,043.00	57,437,575.00	1,239,855.32	0.00	58,677,430.32
Governmental activity capital assets, net	66,325,438.10	2,893,577.90	69,219,016.00	3,675,661.52	469,489.96	72,425,187.56
<b>Business-Type Activities:</b>						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total capital assets being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total accumulated depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Total capital assets being depreciated, net	0.00	0.00	0.00	0.00	0.00	0.00
Business-type activity capital assets, net	0.00	0.00	0.00	0.00	0.00	0.00

2007-08 Unaudited Actuals  
FEDERAL GRANT AWARDS,  
REVENUES, AND EXPENDITURES - ALL FUNDS  
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRED REVENUES

FEDERAL PROGRAM NAME	Title I	SP Ed Idea	SP Ed Idea	SP Ed Idea	Voc Ed	NCLB Title IV	Title II
FEDERAL CATALOG NUMBER	84.01	84.027	84.173	84.027A		84.186	84.367
RESOURCE CODE	3010	3310	3315	3320	3550	3710	4035
REVENUE OBJECT	8290	8181	8182	8182	8290	8290	8290
LOCAL DESCRIPTION (if any)						SDFS	Tea Quality
<b>AWARD</b>							
1. Prior Year Carryover	114,689.59					3,685.36	170,143.44
2. a. Current Year Award	387,563.00	866,008.00	23,889.00	28,185.00	31,272.00	17,455.00	155,126.00
b. Transferability (NCLB)							
c. Adj Curr Yr Award							
(sum lines 2a and 2b)	387,563.00	866,008.00	23,889.00	28,185.00	31,272.00	17,455.00	155,126.00
3. Required Matching Funds/Other							
4. Total Available Award							
(sum lines 1, 2c, & 3)	502,252.59	866,008.00	23,889.00	28,185.00	31,272.00	21,140.36	325,269.44
<b>REVENUES</b>							
5. Revenue Deferred from Prior Year	16,360.59						17,313.44
6. Cash Received in Current Year	485,864.00	697,090.88	17,916.75	21,101.25	1,108.03	10,679.36	156,706.00
7. Contributed Matching Funds							
8. Total Available							
(sum lines 5, 6, & 7)	502,224.59	697,090.88	17,916.75	21,101.25	1,108.03	10,679.36	174,019.44
<b>EXPENDITURES</b>							
9. Donor-Authorized Expenditures	447,569.15	866,008.00	23,889.00	28,185.00	31,272.00	20,457.93	325,269.44
10. Non Donor-Authorized Expenditures		337,043.15			2,803.81		
11. Total Expenditures							
(line 9 plus line 10)	447,569.15	1,203,051.15	23,889.00	28,185.00	34,075.81	20,457.93	325,269.44
12. Amounts Included in Line 6 above for Prior Year Adjustments							
13. Calculation of Deferred Revenue or A/P, & A/R amounts							
(line 8 minus line 9 plus line 12)	54,655.44	(168,917.12)	(5,972.25)	(7,083.75)	(30,163.97)	(9,778.57)	(151,250.00)
a. Deferred Revenue	54,655.44						
b. Accounts Payable							
c. Accounts Receivable		168,917.12	5,972.25	7,083.75	30,163.97	9,778.57	151,250.00
14. Unused Grant Award Calculation							
(line 4 minus line 9)	54,683.44	0.00	0.00	0.00	0.00	682.43	0.00
15. If Carryover is allowed, enter line 14 amount here							
16. Reconciliation of Revenue							
(line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	447,569.15	866,008.00	23,889.00	28,185.00	31,272.00	20,457.93	325,269.44

2007-08 Unaudited Actuals  
FEDERAL GRANT AWARDS,  
REVENUES, AND EXPENDITURES - ALL FUNDS  
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRED REVENUES

FEDERAL PROGRAM NAME FEDERAL CATALOG NUMBER RESOURCE CODE REVENUE OBJECT LOCAL DESCRIPTION (if any)	Title II Part D	Title III	Title V Part A	Title III	TOTAL
	84.318	84.365A	84.298	84.365	
	4045	4201	4110	4203	
	8290	8290	8290	8290	
	Tech	Immig Ed	Innov Strats	LEP	
<b>AWARD</b>					
1. Prior Year Carryover	861.92	2,293.00	681.43	16,549.89	308,904.63
2. a. Current Year Award	4,645.00		5,952.00	71,440.00	1,591,535.00
b. Transferability (NCLB)					0.00
c. Adj Curr Yr Award (sum lines 2a and 2b)	4,645.00	0.00	5,952.00	71,440.00	1,591,535.00
3. Required Matching Funds/Other					0.00
4. Total Available Award (sum lines 1, 2c, & 3)	5,506.92	2,293.00	6,633.43	87,989.89	1,900,439.63
<b>REVENUES</b>					
5. Revenue Deferred from Prior Year					33,674.03
6. Cash Received in Current Year	1,382.92	2,293.00	(1,760.57)	45,125.89	1,437,507.51
7. Contributed Matching Funds					0.00
8. Total Available (sum lines 5, 6, & 7)	1,382.92	2,293.00	(1,760.57)	45,125.89	1,471,181.54
<b>EXPENDITURES</b>					
9. Donor-Authorized Expenditures	4,060.17	2,293.00	5,030.18	63,923.56	1,817,957.43
10. Non Donor-Authorized Expenditures					339,846.96
11. Total Expenditures (line 9 plus line 10)	4,060.17	2,293.00	5,030.18	63,923.56	2,157,804.39
12. Amounts Included in Line 6 above for Prior Year Adjustments					0.00
13. Calculation of Deferred Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	(2,677.25)	0.00	(6,790.75)	(18,797.67)	(346,775.89)
a. Deferred Revenue					54,655.44
b. Accounts Payable					0.00
c. Accounts Receivable	2,677.25		6,790.75	18,797.67	401,431.33
14. Unused Grant Award Calculation (line 4 minus line 9)	1,446.75	0.00	1,603.25	24,066.33	82,482.20
15. If Carryover is allowed, enter line 14 amount here					0.00
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	4,060.17	2,293.00	5,030.18	63,923.56	1,817,957.43

2007-08 Unaudited Actuals  
STATE GRANT AWARDS,  
REVENUES, AND EXPENDITURES - ALL FUNDS  
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRED REVENUES

STATE PROGRAM NAME	CBET	TUPE	Partnership Academy	SIP K-6	Child Development	TOTAL
RESOURCE CODE	6285	6660	7220	7260	6060	
REVENUE OBJECT	8290	8590	8590	8311	8530	
LOCAL DESCRIPTION (if any)	Fund 11				Fund 12	
<b>AWARD</b>						
1. Prior Year Carryover			13,166.43	12,104.39		25,270.82
2. a. Current Year Award	22,004.00	7,972.00	81,000.00		732,401.00	843,377.00
b. Block Grant Transfers (Obj 8995)						0.00
c. Sec 12.40 Transfers (Obj 8998)						0.00
d. Adj Curr Yr Award (sum lines 2a, 2b, & 2c)	22,004.00	7,972.00	81,000.00	0.00	732,401.00	843,377.00
3. Required Matching Funds/Other					7,181.00	7,181.00
4. Total Available Award (sum lines 1, 2d, & 3)	22,004.00	7,972.00	94,166.43	12,104.39	739,582.00	875,828.82
<b>REVENUES</b>						
5. Revenue Deferred from Prior Year	3,555.60			12,104.39		15,659.99
6. Cash Received in Current Year	22,004.00	7,972.00	53,666.43		732,401.00	816,043.43
7. Contributed Matching Funds					7,181.00	7,181.00
8. Total Available (sum lines 5, 6, & 7)	25,559.60	7,972.00	53,666.43	12,104.39	739,582.00	838,884.42
<b>EXPENDITURES</b>						
9. Donor-Authorized Expenditures	25,483.86	7,972.00	88,334.55		703,108.20	824,898.61
10. Non Donor-Authorized Expenditures		1,865.84				1,865.84
11. Total Expenditures (line 9 plus line 10)	25,483.86	9,837.84	88,334.55	0.00	703,108.20	826,764.45
12. Amounts Included in Line 6 above for Prior Year Adjustments						0.00
13. Calculation of Deferred Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	75.74	0.00	(34,668.12)	12,104.39	36,473.80	13,985.81
a. Deferred Revenue	75.74				36,473.80	36,549.54
b. Accounts Payable						0.00
c. Accounts Receivable			34,668.12			34,668.12
14. Unused Grant Award Calculation (line 4 minus line 9)	(3,479.86)	0.00	5,831.88	12,104.39	36,473.80	50,930.21
15. If Carryover is allowed, enter line 14 amount here						0.00
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	25,483.86	7,972.00	88,334.55	12,104.39	695,927.20	829,822.00

2007-08 Unaudited Actuals  
LOCAL GRANT AWARDS,  
REVENUES, AND EXPENDITURES - ALL FUNDS  
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRED REVENUES

LOCAL PROGRAM NAME		TOTAL
RESOURCE CODE		
REVENUE OBJECT		
LOCAL DESCRIPTION (if any)		
<b>AWARD</b>		
1. Prior Year Carryover		0.00
2. Current Year Award		0.00
3. Required Matching Funds/Other		0.00
4. Total Available Award (sum lines 1, 2, & 3)	0.00	0.00
<b>REVENUES</b>		
5. Revenue Deferred from Prior Year		0.00
6. Cash Received in Current Year		0.00
7. Contributed Matching Funds		0.00
8. Total Available (sum lines 5, 6, & 7)	0.00	0.00
<b>EXPENDITURES</b>		
9. Donor-Authorized Expenditures		0.00
10. Non Donor-Authorized Expenditures		0.00
11. Total Expenditures (line 9 plus line 10)	0.00	0.00
12. Amounts Included in Line 6 above for Prior Year Adjustments		0.00
13. Calculation of Deferred Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	0.00	0.00
a. Deferred Revenue		0.00
b. Accounts Payable		0.00
c. Accounts Receivable		0.00
14. Unused Grant Award Calculation (line 4 minus line 9)	0.00	0.00
15. If Carryover is allowed, enter line 14 amount here		0.00
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	0.00	0.00

2007-08 Unaudited Actuals  
FEDERAL AWARDS,  
REVENUES, AND EXPENDITURES - ALL FUNDS  
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

FEDERAL PROGRAM NAME	Medi-Cal	TOTAL
FEDERAL CATALOG NUMBER	93.778	
RESOURCE CODE	5640	
REVENUE OBJECT	8290	
LOCAL DESCRIPTION (if any)		
<b>AWARD</b>		
1. Prior Year Restricted Ending Balance	12,507.17	12,507.17
2. Current Year Award	280,442.30	280,442.30
3. Required Matching Funds/Other		0.00
4. Total Available Award (sum lines 1, 2, & 3)	292,949.47	292,949.47
<b>REVENUES</b>		
5. Cash Received in Current Year	280,442.30	280,442.30
6. Amounts Included in Line 5 for Prior Year Adjustments		0.00
7. a. Accounts Receivable (line 2 minus lines 5 & 6)	0.00	0.00
b. Noncurrent Accounts Receivable		
c. Current Accounts Receivable (line 7a minus line 7b)	0.00	0.00
8. Contributed Matching Funds		0.00
9. Total Available (sum lines 5, 7c, & 8)	280,442.30	280,442.30
<b>EXPENDITURES</b>		
10. Donor-Authorized Expenditures	154,122.74	154,122.74
11. Non Donor-Authorized Expenditures		0.00
12. Total Expenditures (line 10 plus line 11)	154,122.74	154,122.74
<b>RESTRICTED ENDING BALANCE</b>		
13. Current Year (line 4 minus line 10)	138,826.73	138,826.73



2007-08 Unaudited Actuals  
STATE AWARDS,  
REVENUES, AND EXPENDITURES - ALL FUNDS  
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

STATE PROGRAM NAME	Lottery	Lottery	Lottery	CSR Grade 9 Morgan Hart	CSR K-3	Cafeteria	Deferred Maintenance
RESOURCE CODE	1100	1100	1100	1200	1300	5310	6205
REVENUE OBJECT	8560	8560	8560	8435	8434	Various	8540
LOCAL DESCRIPTION (if any)	Fund 01	Fund 09-AVCS	Fund 09-GY				Fund 14
<b>AWARD</b>							
1. Prior Year Restricted Ending Balance		12,344.16				92,967.39	651,405.33
2. a. Current Year Award	641,932.91	30,828.24	5,718.65	123,646.00	1,644,089.00	1,426,421.75	218,629.00
b. Block Grant Transfers (Obj 8995)							
c. Sec 12.40 Transfers (Obj 8998)							
d. Adj Curr Yr Award (sum lines 2a, 2b, & 2c)	641,932.91	30,828.24	5,718.65	123,646.00	1,644,089.00	1,426,421.75	218,629.00
3. Required Matching Funds/Other		3,686.74	39.65	(17,340.00)			274,067.00
4. Total Available Award (sum lines 1, 2d, & 3)	641,932.91	46,859.14	5,758.30	106,306.00	1,644,089.00	1,519,389.14	1,144,101.33
<b>REVENUES</b>							
5. Cash Received in Current Year	361,826.90	26,169.69	4,219.11		1,644,089.00	1,328,310.08	478,062.00
6. Amounts Included in Line 5 for Prior Year Adjustments		(3,686.74)					(274,067.00)
7. a. Accounts Receivable (line 2d minus lines 5 & 6)	280,106.01	8,345.29	1,499.54	123,646.00	0.00	98,111.67	14,634.00
b. Noncurrent Accounts Receivable							
c. Current Accounts Receivable (line 7a minus line 7b)	280,106.01	8,345.29	1,499.54	123,646.00	0.00	98,111.67	14,634.00
8. Contributed Matching Funds							
9. Total Available (sum lines 5, 7c, & 8)	641,932.91	34,514.98	5,718.65	123,646.00	1,644,089.00	1,426,421.75	492,696.00
<b>EXPENDITURES</b>							
10. Donor-Authorized Expenditures	641,932.91	19,843.20	(28.00)	106,306.00	1,644,089.00	1,471,660.75	249,961.38
11. Non Donor-Authorized Expenditures					4,328,554.37		
12. Total Expenditures (line 10 plus line 11)	641,932.91	19,843.20	(28.00)	106,306.00	5,972,643.37	1,471,660.75	249,961.38
<b>RESTRICTED ENDING BALANCE</b>							
13. Current Year (line 4 minus line 10)	0.00	27,015.94	5,786.30	0.00	0.00	47,728.39	894,139.95

2007-08 Unaudited Actuals  
STATE AWARDS,  
REVENUES, AND EXPENDITURES - ALL FUNDS  
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

STATE PROGRAM NAME	End Lan Acq	Sch Lib Mats	Lottery Prop 20	Lottery Prop 20	Lottery Prop 20	ROP	Adult Ed
RESOURCE CODE	6286	6296	6300	6300	6300	6350	6390
REVENUE OBJECT	8590	8590	8560	8560	8560	8792	8011
LOCAL DESCRIPTION (if any)		K-12	Fund 01	Fund 09-AVCS	Fund 09-GY		
<b>AWARD</b>							
1. Prior Year Restricted Ending Balance	50,430.78	1,805.65	99,748.16	24,417.42		55,883.25	113,269.14
2. a. Current Year Award	26,320.00		88,464.00	1,415.23	318.03		185,330.00
b. Block Grant Transfers (Obj 8995)							
c. Sec 12.40 Transfers (Obj 8998)							
d. Adj Curr Yr Award (sum lines 2a, 2b, & 2c)	26,320.00	0.00	88,464.00	1,415.23	318.03	0.00	185,330.00
3. Required Matching Funds/Other			7,406.47		638.69	29,584.75	30,749.50
4. Total Available Award (sum lines 1, 2d, & 3)	76,750.78	1,805.65	195,618.63	25,832.65	956.72	85,468.00	329,348.64
<b>REVENUES</b>							
5. Cash Received in Current Year	26,320.00		1,640.21	1,029.69	887.45	(80,669.95)	100,208.12
6. Amounts Included in Line 5 for Prior Year Adjustments					(638.69)	80,669.95	
7. a. Accounts Receivable (line 2d minus lines 5 & 6)	0.00	0.00	86,823.79	385.54	69.27	0.00	85,121.88
b. Noncurrent Accounts Receivable							
c. Current Accounts Receivable (line 7a minus line 7b)	0.00	0.00	86,823.79	385.54	69.27	0.00	85,121.88
8. Contributed Matching Funds							
9. Total Available (sum lines 5, 7c, & 8)	26,320.00	0.00	88,464.00	1,415.23	956.72	(80,669.95)	185,330.00
<b>EXPENDITURES</b>							
10. Donor-Authorized Expenditures	58,995.29	1,256.40	106,468.12	24,041.13		80,669.95	141,670.94
11. Non Donor-Authorized Expenditures							
12. Total Expenditures (line 10 plus line 11)	58,995.29	1,256.40	106,468.12	24,041.13	0.00	80,669.95	141,670.94
<b>RESTRICTED ENDING BALANCE</b>							
13. Current Year (line 4 minus line 10)	17,755.49	549.25	89,150.51	1,791.52	956.72	4,798.05	187,677.70

2007-08 Unaudited Actuals  
STATE AWARDS,  
REVENUES, AND EXPENDITURES - ALL FUNDS  
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

STATE PROGRAM NAME	Carl Wash	SP Ed	SP Ed Workability	Arts Music	Art Music	Art Music	Art Music One Time
RESOURCE CODE	6405	6500	6520	6760	6760	6760	6761
REVENUE OBJECT	8590	Various	8590	8590	8590		
LOCAL DESCRIPTION (if any)				Fund 01	Fund 09-AVCS	Fund 09-GY	Fund 09-AVCS
<b>AWARD</b>							
1. Prior Year Restricted Ending Balance				79,335.62	4,127.31	5,417.00	20,682.52
2. a. Current Year Award	89,079.00	1,159,615.00	83,106.00	100,165.00			
b. Block Grant Transfers (Obj 8995)							
c. Sec 12.40 Transfers (Obj 8998)							
d. Adj Curr Yr Award (sum lines 2a, 2b, & 2c)	89,079.00	1,159,615.00	83,106.00	100,165.00	0.00	0.00	0.00
3. Required Matching Funds/Other				(4,156.00)			
4. Total Available Award (sum lines 1, 2d, & 3)	89,079.00	1,159,615.00	83,106.00	175,344.62	4,127.31	5,417.00	20,682.52
<b>REVENUES</b>							
5. Cash Received in Current Year	55,328.00	1,019,405.13	51,552.00	51,492.00			
6. Amounts Included in Line 5 for Prior Year Adjustments							
7. a. Accounts Receivable (line 2d minus lines 5 & 6)	33,751.00	140,209.87	31,554.00	48,673.00	0.00	0.00	0.00
b. Noncurrent Accounts Receivable							
c. Current Accounts Receivable (line 7a minus line 7b)	33,751.00	140,209.87	31,554.00	48,673.00	0.00	0.00	0.00
8. Contributed Matching Funds		3,468,606.48					
9. Total Available (sum lines 5, 7c, & 8)	89,079.00	4,628,221.48	83,106.00	100,165.00	0.00	0.00	0.00
<b>EXPENDITURES</b>							
10. Donor-Authorized Expenditures	77,861.32	1,159,615.00	83,106.00	37,537.52		4,417.42	4,413.35
11. Non Donor-Authorized Expenditures		3,468,606.48					
12. Total Expenditures (line 10 plus line 11)	77,861.32	4,628,221.48	83,106.00	37,537.52	0.00	4,417.42	4,413.35
<b>RESTRICTED ENDING BALANCE</b>							
13. Current Year (line 4 minus line 10)	11,217.68	0.00	0.00	137,807.10	4,127.31	999.58	16,269.17

2007-08 Unaudited Actuals  
STATE AWARDS,  
REVENUES, AND EXPENDITURES - ALL FUNDS  
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

STATE PROGRAM NAME	Art Music Time	OT Arts Music	Garden	CAHSEE	CAHSEE	CAHSEE	CAHSEE
RESOURCE CODE	6761	6761	7026	7055	7055	7055	7056
REVENUE OBJECT		8590	8590	8590	8590	8590	8590
LOCAL DESCRIPTION (if any)	Fund 09-GY			Fund 01	Fund 09-AVCS	Fund 09 - GY	
<b>AWARD</b>							
1. Prior Year Restricted Ending Balance	3,398.73	456,427.85		36,476.00			2,763.00
2. a. Current Year Award			2,250.00	54,895.00	3,812.00	1,525.00	
b. Block Grant Transfers (Obj 8995)							
c. Sec 12.40 Transfers (Obj 8998)							
d. Adj Curr Yr Award (sum lines 2a, 2b, & 2c)	0.00	0.00	2,250.00	54,895.00	3,812.00	1,525.00	0.00
3. Required Matching Funds/Other							
4. Total Available Award (sum lines 1, 2d, & 3)	3,398.73	456,427.85	2,250.00	91,371.00	3,812.00	1,525.00	2,763.00
<b>REVENUES</b>							
5. Cash Received in Current Year			2,250.00	54,895.00	3,812.00	1,525.00	
6. Amounts Included in Line 5 for Prior Year Adjustments							
7. a. Accounts Receivable (line 2d minus lines 5 & 6)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
b. Noncurrent Accounts Receivable							
c. Current Accounts Receivable (line 7a minus line 7b)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8. Contributed Matching Funds							
9. Total Available (sum lines 5, 7c, & 8)	0.00	0.00	2,250.00	54,895.00	3,812.00	1,525.00	0.00
<b>EXPENDITURES</b>							
10. Donor-Authorized Expenditures		174,973.18	1,196.51	52,002.44	3,812.00		646.18
11. Non Donor-Authorized Expenditures							
12. Total Expenditures (line 10 plus line 11)	0.00	174,973.18	1,196.51	52,002.44	3,812.00	0.00	646.18
<b>RESTRICTED ENDING BALANCE</b>							
13. Current Year (line 4 minus line 10)	3,398.73	281,454.67	1,053.49	39,368.56	0.00	1,525.00	2,116.82

2007-08 Unaudited Actuals  
STATE AWARDS,  
REVENUES, AND EXPENDITURES - ALL FUNDS  
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

STATE PROGRAM NAME	Counseling	EIA	Ed Tech Staff Dev	GATE	IMF Realignment	IM - ELL	H/S Trans
RESOURCE CODE	7080	7090	7120	7140	7156	7157	7230
REVENUE OBJECT	8590	8311	8590	8311	8590	8590	8311
LOCAL DESCRIPTION (if any)							
<b>AWARD</b>							
1. Prior Year Restricted Ending Balance	74,227.88		3,760.42	29,130.45	751,000.23	2,010.13	
2. a. Current Year Award	202,843.00	397,366.00		49,623.00	382,562.00	12,669.00	278,596.00
b. Block Grant Transfers (Obj 8995)							341,055.75
c. Sec 12.40 Transfers (Obj 8998)							
d. Adj Curr Yr Award (sum lines 2a, 2b, & 2c)	202,843.00	397,366.00	0.00	49,623.00	382,562.00	12,669.00	619,651.75
3. Required Matching Funds/Other	6,913.00				31,640.58		90,498.40
4. Total Available Award (sum lines 1, 2d, & 3)	283,983.88	397,366.00	3,760.42	78,753.45	1,165,202.81	14,679.13	710,150.15
<b>REVENUES</b>							
5. Cash Received in Current Year	209,756.00	397,366.00		46,004.92	344,306.00	12,669.00	601,709.75
6. Amounts Included in Line 5 for Prior Year Adjustments	(6,913.00)						
7. a. Accounts Receivable (line 2d minus lines 5 & 6)	0.00	0.00	0.00	3,618.08	38,256.00	0.00	17,942.00
b. Noncurrent Accounts Receivable							
c. Current Accounts Receivable (line 7a minus line 7b)	0.00	0.00	0.00	3,618.08	38,256.00	0.00	17,942.00
8. Contributed Matching Funds		231,811.57			31,640.58		
9. Total Available (sum lines 5, 7c, & 8)	209,756.00	629,177.57	0.00	49,623.00	414,202.58	12,669.00	619,651.75
<b>EXPENDITURES</b>							
10. Donor-Authorized Expenditures	227,146.20	397,366.00		50,953.56	483,699.25		473,099.38
11. Non Donor-Authorized Expenditures		231,811.57					
12. Total Expenditures (line 10 plus line 11)	227,146.20	629,177.57	0.00	50,953.56	483,699.25	0.00	473,099.38
<b>RESTRICTED ENDING BALANCE</b>							
13. Current Year (line 4 minus line 10)	56,837.68	0.00	3,760.42	27,799.89	681,503.56	14,679.13	237,050.77

2007-08 Unaudited Actuals  
STATE AWARDS,  
REVENUES, AND EXPENDITURES - ALL FUNDS  
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

STATE PROGRAM NAME	SP Ed Trans	PAR	Pupil Retention	Teacher Credential	Pro Dev BG	TIIG Block Grant	SIP
RESOURCE CODE	7240	7271	7390	7392	7393	7394	7395
REVENUE OBJECT	8311	8590	8590	8590	8590	8590	8590
LOCAL DESCRIPTION (if any)							
<b>AWARD</b>							
1. Prior Year Restricted Ending Balance		118,787.30	163,053.41		278,669.30	50,196.75	102,082.96
2. a. Current Year Award	49,700.00	27,721.00	167,884.00	10,370.67	184,614.00	290,859.00	398,511.00
b. Block Grant Transfers (Obj 8995)	27,692.00				(27,692.00)		
c. Sec 12.40 Transfers (Obj 8998)		(13,704.75)		13,704.75			
d. Adj Curr Yr Award (sum lines 2a, 2b, & 2c)	77,392.00	14,016.25	167,884.00	24,075.42	156,922.00	290,859.00	398,511.00
3. Required Matching Funds/Other	3,272.00		(1,052.00)	(13,704.75)			
4. Total Available Award (sum lines 1, 2d, & 3)	80,664.00	132,803.55	329,885.41	10,370.67	435,591.30	341,055.75	500,593.96
<b>REVENUES</b>							
5. Cash Received in Current Year	74,191.00	14,016.25	133,255.00	13,704.75	156,922.00	263,789.00	398,511.00
6. Amounts Included in Line 5 for Prior Year Adjustments			1,052.00				
7. a. Accounts Receivable (line 2d minus lines 5 & 6)	3,201.00	0.00	33,577.00	10,370.67	0.00	27,070.00	0.00
b. Noncurrent Accounts Receivable							
c. Current Accounts Receivable (line 7a minus line 7b)	3,201.00	0.00	33,577.00	10,370.67	0.00	27,070.00	0.00
8. Contributed Matching Funds	576,171.45						
9. Total Available (sum lines 5, 7c, & 8)	653,563.45	14,016.25	166,832.00	24,075.42	156,922.00	290,859.00	398,511.00
<b>EXPENDITURES</b>							
10. Donor-Authorized Expenditures	77,463.00	45,485.94	207,114.10	10,370.67	137,720.47	341,055.75	407,762.77
11. Non Donor-Authorized Expenditures	576,100.45						
12. Total Expenditures (line 10 plus line 11)	653,563.45	45,485.94	207,114.10	10,370.67	137,720.47	341,055.75	407,762.77
<b>RESTRICTED ENDING BALANCE</b>							
13. Current Year (line 4 minus line 10)	3,201.00	87,317.61	122,771.31	0.00	297,870.83	0.00	92,831.19

2007-08 Unaudited Actuals  
STATE AWARDS,  
REVENUES, AND EXPENDITURES - ALL FUNDS  
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

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STATE PROGRAM NAME	SITE BLK Gt 2006/07	SITE BLK GRT 06/07	SITE BLK GRT 06/07	IM Lib Tech	RRM	TOTAL
RESOURCE CODE	7396	7396	7396	7398	8150	
REVENUE OBJECT	8590	8590	8590	8590	8980	
LOCAL DESCRIPTION (if any)	Fund 01	Fund 09-AVCS	Fund 09-GY			
<b>AWARD</b>						
1. Prior Year Restricted Ending Balance	304,591.00	17,025.00	10,000.00	22,014.87	294,322.04	3,931,771.05
2. a. Current Year Award					1,217,072.00	9,557,950.48
b. Block Grant Transfers (Obj 8995)						341,055.75
c. Sec 12.40 Transfers (Obj 8998)						0.00
d. Adj Curr Yr Award (sum lines 2a, 2b, & 2c)	0.00	0.00	0.00	0.00	1,217,072.00	9,899,006.23
3. Required Matching Funds/Other	(15,579.00)					426,665.03
4. Total Available Award (sum lines 1, 2d, & 3)	289,012.00	17,025.00	10,000.00	22,014.87	1,511,394.04	14,257,442.31
<b>REVENUES</b>						
5. Cash Received in Current Year					1,217,072.00	9,015,624.10
6. Amounts Included in Line 5 for Prior Year Adjustments						(203,583.48)
7. a. Accounts Receivable (line 2d minus lines 5 & 6)	0.00	0.00	0.00	0.00	0.00	1,086,965.61
b. Noncurrent Accounts Receivable						0.00
c. Current Accounts Receivable (line 7a minus line 7b)	0.00	0.00	0.00	0.00	0.00	1,086,965.61
8. Contributed Matching Funds						4,308,230.08
9. Total Available (sum lines 5, 7c, & 8)	0.00	0.00	0.00	0.00	1,217,072.00	14,410,819.79
<b>EXPENDITURES</b>						
10. Donor-Authorized Expenditures	170,590.87	17,024.71		10,925.41	1,075,546.88	10,279,772.95
11. Non Donor-Authorized Expenditures						8,605,072.87
12. Total Expenditures (line 10 plus line 11)	170,590.87	17,024.71	0.00	10,925.41	1,075,546.88	18,884,845.82
<b>RESTRICTED ENDING BALANCE</b>						
13. Current Year (line 4 minus line 10)	118,421.13	0.29	10,000.00	11,089.46	435,847.16	3,977,669.36

2007-08 Unaudited Actuals  
LOCAL AWARDS,  
REVENUES, AND EXPENDITURES - ALL FUNDS  
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

LOCAL PROGRAM NAME	Tech Projects	Sesqu	CHS Cell Towers	TOTAL
RESOURCE CODE	9115	9150	9472	
REVENUE OBJECT				
LOCAL DESCRIPTION (if any)				
<b>AWARD</b>				
1. Prior Year Restricted Ending Balance				0.00
2. Current Year Award	1,398.00	3,466.00	50,000.00	54,864.00
3. Required Matching Funds/Other				0.00
4. Total Available Award (sum lines 1, 2, & 3)	1,398.00	3,466.00	50,000.00	54,864.00
<b>REVENUES</b>				
5. Cash Received in Current Year	1,398.00	3,466.00	50,000.00	54,864.00
6. Amounts Included in Line 5 for Prior Year Adjustments				0.00
7. a. Accounts Receivable (line 2 minus lines 5 & 6)	0.00	0.00	0.00	0.00
b. Noncurrent Accounts Receivable				0.00
c. Current Accounts Receivable (line 7a minus line 7b)	0.00	0.00	0.00	0.00
8. Contributed Matching Funds				0.00
9. Total Available (sum lines 5, 7c, & 8)	1,398.00	3,466.00	50,000.00	54,864.00
<b>EXPENDITURES</b>				
10. Donor-Authorized Expenditures		1,883.65	35,897.38	37,781.03
11. Non Donor-Authorized Expenditures				0.00
12. Total Expenditures (line 10 plus line 11)	0.00	1,883.65	35,897.38	37,781.03
<b>RESTRICTED ENDING BALANCE</b>				
13. Current Year (line 4 minus line 10)	1,398.00	1,582.35	14,102.62	17,082.97



## Current Expense Formula/Minimum Classroom Compensation

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense- Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	20,889,568.16	301	0.00	303	20,889,568.16	305	784,362.69		307	20,105,205.47	309
2000 - Classified Salaries	6,474,934.22	311	0.00	313	6,474,934.22	315	678,878.53		317	5,796,055.69	319
3000 - Employee Benefits (Excluding 3800)	6,662,248.30	321	58,244.22	323	6,604,004.08	325	389,810.54		327	6,214,193.54	329
4000 - Books, Supplies Equip Replace. (6500)	1,996,909.32	331	0.00	333	1,996,909.32	335	991,036.67		337	1,005,872.65	339
5000 - Services... & (7300) Direct Support	3,703,038.73	341	2,644.50	343	3,700,394.23	345	1,068,594.79		347	2,631,799.44	349
TOTAL					39,665,810.01	365	TOTAL			35,753,126.79	369

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of E.C. Section 41372.

\* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)		Object	EDP No.
1. Teacher Salaries as Per E.C. 41011.	1100	17,944,648.47	375
2. Salaries of Instructional Aides Per E.C. 41011.	2100	1,383,827.05	380
3. STRS.	3101 & 3102	1,438,350.46	382
4. PERS.	3201 & 3202	118,917.63	383
5. OASDI - Regular, Medicare and Alternative.	3301 & 3302	347,598.29	384
6. Health & Welfare Benefits (E.C. 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans).	3401 & 3402	1,969,558.47	385
7. Unemployment Insurance.	3501 & 3502	11,923.69	390
8. Workers' Compensation Insurance.	3601 & 3602	404,823.80	392
9. OPEB, Active Employees (E.C. 41372).	3751 & 3752	0.00	
10. Other Benefits (E.C. 22310).	3901 & 3902	77,891.62	393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10).		23,697,539.48	395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2.		0.00	
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted).		18,565.52	396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*.			396
14. TOTAL SALARIES AND BENEFITS.		23,678,973.96	397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provision of E.C. 41372.		66.23%	
16. District is exempt from E.C. 41372 because it meets the provisions under E.C. 41374. (If exempt, enter 'X')			

## PART III: DEFICIENCY AMOUNT

A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under E.C. 41372 and not exempt under the provisions of E.C. 41374.

1. Minimum percentage required (60% elementary, 55% unified, 50% high)	55.00%
2. Percentage spent by this district (Part II, Line 15)	66.23%
3. Percentage below the minimum (Part III, Line 1 minus Line 2)	0.00%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369).	35,753,126.79
5. Deficiency Amount (Part III, Line 3 times Line 4)	0.00

Unaudited Actuals  
2007-08 Unaudited Actuals  
Schedule of Long-Term Liabilities

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
<b>Governmental Activities:</b>							
General Obligation Bonds Payable	56,062,157.90	3,145,881.10	59,208,039.00			59,208,039.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable	295,780.60	3,893.60	299,674.20		85,007.70	214,666.50	85,007.70
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt	258,291.00		258,291.00		4,590.00	253,701.00	6,120.00
Net OPEB Obligation	324,920.85		324,920.85		158,741.34	166,179.51	164,240.00
Compensated Absences Payable	6,766.60	80,742.40	87,509.00	10,965.48		98,474.48	
Governmental activities long-term liabilities	56,947,916.95	3,230,517.10	60,178,434.05	10,965.48	248,339.04	59,941,060.49	255,367.70
<b>Business-Type Activities:</b>							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net OPEB Obligation			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

	2007-08 Calculations			2008-09 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>A. PRIOR YEAR DATA</b> (2006-07 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	<b>2006-07 Actual</b>			<b>2007-08 Actual</b>		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	27,757,425.94		27,757,425.94			28,004,634.69
2. PRIOR YEAR GANN ADA (Preload/Line B9, PY column)	5,661.90		5,661.90			5,470.33
<b>ADJUSTMENTS TO PRIOR YEAR LIMIT</b>	<b>Adjustments to 2006-07</b>			<b>Adjustments to 2007-08</b>		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
<b>B. CURRENT YEAR GANN ADA</b> (2007-08 data should tie to Principal Apportionment Attendance Software reports)	<b>2007-08 P2 Report</b>			<b>2008-09 P2 Estimate</b>		
1. Total K-12 ADA (Form A, Line 10)	5,123.32		5,123.32	5,023.32		5,023.32
2. ROC/P ADA (Form A, Line 12)			0.00			0.00
3. Total Charter Schools ADA (Form A, Line 26)	255.06		255.06	255.06		255.06
4. Total Supplemental Instructional Hours (Form A, Lines 21 and 27)	64,362.00		64,362.00	64,362.00		64,362.00
5. Divide Line B4 by 700 (Round to 2 decimal places)			91.95			91.95
6. TOTAL P2 ADA (Lines B1 through B3 plus B5)			5,470.33			5,370.33
<b>OTHER ADA</b> (From Principal Apportionment Attendance Software)						
7. Apprentice Hours - High School						
8. Divide Line B7 by 525 (Round to 2 decimal places)			0.00			0.00
9. TOTAL CURRENT YEAR GANN ADA (Sum Lines B6 plus B8)			5,470.33			5,370.33
<b>C. LOCAL PROCEEDS OF TAXES</b>	<b>2007-08 Actual</b>			<b>2008-09 Budget</b>		
<b>TAXES AND SUBVENTIONS (Funds 01, 09, and 62)</b>						
1. Homeowners' Exemption (Object 8021)	62,705.74		62,705.74	70,736.00		70,736.00
2. Timber Yield Tax (Object 8022)	1.59		1.59	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	5,549,730.55		5,549,730.55	5,737,487.00		5,737,487.00
5. Unsecured Roll Taxes (Object 8042)	195,907.78		195,907.78	174,953.00		174,953.00
6. Prior Years' Taxes (Object 8043)	693,308.96		693,308.96	596,121.00		596,121.00
7. Supplemental Taxes (Object 8044)	275,890.45		275,890.45	335,600.00		335,600.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	477,877.91		477,877.91	768,000.00		768,000.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	681.03		681.03	0.00		0.00
11. Comm. Redevelopment Funds (Objects 8047 & 8625) (Only if not counted in redevelopment agency's limit)	0.00		0.00	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-Revenue Limit Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	0.00		0.00	32,442.00		32,442.00
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	7,256,104.01	0.00	7,256,104.01	7,715,339.00	0.00	7,715,339.00
<b>OTHER LOCAL REVENUES (Funds 01, 09, and 62)</b>						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	7,256,104.01	0.00	7,256,104.01	7,715,339.00	0.00	7,715,339.00

	2007-08 Calculations			2008-09 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>A. PRIOR YEAR DATA</b> (2006-07 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	<b>2006-07 Actual</b>			<b>2007-08 Actual</b>		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	27,757,425.94		27,757,425.94			28,004,634.69
2. PRIOR YEAR GANN ADA (Preload/Line B9, PY column)	5,661.90		5,661.90			5,470.33
<b>ADJUSTMENTS TO PRIOR YEAR LIMIT</b>	<b>Adjustments to 2006-07</b>			<b>Adjustments to 2007-08</b>		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
<b>B. CURRENT YEAR GANN ADA</b> (2007-08 data should tie to Principal Apportionment Attendance Software reports)	<b>2007-08 P2 Report</b>			<b>2008-09 P2 Estimate</b>		
1. Total K-12 ADA (Form A, Line 10)	5,123.32		5,123.32	5,023.32		5,023.32
2. ROC/P ADA (Form A, Line 12)			0.00			0.00
3. Total Charter Schools ADA (Form A, Line 26)	255.06		255.06	255.06		255.06
4. Total Supplemental Instructional Hours (Form A, Lines 21 and 27)	64,362.00		64,362.00	64,362.00		64,362.00
5. Divide Line B4 by 700 (Round to 2 decimal places)			91.95			91.95
6. TOTAL P2 ADA (Lines B1 through B3 plus B5)			5,470.33			5,370.33
<b>OTHER ADA</b> (From Principal Apportionment Attendance Software)						
7. Apprentice Hours - High School						
8. Divide Line B7 by 525 (Round to 2 decimal places)			0.00			0.00
9. TOTAL CURRENT YEAR GANN ADA (Sum Lines B6 plus B8)			5,470.33			5,370.33
<b>C. LOCAL PROCEEDS OF TAXES</b> <b>TAXES AND SUBVENTIONS (Funds 01, 09, and 62)</b>	<b>2007-08 Actual</b>			<b>2008-09 Budget</b>		
1. Homeowners' Exemption (Object 8021)	62,705.74		62,705.74	70,736.00		70,736.00
2. Timber Yield Tax (Object 8022)	1.59		1.59	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	5,549,730.55		5,549,730.55	5,737,487.00		5,737,487.00
5. Unsecured Roll Taxes (Object 8042)	195,907.78		195,907.78	174,953.00		174,953.00
6. Prior Years' Taxes (Object 8043)	693,308.96		693,308.96	596,121.00		596,121.00
7. Supplemental Taxes (Object 8044)	275,890.45		275,890.45	335,600.00		335,600.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	477,877.91		477,877.91	768,000.00		768,000.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	681.03		681.03	0.00		0.00
11. Comm. Redevelopment Funds (Objects 8047 & 8625) (Only if not counted in redevelopment agency's limit)	0.00		0.00	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-Revenue Limit Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	0.00		0.00	32,442.00		32,442.00
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	7,256,104.01	0.00	7,256,104.01	7,715,339.00	0.00	7,715,339.00
<b>OTHER LOCAL REVENUES (Funds 01, 09, and 62)</b>						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	7,256,104.01	0.00	7,256,104.01	7,715,339.00	0.00	7,715,339.00

	2007-08 Calculations			2008-09 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>EXCLUDED APPROPRIATIONS</b>						
19. Medicare (Enter federally mandated amounts only from obj. 3301 & 3302; do not include negotiated amounts)			386,845.91			407,040.00
<b>OTHER EXCLUSIONS</b>						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			386,845.91			407,040.00
<b>STATE AID RECEIVED (Funds 01, 09, and 62)</b>						
24. Revenue Limit State Aid - Current Year (Object 8011)	23,446,232.50		23,446,232.50	22,096,754.00		22,096,754.00
25. Revenue Limit State Aid - Prior Years (Object 8019)	(36,626.61)		(36,626.61)	0.00		0.00
26. Supplemental Instruction - CY (Res. 0000, Object 8311)	189,496.59		189,496.59	181,397.00		181,397.00
27. Supplemental Instruction - PY (Res. 0000, Object 8319)	0.00		0.00	0.00		0.00
28. Comm Day Sch Addl Funding - CY (Rs. 2430, Ob 8311)	0.00		0.00	0.00		0.00
29. Comm Day Sch Addl Funding - PY (Rs. 2430, Ob 8319)	0.00		0.00	0.00		0.00
30. ROC/P Apportionment - CY (Res. 6350, Object 8311)	0.00		0.00	0.00		0.00
31. ROC/P Apportionment - PY (Res. 6350, Object 8319)	0.00		0.00	0.00		0.00
32. Charter Schs. Gen. Purpose Entitlement (Object 8015)	1,392,266.13		1,392,266.13	1,667,623.00		1,667,623.00
33. Charter Schs. Categorical Block Grant (Object 8480)	204,429.72		204,429.72	114,012.00		114,012.00
34. Class Size Reduction, Grades K-3 (Object 8434)	1,644,089.00		1,644,089.00	1,441,947.00		1,441,947.00
35. Class Size Reduction, Grade 9 (Object 8435)	106,306.00		106,306.00	110,295.00		110,295.00
36. SUBTOTAL STATE AID RECEIVED (Lines C24 through C35)	26,946,193.33	0.00	26,946,193.33	25,612,028.00	0.00	25,612,028.00
<b>ADD BACK TRANSFERS TO COUNTY</b>						
37. County Office Funds Transfer (Form RL, Line 32)			0.00	185,710.00		185,710.00
38. TOTAL STATE AID (Lines C36 plus C37)	26,946,193.33	0.00	26,946,193.33	25,797,738.00	0.00	25,797,738.00
<b>DATA FOR INTEREST CALCULATION</b>						
39. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	42,940,856.67		42,940,856.67	41,139,416.00		41,139,416.00
40. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	351,485.89		351,485.89	236,200.00		236,200.00
<b>APPROPRIATIONS LIMIT CALCULATIONS</b>						
<b>D. PRELIMINARY APPROPRIATIONS LIMIT</b>						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			27,757,425.94			28,004,634.69
2. Inflation Adjustment			1.0442			1.0429
3. Program Population Adjustment (Lines B9 divided by (A2 plus A7)) (Round to four decimal places)			0.9662			0.9817
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			28,004,634.69			28,671,563.10
<b>APPROPRIATIONS SUBJECT TO THE LIMIT</b>						
5. Local Revenues Excluding Interest (Line C18)			7,256,104.01			7,715,339.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B9 or \$2,400; but not greater than Line C38 or less than zero)			656,439.60			644,439.60
b. Maximum State Aid in Local Limit (Lesser of Line C38 or Lines D4 minus D5 plus C23; but not less than zero)			21,135,376.59			21,363,264.10
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			21,135,376.59			21,363,264.10
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C40 divided by [Lines C39 minus C40] times [Lines D5 plus D6c])			234,312.10			167,917.51
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			7,490,416.11			7,883,256.51
8. State Aid in Proceeds of Taxes (Greater of Line D8a, or Lines D4 minus D7b plus C23; but not greater than Line C38 or less than zero)			20,901,064.49			21,195,346.59
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			7,490,416.11			
b. State Subventions (Line D8)			20,901,064.49			
c. Less: Excluded Appropriations (Line C23)			386,845.91			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			28,004,634.69			

	2007-08 Calculations			2008-09 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>10. Adjustments to the Limit Per Government Code Section 7902.1</b> (Line D9d minus D4; if negative, then zero)  If not zero report amount to: Michael C. Genest, Director State Department of Finance Attention: School Gann Limits State Capitol, Room 1145 Sacramento, CA 95814			0.00			
<b>Summary</b>						
<b>11. Adjusted Appropriations Limit</b> (Lines D4 plus D10)			28,004,634.69			28,671,563.10
<b>12. Appropriations Subject to the Limit</b> (Line D9d)			28,004,634.69			

\* Please provide below an explanation for each entry in the adjustments column:

Jeanne Bess  
Gann Contact Person

(916) 338-6302  
Contact Phone Number

**Part I - General Administrative Share of Plant Services Costs**

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. Effective in 2007-08, the calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

**A. Salaries and Benefits - Other General Administration and Centralized Data Processing**

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 7200-7700, goals 0000 and 9000)

1,383,746.09

2. Contracted general administrative positions not paid through payroll

- a. Enter the costs, if any, of general administrative positions performing services on site but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800.
- b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

**B. Salaries and Benefits - All Other Activities**

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000)

34,500,022.94**C. Percentage of Plant Services Costs Attributable to General Administration**

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Section A, Lines 5 and 6)

4.01%**Part II - Adjustments for Employment Separation Costs**

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

**A. Normal Separation Costs (optional)**

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. Retain supporting documentation.

**B. Abnormal or Mass Separation Costs (required)**

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero.

0.00

**Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)****A. Indirect Costs**

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999 and 7380, minus Line B9)	1,626,335.66
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999 and 7380, minus Line B10)	505,527.46
3. External Financial Audit - Single Audit (Function 7190, objects 5000-5999)	0.00
4. Staff Relations and Negotiations (Function 7120, objects 1000-5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	154,457.22
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A1)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	2,286,320.34
9. Carry-Forward Adjustment (Line A8 plus 2nd prior year carry-forward adjustment of \$319,371.99, minus [2nd prior year indirect cost rate of 8.06% times Line B18])	(694,506.52)
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	1,591,813.82

**B. Base Costs**

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	27,166,328.68
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	5,027,620.42
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)	2,224,750.71
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	224,355.66
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 5100)	0.00
7. Board and Superintendent (Functions 7100-7180 except 7120, objects 1000-5999)	354,257.75
8. External Financial Audit - Other (Function 7191, objects 5000-5999)	0.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999 and 7380; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999 and 7380)	0.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	3,697,343.87
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A1)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	167,154.80
15. Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	644,296.00
16. Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	1,439,287.26
17. Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
18. Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)	40,945,395.15

**C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment**  
(For information only - not for use when claiming/recovering indirect costs)  
(Line A8 divided by Line B18)

5.58%

**D. Indirect Cost Rate (Fixed-with-carry-forward rate for use in 2009-10, subject to CDE approval)**  
(Line A10 divided by Line B18)

3.89%



Unaudited Actuals  
2007-08 Unaudited Actuals  
LOTTERY REPORT  
Revenues, Expenditures and  
Ending Balances - All Funds

Description	Object Codes	Lottery: Unrestricted (Resource 1100)	Transferred to Other Resources for Expenditure	Lottery: Instructional Materials (Resource 6300)*	Totals
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>					
1. Beginning Balance	9791-9795	12,344.16		124,165.58	136,509.74
2. State Lottery Revenue	8560	682,206.19		98,242.42	780,448.61
3. Other Local Revenue	8600-8799	0.00		0.00	0.00
4. Transfers from Funds of Lapsed/Reorganized Districts	8965	0.00		0.00	0.00
5. Contributions from Unrestricted Resources (Total must be zero)	8980	0.00			0.00
6. Total Available (Sum Lines A1 through A5)		694,550.35	0.00	222,408.00	916,958.35
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>					
1. Certificated Salaries	1000-1999	535,000.00			535,000.00
2. Classified Salaries	2000-2999	0.00			0.00
3. Employee Benefits	3000-3999	106,932.91			106,932.91
4. Books and Supplies	4000-4999	6,402.98		91,141.06	97,544.04
5. a. Services and Other Operating Expenditures (Resource 1100)	5000-5999	13,412.22			13,412.22
b. Services and Other Operating Expenditures (Resource 6300)	5000-5999, except 5710, 5800				
c. Duplicating Costs for Instructional Materials (Resource 6300)	5710, 5800			39,368.19	39,368.19
6. Capital Outlay	6000-6999	0.00			0.00
7. Tuition	7100-7199	0.00			0.00
8. Interagency Transfers Out	7200-7299	0.00			0.00
9. Direct Support Costs	7300-7399				
10. Debt Service	7400-7499	0.00			0.00
11. All Other Financing Uses	7630-7699	0.00			0.00
12. Total Expenditures and Other Financing Uses (Sum Lines B1 through B11 )		661,748.11	0.00	130,509.25	792,257.36
<b>C. ENDING BALANCE</b>					
(Must equal Line A6 minus Line B12)	979Z	32,802.24	0.00	91,898.75	124,700.99

Data from this report will be used to prepare a report to the Legislature as required by Control Section 24.60 of the Budget Act.

\*Pursuant to Government Code Section 8880.4(a)(2) and the definition in Education Code Section 60010(h), Resource 6300 funds are to be used for the purchase of instructional materials only. Any amounts in the shaded cells of this column should be reviewed for appropriateness.

Section I - Expenditures	Funds 01, 09, and 62			2007-08 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	42,711,156.39
B. Less all federal expenditures not allowed for MOE (resources 3000-5999, except 3330, 3340, 3355, 3360, 3370, 3375, 3385, and 3405)	All	All	1000-7999	2,311,927.13
C. Less state and local expenditures not allowed for MOE: (all resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999 except 3801-3802	0.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	95,125.51
3. Debt Service	All	9100	5400-5450, 5800, 7430- 7439	285,726.98
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	240,015.00
6. All Other Financing Uses	All	9100 9200	7699 7651	0.00
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999 except 3801-3802	0.00
8. Tuition (revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. PERS Reduction	All	All	3801-3802	162,999.12
10. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C9, D1, or D2			
11. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C10)				783,866.61
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	45,239.00
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1			
E. Total expenditures before adjustments (Line A minus lines B and C11, plus lines D1 and D2)				39,660,601.65
F. Charter school expenditure adjustments (From Section IV)				0.00
G. Total expenditures subject to MOE (Line E plus line F)				39,660,601.65

Section II - Expenditures Per ADA		2007-08 Annual ADA/ Exps. Per ADA
A. Average Daily Attendance (Form A, Annual ADA column, lines 3, 6, and 26)		5,330.62
B. Supplemental Instructional Hours converted to ADA (Form A, Annual ADA column, lines 21 and 27)	70,092.00 Divided by 700	100.13
C. Total ADA before adjustments (Lines A plus B)		5,430.75
D. Charter school ADA adjustments (From Section IV)		0.00
E. Adjusted total ADA (Lines C plus D)		5,430.75
F. Expenditures per ADA (Line I.G divided by line II.E)		\$7,302.97
<b>Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)</b>		
	<b>Total</b>	<b>Per ADA</b>
A. Base expenditures (Preloaded expenditures from prior year Form NCMOE, Line I.G and Line II.F. Note: If the prior year MOE was not met, CDE may adjust the prior year base expenditure amounts.)	39,996,611.47	7,091.27
1. Adjustments to base expenditures (From Section V)	0.00	0.00
2. Adjusted base expenditures (Line A plus line A.1)	39,996,611.47	7,091.27
B. Required effort (Line A.2 times 90%)	35,996,950.32	6,382.14
C. Current year expenditures (Line I.G and line II.F)	39,660,601.65	7,302.97
D. MOE deficiency amount, if any (Line B minus line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under NCLB covered programs in FY 2009-10 may be reduced by the lower of the two percentages)	0.00%	0.00%

**SECTION IV - Detail of Charter School Adjustments (used in Section I, Line F and Section II, Line D)**

Charter School Name	Expenditure Adjustment	ADA Adjustment
Total charter school adjustments	0.00	0.00

**SECTION V - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)**

Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

Unaudited Actuals  
2007-08  
General Fund  
Program Cost Report

34 73973 0000000  
Form PCR

Goal	Program/Activity	----- Direct Costs -----			Central Admin Costs (col. 3 x Sch. CAC line E Column 4)	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
		Direct Charged (Schedule DCC) Column 1	Allocated (Schedule AC) Column 2	Subtotal (col. 1 + 2) Column 3			
<b>Instructional Goals</b>							
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00		0.00
1110	Regular Education, K-12	19,816,506.02	6,917,732.88	26,734,238.90	1,669,065.05		28,403,303.95
3100	Alternative Schools	0.00	0.00	0.00	0.00		0.00
3200	Continuation Schools	817,660.46	409,001.17	1,226,661.63	76,582.62		1,303,244.25
3300	Independent Study Centers	85,969.50	32,683.25	118,652.75	7,407.70		126,060.45
3400	Opportunity Schools	156,131.74	0.00	156,131.74	9,747.58		165,879.32
3550	Community Day Schools	0.00	0.00	0.00	0.00		0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00		0.00
3800	Vocational Education	0.00	0.00	0.00	0.00		0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00		0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00		0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00		0.00
4630	Adult Vocational Education	0.00	0.00	0.00	0.00		0.00
4760	Bilingual	733,483.79	373,886.68	1,107,370.47	69,135.07		1,176,505.54
4850	Migrant Education	0.00	0.00	0.00	0.00		0.00
5000-5999	Special Education	6,414,770.25	1,591,989.44	8,006,759.69	499,875.94		8,506,635.63
6000	Regional Occupational Ctr/Prg (ROC/P)	0.00	0.00	0.00	0.00		0.00
<b>Other Goals</b>							
7110	Nonagency - Educational	0.00	0.00	0.00	0.00		0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00		0.00
8100	Community Services	0.00	0.00	0.00	0.00		0.00
8500	Child Care and Development Services	0.00	0.00	0.00	0.00		0.00
<b>Other Costs</b>							
----	Food Services					0.00	0.00
----	Enterprise					0.00	0.00
----	Facilities Acquisition & Construction					90,357.08	90,357.08
----	Other Outgo					724,191.98	724,191.98
<b>Other Funds</b>							
----	Adult Education, Child Development, Cafeteria, Foundation		220,872.04	220,872.04	154,306.92		375,178.96
----	Indirects/Admin Charged to Other Funds				(169,754.76)		(169,754.76)
----	<b>Total General Fund Expenditures</b>	<b>28,024,521.76</b>	<b>9,546,165.46</b>	<b>37,570,687.22</b>	<b>2,316,366.12</b>	<b>814,549.06</b>	<b>40,701,602.40</b>

Unaudited Actuals  
2007-08  
General Fund  
Program Cost Report  
Schedule of Allocation Factors (AF) for Support Costs

		----- Teacher Full-Time Equivalents -----				----- Classroom Units -----		Pupils Transported
		Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Pupil Transportation (Function 3600)
<b>A. Amount of Undistributed Expenditures, Fund 01, Goals 0000 and 9000 (will be allocated based on factors input)</b>		579,854.49	592,436.06	2,853,142.45	782,041.75	4,265,591.35	0.00	473,099.38
<b>B. Enter Allocation Factor(s) by Goal:</b> (Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A.)		FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	CU Factor(s)	CU Factor(s)	PT Factor(s)
<b>Instructional Goals</b>	<b>Description</b>							
0001	Pre-Kindergarten							
1110	Regular Education, K-12	214.88	214.88	214.88	214.88	180.00		524.50
3100	Alternative Schools							
3200	Continuation Schools	12.89	12.89	12.89	12.89	12.00		
3300	Independent Study Centers	1.00	1.00	1.00	1.00	1.00		
3400	Opportunity Schools							
3550	Community Day Schools							
3700	Specialized Secondary Programs							
3800	Vocational Education							
4760	Bilingual	11.03	11.03	11.03	11.03	12.00		
4850	Migrant Education							
5000-5999	Special Education (allocated to 5001)	14.85	14.85	14.85	14.85	88.00		135.00
6000	ROC/P							
<b>Other Goals</b>	<b>Description</b>							
7110	Nonagency - Educational							
7150	Nonagency - Other							
8100	Community Services							
8500	Child Care and Development Services							
<b>Other Funds</b>	<b>Description</b>							
--	Adult Education (Fund 11)							
--	Child Development (Fund 12)							
--	Cafeteria (Funds 13 & 61)					16.00		
<b>C. Total Allocation Factors</b>		254.65	254.65	254.65	254.65	309.00	0.00	659.50

Description	Principal Appt. Software Data ID	2007-08 Unaudited Actuals	2008-09 Budget
<b>BASE REVENUE LIMIT PER ADA</b>			
1. Base Revenue Limit per ADA (prior year)	0025	5,520.46	5,772.46
2. Inflation Increase	0041	252.00	326.72
3. All Other Adjustments	0042, 0525		
4. TOTAL, BASE REVENUE LIMIT PER ADA (Sum Lines 1 through 3)	0024	5,772.46	6,099.18
<b>REVENUE LIMIT SUBJECT TO DEFICIT</b>			
5. Total Base Revenue Limit			
a. Base Revenue Limit per ADA (from Line 4)	0024	5,772.46	6,099.18
b. Revenue Limit ADA	0033	5,382.64	5,230.72
c. Total Base Revenue Limit (Line 5a times Line 5b)	0269	31,071,074.09	31,903,102.81
6. Allowance for Necessary Small School	0489		
7. Gain or Loss from Interdistrict Attendance Agreements	0272		
8. Meals for Needy Pupils	0090		
9. Special Revenue Limit Adjustments	0274		
10. One-time Equalization Adjustments	0275		
11. Miscellaneous Revenue Limit Adjustments	0276		
12. Less: All Charter District Revenue Limit Adjustment	0217		
13. Beginning Teacher Salary Incentive Funding	0138	65,115.00	67,430.00
14. Less: Class Size Penalties Adjustment	0173		
15. REVENUE LIMIT SUBJECT TO DEFICIT (Sum Lines 5c through 11, plus Line 13, minus Lines 12 and 14)	0082	31,136,189.09	31,970,532.81
<b>DEFICIT CALCULATION</b>			
16. Deficit Factor	0281	1.00000	0.94640
17. TOTAL DEFICITED REVENUE LIMIT (Line 15 times Line 16)	0284	31,136,189.09	30,256,912.25
<b>OTHER REVENUE LIMIT ITEMS</b>			
18. Unemployment Insurance Revenue	0060	16,672.99	83,927.00
19. Less: Longer Day/Year Penalty	0287		
20. Less: Excess ROC/P Reserves Adjustment	0288		
21. Less: PERS Reduction	0195	162,999.12	167,012.00
22. PERS Safety Adjustment/SFUSD PERS Adjustment	0205, 0654		
23. TOTAL, OTHER REVENUE LIMIT ITEMS (Sum Lines 18 and 22, minus Lines 19 through 21)	---	(146,326.13)	(83,085.00)
24. TOTAL REVENUE LIMIT (Sum Lines 17 and 23)	0088	30,989,862.96	30,173,827.25

Description	Principal Appt. Software Data ID	2007-08 Unaudited Actuals	2008-09 Budget
<b>REVENUE LIMIT PORTION OF LOCAL SOURCES</b>			
25. Property Taxes	0117	7,255,082.49	7,682,897.00
26. Miscellaneous Funds	0078	681.00	
27. Community Redevelopment Funds	0079		
28. Less: Charter Schools In-lieu Taxes	0124	338,040.87	269,430.00
29. TOTAL, REVENUE LIMIT - LOCAL SOURCES (Sum Lines 25 through 27, minus Line 28)	0126	6,917,722.62	7,413,467.00
30. Charter School General Purpose Block Grant Offset (Unified Districts Only)	0293	625,907.84	477,896.25
31. STATE AID PORTION OF REVENUE LIMIT (Sum Line 24, minus Lines 29 and 30. If negative, then zero)	0111	23,446,232.50	22,282,464.00
<b>OTHER ITEMS</b>			
32. Less: County Office Funds Transfer	0458		185,710.00
33. Core Academic Program	9001		
34. California High School Exit Exam	9002		
35. Pupil Promotion and Retention and Low STAR Score Programs	9003		
36. Apprenticeship Funding	9006		
37. Community Day School Additional Funding	9007		
38. Basic Aid "Choice"/Court Ordered Voluntary Pupil Transfer	0266/0634, 0629		
39. Basic Aid Supplement Charter School Adjustment	0493		
40. All Other Adjustments	---		
41. TOTAL, OTHER ITEMS (Sum Lines 33 through 40, minus Line 32)	---	0.00	(185,710.00)
42. TOTAL, STATE AID PORTION OF REVENUE LIMIT (Sum Lines 31 and 41) (This amount should agree with Object 8011)	---	23,446,232.50	22,096,754.00
43. Less: Revenue Limit State Apportionment Receipts	---	21,343,470.08	
44. NET ACCRUAL TO STATE AID - REVENUE LIMIT (Line 42 minus Line 43)	---	2,102,762.42	

<b>OTHER NON REVENUE LIMIT ITEMS</b> (Should be recorded in Object 8311 beginning in 2007-08)			
45. Core Academic Program	9001	118,914.05	98,849.00
46. California High School Exit Exam	9002		
47. Pupil Promotion and Retention and Low STAR Score Programs	9003	137,611.46	82,548.00
48. Apprenticeship Funding	9006		
49. Community Day School Additional Funding	9007		



Unaudited Actuals  
Special Education Maintenance of Effort  
2007-08 Actual vs. 2006-07 Actual Comparison  
2007-08 Expenditures by LEA (LE-CY)34 73973 0000000  
Report SEMA

Object Code	Description	Special Education, Unspecified (Goal 5001)	Regionalized Services (Goal 5050)	Regionalized Program Specialist (Goal 5060)	Special Education, Infants (Goal 5710)	Special Education, Preschool Students (Goal 5730)	Spec. Education, Ages 5-22 Severely Disabled (Goal 5750)	Spec. Education, Ages 5-22 Nonseverely Disabled (Goal 5770)	Adjustments*	Total
	<b>UNDUPLICATED PUPIL COUNT</b>									646
	<b>TOTAL EXPENDITURES (Funds 01, 09, &amp; 62; resources 0000-9999)</b>									
1000-1999	Certificated Salaries	312,920.72	0.00	0.00	0.00	138,770.29	132,250.79	2,091,362.29		2,675,304.09
2000-2999	Classified Salaries	495,147.75	0.00	0.00	0.00	0.00	503,375.01	597,358.30		1,595,881.06
3000-3999	Employee Benefits	221,683.48	0.00	0.00	0.00	32,601.00	211,720.38	689,138.74		1,155,143.60
4000-4999	Books and Supplies	97,819.78	0.00	0.00	0.00	0.00	6,211.80	37,850.49		141,882.07
5000-5999	Services and Other Operating Expenditures	10,568.08	0.00	0.00	0.00	0.00	891,918.95	6,703.55		909,190.58
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	<b>Total Direct Costs</b>	1,138,139.81	0.00	0.00	0.00	171,371.29	1,745,476.93	3,422,413.37	0.00	6,477,401.40
7310	Transfers of Indirect Costs	49,545.83	0.00	0.00	0.00	0.00	0.00	0.00		49,545.83
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7370	Transfers of Direct Support Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7380	Transfers of Direct Support Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
PCRA	Program Cost Report Allocations	1,591,989.45								1,591,989.45
	<b>Total Direct Support and Indirect Costs</b>	1,641,535.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,641,535.28
	<b>TOTAL COSTS</b>	2,779,675.09	0.00	0.00	0.00	171,371.29	1,745,476.93	3,422,413.37	0.00	8,118,936.68
	<b>FEDERAL EXPENDITURES (Funds 01, 09, and 62; resources 3000-5999, except 3330, 3340, 3355, 3360, 3370, 3375, 3385, &amp; 3405)</b>									
1000-1999	Certificated Salaries	12,624.25	0.00	0.00	0.00	20,271.55	0.00	0.00		32,895.80
2000-2999	Classified Salaries	0.00	0.00	0.00	0.00	0.00	498,091.30	350,836.19		848,927.49
3000-3999	Employee Benefits	1,322.23	0.00	0.00	0.00	2,423.00	177,940.03	145,972.24		327,657.50
4000-4999	Books and Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
5000-5999	Services and Other Operating Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	<b>Total Direct Costs</b>	13,946.48	0.00	0.00	0.00	22,694.55	676,031.33	496,808.43	0.00	1,209,480.79
7310	Transfers of Indirect Costs	45,644.36	0.00	0.00	0.00	0.00	0.00	0.00		45,644.36
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7370	Transfers of Direct Support Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7380	Transfers of Direct Support Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	<b>Total Direct Support and Indirect Costs</b>	45,644.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45,644.36
	<b>TOTAL BEFORE OBJECT 8980</b>	59,590.84	0.00	0.00	0.00	22,694.55	676,031.33	496,808.43	0.00	1,255,125.15
8980	Less: Contributions from Unrestricted Revenues to Federal Resources (Resources 3310-3400, except 3330, 3340, 3355, 3360, 3370, 3375, & 3385, all goals; resources 3000-3178 & 3410-5810, goals 5000-5999)									
	<b>TOTAL COSTS</b>									337,043.15
										918,082.00

Object Code	Description	Special Education, Unspecified (Goal 5001)	Regionalized Services (Goal 5050)	Regionalized Program Specialist (Goal 5060)	Special Education, Infants (Goal 5710)	Special Education, Preschool Students (Goal 5730)	Spec. Education, Ages 5-22 Severely Disabled (Goal 5750)	Spec. Education, Ages 5-22 Nonseverely Disabled (Goal 5770)	Adjustments*	Total
<b>STATE AND LOCAL EXPENDITURES (Funds 01, 09, &amp; 62; resources 0000-2999, 3330, 3340, 3355, 3360, 3370, 3375, 3385, 3405, &amp; 6000-9999)</b>										
1000-1999	Certificated Salaries	300,296.47	0.00	0.00	0.00	118,498.74	132,250.79	2,091,362.29		2,642,408.29
2000-2999	Classified Salaries	495,147.75	0.00	0.00	0.00	0.00	5,283.71	246,522.11		746,953.57
3000-3999	Employee Benefits	220,361.25	0.00	0.00	0.00	30,178.00	33,780.35	543,166.50		827,486.10
4000-4999	Books and Supplies	97,819.78	0.00	0.00	0.00	0.00	6,211.80	37,850.49		141,882.07
5000-5999	Services and Other Operating Expenditures	10,568.08	0.00	0.00	0.00	0.00	891,918.95	6,703.55		909,190.58
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	1,124,193.33	0.00	0.00	0.00	148,676.74	1,069,445.60	2,925,604.94	0.00	5,267,920.61
7310	Transfers of Indirect Costs	3,901.47	0.00	0.00	0.00	0.00	0.00	0.00		3,901.47
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7370	Transfers of Direct Support Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7380	Transfers of Direct Support Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
PCRA	Program Cost Report Allocations	1,591,989.45								1,591,989.45
	Total Direct Support and Indirect Costs	1,595,890.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,595,890.92
	TOTAL BEFORE OBJECT 8980	2,720,084.25	0.00	0.00	0.00	148,676.74	1,069,445.60	2,925,604.94	0.00	6,863,811.53
8980	Contributions from Unrestricted Revenues to Federal Resources (from Federal Expenditures section)									
	TOTAL COSTS									337,043.15
<b>LOCAL EXPENDITURES (Funds 01, 09, &amp; 62; resources 0000-1999 &amp; 6000-9999)</b>										
1000-1999	Certificated Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
2000-2999	Classified Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
3000-3999	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
4000-4999	Books and Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
5000-5999	Services and Other Operating Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7310	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7370	Transfers of Direct Support Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7380	Transfers of Direct Support Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Support and Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL BEFORE OBJECTS 8091, 8099, AND 8980	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8091, 8099	Revenue Limit Transfers to Special Education (All resources except 0000, goals 5000-5999)									
8980	Contributions from Unrestricted Revenues to Federal Resources (from Federal Expenditures section)									1,159,615.00
8980	Contributions from Unrestricted Revenues to State Resources (Resources 3330, 3340, 3355, 3360, 3370, 3375, 3385, 3405, 6500, 6510, & 7240, all goals; resources 2000-2999 & 6010-7810, except 6500, 6510, & 7240, goals 5000-5999)									337,043.15
	TOTAL COSTS									2,060,564.28
										3,557,222.43

\* Attach an additional sheet with explanations of any amounts in the Adjustments column.

2006-07 Expenditures	A. State and Local	B. Local Only
1. Enter Total Costs amounts from the 2006-07 Report SEMA, 2006-07 Expenditures by LEA (LE-CY) worksheet, Total Column, for the State and Local Expenditures section and the Local Expenditures section	7,389,120.04	1,923,981.45
2. Enter audit adjustments of 2006-07 special education expenditures from SACS2008ALL data, not included in Line 1 (explain below) (Funds 01, 09, and 62 resources 0000-2999 & 6000-9999, object 9793)		
3. Enter restatements of 2007-08 special education beginning fund balances from SACS2008ALL data, not included in Line 1 (explain below) (Funds 01, 09, and 62 resources 0000-2999 & 6000-9999, object 9795)		
4. Enter any other adjustments, not included in Line 1 (explain below)		
5. 2006-07 Expenditures, Adjusted for 2007-08 MOE Calculation (Sum lines 1 through 4)	7,389,120.04	1,923,981.45
<b>C. Unduplicated Pupil Count</b>		
1. Enter the unduplicated pupil count reported in 2006-07 Report SEMA, 2006-07 Expenditures by LEA (LE-CY) worksheet	663.00	
2. Enter any adjustments not included in Line C1 (explain below)		
3. 2006-07 Unduplicated Pupil Count, Adjusted for 2007-08 MOE Calculation (Line C1 plus Line C2)	663.00	

SELPA:     (??)    

This form is used to check MOE for an LEA, whether the LEA is a member of a SELPA or is a single-LEA SELPA. If a member of a SELPA, submit this form together with the 2007-08 Expenditures by LEA (LE-CY) and the 2006-07 Expenditures by LEA (LE-PY) to the SELPA AU. If a single-LEA SELPA, submit the forms to the CDE.

**TEST 1**

	Column A	Column B	Column C
	Actual Expenditures FY 2007-08 (LE-CY Worksheet)	Actual Expenditures FY 2006-07 (LE-PY Worksheet)	Difference (A - B)
<b>A. COMBINED STATE AND LOCAL EXPENDITURES TEST</b>			
1. Total special education expenditures	8,118,936.68		
2. Less: Expenditures paid from federal sources	918,082.00		
3. Expenditures paid from state and local sources	7,200,854.68	7,389,120.04	(188,265.36)
4. Special education unduplicated pupil count	646	663	
5. Per capita state and local expenditures (A3/A4)	11,146.83	11,144.98	1.85
6. Expenditures from local sources	3,557,222.43	1,923,981.45	
7. Per capita local expenditures (A6/A4)	5,506.54	2,901.93	

If one or both of the differences in lines A3 and A5, Column C, are positive (current year state and local expenditures, in total or per capita, are greater than prior year's state and local expenditures), the MOE requirement is met; no further calculation is needed.

If both lines A3 and A5, Column C, are negative, the MOE is not met based on combined state and local expenditures, and Section B must be completed.

**B. LOCAL EXPENDITURES TEST**

If MOE was not met in Test 1A and this Local Expenditures Test applies, complete either B1 or B2, but not both. Complete B1 if the MOE "actual vs. actual" test last year using local expenditures was met (whether or not the test using combined state and local expenditures was also met); otherwise, complete B2. If this test does not apply, click the button on Line B3, and then go to Test 2.

Click on the button that applies:

<input type="checkbox"/>	<b>FY 2007-08</b>	<b>FY 2006-07</b>	<b>Difference</b>
1. Last year's local expenditures met MOE requirement:			
a. Local expenditures (Line A6)			
b. Per capita local expenditures (Line A7)			
<input type="checkbox"/>	<b>FY 2007-08</b>	<b>Base</b>	<b>Difference</b>
2. Last year's local expenditures did not meet MOE requirement. Enter in the second column, Base, the special education expenditures paid from local funds and the per capita local expenditures, for the most recent fiscal year when MOE actual vs. actual test based on local expenditures was met:			
a. Local expenditures (Line A6 for 2007-08)			
b. Per capita local expenditures (Line A7 for 2007-08)			

If one or both of the differences in Column C for the checked section (B1 or B2) are positive, the MOE requirement is met.

If both differences are negative, Test 2 must be completed.

<input type="checkbox"/>	3. Local Expenditures Test does not apply or is not being used.
--------------------------	---

SELPA: (??)

**TEST 2**

	<u>State and Local</u>	<u>Local Only</u>
Excess of prior year's expenditures over current year's expenditures, if MOE is not met in Test 1: (Test 1, Line A3, Column C, for State and Local, and, if applicable, Line B1a or B2a, Column C, for Local Only)	<u>0.00</u>	<u>0.00</u>

Less: Up to 50% of increase in IDEIA Part B funding in current year compared with prior year.  
(This option of using up to 50% of increase in IDEIA grant to reduce the level of local expenditures is available only if the LEA used/will use the freed up local funds for activities authorized under the Elementary and Secondary Education Act of 1965. Also, the amount of Part B funds used for early intervening services will count toward the maximum amount of expenditures the LEA may reduce under this exception [P.L. 108-446].):

Current year funding	<u>                    </u>	
Less: Prior year's funding	<u>                    </u>	
Increase in funding (if difference is positive)	<u>0.00</u>	
50% of increase in funding	<u>0.00</u>	
Enter portion used to reduce expenditures (cannot exceed 50% of increase in funding less Part B funds used for early intervening services)	<u>                    </u>	<u>                    </u>
Excess of prior year's expenditures after the 50% allowance or portion thereof	<u>0.00</u>	<u>0.00</u>

If excess is zero or less in the State and Local column or, if applicable, the Local Only column, MOE is met; no further calculation is needed.

If excess is positive in the State and Local column and, if applicable, in the Local Only column, MOE is not met and Test 3 must be completed.

SELPA: (??)

**TEST 3**

If Test 2 still shows failure to meet the MOE requirement, the SELPA can determine if the reduction in current year expenditures, as determined from Tests 1 and 2, was due to any of the following events. Amounts associated with these will be offset against the reduction (either on combined state and local expenditures, or, if applicable, on local expenditures only) to determine if the reduction is exempt, in full or in part, due to these causes:

1. Voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.
2. A decrease in the enrollment of children with disabilities.
3. The termination of the obligation of the agency to provide a program of special education to a particular child with disability that is an exceptionally costly program, as determined by the SEA, because the child:
  - a. Has left the jurisdiction of the agency;
  - b. Has reached the age at which the obligation of the agency to provide free appropriate public education (FAPE) to the child has terminated; or
  - c. No longer needs the program of special education.
4. The termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities.
5. The assumption of cost by the high cost fund operated by the SEA under 34 CFR Sec. 300.704(c).

List exempt reductions, if any, to be used in the calculation below:	State and Local	Local Only
Total exempt reductions	0.00	0.00

Calculation:

Excess of prior year's expenditures after 50% of increase in funding (per Test 2, if MOE is not met in Test 2)	0.00	0.00
Less: Exempt reductions	0.00	0.00
Net reduction of current year expenditures compared with prior year's expenditures (if zero or less in either column, MOE is met; if positive, MOE is not met)	0.00	0.00

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Object Code	Description	Special Education, Unspecified (Goal 5001)	Regionalized Services (Goal 5050)	Regionalized Program Specialist (Goal 5060)	Special Education, Infants (Goal 5710)	Special Education, Preschool Students (Goal 5730)	Spec. Education, Ages 5-22 Severely Disabled (Goal 5750)	Spec. Education, Ages 5-22 Nonseverely Disabled (Goal 5770)	Adjustments*	Total
	<b>UNDUPLICATED PUPIL COUNT</b>									646
<b>TOTAL BUDGET (Funds 01, 09, &amp; 62; resources 0000-9999)</b>										
1000-1999	Certificated Salaries	340,111.00	0.00	0.00	0.00	139,219.00	120,064.00	2,005,360.00		2,604,754.00
2000-2999	Classified Salaries	410,107.00	0.00	0.00	0.00	49,424.00	567,407.00	536,204.00		1,563,142.00
3000-3999	Employee Benefits	226,477.00	0.00	0.00	0.00	33,259.00	225,784.00	699,213.00		1,184,713.00
4000-4999	Books and Supplies	60,800.00	0.00	0.00	0.00	0.00	7,950.00	51,784.00		120,534.00
5000-5999	Services and Other Operating Expenditures	7,426.00	0.00	0.00	0.00	0.00	650,000.00	6,330.00		663,756.00
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	<b>Total Direct Costs</b>	<b>1,044,921.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>221,902.00</b>	<b>1,571,185.00</b>	<b>3,298,891.00</b>	<b>0.00</b>	<b>6,136,899.00</b>
7310	Transfers of Indirect Costs	49,785.00	0.00	0.00	0.00	0.00	0.00	0.00		49,785.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7370	Transfers of Direct Support Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7380	Transfers of Direct Support Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	<b>Total Direct Support and Indirect Costs</b>	<b>49,785.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>49,785.00</b>
	<b>TOTAL COSTS</b>	<b>1,094,706.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>221,902.00</b>	<b>1,571,185.00</b>	<b>3,298,891.00</b>	<b>0.00</b>	<b>6,186,684.00</b>
<b>STATE AND LOCAL BUDGET (Funds 01, 09, &amp; 62; resources 0000-2999, 3330, 3340, 3355, 3360, 3370, 3375, 3385, 3405, &amp; 6000-9999)</b>										
1000-1999	Certificated Salaries	340,111.00	0.00	0.00	0.00	139,219.00	120,064.00	2,005,360.00		2,604,754.00
2000-2999	Classified Salaries	410,107.00	0.00	0.00	0.00	0.00	127,502.00	233,026.00		770,635.00
3000-3999	Employee Benefits	226,477.00	0.00	0.00	0.00	33,259.00	58,606.00	561,407.00		879,749.00
4000-4999	Books and Supplies	60,800.00	0.00	0.00	0.00	0.00	7,950.00	51,784.00		120,534.00
5000-5999	Services and Other Operating Expenditures	7,426.00	0.00	0.00	0.00	0.00	650,000.00	6,330.00		663,756.00
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	<b>Total Direct Costs</b>	<b>1,044,921.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>172,478.00</b>	<b>964,122.00</b>	<b>2,857,907.00</b>	<b>0.00</b>	<b>5,039,428.00</b>
7310	Transfers of Indirect Costs	3,885.00	0.00	0.00	0.00	0.00	0.00	0.00		3,885.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7370	Transfers of Direct Support Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7380	Transfers of Direct Support Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	<b>Total Direct Support and Indirect Costs</b>	<b>3,885.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,885.00</b>
	<b>TOTAL BEFORE OBJECT 8980</b>	<b>1,048,806.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>172,478.00</b>	<b>964,122.00</b>	<b>2,857,907.00</b>	<b>0.00</b>	<b>5,043,313.00</b>
8980	Contributions from Unrestricted Revenues to Federal Resources (Resources 3310-3400, except 3330, 3340, 3355, 3360, 3370, 3375, & 3385, all goals; resources 3000-3178 & 3410-5810, goals 5000-5999)									225,339.00
	<b>TOTAL COSTS</b>									<b>5,268,652.00</b>

Object Code	Description	Special Education, Unspecified (Goal 5001)	Regionalized Services (Goal 5050)	Regionalized Program Specialist (Goal 5060)	Special Education, Infants (Goal 5710)	Special Education, Preschool Students (Goal 5730)	Spec. Education, Ages 5-22 Severely Disabled (Goal 5750)	Spec. Education, Ages 5-22 Nonseverely Disabled (Goal 5770)	Adjustments*	Total
<b>LOCAL BUDGET (Funds 01, 09, &amp; 62; resources 0000-1999 &amp; 6000-9999)</b>										
1000-1999	Certificated Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
2000-2999	Classified Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
3000-3999	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
4000-4999	Books and Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
5000-5999	Services and Other Operating Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	<b>Total Direct Costs</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7310	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7370	Transfers of Direct Support Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7380	Transfers of Direct Support Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	<b>Total Direct Support and Indirect Costs</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>TOTAL BEFORE OBJECTS 8091, 8099, AND 8980</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8091, 8099	Revenue Limit Transfers to Special Education (All resources except 0000, goals 5000-5999)									1,156,972.00
8980	Contributions from Unrestricted Revenues to Federal Resources (from State and Local Budget section)									225,339.00
8980	Contributions from Unrestricted Revenues to State Resources (Resources 3330, 3340, 3355, 3360, 3370, 3375, 3385, 3405, 6500-6540, & 7240, all goals; resources 2000-2999 & 6010-7810, except 6500-6540, & 7240, goals 5000-5999)									1,993,091.00
	<b>TOTAL COSTS</b>									3,375,402.00

\* Attach an additional sheet with explanations of any amounts in the Adjustments column.



Object Code	Description	Special Education, Unspecified (Goal 5001)	Regionalized Services (Goal 5050)	Regionalized Program Specialist (Goal 5060)	Special Education, Infants (Goal 5710)	Special Education, Preschool Students (Goal 5730)	Spec. Education, Ages 5-22 Severely Disabled (Goal 5750)	Spec. Education, Ages 5-22 Nonseverely Disabled (Goal 5770)	Adjustments*	Total
	<b>UNDUPLICATED PUPIL COUNT</b>									<b>646</b>
<b>TOTAL EXPENDITURES (Funds 01, 09, &amp; 62; resources 0000-9999)</b>										
1000-1999	Certificated Salaries	312,920.72	0.00	0.00	0.00	138,770.29	132,250.79	2,091,362.28		2,675,304.09
2000-2999	Classified Salaries	495,147.75	0.00	0.00	0.00	0.00	503,375.01	597,358.30		1,595,881.06
3000-3999	Employee Benefits	221,683.48	0.00	0.00	0.00	32,601.00	211,720.38	689,138.74		1,155,143.60
4000-4999	Books and Supplies	97,819.78	0.00	0.00	0.00	0.00	6,211.80	37,850.49		141,882.07
5000-5999	Services and Other Operating Expenditures	10,568.08	0.00	0.00	0.00	0.00	891,918.95	6,703.55		909,190.58
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	<b>Total Direct Costs</b>	<b>1,138,139.81</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>171,371.29</b>	<b>1,745,476.93</b>	<b>3,422,413.37</b>	<b>0.00</b>	<b>6,477,401.40</b>
7310	Transfers of Indirect Costs	49,545.83	0.00	0.00	0.00	0.00	0.00	0.00		49,545.83
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7370	Transfers of Direct Support Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7380	Transfers of Direct Support Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
PCRA	Program Cost Report Allocations (non-add)	1,591,989.45								1,591,989.45
	<b>Total Direct Support and Indirect Costs</b>	<b>49,545.83</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>49,545.83</b>
	<b>TOTAL COSTS</b>	<b>1,187,685.64</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>171,371.29</b>	<b>1,745,476.93</b>	<b>3,422,413.37</b>	<b>0.00</b>	<b>6,526,947.23</b>
<b>FEDERAL EXPENDITURES (Funds 01, 09, and 62; resources 3000-5999, except 3330, 3340, 3355, 3360, 3370, 3375, 3385, &amp; 3405)</b>										
1000-1999	Certificated Salaries	12,624.25	0.00	0.00	0.00	20,271.55	0.00	0.00		32,895.80
2000-2999	Classified Salaries	0.00	0.00	0.00	0.00	0.00	498,091.30	350,836.19		848,927.49
3000-3999	Employee Benefits	1,322.23	0.00	0.00	0.00	2,423.00	177,940.03	145,972.24		327,657.50
4000-4999	Books and Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
5000-5999	Services and Other Operating Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	<b>Total Direct Costs</b>	<b>13,946.48</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22,694.55</b>	<b>676,031.33</b>	<b>496,808.43</b>	<b>0.00</b>	<b>1,209,480.79</b>
7310	Transfers of Indirect Costs	45,644.36	0.00	0.00	0.00	0.00	0.00	0.00		45,644.36
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7370	Transfers of Direct Support Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7380	Transfers of Direct Support Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	<b>Total Direct Support and Indirect Costs</b>	<b>45,644.36</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45,644.36</b>
	<b>TOTAL BEFORE OBJECT 8980</b>	<b>59,590.84</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22,694.55</b>	<b>676,031.33</b>	<b>496,808.43</b>	<b>0.00</b>	<b>1,255,125.15</b>
8980	Less: Contributions from Unrestricted Revenues to Federal Resources (Resources 3310-3400, except 3330, 3340, 3355, 3360, 3370, 3375, & 3385, all goals; resources 3000-3178 & 3410-5810, goals 5000-5999)									
	<b>TOTAL COSTS</b>									<b>337,043.15</b>
										<b>918,082.00</b>

Object Code	Description	Special Education, Unspecified (Goal 5001)	Regionalized Services (Goal 5050)	Regionalized Program Specialist (Goal 5060)	Special Education, Infants (Goal 5710)	Special Education, Preschool Students (Goal 5730)	Spec. Education, Ages 5-22 Severely Disabled (Goal 5750)	Spec. Education, Ages 5-22 Nonseverely Disabled (Goal 5770)	Adjustments*	Total
<b>STATE AND LOCAL EXPENDITURES (Funds 01, 09, &amp; 62; resources 0000-2999, 3330, 3340, 3355, 3360, 3370, 3375, 3385, 3405, &amp; 6000-9999)</b>										
1000-1999	Certificated Salaries	300,296.47	0.00	0.00	0.00	118,498.74	132,250.79	2,091,362.29		2,642,408.29
2000-2999	Classified Salaries	495,147.75	0.00	0.00	0.00	0.00	5,283.71	246,522.11		746,953.57
3000-3999	Employee Benefits	220,381.25	0.00	0.00	0.00	30,178.00	33,780.35	543,166.50		827,486.10
4000-4999	Books and Supplies	97,819.78	0.00	0.00	0.00	0.00	6,211.80	37,850.49		141,882.07
5000-5999	Services and Other Operating Expenditures	10,568.08	0.00	0.00	0.00	0.00	891,918.95	6,703.55		909,190.58
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	<b>Total Direct Costs</b>	<b>1,124,193.33</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>148,676.74</b>	<b>1,069,445.60</b>	<b>2,925,604.94</b>	<b>0.00</b>	<b>5,267,920.61</b>
7310	Transfers of Indirect Costs	3,901.47	0.00	0.00	0.00	0.00	0.00	0.00		3,901.47
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7370	Transfers of Direct Support Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7380	Transfers of Direct Support Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
PCRA	Program Cost Report Allocations (non-add)	1,591,989.45								1,591,989.45
	<b>Total Direct Support and Indirect Costs</b>	<b>3,901.47</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,901.47</b>
	<b>TOTAL BEFORE OBJECT 8980</b>	<b>1,128,094.80</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>148,676.74</b>	<b>1,069,445.60</b>	<b>2,925,604.94</b>	<b>0.00</b>	<b>5,271,822.08</b>
8980	Contributions from Unrestricted Revenues to Federal Resources (from Federal Expenditures section)									337,043.15
	<b>TOTAL COSTS</b>									<b>5,608,865.23</b>
<b>LOCAL EXPENDITURES (Funds 01, 09, &amp; 62; resources 0000-1999 &amp; 8000-9999)</b>										
1000-1999	Certificated Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
2000-2999	Classified Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
3000-3999	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
4000-4999	Books and Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
5000-5999	Services and Other Operating Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	<b>Total Direct Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
7310	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7370	Transfers of Direct Support Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7380	Transfers of Direct Support Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	<b>Total Direct Support and Indirect Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>TOTAL BEFORE OBJECTS 8091, 8099, AND 8980</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
8091, 8099	Revenue Limit Transfers to Special Education (All resources except 0000, goals 5000-5999)									1,159,615.00
8980	Contributions from Unrestricted Revenues to Federal Resources (from Federal Expenditures section)									337,043.15
8980	Contributions from Unrestricted Revenues to State Resources (Resources 3330, 3340, 3355, 3360, 3370, 3375, 3385, 3405, 6500, 6510, & 7240, all goals; resources 2000-2999 & 6010-7810, except 6500, 6510, & 7240, goals 5000-5999)									2,060,584.28
	<b>TOTAL COSTS</b>									<b>3,557,222.43</b>

\* Attach an additional sheet with explanations of any amounts in the Adjustments column.

SELPA: (??)

This form is used to check MOE for an LEA, whether the LEA is a member of a SELPA or is a single-LEA SELPA. If a member of a SELPA, submit this form together with the 2008-09 Budget by LEA (LB-B) and the 2007-08 Expenditures by LEA (LE-B) to the SELPA AU. If a single-LEA SELPA, submit the forms to the CDE.

**TEST 1**

	Column A	Column B	Column C
	Budgeted Amounts FY 2008-09 (LB-B Worksheet)	Actual Expenditures FY 2007-08 (LE-B Worksheet)	Difference (A - B)
<b>A. COMBINED STATE AND LOCAL EXPENDITURES TEST</b>			
1. Total special education expenditures	6,186,684.00	6,526,947.23	
2. Less: Expenditures paid from federal sources	918,032.00	918,082.00	
3. Expenditures paid from state and local sources	5,268,652.00	5,608,865.23	(340,213.23)
4. Special education unduplicated pupil count	646	646	
5. Per capita state and local expenditures (A3/A4)	8,155.81	8,682.45	(526.64)
6. Expenditures paid from local sources	3,375,402.00	3,557,222.43	
7. Per capita local expenditures (A6/A4)	5,225.08	5,506.54	

If one or both of the differences in lines A3 and A5, Column C, are positive (current year budget from combined state and local funds is greater than prior year's combined state and local expenditures), the MOE requirement is met; no further calculation is needed.

If both lines A3 and A5, Column C, are negative, the MOE is not met based on combined state and local expenditures, and Section B must be completed.

**B. LOCAL EXPENDITURES TEST**

If MOE was not met in Test 1A and this Local Expenditures Test applies, complete either B1 or B2, but not both. Complete B1 if the MOE "budget vs. actual" test last year using local expenditures was met (whether or not the test using combined state and local expenditures was also met); otherwise, complete B2. If this test does not apply, click the button on Line B3, and then go to Test 2.

Click on the button that applies:

☐

1. Last year's local expenditures met MOE requirement:

a. Local expenditures (Line A6)

b. Per capita local expenditures (Line A7)

Budget FY 2008-09	Actual FY 2007-08	Difference

☐

2. Last year's local expenditures did not meet MOE requirement.

Enter in the second column, Base, the special education expenditures paid from local funds and the per capita local expenditures for the most recent fiscal year when MOE budget vs. actual test based on local expenditures was met:

a. Local expenditures (Line A6 for 2008-09)

b. Per capita local expenditures (Line A7 for 2008-09)

Budget FY 2008-09	Base	Difference

If one or both of the differences in Column C for the checked section (B1 or B2) are positive, the MOE requirement is met.

☒

3. Local Expenditures Test does not apply or is not being used.

SELPA: (??)

**TEST 2**

	<u>State and Local</u>	<u>Local Only</u>
Excess of prior year's expenditures over current year's budget, if MOE is not met in Test 1: (Test 1, Line A3, Column C, for State and Local, and, if applicable, Line B1a or B2a, Column C, for Local Only)	<u>340,213.23</u>	

Less: Up to 50% of increase in IDEIA Part B funding in current year compared with prior year.  
(This option of using up to 50% of increase in IDEIA grant to reduce the level of local expenditures is available only if the LEA used/will use the freed up local funds for activities authorized under the Elementary and Secondary Education Act of 1965. Also, the amount of Part B funds used for early intervening services will count toward the maximum amount of expenditures the LEA may reduce under this exception [P.L. 108-446].):

Current year funding	<u>                    </u>	
Less: Prior year's funding	<u>                    </u>	
Increase in funding (if difference is positive)	<u>0.00</u>	
50% of increase in funding	<u>0.00</u>	
Enter portion used to reduce expenditures (cannot exceed 50% of increase in funding less Part B funds used for early intervening services)	<u>                    </u>	
Excess of prior year's expenditures after the 50% allowance or portion thereof	<u>340,213.23</u>	

If excess is zero or less in the State and Local column or, if applicable, the Local Only column, MOE is met; no further calculation is needed.

If excess is positive in the State and Local column and, if applicable, in the Local Only column, MOE is not met and Test 3 must be completed.

SELPA: (??)

**TEST 3**

If Test 2 still shows failure to meet the MOE requirement, the SELPA can determine if the reduction in budgeted expenditures, as determined from Tests 1 and 2, was due to any of the following events. Amounts associated with these will be offset against the budget reduction (either on combined state and local expenditures or, if applicable, on local expenditures only) to determine if the reduction is exempt, in full or in part, due to these causes:

1. Voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.
2. A decrease in the enrollment of children with disabilities.
3. The termination of the obligation of the agency to provide a program of special education to a particular child with disability that is an exceptionally costly program, as determined by the SEA, because the child:
  - a. Has left the jurisdiction of the agency;
  - b. Has reached the age at which the obligation of the agency to provide free appropriate public education (FAPE) to the child has terminated; or
  - c. No longer needs the program of special education.
4. The termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities.
5. The assumption of cost by the high cost fund operated by the SEA under 34 CFR Sec. 300.704(c).

List exempt reductions, if any, to be used in the calculation below:

	State and Local	Local Only
Total exempt reductions	0.00	

Calculation:

Excess of prior year's expenditures after 50% of increase in funding (per Test 2, if MOE is not met in Test 2)

340,213.23

Less: Exempt reductions

0.00

Net reduction of budgeted expenditures compared with prior year's expenditures (If zero or less in either column, MOE is met; if positive, MOE is not met)

340,213.23

Jeanne Bess

Contact Name

(916) 338-6302

Telephone Number

Director of Fiscal Services

Title

jbess@centerusd.k12.ca.us

E-mail Address

Unaudited Actuals  
2007-08 Unaudited Actuals  
SUMMARY OF INTERFUND ACTIVITIES  
FOR ALL FUNDS

34 73973 000000  
Form SIAF

Description	Direct Costs - Interfund Transfers In 5750	Transfers Out 5750	Indirect/Direct Support Costs - Interfund Transfers In 7350, 7380	Transfers Out 7350, 7380	Interfund Transfers In 8900-8929	Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
01 GENERAL FUND								
Expenditure Detail	173.69	0.00	0.00	(169,754.76)				
Other Sources/Uses Detail					0.00	240,015.00		
Fund Reconciliation							221,924.80	16,750.87
09 CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	1,713.81	0.00	110,942.56	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							16,750.87	115,525.10
11 ADULT EDUCATION FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	191.58
12 CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	58,812.20	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	58,812.20
13 CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	0.00	(1,887.30)	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	340.55
14 DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					240,015.00	0.00		
Fund Reconciliation							0.00	0.00
15 PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
17 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
18 SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
19 FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
20 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
21 BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	44,010.37
25 CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00	0.00					
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
30 STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
35 COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	3,045.00
40 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
49 CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
51 BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
52 DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
53 TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
56 DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
57 FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
61 CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
62 CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00

Unaudited Actuals  
2007-08 Unaudited Actuals  
SUMMARY OF INTERFUND ACTIVITIES  
FOR ALL FUNDS

34 73973 000000  
Form SIA

Description	Direct Costs - Interfund		Indirect/Direct Support Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350, 7380	Transfers Out 7350, 7380				
63 OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
66 WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
67 SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
71 RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
73 FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
76 WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
95 STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
TOTALS	1,887.30	(1,887.30)	169,754.78	(169,754.78)	240,015.00	240,015.00	238,675.67	238,675.67

Unaudited Actuals  
2007-08  
Annual Report of Pupil Transportation  
Home-to-School and Severely Disabled/Orthopedically Impaired

34 73973 0000000  
Form TRAN

Description	EDP No.	Home-to-School	SD/OI
<b>SCHEDULE I - PUPIL TRANSPORTATION DATA</b>			
A. ENTER average number of buses used to transport pupils daily to/from school	008/006	5.0	9.0
B. 1. ENTER average number of pupils transported daily one way to/from school (excluding extended year)	020/019	524.5	135.0
2. ENTER number of pupils included on Line B1 with transportation in IEP	023/024	0.0	135.0
C. ENTER total number of miles driven to/from school	021/022	69,790.0	141,036.0
D. ENTER 1 for traditional school year, 2 for year-round, or 3 for a combination of both, for days pupils transported	030/033	1	1
<b>SCHEDULE II - COST DATA</b>			
(Home-to-School: Unless otherwise specified, Fund 01, Resources 1100, 7045, 7230, 7235, 7394, and 7397, Function 3600)			
(SD/OI: Unless otherwise specified, Fund 01, Resource 7240, Function 3600)			
A. Classified Salaries & Benefits (Objects 2100-2999, 3102, 3202, 3302, 3402, 3502, 3602, 3702, 3752, 3802 and 3902)	003/004	337,542.18	576,238.53
B. Books & Supplies (Objects 4200, 4300 and 4400)		127,003.46	77,324.92
C. 1. Travel/Conferences & Dues/Memberships (Objects 5200 and 5300)		3,321.11	0.00
2. Insurance (Objects 5400 and 5450)		0.00	0.00
3. Rentals, Leases, Repairs, and Noncapitalized Improvements (Object 5600)		16,569.65	0.00
4. Interprogram/Interfund Transfers (Objects 5710 and 5750)		(31,497.13)	0.00
5. Other Services and Operating Expenditures (Objects 5100 and 5800) (Contracts for repairs should be charged to Object 5600)		14,632.11	0.00
a. ENTER amount included on Line C5 paid to a private contractor to transport pupils		0.00	0.00
6. Communications (Object 5900)		5,528.00	0.00
D. Capital Outlay, Lease Purchase & Debt Service (Home-to-School: Funds 01, 15 & 18, all applicable Resources except 7240, Function 3600, Objects 6400 & 6500, plus Fund 01, Resources 7230, 7235 and 7236, Function 9100, Objects 7438 and 7439, plus Funds 15 & 18, Function 9100, Objects 7438 and 7439, minus Fund 01, Resources 7230 and 7235, Object 8972, minus Funds 15 & 18 Object 8972) (SD/OI: Fund 01, Resource 7240, Function 3600, Objects 6400 & 6500, plus Fund 01, Resource 7240, Function 9100, Objects 7438 and 7439, minus Fund 01, Resource 7240, Object 8972)		0.00	0.00
1. ENTER amount of capital outlay, lease purchase & debt service included on Line D in Home-to-School that belongs in SD/OI as a decrease to Home-to-School and an increase to SD/OI. (Line D1 must net to zero.)			
E. Direct Support Costs	096/095		
1. Plant Maintenance & Operations and Facilities (Fund 01, Resource 7230 (HtoS) or 7240 (SD/OI), Functions 8100-8400 and 8700, Objects 2000-5999, 6400, 6500 and 7370)		0.00	0.00
F. Direct and Direct Support Costs (Lines A, B, C1 through C4, C5, C6, D, D1, and E1)	094/093	473,099.38	653,563.45
G. Reconciliation Amounts (For CDE's use; LEAs, refer to instructions)			
1. Additions	097/098		
2. Deductions			
H. Gross Transportation Expense (Line F plus Line G1 minus Line G2)	100/101	473,099.38	653,563.45
I. Reimbursement from other districts/county offices/charter or private schools/agencies for transportation expenses included in Line H (Fund 01, Resource 7230 (HtoS) or 7240 (SD/OI), Objects 8677 and 8699)		52,101.77	0.00
1. ENTER amount of Line I that represents reimbursements other than for transportation services (i.e., fuel tax reimbursement, insurance recovery, bus trade-in or sale, prior year refunds, etc.)			
J. Subtotal, Pupil Transportation Expense (Line H minus Line I plus Line I1)		420,997.61	653,563.45
K. Indirect Costs (Approved indirect cost rate of 8.06% times the sum of Line J minus Line D minus Line D1)		33,932.41	52,677.21
L. Net Pupil Transportation Expense (Lines J and K)		454,930.02	706,240.66



Unaudited Actuals  
2007-08  
Annual Report of Pupil Transportation  
Home-to-School and Severely Disabled/Orthopedically Impaired

34 73973 0000000  
Form TRAN

Description	EDP No.	Home-to-School	SD/OI
<b>SCHEDULE III - ALLOWABLE TRANSPORTATION EXPENSE</b>			
A. Net Pupil Transportation Expense (Schedule II, Line L)		454,930.02	706,240.66
B. ENTER deduction for increased cost of court ordered transportation (Los Angeles Unified, San Bernardino Unified and San Diego Unified only)			
C. Deduction for payments to common carriers and parents in lieu of transportation provided to your pupils			
1. ENTER payments by your LEA, included in Schedule II, Line C5		0.00	
2. ENTER payments by another LEA, included in Schedule II, Line C5		0.00	
3. Less: ENTER payments to common carriers and parents, deducted on Line B			
D. Deduction for bus acquisition and/or replacement			
1. ENTER portion of bus payments included in Schedule II, Line D plus D1 that was for your pupils (exclude portion other LEAs paid to you as part of their costs)			
2. ENTER portion of payments included in Schedule II, Line C5 paid to another LEA providing services to your LEA			
3. Less: ENTER bus acquisition and/or replacement included in deduction taken on Line B			
E. Deduction for unallowable costs			
1. ENTER amount of unallowable costs included in Schedule II, Line C5 paid by you to another LEA			
2. Less: ENTER unallowable costs amount included in deduction taken on Line B			
F. Total Deductions (Lines B, C1, C2, D1, D2, and E1 minus lines C3, D3, and E2)		0.00	0.00
G. Bus Operating Expense (Line A minus Line F)	110/111	454,930.02	706,240.66
H. 1. Cost Per Mile (Line G divided by Schedule I, Line C)	120/121	6.519	5.008
2. Cost Per Pupil (Line G divided by Schedule I, Line B1)	122/123	867.359	5,231.412
I. Payments to common carriers and to parents in-lieu of transportation (Lines C1 and C2 minus Line C3)	080/081	0.00	0.00
J. 1. ENTER prior year unallowable costs paid to another LEA used in the current year for bus purchases			
2. Bus acquisition and replacement (Lines J1, D1 and D2 minus D3)	085/086	0.00	0.00
K. Approved Transportation Expense (Lines G, I and J2)	130/133	454,930.02	706,240.66
L. Approved Non-SD/OI Home-to-School Transportation Expense			
1. Calculated Expense (Line K divided by Schedule I, Line B1 times Schedule I, Line B2)	132c	0.00	
2. ENTER LEA's computed expense if different than amount calculated in Line L1 (maintain documentation locally)	132a		

Contact: Jeanne Bess

Title: Director of Fiscal Services

Agency: Center Unified School District

Phone Number/Ext: (916) 338-6302

E-mail Address: jbess@centerusd.k12.ca.us

SACS2008ALL Financial Reporting Software - 2008.2.0  
9/9/2008 8:02:21 AM

34-73973-0000000

Unaudited Actuals  
2007-08 Unaudited Actuals  
Technical Review Checks

Center Joint Unified

Sacramento County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

### IMPORT CHECKS

CHK-RESOURCExOBJECTA - (W) - The following combinations for RESOURCE and OBJECT (objects 8000 through 9999, except for 8998, 9791, 9793, and 9795) are invalid. Data should be corrected or narrative must be provided explaining why the exception(s) should be considered appropriate. EXCEPTION

ACCOUNT	RESOURCE	OBJECT	VALUE
FD - RS - PY - GO - FN - OB			
01-7026-0-0000-0000-9740	7026	9740	1,053.49
Explanation: According to CSAM, January 2007 edition, fund balance is allowed for resource 7026. It will be used in 2008/09.			

### GENERAL LEDGER CHECKS

EFB-POSITIVE - (W) - Ending balance (Object 979Z) is negative for the following resources. Please explain the cause of the negative balances and your plan to resolve them. EXCEPTION

FUND	RESOURCE	NEG. EFB
25	0000	-1,300,681.26
Explanation: While the District was in critical hardship, contributions were made to projects approved by OPSC. In addition, payments were made from that fund for our District COPS. We have exited critical hardship and have paid off our COPS. The fund will be reinstated with new developer fee receipts. Meanwhile, the District holds funds in our Special Reserve to cover any shortfall.		

Total of negative resource balances for Fund 25	-1,300,681.26
---	---------------

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund: EXCEPTION

FUND	RESOURCE	OBJECT	VALUE
01	6350	8792	-71,931.75

Explanation: Funds were returned to our sponsoring County office for an ROP program that was discontinued in a prior year.

01 7396 8590 -42,604.00

Explanation: The District received notice of a reduced award for the one time funds given in fiscal year 2006/07.

25 0000 8660 -78,196.00

Explanation: The Developer Fee Fund is carrying a negative balance. Therefore, we are receiving negative interest from the County Treasurer.

25 0000 9790 -1,300,681.26

Explanation: See explanation above.

REV-POSITIVE - (W) - In the following resources, total revenues exclusive of contributions (objects 8000-8979) are negative, by fund: EXCEPTION

FUND	RESOURCE	VALUE
01	6350	-71,931.75
Explanation: See explanation above.		

01 7396 -42,604.00  
Explanation: See explanation above.

25 0000 -74,374.16  
Explanation: See explanation above.

## SUPPLEMENTAL CHECKS

## EXPORT CHECKS

Checks Completed.

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34-73973-0000000

Unaudited Actuals  
2008-09 Budget  
Technical Review Checks

Center Joint Unified

Sacramento County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

### IMPORT CHECKS

CHK-RESOURCExOBJECTA - (W) - The following combinations for RESOURCE and OBJECT (objects 8000 through 9999, except for 8998, 9791, 9793, and 9795) are invalid. Data should be corrected or narrative must be provided explaining why the exception(s) should be considered appropriate. EXCEPTION

ACCOUNT				RESOURCE	OBJECT	VALUE
FD	RS	PY	GO	FN	OB	
01	7026	0	0000	0000	9740	1,053.49
Explanation: According to CSAM, January 2007 edition, fund balance is allowed for resource 7026. It is restricted in nature and therefore, used object 9740.						

CHK-RESOURCExOBJECTB - (O) - The following combinations for RESOURCE and OBJECT (objects 9791, 9793, and 9795) are invalid: EXCEPTION

ACCOUNT				RESOURCE	OBJECT	VALUE
FD	RS	PY	GO	FN	OB	
01	7026	0	0000	0000	9791	1,053.49
Explanation: See explanation above.						

### GENERAL LEDGER CHECKS

EFB-POSITIVE - (W) - Ending balance (Object 979Z) is negative for the following resources. Please explain the cause of the negative balances and your plan to resolve them. EXCEPTION

FUND	RESOURCE	NEG. EFB
25	0000	-1,300,681.26
Explanation: While the District was in critical hardship, contributions were made to projects approved by OPSC. In addition, payments were made from		

that fund for our District COPS. We have exited critical hardship and have paid off our COPS. The fund will be reinstated with new developer fee receipts. Meanwhile, the District holds funds in our Special Reserve Fund to cover the shortfall.

Total of negative resource balances for Fund 25 -1,300,681.26

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund: EXCEPTION

<u>FUND</u>	<u>RESOURCE</u>	<u>OBJECT</u>	<u>VALUE</u>
25	0000	9790	-1,300,681.26

Explanation: See explanation above.

## SUPPLEMENTAL CHECKS

## EXPORT CHECKS

Checks Completed.